



To: **Board of Trustees and Attorney**

A regular meeting of the Board of Trustees has been set for February 1, 2021 at 7:00 p.m.

Proposed Agenda (revised):

1. Call to Order
2. Reading and Approval of Minutes
3. Presentation of Check Register
4. Presidents Report
5. Attorneys Report
6. Sunflower EPC Report
7. KEC Report
8. General Managers Report
9. Old Business
 - a. Policy 524 – Drug and Alcohol-Free Workplace
 - b. Board Succession planning - Bylaws
10. New Business
 - a. Lane County Emergency Management Antenna Lease Agreement
 - b. Property Tax Summary
 - c. Write-offs
 - d. Irrigation Report
 - e. Scholarship Committee
11. Safety Report
12. Executive Session – if requested
13. Adjourn

Upcoming Events:

| | | |
|------------------------------|-----------|-------------|
| Sunflower Board | Feb 17 | Hays, KS |
| NRECA Virtual Annual Meeting | Feb 24-25 | |
| LSEC Board Meeting | March 1 | Dighton, KS |
| NRECA Virtual Annual Meeting | March 2-4 | |
| KEC Board Meeting | March 3-4 | Wichita, Ks |

**MINUTES OF THE REGULAR JANUARY 2021
MEETING OF THE BOARD OF TRUSTEES
OF THE LANE-SCOTT ELECTRIC COOPERATIVE, INC.**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., was held on Monday, January 11, 2021, in the offices of the cooperative at 410 South High Street, Dighton, Kansas. President Richard Jennison called the meeting to order at 6:56 p.m. In addition to President Richard Jennison, the other trustees in attendance were: Rad Roehl, Harold Hoss, Randy Evans, Eric Doll, Richard Sorem, Chad Griffith, Paul Seib Jr. and Craig Ramsey. Also present Richard McLeon IV and Joseph Gasper, Attorney.

MINUTES OF PRIOR MEETING

President Jennison called for action on the minutes of the prior meeting held on December 7, 2020. *Hearing no corrections, President Jennison declared the minutes stand approved as printed.*

CASH DISBURSEMENTS

President Jennison called for questions regarding the check list for the month.

A question regarding if the payroll for 321 hours for some employees was for vacation time paid was asked. Manager McLeon answered in the affirmative.

PRESIDENT'S REPORT

President Jennison had no current items to report.

ATTORNEY'S REPORT

Attorney Gasper had no current items to report.

REPORT OF SUNFLOWER DELEGATE

A copy of the Sunflower report was included in the board packet and emailed to the trustees.

Paul Seib Jr., Lane-Scott's delegate to Sunflower, had no further items to report.

Manager McLeon reported that Lane-Scott had received capital credits from Sunflower and the auditors are reviewing how the payment will be handled on the books.

KEC REPORT

Trustee Hoss reported that there had been no KEC meeting.

The KEC annual meeting will be held January 26 virtually.

MANAGER'S REPORT

Manager McLeon commented on the following matters:

- The credit card statements were presented to the Trustees for review.
- The rates and reliability are good. The overall rate is 10 cents/kWh and 11.5 cents for the residential year-to-date. 99.97% service availability for the year-to-date is a good number.
- Phillips has indicated there is a 50/50 chance of the pipeline moving forward. There should be a decision by the end of February. Manager McLeon presented a modified financial forecast with the Phillips load out of the forecast. This shows equity growing at a slower rate and reduced capital credit retirements. There may need to be a rate increase in 2022. The financials are still solid without the load.
- The FFCRA has been extended through March 2021. This provides LSEC a payroll tax credit for voluntarily offering paid sick and family leave to employees affected by Covid-19.
- A Certificate of Convenience map overlay for the City of Dighton has been received from the KCC. The map confirms the Dollar General is outside LSEC territory. There are thirteen other meters that are outside the LSEC area as well. LSEC employees recall having conversations with the City regarding serving the loads after the ice storm but no documents authorizing the load have been located.
- Ness City has requested assistance with safety training for their employees. KEC and Federated have both been contacted regarding assistance. Federated is reviewing options for this assistance and arcing demonstrations would likely be an option as well.
- IT has implemented the Microsoft Office 365 Secure Score Assessment software which gives recommendations of security settings. IT is also able to push updates with recent upgrades.
- The Operations department is focusing on maintenance. The system is in good shape and just needs to be maintained at this time.
- The new website has increased hits from 1,200 to 3,000 hits per month.

- Ann Marie is working on a Grant Program with CoBank where organizations can apply for a \$1,000 grant which would be paid half by LSEC and half by CoBank.
- November posted a \$396,067 gain in Total Margins due to a \$538,534 G&T retirement. Operating Margins posted a \$122,695 loss. Overall, Operating Margins are \$104,799 and Total Margins are \$799,313.
- Manager McLeon has conversed with Patty Kline the issue of LSEC possibly not meeting the 1.1 OTIER requirement. She indicated that RUS is considering a waiver for the year but has not approved this yet. Manager McLeon may issue a letter to RUS regarding the reasons for failing to meet the OTIER requirement if no waiver is approved.
- The 90 day past due is \$6,512 with OPCO, LLC who continues to make payments. There are also some people taking advantage of LSEC not shutting people off at this time.
- The year-to-date non-operating margins are \$155,980. The revenue from the generators should begin this month as they are being installed and more received.
- A review of the procedures, material and hourly pricing schedule for the resale department will be conducted.

RECEIPT OF MANAGER'S REPORT

The board received the Manager's report as indicated herein, and there were no follow-up questions.

SAFETY REPORT

A safety report was included in the board packet.

OLD BUSINESS

The new policy 524 has not been received from outside counsel.

A motion to approve policy 525 regarding whistleblowers as presented, was made, duly seconded and carried.

NEW BUSINESS

1. Strategic Plan

- Manager McLeon reviewed the Strategic Plan which was included in the board packet.

- The four main tenets of the plan are 1. Demonstrate leadership and public safety; 2. Identify, assess, and mitigate cyber security risks; 3. Complete and evaluate the results of a cost of service study; and 4. Assess and complete all remaining elements of the 2019 Strategic Plan.
- *A motion to approve the Strategic Plan as contained in the board packet, was made, duly seconded and carried.*

2. Youth Tour and Leadership Camp

- Manager McLeon reported that the 2021 DC Tour and Leadership Camp have both been cancelled. KEC is working on a virtual tour option and a possible in-person meeting. Staff recommends forgoing the programs this year and in the alternative use the funds for scholarships.
- The board considered the virtual program and upon discussion did not feel there would be much interest in the virtual program.
- The board discussed the staff recommendation of 18 scholarships of \$500 per scholarship with half to new students and half to current students. The board discussed having fewer scholarships and making the scholarship amount larger as well as what students would qualify. The board discussed having the scholarship available to both college students and trade school attendees with an emphasis on someone in the electric or HVAC field.
- *A motion that LSEC will not participate in the KEC virtual tour in 2021 was made, duly seconded and carried.*
- *A motion to utilize the funds normally used for the DC Tour and Leadership Camp in the amount of \$9,000 be used for six scholarships each in the amount of \$1,500 for students seeking further education after high school was made, duly seconded and carried.*

3. Succession Planning

- A succession plan contained in the board packet regarding replacement of a Trustee vacancy during an expired term and for a Trustee not seeking re-election. The Board discussed whether this procedure should also be in place for all Trustee elections.
- The Board discussed a bylaw change to remove the provision allowing nominations from the floor and also about balloting at the annual meeting.
- The Board advised Attorney Gasper to review the bylaws for changes to the Trustee nomination/election and electronic meetings.

4. NRECA/NRTC Delegates

Manager McLeon was appointed NRECA voting delegate and Craig Ramsey as the alternate voting delegate for the NRECA Annual Meeting.

Craig Ramsey was appointed NRTC voting delegate and Manager McLeon the alternate voting delegate for the NRECA annual meeting.

5. 2021 1st Quarter Schedule

The first quarter schedule was contained in the board packet and no changes were made.

6. 2021 Construction Work Plan.

- LSEC sent Requests for Proposals to Guernsey, Power Engineers and Power Systems Engineers for a preparation and presentation of the 2021 Work Plan which is a three year plan.
- The Cooperative has budgeted \$60,000 for the 2021 Construction Work Plan.
- If LSEC uses RUS as a lender there is a required Environmental Study which increases the cost of the Work Plan.
- Guernsey bid \$53,000 plus \$8,000 for the environmental report.
- Power Engineers bid \$67,000 for a four plan plus \$10,000 for the environmental report.
- Power Systems Engineering bid \$50,000 plus \$10-15,000 for the environmental report.
- After a review of the proposals, staff felt the Guernsey bid offered the most value to LSEC. They also offer cost of service studies and mapping and staking services which will likely offer some cost savings.
- The exact cost of the Work Plan will not be known until an analysis is made. Generally, it would be expected for the cost of \$2,000,000 per year. Manager McLeon has looked at the financial forecast and projected revenues indicate LSEC could spend \$627,477 per year out of pocket with the option to partially finance additional improvements. The partial financing model would allow for improved equity and more cash available.
- The three lenders analyzed are RUS, NRUCFC and CoBank.
- LSEC has loans with RUS and CFC and a line of credit with CoBank.
- RUS has the lowest rates but increased financing and require 100% financing, whereas CFC and CoBank have higher rates but lower reporting requirements with no environmental study required. CFC and CoBank will both be more flexible with partial financing.
- Manager McLeon presented a cost analysis to the board of the three financing options and CFC appeared to be the lowest total cost lender. Staff recommends that Guernsey be selected as the Engineering firm for the 2021 Construction Work Plan with the intention to use CFC as the lender.
- The board discussed whether using cash rather than financing could be an issue if the automatic meters will need to be replaced. Manager McLeon

answered that it would be possible to go to CFC and get a shorter term loan for the project if cash was not available for the project.

- *A motion to select Guernsey as the Engineering Firm for the 2021 Construction Work Plan was made, duly seconded and carried.*
- *A motion to choose NRUCFC as the preferred lender for the 2021 Construction Work Plan was made, duly seconded and carried.*

7. Resolution of Appreciation

A motion to adopt the following Resolution recognizing the service of Deanne Shull was made, duly seconded and carried.

WHEREAS, Ms. Deanne R. Shull retired as a Warehouse Clerk with the Lane-Scott Electric Cooperative, Incorporated on February 8, 2021, and

WHEREAS, she served the members of this Cooperative with distinction since beginning her employment with the Lane-Scott Electric Cooperative, Incorporated on May 16, 2005.

NOTING, her genuine concern for the well-being of the Cooperative, its employees, and its members made her an invaluable asset to the Cooperative, and

REALIZING, that she has given generously of her talents and strengths, assisting countless employees through over 15 ½ years of dedicated service while maintaining the highest personal standards representing the Cooperative in the community, and helping the Lane-Scott Electric Cooperative, Inc. become the member-focused organization it is today, and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., expresses its sincere appreciation to Ms. Deanne Shull for her contributions to the growth, stability, and performance of the Cooperative, and

BE IT FURTHER RESOLVED, that the Board of Trustees extends to Ms. Shull its prayers for the blessings of peace, good health, and best wishes for the future.

ADJOURNMENT

A motion to adjourn the meeting was made, seconded and carried at 9:11 p.m., on Monday, January 11, 2021.

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Payroll/Labor Check Register

Page 1

Pay Date: 12/01/2020 To 12/31/2020

| Empl | Name | Pay Date | Dir Dep/Check | Gross Pay | Other Pay | Hours | Advances | Deductions/ ER Taxes | Txbl Benefits/ ER PTO | Taxes/ ER Benefits | Net Pay | Type |
|------|--------------------|------------|---------------|-----------|-----------|-------|----------|-------------------------|--------------------------|-----------------------|----------|------|
| 5 | KATHERINE E LEWIS | 12/14/2020 | | 5,072.81 | 0.00 | 88.00 | 0.00 | 703.67 | 34.92 | 1,322.48 | 3,046.66 | |
| | | | 5332 | | | | | 377.38 | 0.00 | 2,921.73 | 985.00 | DD |
| | | | | | | | | | | | 625.00 | DD |
| | | | | | | | | | | | 1,436.66 | DD |
| 17 | DAVID L HOWARD | 12/14/2020 | 5333 | 4,231.04 | 0.00 | 88.00 | 0.00 | 521.23 | 42.81 | 1,285.61 | 2,424.20 | DD |
| | | | | | | | | 326.99 | 0.00 | 1,542.41 | | |
| 21 | CARRIE M BORELL | 12/14/2020 | 5334 | 2,593.71 | 0.00 | 89.00 | 0.00 | 332.98 | 12.01 | 457.93 | 1,802.80 | DD |
| | | | | | | | | 193.56 | 0.00 | 1,838.81 | | |
| 22 | REBECCA L CAMPBELL | 12/14/2020 | | 2,288.00 | 0.00 | 88.00 | 0.00 | 378.20 | 7.18 | 421.90 | 1,487.90 | |
| | | | 5335 | | | | | 166.24 | 0.00 | 1,773.73 | 300.00 | DD |
| | | | | | | | | | | | 1,187.90 | DD |
| 26 | RICHARD A MCLEON | 12/14/2020 | 5336 | 9,375.00 | 0.00 | 88.00 | 0.00 | 337.02 | 163.80 | 2,822.54 | 6,215.44 | DD |
| | | | | | | | | 138.31 | 0.00 | 3,245.72 | | |
| 34 | KALO M MANN | 12/14/2020 | 5337 | 3,557.55 | 0.00 | 91.00 | 0.00 | 650.43 | 46.45 | 798.48 | 2,108.64 | DD |
| | | | | | | | | 271.78 | 0.00 | 1,772.52 | | |
| 35 | NATHAN A BURNS | 12/14/2020 | 5338 | 3,173.28 | 0.00 | 88.00 | 0.00 | 33.85 | 19.85 | 839.13 | 2,300.30 | DD |
| | | | | | | | | 242.45 | 0.00 | 2,089.97 | | |
| 50 | KASEY R JENKINSON | 12/14/2020 | 5339 | 3,852.64 | 0.00 | 88.00 | 0.00 | 714.65 | 16.41 | 828.84 | 2,309.15 | DD |
| | | | | | | | | 290.21 | 0.00 | 2,423.38 | | |
| 55 | BENJAMIN L MANN | 12/14/2020 | 5340 | 3,852.64 | 0.00 | 88.00 | 0.00 | 648.76 | 17.16 | 843.67 | 2,360.21 | DD |
| | | | | | | | | 294.21 | 0.00 | 1,786.09 | | |
| 74 | DAL S HAWKINSON | 12/14/2020 | 5341 | 3,718.88 | 0.00 | 88.00 | 0.00 | 522.35 | 5.67 | 811.06 | 2,385.47 | DD |
| | | | | | | | | 279.15 | 0.00 | 2,371.29 | | |
| 81 | DEANNE R SHULL | 12/14/2020 | 5342 | 1,832.16 | 0.00 | 88.00 | 0.00 | 266.92 | 36.08 | 347.54 | 1,217.70 | DD |
| | | | | | | | | 138.88 | 0.00 | 1,003.94 | | |
| 84 | MICHAEL S POLLOCK | 12/14/2020 | | 3,384.48 | 0.00 | 88.00 | 0.00 | 703.87 | 7.08 | 573.72 | 2,106.89 | |
| | | | 5343 | | | | | 253.67 | 0.00 | 2,242.18 | 100.00 | DD |
| | | | | | | | | | | | 25.00 | DD |
| | | | | | | | | | | | 25.00 | DD |
| | | | | | | | | | | | 25.00 | DD |
| | | | | | | | | | | | 1,931.89 | DD |
| 85 | CHAD A RUPP | 12/14/2020 | 5344 | 4,162.61 | 0.00 | 94.00 | 0.00 | 532.22 | 22.35 | 879.73 | 2,750.66 | DD |
| | | | | | | | | 310.55 | 0.00 | 2,371.29 | | |
| 89 | CHRIS R TERHUNE | 12/14/2020 | 5345 | 4,099.22 | 0.00 | 94.00 | 0.00 | 483.84 | 18.03 | 1,273.69 | 2,341.69 | DD |
| | | | | | | | | 309.19 | 0.00 | 2,334.11 | | |
| 91 | LARRY D KRAFT | 12/14/2020 | 5346 | 3,718.88 | 0.00 | 88.00 | 0.00 | 457.38 | 42.33 | 724.79 | 2,536.71 | DD |
| | | | | | | | | 281.95 | 0.00 | 2,371.29 | | |
| 93 | MYRON E SEIB | 12/14/2020 | 5347 | 3,845.66 | 0.00 | 90.00 | 0.00 | 641.14 | 28.84 | 711.63 | 2,492.89 | DD |
| | | | | | | | | 290.62 | 0.00 | 2,371.29 | | |
| 99 | KEVIN A BRADSTREET | 12/14/2020 | 5348 | 4,162.61 | 0.00 | 94.00 | 0.00 | 428.62 | 17.87 | 1,220.78 | 2,513.21 | DD |

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Payroll/Labor Check Register

Page 2

Pay Date: 12/01/2020 To 12/31/2020

| Empl | Name | Pay Date | Dir Dep/Check | Gross Pay | Other Pay | Hours | Advances | Deductions/ ER Taxes | Txbl Benefits/ ER PTO | Taxes/ ER Benefits | Net Pay | Type |
|------|--------------------|------------|---------------|-----------|-----------|--------|----------|-------------------------|--------------------------|-----------------------|----------|------|
| 108 | MARK R MCCULLOCH | 12/14/2020 | 5349 | 3,189.12 | 0.00 | 88.00 | 0.00 | 319.80 1,023.06 | 0.00 21.93 | 1,439.18 739.44 | 1,426.62 | DD |
| 117 | LEIGHTON J AYERS | 12/14/2020 | | 3,718.88 | 0.00 | 88.00 | 0.00 | 243.81 661.95 | 0.00 13.27 | 1,398.44 767.38 | 2,289.55 | |
| | | | 5350 | | | | | 279.73 | 0.00 | 2,259.73 | 150.00 | DD |
| | | | | | | | | | | | 2,139.55 | DD |
| 129 | STACEY L FOOS | 12/14/2020 | 5351 | 82.79 | 0.00 | 5.25 | 0.00 | 0.00 | 0.00 | 6.34 | 76.45 | DD |
| 130 | ANN MARIE JENNINGS | 12/14/2020 | 5352 | 2,126.97 | 0.00 | 88.00 | 0.00 | 6.91 261.60 | 0.00 10.05 | 0.00 404.58 | 1,460.79 | DD |
| 131 | DIANA KUHLMAN | 12/14/2020 | 5353 | 2,099.68 | 0.00 | 88.00 | 0.00 | 152.92 366.17 | 0.00 5.75 | 1,507.10 337.92 | 1,395.59 | DD |
| 132 | DELLON SHELTON | 12/14/2020 | 5354 | 2,592.81 | 0.00 | 94.00 | 0.00 | 157.14 117.61 | 0.00 1.75 | 1,194.04 700.74 | 1,774.46 | DD |
| 5 | KATHERINE E LEWIS | 12/31/2020 | 11527 | 2,809.54 | 0.00 | 96.00 | 0.00 | 198.49 0.00 | 0.00 0.00 | 211.24 745.07 | 2,064.47 | Chk |
| 35 | NATHAN A BURNS | 12/31/2020 | 11528 | 1,730.88 | 0.00 | 96.00 | 0.00 | 214.92 0.00 | 0.00 0.00 | 0.00 358.53 | 1,372.35 | Chk |
| 55 | BENJAMIN L MANN | 12/31/2020 | 11529 | 1,663.64 | 0.00 | 76.00 | 0.00 | 132.42 0.00 | 0.00 0.00 | 0.00 295.01 | 1,368.63 | Chk |
| 81 | DEANNE R SHULL | 12/31/2020 | 11530 | 559.54 | 0.00 | 53.75 | 0.00 | 127.27 0.00 | 0.00 0.00 | 0.00 75.58 | 483.96 | Chk |
| 99 | KEVIN A BRADSTREET | 12/31/2020 | 11531 | 1,859.44 | 0.00 | 88.00 | 0.00 | 42.82 0.00 | 0.00 0.00 | 0.00 395.43 | 1,464.01 | Chk |
| 5 | KATHERINE E LEWIS | 12/31/2020 | 11532 | 5,072.81 | 0.00 | 104.00 | 0.00 | 142.26 703.67 | 0.00 184.92 | 0.00 1,375.51 | 2,993.63 | Chk |
| 17 | DAVID L HOWARD | 12/31/2020 | 11533 | 5,288.80 | 0.00 | 108.00 | 0.00 | 388.86 613.55 | 0.00 192.81 | 2,921.73 1,736.72 | 2,938.53 | Chk |
| 21 | CARRIE M BORELL | 12/31/2020 | 11534 | 3,013.92 | 0.00 | 104.00 | 0.00 | 419.38 379.35 | 0.00 162.01 | 1,580.88 600.36 | 2,034.21 | Chk |
| 22 | REBECCA L CAMPBELL | 12/31/2020 | 11535 | 2,704.00 | 0.00 | 104.00 | 0.00 | 237.18 423.96 | 0.00 157.18 | 1,862.00 565.39 | 1,714.65 | Chk |
| 26 | RICHARD A MCLEON | 12/31/2020 | 11536 | 9,375.00 | 0.00 | 104.00 | 0.00 | 209.55 337.02 | 0.00 493.17 | 1,794.53 2,985.67 | 6,052.31 | Chk |
| 34 | KALO M MANN | 12/31/2020 | 11537 | 3,999.84 | 0.00 | 104.00 | 0.00 | 143.09 650.43 | 0.00 196.45 | 3,245.72 979.18 | 2,370.23 | Chk |
| 35 | NATHAN A BURNS | 12/31/2020 | 11538 | 3,750.24 | 0.00 | 104.00 | 0.00 | 317.10 33.85 | 0.00 169.85 | 1,772.52 1,096.10 | 2,620.29 | Chk |
| 50 | KASEY R JENKINSON | 12/31/2020 | 11539 | 5,012.81 | 0.00 | 110.00 | 0.00 | 298.05 791.71 | 0.00 166.41 | 2,118.82 1,252.61 | 2,968.49 | Chk |
| | | | | | | | | 390.43 | 0.00 | 2,458.41 | | |

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Payroll/Labor Check Register

Page 3

Pay Date: 12/01/2020 To 12/31/2020

| Empl | Name | Pay Date | Dir Dep/Check | Gross Pay | Other Pay | Hours | Advances | Deductions/ ER Taxes | Txbl Benefits/ ER PTO | Taxes/ ER Benefits | Net Pay | Type |
|---------------------|--------------------|------------|---------------|---------------|-----------|----------|----------|-------------------------|--------------------------|-----------------------|---------------|------|
| 55 | BENJAMIN L MANN | 12/31/2020 | 11540 | 5,472.50 | 0.00 | 116.00 | 0.00 | 648.76 | 167.16 | 1,469.32 | 3,354.42 | Chk |
| | | | | | | | | 429.61 | 0.00 | 1,821.12 | | |
| 74 | DAL S HAWKINSON | 12/31/2020 | 11541 | 4,395.04 | 0.00 | 104.00 | 0.00 | 603.48 | 155.67 | 1,111.01 | 2,680.55 | Chk |
| | | | | | | | | 342.35 | 0.00 | 2,405.10 | | |
| 81 | DEANNE R SHULL | 12/31/2020 | 11542 | 2,165.28 | 0.00 | 104.00 | 0.00 | 285.23 | 186.08 | 471.39 | 1,408.66 | Chk |
| | | | | | | | | 175.84 | 0.00 | 1,020.59 | | |
| 84 | MICHAEL S POLLOCK | 12/31/2020 | 11543 | 3,999.84 | 0.00 | 104.00 | 0.00 | 765.40 | 157.08 | 756.75 | 2,477.69 | Chk |
| | | | | | | | | 312.23 | 0.00 | 2,272.95 | | |
| 85 | CHAD A RUPP | 12/31/2020 | 11544 | 4,395.04 | 0.00 | 104.00 | 0.00 | 599.83 | 172.35 | 1,014.92 | 2,780.29 | Chk |
| | | | | | | | | 339.80 | 0.00 | 2,405.10 | | |
| 89 | CHRIS R TERHUNE | 12/31/2020 | 11545 | 4,395.04 | 0.00 | 104.00 | 0.00 | 537.93 | 168.03 | 1,440.20 | 2,416.91 | Chk |
| | | | | | | | | 343.29 | 0.00 | 2,361.15 | | |
| 91 | LARRY D KRAFT | 12/31/2020 | 11546 | 4,395.04 | 0.00 | 104.00 | 0.00 | 524.99 | 192.33 | 934.22 | 2,935.83 | Chk |
| | | | | | | | | 345.15 | 0.00 | 2,405.10 | | |
| 93 | MYRON E SEIB | 12/31/2020 | 11547 | 4,585.21 | 0.00 | 107.00 | 0.00 | 742.56 | 178.84 | 930.25 | 2,912.40 | Chk |
| | | | | | | | | 358.66 | 0.00 | 2,405.10 | | |
| 99 | KEVIN A BRADSTREET | 12/31/2020 | 11548 | 4,395.04 | 0.00 | 104.00 | 0.00 | 502.99 | 167.87 | 1,363.62 | 2,528.43 | Chk |
| | | | | | | | | 349.06 | 0.00 | 1,472.99 | | |
| 108 | MARK R MCCULLOCH | 12/31/2020 | 11549 | 3,796.14 | 0.00 | 104.50 | 0.00 | 1,092.65 | 171.93 | 987.79 | 1,715.70 | Chk |
| | | | | | | | | 301.73 | 0.00 | 1,427.43 | | |
| 117 | LEIGHTON J AYERS | 12/31/2020 | 11550 | 4,395.04 | 0.00 | 104.00 | 0.00 | 377.96 | 163.27 | 1,064.68 | 2,952.40 | Chk |
| | | | | | | | | 342.93 | 0.00 | 2,273.25 | | |
| 129 | STACEY L FOOS | 12/31/2020 | 11551 | 78.85 | 0.00 | 5.00 | 0.00 | 0.00 | 50.00 | 9.98 | 68.87 | Chk |
| | | | | | | | | 10.77 | 0.00 | 0.00 | | |
| 130 | ANN MARIE JENNINGS | 12/31/2020 | 11552 | 2,586.19 | 0.00 | 106.00 | 0.00 | 280.93 | 160.05 | 558.99 | 1,746.27 | Chk |
| | | | | | | | | 199.51 | 0.00 | 1,526.43 | | |
| 131 | DIANA KUHLMAN | 12/31/2020 | 11553 | 2,481.44 | 0.00 | 104.00 | 0.00 | 423.44 | 155.75 | 460.46 | 1,597.54 | Chk |
| | | | | | | | | 197.83 | 0.00 | 1,213.13 | | |
| 132 | DELLON SHELTON | 12/31/2020 | 11554 | 2,779.92 | 0.00 | 104.00 | 0.00 | 139.00 | 151.75 | 819.91 | 1,821.01 | Chk |
| | | | | | | | | 224.27 | 0.00 | 232.63 | | |
| Grand Total: | | | | \$ 181,887.49 | \$ 0.00 | 4,701.50 | \$ 0.00 | \$ 22,246.21 | \$ 4,712.55 | \$ 44,974.57 | \$ 114,666.71 | |
| | | | | | | | | \$ 12,860.30 | \$ 0.00 | \$ 85,466.16 | | |

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**Payroll/Labor
Check Register**

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Pay Date: 12/01/2020 To 12/31/2020**PARAMETERS ENTERED:**

Pay Date: 12/01/2020 To 12/31/2020
Check/Direct Deposit: All
Employee: All
Journal: 0
Division: All
Format: Summary By Check
Sort By: Check/Direct Deposit

01/12/2021 11:27:58 AM

Accounts Payable Check Register

Page 1

12/12/2020 To 01/11/2021

Bank Account: 2 - FIRST STATE BANK

| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|----------------------------------|-----------------------------|-----------|
| 2276 12/14/2020 | WIRE | 124 | GOLDEN BELT TELEPHONE | Monthly Invoice | 185.06 |
| 2283 12/15/2020 | WIRE | 121 | FED-EX | Monthly Invoice | 74.89 |
| 46479 12/16/2020 | CHK | 1 | MIKHAIL Y IMSEIS, M.D., P.A. | Larry Kraft-DOT Physical | 180.00 |
| 46480 12/16/2020 | CHK | 1 | SCOTT CITY AREA CHAMBER OF COM | Membership Dues | 550.00 |
| 46481 12/16/2020 | CHK | 9 | CHAD RUPP | Clothing Allowance | 469.48 |
| 46482 12/16/2020 | CHK | 25 | LANE-SCOTT ELECTRIC COOPERATIVE, | Payroll Transfer | 50,500.00 |
| 46483 12/16/2020 | CHK | 38 | MICHAEL POLLOCK | Clothing Allowance | 53.00 |
| 46484 12/16/2020 | CHK | 40 | KANSAS ELECTRIC COOPERATIVES | Monthly Invoice | 2,350.60 |
| 46485 12/16/2020 | CHK | 105 | CITY OF NESS CITY | Monthly Invoice | 26.00 |
| 46486 12/16/2020 | CHK | 150 | CHRIS TERHUNE | LED RESISTORS FOR #143 | 17.33 |
| 46487 12/16/2020 | CHK | 385 | PIONEER COMMUNICATIONS | Golden Belt Directory | 288.96 |
| 46488 12/16/2020 | CHK | 654 | LANE COUNTY PUBLIC WORKS | 1 Load to Dump | 8.00 |
| 46489 12/16/2020 | CHK | 745 | GOVE COUNTY ADVOCATE | Advertising | 35.75 |
| 46490 12/16/2020 | CHK | 903 | NISC | Monthly Invoice | 1,730.93 |
| 46491 12/16/2020 | CHK | 9999 | ANNA MCDONALD | INACTIVE REFUND | 63.83 |
| 2278 12/18/2020 | WIRE | 274 | VERIZON WIRELESS | Monthly Invoice | 621.98 |
| 2279 12/18/2020 | WIRE | 1229 | SCHABEN SANITATION | Monthly Invoice | 452.03 |
| 2280 12/21/2020 | WIRE | 1271 | CARDMEMBER SERVICE | Monthly Invoice | 11,275.52 |
| 46492 12/21/2020 | CHK | 1 | DIGHTON USD 482 | Food Drive Donation | 87.00 |
| 46493 12/22/2020 | CHK | 46 | LANE COUNTY TREASURER | TRUCK/TRAILER REGISTRATIONS | 12,380.00 |
| 2281 12/23/2020 | WIRE | 281 | INTERNAL REVENUE SERVICE | Registration /Tags # 110 | 342.00 |
| 2282 12/23/2020 | WIRE | 101 | ATMOS ENERGY | Monthly Invoice | 95.13 |
| 46494 12/23/2020 | CHK | 5 | ELISE RATHBUN | Richard Rodie Estate Cap Cr | 53.95 |
| 2286 12/24/2020 | WIRE | 1290 | WEX BANK | Monthly Invoice | 468.58 |
| 46495 12/24/2020 | CHK | 9 | CHAD RUPP | Clothing Allowance | 18.28 |
| 46496 12/24/2020 | CHK | 14 | OFFICE SOLUTIONS, INC | Office Supplies-Toner | 264.09 |

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| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|----------------------------------|--|-----------|
| 46497 12/24/2020 | CHK | 20 | BASIN ELECTRIC POWER COOP | Dispatch & Monitoring Fee-November | 2,127.37 |
| 46498 12/24/2020 | CHK | 25 | LANE-SCOTT ELECTRIC COOPERATIVE, | Payroll Transfer | 65,000.00 |
| 46499 12/24/2020 | CHK | 105 | CITY OF NESS CITY | Franchise Fee | 4,068.38 |
| 46500 12/24/2020 | CHK | 107 | CINTAS CORPORATION #449 | Monthly In voice-Dighton | 245.59 |
| 46501 12/24/2020 | CHK | 122 | MYRON SEIB | Clothing Allowance | 820.69 |
| 46502 12/24/2020 | CHK | 129 | NORTHWEST FIRE EXTINGUISHERS | Maintenance on Fire Extinguishers | 212.12 |
| 46503 12/24/2020 | CHK | 135 | CITY OF BAZINE | Franchise Fee | 1,238.41 |
| 46504 12/24/2020 | CHK | 160 | SHULL OIL COMPANY | Monthly Fuel Invoice | 2,740.75 |
| 46505 12/24/2020 | CHK | 198 | OTIS ELEVATOR COMPANY | Maintenance | 142.89 |
| 46506 12/24/2020 | CHK | 253 | FARM CREDIT LEASING SERVICES COR | Truck Lease Payments | 9,548.69 |
| 46507 12/24/2020 | CHK | 317 | JOHN DEERE FINANCIAL | Saw and oil | 413.37 |
| 46508 12/24/2020 | CHK | 357 | ZOHO CORPORATION #4926 | Annual Maintenance | 54.15 |
| 46509 12/24/2020 | CHK | 376 | LUTZ AND COMPANY | Clothing Allowance-B Mann,C Rupp,C Terhu | 416.86 |
| 46510 12/24/2020 | CHK | 383 | HUXFORD POLE AND TIMBER CO INC | Poles | 10,290.05 |
| 46511 12/24/2020 | CHK | 450 | RANDALL G EVANS | NRECA Winter School for Directors | 1,400.00 |
| 46512 12/24/2020 | CHK | 465 | COLBY CANVAS COMPANY INC | Tent Repair | 245.25 |
| 46513 12/24/2020 | CHK | 715 | KATHERINE E LEWIS | Clothing Allowance | 250.00 |
| 46514 12/24/2020 | CHK | 803 | ALTEC INDUSTRIES, INC | Truck 136, 117 & 143 | 790.54 |
| 46515 12/24/2020 | CHK | 1225 | CINTAS CORPORATION | Monthly Invoice-Ness City | 66.59 |
| 46516 12/24/2020 | CHK | 1244 | PROTECTIVE EQUIPMENT TESTING | Monthly Invoice | 529.12 |
| 46517 12/24/2020 | CHK | 1293 | DAL HAWKINSON | Clothing Allowance | 192.96 |
| 2284 12/28/2020 | WIRE | 263 | KS DEPT OF REVENUE - SALES TAX | Sales Tax | 19,334.96 |
| 2285 12/29/2020 | WIRE | 121 | FED-EX | Monthly Invoice | 20.85 |
| 2287 12/29/2020 | WIRE | 1187 | MIDWEST ENERGY | Monthly Invoice | 298.40 |
| 46518 12/29/2020 | CHK | 5 | VERLA EDWARDS | Cap. Cr. Addt'l Estate Retire | 80.11VOID |
| 46519 12/29/2020 | CHK | 5 | AMY ENGELBERT | Cap. Cr. Addt'l Estate Retire | 36.99 |

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| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|----------------------------------|-------------------------------|------------|
| 46520 12/29/2020 | CHK | 5 | JANIS FOOS | Cap. Cr. Addt'l Estate Retire | 10.37 |
| 46521 12/29/2020 | CHK | 5 | RODNEY GILLASPIE | Cap. Cr. Addt'l Estate Retire | 67.30 |
| 46522 12/29/2020 | CHK | 5 | DOROTHY FILSON | Cap. Cr. Addt'l Estate Retire | 111.87 |
| 46523 12/29/2020 | CHK | 5 | MARTINA MARIE HOLMES ESTATE | Cap. Cr. Addt'l Estate Retire | 98.21 |
| 46524 12/29/2020 | CHK | 5 | DANIEL & ELAINE JOHNSON REV TRUS | Cap. Cr. Addt'l Estate Retire | 183.56 |
| 46525 12/29/2020 | CHK | 5 | KIMBERLY KENDALL | Cap. Cr. Addt'l Estate Retire | 36.99 |
| 46526 12/29/2020 | CHK | 5 | VALERIE KLITZKE | Cap. Cr. Addt'l Estate Retire | 36.99 |
| 46527 12/29/2020 | CHK | 5 | ESTATE OF DALE MARSHALL | Cap. Cr. Addt'l Estate Retire | 93.02 |
| 46528 12/29/2020 | CHK | 5 | ARLAN D PARKER LIVING TRUST | Cap. Cr. Addt'l Estate Retire | 376.88 |
| 46529 12/29/2020 | CHK | 5 | PATRICIA PFAFF | Cap. Cr. Addt'l Estate Retire | 155.77 |
| 46530 12/29/2020 | CHK | 5 | RALPH D ROTHE | Cap. Cr. Addt'l Estate Retire | 251.60VOID |
| 46531 12/29/2020 | CHK | 5 | GREGORY T STRONG ESTATE | Cap. Cr. Addt'l Estate Retire | 8.27 |
| 46532 12/29/2020 | CHK | 5 | MARY F SLAGLE | Cap. Cr. Addt'l Estate Retire | 77.07 |
| 46533 12/29/2020 | CHK | 5 | W R STUTZ | Cap. Cr. Addt'l Estate Retire | 189.87VOID |
| 46534 12/29/2020 | CHK | 5 | JENNIE TILLITSON | Cap. Cr. Addt'l Estate Retire | 65.03VOID |
| 46535 12/29/2020 | CHK | 5 | MYRA K SHAW | Cap. Cr. Addt'l Estate Retire | 49.35 |
| 46536 12/30/2020 | CHK | 5 | VICKI BETZ | Cap Cr Retire Heir Corr | 40.06 |
| 46537 12/30/2020 | CHK | 5 | JOY HEMBREE | Cap Cr Retire Heir Corr | 37.97 |
| 46538 12/30/2020 | CHK | 5 | ELLEN BURNS | Cap Cr Retire Heir Corr | 10.84 |
| 46539 12/30/2020 | CHK | 5 | MARTIN KLITZKE | Cap Cr Retire Heir Corr | 40.05 |
| 46540 12/30/2020 | CHK | 5 | TRAVIS ROTHE | Cap Cr Retire Heir Corr | 251.60 |
| 46541 12/30/2020 | CHK | 5 | WILLIAM R STUTZ JR | Cap Cr Retire Heir Corr | 37.97 |
| 46542 12/30/2020 | CHK | 5 | MELODY STUTZ | Cap Cr Retire Heir Corr | 37.97 |
| 46543 12/30/2020 | CHK | 5 | CHERYL STUTZ | Cap Cr Retire Heir Corr | 37.97 |
| 46544 12/30/2020 | CHK | 5 | GREG STUTZ | Cap Cr Retire Heir Corr | 37.99 |
| 46545 12/30/2020 | CHK | 5 | DAVE TILLITSON | Cap Cr Retire Heir Corr | 10.84 |

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Bank Account: 2 - FIRST STATE BANK

| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|-------------------------------|---|-----------|
| 46546 12/30/2020 | CHK | 5 | JOHN TILLITSON | Cap Cr Retire Heir Corr | 10.84 |
| 46547 12/30/2020 | CHK | 5 | LARRY TILLITSON | Cap Cr Retire Heir Corr | 10.84 |
| 46548 12/30/2020 | CHK | 5 | ROBERT TILLITSON | Cap Cr Retire Heir Corr | 10.83 |
| 46549 12/30/2020 | CHK | 5 | MARY LOU TILLITSON | Cap Cr Retire Heir Corr | 10.84 |
| 2292 01/04/2021 | WIRE | 1239 | CULLIGAN OF DODGE CITY | Monthly Invoice | 107.96 |
| 2293 01/04/2021 | WIRE | 274 | VERIZON WIRELESS | Monthly Invoice | 313.74 |
| 2297 01/04/2021 | WIRE | 265 | HASLER - POSTAGE ACH | Postage | 300.00 |
| 46550 01/04/2021 | CHK | 1 | NESS COUNTY CAHMBER OF COMMER | Membership | 100.00 |
| 46551 01/04/2021 | CHK | 1 | SCOTT CITY BEAVER BOOSTERS | Memorial for Larry Huck | 50.00 |
| 46552 01/04/2021 | CHK | 14 | OFFICE SOLUTIONS, INC | Contract and toner cartridge | 4,347.73 |
| 46553 01/04/2021 | CHK | 73 | STANION WHOLESALE ELEC CO INC | Monthly Invoice | 8,506.90 |
| 46554 01/04/2021 | CHK | 79 | POSTMASTER | Postage Newsletter | 102.69 |
| 46555 01/04/2021 | CHK | 150 | CHRIS TERHUNE | Clothing Allowance and tool | 66.35 |
| 46556 01/04/2021 | CHK | 172 | TYNDALE COMPANY, INC. | Clothing Allowance-Pollock & Myron Seib | 883.99 |
| 46557 01/04/2021 | CHK | 278 | GLOBAL EQUIPMENT COMPANY INC | Monthly Invoice | 458.83 |
| 46558 01/04/2021 | CHK | 376 | LUTZ AND COMPANY | Clothing Allowance-Ben Mann & C Terhune | 211.38 |
| 46559 01/04/2021 | CHK | 380 | GRAINGER | Monthly Invoice | 450.64 |
| 46560 01/04/2021 | CHK | 790 | SOLOMON CORPORATION | Monthly Invoice | 340.46 |
| 46561 01/04/2021 | CHK | 1045 | KALO MANN | Parts | 39.31 |
| 46562 01/04/2021 | CHK | 1225 | CINTAS CORPORATION | Monthly Invoice | 79.89 |
| 46563 01/04/2021 | CHK | 1243 | TRI-CENTRAL OFFICE SUP-HAYS | Supplies | 668.25 |
| 46564 01/04/2021 | CHK | 1285 | TIFCO INDUSTRIES | Monthly Invoice | 22.71 |
| 2289 01/06/2021 | WIRE | 62 | NRECA GROUP BENEFITS TRUST | NRECA Group 1-January Group Insurance | 3,026.13 |
| 2290 01/06/2021 | WIRE | 180 | NRECA | NRECA Gr 1 Adm Fee-Jan Gr 1 Ins Adm Fee | 222.30 |
| 2296 01/06/2021 | WIRE | 121 | FED-EX | Monthly Invoice | 18.88 |
| 2288 01/07/2021 | WIRE | 1224 | NRECA RETIREMENT & SECURITY | NRECA RS-Group Insurance | 50,193.42 |

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Bank Account: 2 - FIRST STATE BANK

| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|----------------------------------|------------------------------------|----------|
| 2294 01/07/2021 | WIRE | 168 | ONLINE INFORMATION SERVICES, INC | Criminal and Utility Reports | 108.05 |
| 2295 01/07/2021 | WIRE | 1267 | AFLAC | Premiums | 473.54 |
| 2291 01/11/2021 | WIRE | 18 | CITY OF DIGHTON | Monthly Invoice | 1,423.86 |
| 46565 01/11/2021 | CHK | 1 | NESS CITY ROTARY CLUB | Rotary Meetings | 31.00 |
| 46566 01/11/2021 | CHK | 9 | CHAD RUPP | Clothing Allowance | 97.64 |
| 46567 01/11/2021 | CHK | 14 | OFFICE SOLUTIONS, INC | Contract on Copy Machine | 56.42 |
| 46568 01/11/2021 | CHK | 40 | KANSAS ELECTRIC COOPERATIVES | Cap Rate Study | 6,906.84 |
| 46569 01/11/2021 | CHK | 45 | BUMPER TO BUMPER OF DIGHTON | Monthly Invoice | 853.01 |
| 46570 01/11/2021 | CHK | 55 | NESS COUNTY NEWS | Advertising | 224.80 |
| 46571 01/11/2021 | CHK | 74 | WEBER REFRIGERATION & HEATING I | Circuit Board | 335.86 |
| 46572 01/11/2021 | CHK | 96 | STEPHENS LUMBER - DIGHTON | Monthly Invoice | 47.11 |
| 46573 01/11/2021 | CHK | 104 | HOME OIL CO | Monthly Fuel Invoice | 450.25 |
| 46574 01/11/2021 | CHK | 105 | CITY OF NESS CITY | December Pay Station and Postage | 617.40 |
| 46575 01/11/2021 | CHK | 107 | CINTAS CORPORATION #449 | Monthly Invoice-Ness City | 71.56 |
| 46576 01/11/2021 | CHK | 117 | NESS CITY FARM & FEED | Monthly Invoice | 131.18 |
| 46577 01/11/2021 | CHK | 169 | AMERICAN ELECTRIC-GARDEN CITY | Monthly Invoice | 2,951.19 |
| 46578 01/11/2021 | CHK | 172 | TYNDALE COMPANY, INC. | Clothing Allowance-Kalo Mann | 183.58 |
| 46579 01/11/2021 | CHK | 182 | G.E.M.S. INC | MOntly Invoice | 720.93 |
| 46580 01/11/2021 | CHK | 184 | JOHNSTONE SUPPLY | Monthly Invoice | 1,886.97 |
| 46581 01/11/2021 | CHK | 187 | S&W SUPPLY DIVISION | Monthly Invoice | 159.22 |
| 46582 01/11/2021 | CHK | 238 | ILLINOIS MUTUAL | Monthly Premiums | 153.20 |
| 46583 01/11/2021 | CHK | 248 | CENTRAL PUMP & SUPPLY | Monthly Invoice | 8.88 |
| 46584 01/11/2021 | CHK | 261 | LOCKE SUPPLY CO | Monthly Invoice | 221.99 |
| 46585 01/11/2021 | CHK | 304 | STECKLINE COMMUNICATIONS INC | Advertising | 100.00 |
| 46586 01/11/2021 | CHK | 306 | BORDER STATES INDUSTRIES INC | Monthly Invoice | 456.71 |
| 46587 01/11/2021 | CHK | 376 | LUTZ AND COMPANY | Clothing Allowance - Chris Terhune | 54.27 |

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Bank Account: 2 - FIRST STATE BANK

| Check / Tran Date | Pmt Type | Vendor | Vendor Name | Reference | Amount |
|----------------------|-------------|--------|-----------------------------------|------------------------------|----------|
| 46588 01/11/2021 | CHK | 387 | WESTERN FUEL & SUPPLY | Monthly Fuel Invoice | 98.47 |
| 46589 01/11/2021 | CHK | 395 | DOLLAR GENERAL - REGIONS 410526 | Monthly Invoice | 17.74 |
| 46590 01/11/2021 | CHK | 427 | DIGHTON HERALD LLC | Advertising | 138.00 |
| 46591 01/11/2021 | CHK | 446 | COLEEN'S TROPHIES AWARDS & GIFTS, | Engraved Plate-Chad Griffith | 15.00 |
| 46592 01/11/2021 | CHK | 506 | K&J FOODS | Monthly Invoice | 155.73 |
| 46593 01/11/2021 | CHK | 745 | GOVE COUNTY ADVOCATE | Advertising | 35.75 |
| 46594 01/11/2021 | CHK | 903 | NISC | Monthly Invoice | 8,952.84 |
| 46595 01/11/2021 | CHK | 1016 | KANSAS ONE-CALL SYSTEM INC | Locate Fee | 22.80 |
| 46596 01/11/2021 | CHK | 1030 | THE SCOTT COUNTY RECORD | Advertising | 33.75 |
| 46597 01/11/2021 | CHK | 1139 | LANE COUNTY HOSPITAL | Scott Briand Physical | 123.00 |
| 46598 01/11/2021 | CHK | 1169 | WASHER SPECIALTIES CO. | Monthly Invoice | 65.44 |
| 46599 01/11/2021 | CHK | 1171 | MARCONE APPLIANCE PTS CO B 177 | Monthly Invoice | 220.28 |
| 46600 01/11/2021 | CHK | 1172 | WESTERN SUPPLY COMPANY | Monthly Invoice | 1,626.39 |
| 46601 01/11/2021 | CHK | 1197 | GARDEN CITY WHOLESALE SUPPLY | Monthly Invoice | 1,897.85 |
| 46602 01/11/2021 | CHK | 1213 | NRECA GROUP ADMIN | FSA Fees | 15.00 |
| 46603 01/11/2021 | CHK | 1251 | TECHLINE, LTD | Monthly Invoice | 3,591.37 |
| 46604 01/11/2021 | CHK | 1254 | EAGLE RADIO | Advertising | 565.00 |
| 46605 01/11/2021 | CHK | 1287 | COLLINS STEEL | #143 | 35.84 |
| 46606 01/11/2021 | CHK | 181 | BAKER DISTRIBUTING CO | Monthly Invoice | 148.67 |

| | | |
|--|-------|------------|
| Total Payments for Bank Account - 2 : | (145) | 311,965.57 |
| Total Voids for Bank Account - 2 : | (4) | 586.61 |
| Total for Bank Account - 2 : | (149) | 312,552.18 |

| | | |
|-----------------------------------|-------|------------|
| Grand Total for Payments : | (145) | 311,965.57 |
| Grand Total for Voids : | (4) | 586.61 |
| Grand Total : | (149) | 312,552.18 |

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0032. The time required to complete this information collection is estimated to average 15 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

| | |
|---|--|
| UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION | BORROWER DESIGNATION KS0042 |
| | PERIOD ENDED December 2020 |
| | BORROWER NAME The Lane-Scott Electric Cooperative, Inc. |
| INSTRUCTIONS - See help in the online application. | |

This information is analyzed and used to determine the submitter’s financial situation and feasibility for loans and guarantees. You are required by contract and applicable regulations to provide the information. The information provided is subject to the Freedom of Information Act (5 U.S.C. 552)

CERTIFICATION

We recognize that statements contained herein concern a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent statement may render the maker subject to prosecution under Title 18, United States Code Section 1001.

We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief.

ALL INSURANCE REQUIRED BY PART 1788 OF 7 CFR CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES DURING THE PERIOD COVERED BY THIS REPORT PURSUANT TO PART 1718 OF 7 CFR CHAPTER XVII
(check one of the following)

☐ All of the obligations under the RUS loan documents have been fulfilled in all material respects.

☐ There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in Part D of this report.

DATE

| PART A. STATEMENT OF OPERATIONS | | | | |
|--|------------------|------------------|---------------|------------|
| ITEM | YEAR-TO-DATE | | | THIS MONTH |
| | LAST YEAR (a) | THIS YEAR (b) | BUDGET (c) | |
| 1. Operating Revenue and Patronage Capital | 17,827,108 | 16,167,735 | 18,284,639 | 1,140,419 |
| 2. Power Production Expense | | | | |
| 3. Cost of Purchased Power | 10,467,955 | 9,219,252 | 10,907,543 | 743,907 |
| 4. Transmission Expense | 6,366 | 2,133 | 7,493 | 257 |
| 5. Regional Market Expense | | | | |
| 6. Distribution Expense - Operation | 1,308,661 | 1,474,903 | 1,380,044 | 126,211 |
| 7. Distribution Expense - Maintenance | 687,659 | 931,974 | 735,342 | 92,202 |
| 8. Customer Accounts Expense | 221,835 | 211,622 | 226,437 | 20,166 |
| 9. Customer Service and Informational Expense | 30,105 | 47,090 | 32,806 | 6,163 |
| 10. Sales Expense | 55,317 | 61,443 | 75,139 | 3,777 |
| 11. Administrative and General Expense | 1,411,038 | 1,286,157 | 1,384,710 | 97,075 |
| 12. Total Operation & Maintenance Expense (2 thru 11) | 14,188,936 | 13,234,574 | 14,749,514 | 1,089,758 |
| 13. Depreciation and Amortization Expense | 1,599,510 | 1,650,032 | 1,613,186 | 139,796 |
| 14. Tax Expense - Property & Gross Receipts | | | | |
| 15. Tax Expense - Other | | | | |
| 16. Interest on Long-Term Debt | 1,316,760 | 1,337,470 | 1,285,495 | 110,848 |
| 17. Interest Charged to Construction - Credit | | | | |
| 18. Interest Expense - Other | 3,355 | 1,971 | 3,633 | 162 |
| 19. Other Deductions | 14,349 | 40,819 | 15,873 | 1,785 |
| 20. Total Cost of Electric Service (12 thru 19) | 17,122,910 | 16,264,866 | 17,667,701 | 1,342,349 |
| 21. Patronage Capital & Operating Margins (1 minus 20) | 704,198 | (97,131) | 616,938 | (201,930) |
| 22. Non Operating Margins - Interest | 256,085 | 240,316 | 41,698 | 44,889 |
| 23. Allowance for Funds Used During Construction | | | | |
| 24. Income (Loss) from Equity Investments | | | | |
| 25. Non Operating Margins - Other | 40,353 | (65,313) | 60,000 | 17,890 |
| 26. Generation and Transmission Capital Credits | 983,794 | 538,534 | | |
| 27. Other Capital Credits and Patronage Dividends | 60,703 | 47,965 | 73,127 | 4,209 |
| 28. Extraordinary Items | | | | |
| 29. Patronage Capital or Margins (21 thru 28) | 2,045,133 | 664,371 | 791,763 | (134,942) |

| UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION | | | BORROWER DESIGNATION KS0042 | | |
|---|------------------|------------------|--|------------------|------------------|
| INSTRUCTIONS - See help in the online application. | | | PERIOD ENDED December 2020 | | |
| PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT | | | | | |
| ITEM | YEAR-TO-DATE | | ITEM | YEAR-TO-DATE | |
| | LAST YEAR (a) | THIS YEAR (b) | | LAST YEAR (a) | THIS YEAR (b) |
| 1. New Services Connected | 54 | 55 | 5. Miles Transmission | | |
| 2. Services Retired | 41 | 51 | 6. Miles Distribution – Overhead | 2,036.59 | 2,036.59 |
| 3. Total Services in Place | 6,040 | 6,045 | 7. Miles Distribution - Underground | 7.53 | 7.53 |
| 4. Idle Services (Exclude Seasonals) | 228 | 246 | 8. Total Miles Energized (5 + 6 + 7) | 2,044.12 | 2,044.12 |
| PART C. BALANCE SHEET | | | | | |
| ASSETS AND OTHER DEBITS | | | LIABILITIES AND OTHER CREDITS | | |
| 1. Total Utility Plant in Service | 58,108,127 | | 30. Memberships | 0 | |
| 2. Construction Work in Progress | 284,441 | | 31. Patronage Capital | 21,201,952 | |
| 3. Total Utility Plant (1 + 2) | 58,392,568 | | 32. Operating Margins - Prior Years | 0 | |
| 4. Accum. Provision for Depreciation and Amort. | 17,927,950 | | 33. Operating Margins - Current Year | (96,855) | |
| 5. Net Utility Plant (3 - 4) | 40,464,618 | | 34. Non-Operating Margins | 1,057,663 | |
| 6. Non-Utility Property (Net) | 0 | | 35. Other Margins and Equities | 136,614 | |
| 7. Investments in Subsidiary Companies | 255,405 | | 36. Total Margins & Equities (30 thru 35) | 22,299,374 | |
| 8. Invest. in Assoc. Org. - Patronage Capital | 11,360,458 | | 37. Long-Term Debt - RUS (Net) | 0 | |
| 9. Invest. in Assoc. Org. - Other - General Funds | 445,461 | | 38. Long-Term Debt - FFB - RUS Guaranteed | 33,906,778 | |
| 10. Invest. in Assoc. Org. - Other - Nongeneral Funds | 221,958 | | 39. Long-Term Debt - Other - RUS Guaranteed | 0 | |
| 11. Investments in Economic Development Projects | 0 | | 40. Long-Term Debt Other (Net) | 5,745,003 | |
| 12. Other Investments | 5,501 | | 41. Long-Term Debt - RUS - Econ. Devel. (Net) | 0 | |
| 13. Special Funds | 0 | | 42. Payments – Unapplied | 4,210,034 | |
| 14. Total Other Property & Investments (6 thru 13) | 12,288,783 | | 43. Total Long-Term Debt (37 thru 41 - 42) | 35,441,747 | |
| 15. Cash - General Funds | 115,401 | | 44. Obligations Under Capital Leases - Noncurrent | 232,665 | |
| 16. Cash - Construction Funds - Trustee | 100 | | 45. Accumulated Operating Provisions and Asset Retirement Obligations | 0 | |
| 17. Special Deposits | 25 | | 46. Total Other Noncurrent Liabilities (44 + 45) | 232,665 | |
| 18. Temporary Investments | 5,974,608 | | 47. Notes Payable | 0 | |
| 19. Notes Receivable (Net) | 0 | | 48. Accounts Payable | 830,964 | |
| 20. Accounts Receivable - Sales of Energy (Net) | 1,183,826 | | 49. Consumers Deposits | 121,550 | |
| 21. Accounts Receivable - Other (Net) | 236,953 | | | | |
| 22. Renewable Energy Credits | 0 | | 50. Current Maturities Long-Term Debt | 1,443,173 | |
| 23. Materials and Supplies - Electric & Other | 328,131 | | 51. Current Maturities Long-Term Debt - Economic Development | 0 | |
| 24. Prepayments | (1,093) | | 52. Current Maturities Capital Leases | 77,748 | |
| 25. Other Current and Accrued Assets | 11,944 | | 53. Other Current and Accrued Liabilities | 734,457 | |
| 26. Total Current and Accrued Assets (15 thru 25) | 7,849,895 | | 54. Total Current & Accrued Liabilities (47 thru 53) | 3,207,892 | |
| 27. Regulatory Assets | 0 | | 55. Regulatory Liabilities | 0 | |
| 28. Other Deferred Debits | 578,382 | | 56. Other Deferred Credits | 0 | |
| 29. Total Assets and Other Debits (5+14+26 thru 28) | 61,181,678 | | 57. Total Liabilities and Other Credits (36 + 43 + 46 + 54 thru 56) | 61,181,678 | |
| | | | | | |
| | | | | | |

LANE-SCOTT ELECTRIC ENERGY SALES STATISTICS FOR DECEMBER 2020

| CLASS OF SERVICE | NO. RECEIVING SERVICE | | kWh SOLD | | AMOUNT BILLED | | Y.T.D AVERAGE | | SALE PRICE PER kWh Y.T.D. |
|-------------------------------|-----------------------|------------|------------|-------------|---------------|--------------|---------------|-------------|---------------------------|
| | Y.T.D. AVG. | THIS MONTH | THIS MONTH | Y.T.D. | THIS MONTH | Y.T.D. | kWh USED | AMOUNT | |
| Residential Sales | 2,231 | 2,230 | 2,020,676 | 24,225,256 | \$214,908 | \$2,763,689 | 905 | \$103.21 | 11.41 |
| Residential Sales-Seasonal | 51 | 49 | 7,639 | 133,438 | \$1,852 | \$26,809 | | | |
| Irrigation Sales | 333 | 332 | 29,070 | 9,174,142 | \$2,274 | \$819,243 | | | |
| Small Commercial | 1,837 | 1,836 | 4,182,279 | 47,133,206 | \$399,398 | \$4,838,951 | 2,139 | \$219.57 | 10.27 |
| Large Commercial | 186 | 188 | 3,132,947 | 33,641,325 | \$321,805 | \$3,699,320 | 15,086 | \$1,658.89 | 11.00 |
| Public Street Lighting | 13 | 13 | 35,946 | 430,912 | \$4,164 | \$53,329 | | | |
| Public Building Sales | 45 | 49 | 29,967 | 337,825 | \$3,971 | \$47,970 | | | |
| Non-Domestic | 1,059 | 1,057 | 170,889 | 1,968,470 | \$30,307 | \$370,283 | | | |
| City of Dighton | 1 | 1 | 745,725 | 10,357,280 | \$45,105 | \$716,274 | 863,107 | \$59,689.51 | 6.92 |
| Idle Services on rate 90 | 32 | 38 | 0 | 0 | \$0 | \$1,859 | | | |
| Large Industrial | 3 | 3 | 2,355,360 | 30,836,580 | \$182,451 | \$2,490,209 | 856,572 | \$69,172.47 | 8.08 |
| Irrigation Horsepower Charges | 0 | 0 | | 0 | | \$264,332 | | | |
| Total Energy Sales | 5,791 | 5,796 | 12,710,498 | 158,238,434 | \$1,206,235 | \$16,092,267 | | | 10.17 |
| Other Electric Revenue | | | | | (\$65,816) | \$75,468 | | | |
| Total | | | | | \$1,140,419 | \$16,167,735 | | | |

SUBSTATION DATA

| Substation | (NCP)KW | kWh Purchased | Cost Per kWh | kWh Sold | Line Loss | Load Factor-P | Load Factor-S |
|----------------------------|---------|---------------|--------------|------------|-----------|---------------|---------------|
| Beeler-Sub 3 | 5,940 | 3,906,228 | | 2,941,993 | 24.68% | 88.39% | 66.57% |
| Dighton-Sub 1 - 7200 | 1,570 | 956,134 | | 1,247,121 | -30.43% | 81.86% | 106.77% |
| Dighton-Sub 2 - 14400 | 3,641 | 2,027,363 | | 1,920,900 | 5.25% | 74.84% | 70.91% |
| Manning-Sub 4 | 4,721 | 2,835,678 | | 2,289,811 | 19.25% | 80.73% | 65.19% |
| LS Seaboard-Sub 5 | 191 | 100,690 | | 97,086 | 3.58% | 70.86% | 68.32% |
| Twin Springs Lo 7.6-Sub 7 | 253 | 80,848 | | 72,180 | 10.72% | 42.95% | 38.35% |
| Twin Springs Hi 14.1-Sub 8 | 269 | 141,358 | | 128,848 | 8.85% | 70.63% | 64.38% |
| City of Dighton | 1,177 | 650,060 | 5.9200 | 650,060 | 0.00% | 74.23% | 74.23% |
| City of Dighton - WAPA | 159 | 95,665 | 2.9000 | 95,665 | 0.00% | 80.87% | 80.87% |
| Alexander 115 | 1,570 | 912,736 | | 851,930 | 6.66% | 78.14% | 72.93% |
| Ness City 115 | 3,180 | 1,883,037 | | 2,414,904 | -28.25% | 79.59% | 102.07% |
| Total | 22,671 | 13,589,797 | 5.4700 | 12,710,498 | 6.47% | 80.57% | 75.36% |

RUS/CFC LOAN FUND TRANSACTIONS

MISC.

OTHER STATISTICS

| | | | | | | Y.T.D | M.T.D. |
|---------------------------------|---------------|-------------------------------|-------------|----------------------------|--|-------------|------------|
| Gross Obligation to RUS | \$ 54,111,889 | General Fund Balance | \$115,131 | Miles Energized | | 2044.12 | |
| Pymts Applied Against Principal | \$ 19,362,371 | MMDA Investments | \$73,700 | Density | | 2.84 | |
| Net Obligation to RUS | \$ 34,749,518 | Cash Available at Month End | \$188,831 | kWh Purchased | | 164,012,280 | 13,589,797 |
| CFC Line of Credit | \$ - | | | kWh Sold (Inc. Office Use) | | 156,713,724 | 12,718,149 |
| CoBank Line of Credit | \$ - | CFC Investments - CP, SN, MTN | \$5,900,908 | Percent of Line Loss | | 4.45% | 6.41% |
| CFC Note #9004-RUS refinance | \$ 5,878,440 | CFC CTC's | \$221,958 | Idle Services | | 246 | |
| CFC Note #9006-RS Prepymt | \$ 466,996 | | | Oper. Revenue Per kWh Sold | | 10.32 | 8.97 |
| | | | | Expense Per kWh Sold | | 10.38 | 10.55 |
| | | | | Income Per Mile | | | 557.90 |
| | | | | Expense Per Mile | | | 656.62 |

ACCOUNT AGING

| | Current | 30-89 Days | 90 Plus |
|--------------------------------|-------------|------------|---------|
| Irrigation Accounts Receivable | (\$45,305) | | |
| Electric Accounts Receivable | \$1,104,717 | \$5,009 | \$9,098 |
| Retail Accounts Receivable | \$106,905 | \$6,123 | \$2,590 |

2020-Line 25 - Non-Operating Margins

| | | January | February | March | April | May | June | July | August | September | October | November | December | TOTAL | |
|----------------------------|--------|---------------|--------------|--------------|--------------|---------------|-------------|--------------|---------------|---------------|---------------|---------------|--------------|---------------|--------|
| Rev.-Electrician & Mat. | 415.1 | \$15,472.59 | \$30,072.11 | \$22,131.12 | \$16,256.87 | \$17,444.15 | \$43,910.78 | \$26,119.47 | \$48,194.82 | \$23,654.32 | \$36,771.82 | \$32,451.44 | \$67,119.04 | \$379,598.53 | 415.1 |
| Exp.-Electrician & Mat. | 416.1 | \$25,241.80 | \$31,472.18 | \$26,525.09 | \$19,061.30 | \$26,780.14 | \$37,634.53 | \$30,617.76 | \$60,759.19 | \$41,616.06 | \$48,316.57 | \$41,893.64 | \$41,421.04 | \$431,339.30 | 416.1 |
| | | (\$9,769.21) | (\$1,400.07) | (\$4,393.97) | (\$2,804.43) | (\$9,335.99) | \$6,276.25 | (\$4,498.29) | (\$12,564.37) | (\$17,961.74) | (\$11,544.75) | (\$9,442.20) | \$25,698.00 | (\$51,740.77) | |
| Rev.-Appliance Repair | 415.2 | \$11,413.72 | \$6,562.93 | \$14,607.11 | \$6,185.77 | \$16,155.53 | \$23,010.39 | \$28,874.65 | \$8,799.94 | \$29,278.25 | \$23,494.48 | \$13,590.63 | \$12,670.11 | \$194,643.51 | 415.2 |
| Exp.-Appliance Repair | 416.2 | \$13,809.81 | \$13,167.26 | \$18,849.37 | \$10,369.45 | \$22,385.60 | \$23,411.48 | \$24,260.11 | \$17,130.44 | \$26,971.23 | \$23,748.24 | \$17,485.22 | \$20,965.72 | \$232,553.93 | 416.2 |
| | | (\$2,396.09) | (\$6,604.33) | (\$4,242.26) | (\$4,183.68) | (\$6,230.07) | (\$401.09) | \$4,614.54 | (\$8,330.50) | \$2,307.02 | (\$253.76) | (\$3,894.59) | (\$8,295.61) | (\$37,910.42) | |
| Rev.-Member Damages | 415.3 | \$1,641.57 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,056.86 | \$3,324.93 | \$0.00 | \$268.75 | \$0.00 | \$0.00 | \$6,292.11 | 415.3 |
| Exp.-Member Damages | 416.3 | \$1,785.22 | \$0.00 | \$0.00 | \$1,424.56 | \$0.00 | \$0.00 | \$960.07 | \$2,090.79 | \$374.40 | \$517.02 | \$0.00 | \$0.00 | \$7,152.06 | 416.3 |
| | | (\$143.65) | \$0.00 | \$0.00 | (\$1,424.56) | \$0.00 | \$0.00 | \$96.79 | \$1,234.14 | (\$374.40) | (\$248.27) | \$0.00 | \$0.00 | (\$859.95) | |
| Finance Charges | 415.5 | \$213.65 | \$215.01 | \$127.41 | \$67.63 | \$51.75 | \$30.29 | (\$7.35) | \$122.55 | \$103.22 | \$110.17 | \$165.02 | \$487.50 | \$1,686.85 | 415.5 |
| MARGIN-Resale | | (\$12,095.30) | (\$7,789.39) | (\$8,508.82) | (\$8,345.04) | (\$15,514.31) | \$5,905.45 | \$205.69 | (\$19,538.18) | (\$15,925.90) | (\$11,936.61) | (\$13,171.77) | \$17,889.89 | (\$88,824.29) | |
| 2010-2019 (less 2013) avg: | | (\$6,716.41) | (\$1,979.83) | (\$394.96) | (\$2,093.74) | \$1,375.71 | \$8,307.97 | (\$5,201.07) | \$2,708.80 | \$1,250.54 | \$3,217.63 | (\$1,997.01) | (\$4,867.14) | (\$6,389.52) | |
| Rev.-City of Dighton | 417.0 | \$12,437.50 | \$12,437.50 | \$12,437.50 | \$12,437.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$49,750.00 | 417.0 |
| Exp.-Sup. & Engineering | 417.1 | \$935.28 | \$621.24 | \$1,445.09 | \$1,932.46 | \$994.82 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,928.89 | 417.1 |
| Exp.-Material | 417.11 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 417.11 |
| Exp.-Overhead Lines | 417.2 | \$4,111.99 | \$2,515.62 | \$2,590.92 | \$3,796.54 | \$779.19 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$13,794.26 | 417.2 |
| Exp.-Cons. Accts. | 417.3 | \$894.56 | \$1,039.11 | \$58.08 | \$341.90 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,333.65 | 417.3 |
| Exp.-Line Patrol | 417.4 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 417.4 |
| Exp.-Street Lights | 417.5 | \$1,717.99 | \$299.41 | \$1,767.97 | \$845.40 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,630.77 | 417.5 |
| Exp.-Meter Reading | 417.6 | \$810.02 | \$934.38 | \$732.35 | \$838.67 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,315.42 | 417.6 |
| Exp.-Tree Trimming | 417.7 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 417.7 |
| Exp.-Trans. & Meters | 417.8 | \$0.00 | \$72.66 | \$1,496.82 | \$321.61 | \$147.96 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,039.05 | 417.8 |
| Exp.-Misc. | 417.9 | \$115.54 | \$614.97 | \$150.55 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$881.06 | 417.9 |
| Exp.-Contract | 417.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 417.12 |
| Total Expenses | | \$8,585.38 | \$6,097.39 | \$8,241.78 | \$8,076.58 | \$1,921.97 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$32,923.10 | |
| MARGIN-City | | \$3,852.12 | \$6,340.11 | \$4,195.72 | \$4,360.92 | (\$1,921.97) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,826.90 | |
| Misc. Income | 421.0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$900.00) | \$0.00 | \$0.00 | \$0.00 | \$5.01 | \$0.00 | \$0.00 | (\$894.99) | 421.0 |
| Gain on Disposal | 421.1 | \$0.00 | \$356.00 | \$0.00 | \$0.00 | \$17,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$17,856.00 | 421.1 |
| Loss on Disposal | 421.2 | \$0.00 | \$152.00 | (\$686.21) | \$0.00 | (\$9,741.98) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$10,276.19) | 421.2 |
| NET NON-OP MARGIN | | (\$8,243.18) | (\$941.28) | (\$4,999.31) | (\$3,984.12) | (\$9,678.26) | \$5,005.45 | \$205.69 | (\$19,538.18) | (\$15,925.90) | (\$11,931.60) | (\$13,171.77) | \$17,889.89 | (\$65,312.57) | |

| | Current Month | | | | YTD Total | | | |
|---------|---------------|----------------|-------------|--------------------|--------------|----------------|-------------|--------------------|
| | Billed Hours | Unbilled Hours | Hourly Rate | Total Unbilled Rev | Billed Hours | Unbilled Hours | Hourly Rate | Total Unbilled Rev |
| Kalo | 148.5 | 46.5 | \$ 85.00 | \$ 3,952.50 | 1385 | 746 | \$ 85.00 | \$ 63,410.00 |
| Michael | 139 | 53 | \$ 85.00 | \$ 4,505.00 | 1435.5 | 679.5 | \$ 85.00 | \$ 57,757.50 |
| Mark | 160 | 32.5 | \$ 85.00 | \$ 2,762.50 | 1605.5 | 508 | \$ 85.00 | \$ 43,180.00 |
| | 447.5 | 132 | | \$ 11,220.00 | 4426 | 1933.5 | | \$ 164,347.50 |

70.50%

56.31%

LANE-SCOTT ELECTRIC
RESALE OPEN BALANCE (60-90 days)
as of 01/26/2021

| NAME | CURRENT AMOUNT DUE | ACTION TAKEN | LAST PAYMENT | |
|-------------------------|--------------------|--------------|--------------|--------|
| | | | | |
| Elsie Speer | \$ 1,226.22 | Payments | \$ 613.12 | 20-Jan |
| Black Dog Restaurant | \$ 1,839.92 | pmt | \$ 150.00 | 15-Jan |
| Steve C Boone | \$ - | paid | \$ 19.37 | 15-Jan |
| John Sanchez | \$ 59.86 | Payments | \$ 100.00 | 19-Jan |
| Jim Foster | \$ 3,279.99 | Payments | \$ 500.00 | 8-Jan |
| Vernon McBee | \$ - | Payments | \$ 81.25 | 4-Dec |
| John Kline | \$ 86.28 | paid | \$ 203.00 | 6-Jan |
| Virginia Dietterich | \$ 96.57 | | | |
| Bible Fellowship Church | \$ - | paid | \$ 212.12 | 13-Jan |
| Araceli Navarro-Perez | \$ 213.81 | Called | | |
| Sheena Parker | \$ 53.40 | Payments | \$ 50.00 | 11-Jan |
| . | \$ 6,856.05 | | \$ 1,928.86 | |

OUTAGE STATISTICS December 2020

| CATEGORY | OCCURRENCES | | | TOTAL OUTAGE HRS. | | | # of Meters |
|---------------------|-------------|----------|----------|-------------------|------------|------------|-------------|
| | 14.4 KVA | 7.6 KVA | Total | 14.4 KVA | 7.6 KVA | Total | |
| PHASE FLOATER | 1 | | 1 | 22 | | 22 | 15 |
| BIRDS & ANIMALS | | 1 | 1 | | 605 | 605 | 605 |
| TREES | | | 0 | | | 0 | |
| LIGHTNING\RAIN\WIND | | | 0 | | | 0 | |
| ICE & WIND | | | 0 | | | 0 | |
| SNOW & WIND | | | 0 | | | 0 | |
| OCR OR FUSE FAILURE | | | 0 | | | 0 | |
| TRANSFORMER FAILURE | | | 0 | | | 0 | |
| BROKEN JUMPER | | | 0 | | | 0 | |
| PEOPLE CAUSED | | | 0 | | | 0 | |
| BROKEN POLE | | | 0 | | | 0 | |
| POWER SUPPLY | | | 0 | | | 0 | |
| SCHEDULED | | | 0 | | | 0 | |
| UNKNOWN | | | 0 | | | 0 | |
| TOTALS | 1 | 1 | 2 | 22 | 605 | 627 | 620 |

ANNUAL CONSUMER OUTAGE HOURS

| | | | | | | |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TOTALS | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
| | 22,012 | 27,418 | 13,498 | 19,195 | 39,638 | 16,319 |
| | 2019 | 2020 | | | | |
| | 25,081 | 14,179 | | | | |

LANE-SCOTT ELECTRIC COOPERATIVE, INC.

Transformer Losses 1995-2020

[illegible]



... energy done right

SUNFLOWER ELECTRIC POWER CORPORATION BOARD MEETING SUMMARY

January 20, 2021

SUNFLOWER ELECTRIC POWER CORPORATION BOARD MEETING

The Board seated a new alternate board member for Prairie Land, Alisha Stark.

Martie Floyd was introduced as the newest member of Kansas Cooperative Hall of Fame.

CURRENT ACTIVITIES

2020 Vision Statement

The 2025 Vision Statement was reviewed. The multi-themed statement includes risks, Member success, and maintaining low rates.

Sunflower will make western Kansas the number one place to live and work by maintaining low rates, managing risk, and furthering the success of our Members and those they serve.

This statement was created with input from the Board and Sunflower staff. The drivers for the vision statement revolve around the number *one* – with calculations either on target (1), below target (.75), or above target (1.25).

The Board approved the Vision Statement.

REMOTE WORK CONSIDERATIONS

As a result of non-operational staff working from home, Sunflower surveyed employees on the future of remote work. Results of the survey indicated 97% believe they are just as productive working remotely. Thirty-four percent of respondents prefer to work exclusively remote; 54% prefer a combination of in-office and remote; and 9% prefer to be exclusively in the office. Prior to the pandemic, Sunflower allowed remote work in limited situations. The Board encouraged Sunflower to continue to develop the policy, which considers the type of job, personality of the employee, and other situation-specific issues when determining whether workers can work remotely.

PRESIDENT'S REPORT

Generation

Holcomb is currently offline due to a tube leak.

Power Supply & Delivery

Victory has an opportunity to compete for a new load that will qualify for high load factor and economic development rates. The Board approved a special contract that will apply both riders at the same time for the proposed economic development project.

The Board approved an assignment of the BarberWind PPA to its affiliated organization, BarberWind Turbines Concordia, LLC.

Transmission Policy and Planning

GridLiance has proposed a \$30 million transmission project through its FERC approved local planning criteria running from Oklahoma to the East Liberal Substation. If the project moves forward, some of the project costs could be recovered from Sunflower's transmission zone.

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Staff have reviewed the local planning criteria and identified areas of concern with GridLiance's methodology and will continue to challenge the project.

Sunflower asked Burns & McDonnell to study several operational issues around Dodge City caused by the change in the way Fort Dodge Station operates. The study included lightning protection analysis, transmission system protection analysis, and voltage flicker analysis. Burns & McDonnell recommended a few improvements to reduce the operational issues, including converting Fort Dodge Station to a synchronous condenser.

The SPP Generation interconnection (GI) study queue currently has a four-year backlog, which includes 90 GW of generation interconnection requests. Although 65% of requests never materialize, they are "taking space" in the queue. SPP has made recommendations to streamline the process, including having the transmission owner provide a more accurate cost estimate on a very short timeline. The aggressive timeline will be difficult to meet, so Sunflower has requested more time to provide accurate cost estimates and cost recovery. This would clear the backlog by 2023.

The 20-year transmission plan at SPP that began in 2020 has four futures: reference case, emerging technologies, accelerated decarbonization, and making sure SPP and MISO can export renewables without costs to the RTO. Each of these futures considers generation mix, climate policy goals, etc. Meeting future climate goals will require construction of extra high voltage transmission across the country, and Kansas would be one of the hubs of transmission construction, especially in Hays and Dodge City.

Technology Services

SolarWinds is a software development company that creates products for network monitoring and management tools. Their Orion product was compromised in 2020 due to a vulnerability with the software upgrade process. Malicious code was inserted, allowing hackers remote access into environments leveraging administrator rights. The news reported that many federal agencies were impacted after the first cyber-attack was disclosed in December 2020.

Sunflower does not currently and has not used SolarWinds Orion products. We have used a SolarWinds' product called Kiwi Syslog Server that is used to identify software problems. Although this product is not related to Orion, we have removed the Syslog server product and are installing an alternative option. We have received assurances from our key software supplier—including Cisco, Microsoft, Oracle, Emerson and OSI—that we don't have secondary exposure from the Orion breach. Sunflower staff will conduct comprehensive vendor management reviews based on the information learned from the SolarWinds breach.

External Affairs and Member Services

Utility work in the Kansas Legislature is off to a slow start as technology challenges have made it difficult for both the House and Senate to commence business. Once the technology issues are solved, work to introduce bills, hold hearings, etc., can begin. There is concern that any COVID outbreaks within legislators or staff could force the Legislature to take a break and resume later this spring.

Sunflower has received the report assessing the suitability of the Caldwell site for a data center, and Sunflower and Wheatland will discuss the recommendations in the report. The first industrial site is expected to be certified through the Sunflower Certified Site program very soon. Sunflower staff will meet with the Members to discuss economic development priorities for 2021.

Financials

Overall Member loads were down 6.67% from budget for the month and 5.23% year to date. Large industrial loads were down 8.13% from budget for the month and 8.14% year to date. YTD operating expenses were down from budget by \$8.89 million. Transmission margins were down \$10.7M year to date. An \$11 M (\$5.5M in June, \$5.5M in September) accrual was made due to the estimated Transmission Formula Rate Settlement and the 2020 Transmission Formula Rate True-Up. The total estimated Transmission Formula Rate True-Up for 2020 was \$11M, \$5.9M for the Formula Rate Settlement and \$5.1 M for the 2020 Transmission Formula Rate True-Up.

Long-Range Plan

The long-range plan was reviewed, with approval expected during the February Board meeting. The ten-year projection predicts rate increases in later years largely from inflation, with minimal load growth. Gaining new load, having lower market prices, operating cost efficiencies and SPP cost allocation could improve the long-term expense projections.

Paycheck Protection Program

Sunflower is preparing to submit our application to Commerce Bank for the paperwork requesting PPP loan forgiveness. The SBA will review the application and determine whether Sunflower's PPP loan should be forgiven. The Board voted to submit the forgiveness application and agreed upon procedures with Commerce Bank.

Corporate Services

Several corporate policies have been reviewed and updated:

Policy 101 – Employment of Related Persons

Policy 118 – Solicitation and Distribution of Literature (updated to reflect NLRB guidance)

Policy 120 – Workplace Violence

Policy 121 – Arc Flash Protective Clothing (recommend rescinding this as a policy since these activities are now part of our normal operation)

The Board approved the changes to these policies.

KEC REPORT

KEC is holding its annual meeting virtually on January 26.

The Kansas Legislature must pass a budget, but other actions could be stalled if the session is cut short because of COVID. This likely won't be a normal legislative session, so few utility issues may be considered this year.

On December 23rd, KEC asked cooperatives to identify employees who should have first access to a COVID vaccination. Each county will decide how vaccines will be distributed, so KEC has directed cooperatives to ask their local county health department when impacted utility workers will receive a vaccine.

KEC Annual Meeting and January Board Meeting Summary

Jan. 26, 2021

At the virtual **KEC Annual Business Meeting** which immediately preceded the January Board Meeting, the membership heard the State of the Statewide report from CEO **Lee Tafanelli**. Mr. Tafanelli reported that this year marked KEC's 80th anniversary, and he highlighted the various accomplishments by KEC during 2020. He announced the retirements of both **Charlotte Provo-Blenden** and **Bob Hall** at the end of February. Ms. Provo-Blenden has worked at KEC for 45 years, and Mr. Hall has served for more than eight years. Mr. Tafanelli also announced two staff changes: **Carol Dorr** has been promoted to manager of administrative services, and **Mindi Pfannenstiel** will begin on Feb. 15 as director of finance and HR.



The winners of the KEC Auxiliary scholarships were announced. **Adison Hampton** of Ninnescah and **Slater Heglin** of Pioneer were each awarded \$1,000.

In official action at the **January KEC Board Meeting**, the KEC Board of Trustees:

1. Elected **Terry Hobbs**, Western, as President; **Teresa Miller**, Ninnescah, as Vice President; **Kirk Thompson**, CMS, as Secretary; and **Jim Christopher**, DSO, as Treasurer.

During the January Board Meeting, the KEC Board of Trustees heard a financial report from Bob Hall, director of finance.

Greg Lee, general counsel, reviewed KEC's Conflict of Interest Policy, Policy Bulletin No. 34. Members were instructed to complete the form and return it to the KEC office.

KCRE Annual Meeting and Executive Committee Summary

Jan. 26, 2021

In official action at the virtual **Kansas Committee for Rural Electrification (KCRE) Annual Meeting**, the KCRE members:

1. Elected **Kirk Thompson**, CMS; **Mike Morton**, Bluestem; and **Chuck Goeckel**, Flint Hills; as at-large members to the Executive Committee.
2. Accepted the Treasurer's Report.
3. Approved the KCRE Bylaws amendments which included clarifications and increased flexibility regarding meetings and voting.

During the KCRE Annual Meeting, which preceded the KEC Annual Business Session, the KCRE members heard a report from Mike Morton, chairman. Mr. Morton reported despite the pandemic, there were still 22 Co-ops Vote events involving 27 co-ops and more than 80 legislators. Co-ops Vote events in 2021 emphasized the connection between Co-ops Vote and KCRE and recognized that KCRE is the political action committee of the co-op members and employees.

In official action at the **KCRE Executive Committee Meeting**, the KCRE Executive Committee Members:

1. Elected **Mike Morton**, Bluestem, as Chairman; **Chuck Goeckel**, Flint Hills, as Vice Chairman; and **Kirk Thompson**, CMS, as Treasurer.
2. Re-affirmed **Danette Langford**, CMS, as KCRE Custodian and **Leslie Kaufman**, KEC, as Executive Director.

THANK YOU TO OUR MEETING SPONSORS

PREMIER

CFC
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CoBank
ITC Great Plains
K D Johnson Inc
Power System Engineering, Inc.

BASIC

Bolinger, Segars, Gilbert & Moss, LLP
Innovative Systems, LLC
TWN Communications
WaterFurnace

8. General Manager's Report

A. Rates and Reliability Dashboard – December 2020

1) Rates.

Rate Summary

| | current month (\$/kWh) | year to date (\$/kWh) |
|-----------------------------------|------------------------|-----------------------|
| Residential | 0.1064 | 0.1141 |
| Residential - Seasonal | 0.1801 | 0.1898 |
| Irrigation | 0.0782 | 0.0893 |
| C&I 1000kVa or less | 0.0955 | 0.1036 |
| C&I over 1000 kVA | 0.0919 | 0.0960 |
| Public Street and Lighting | 0.1158 | 0.1238 |
| Other Sales to Public Authorities | 0.1325 | 0.1420 |
| Sales for Resale - Other | 0.0605 | 0.0692 |
| Total Sales price per kWh: | 0.0949 | 0.1002 |

2) Reliability.

| December 2020 | | |
|---------------|--------|--|
| SAIDI | 2.45 | Interruption DURATION / average for every member (hrs) |
| SAIFI | 1.16 | Interruption FREQUENCY / Average # of Interruptions per customer |
| CAIDI | 2.10 | Customer Average Interruption Duration Index - IF you are out, how long to expect (hrs). |
| ASAI | 99.97% | Service Availability |

B. Administration

- 1) Form 990. The Auditors are beginning to collect our 2020 IRS Form 990 timesheets. Please get with Diana as soon as possible if you have nit already done so.
- 2) Philips 66. We have not heard from Philips but industry wisdom is that with the new administration will come higher gasoline prices. This should help our oil producers. Also, shutting down the Keystone XL may work in Philips favor.
- 3) Kansas Legislature. I have meeting scheduled with Senator Straub, Representative Lee-Hahn, and Representative Minnix at the Capital on February 4th. These are all “new” to the legislature so the goal is to introduce Lane-Scott EC to them and present us to them as a resource for electric utility issues.
- 4) City of Dighton. City Attorney Dale Pike and I are trying to schedule a lunch meeting to talk about the Dollar General and relations in general. I am optimistic.
- 5) Ness City. We continue talking with Federated to work out a Safety Training option for them. I am keeping Wanda apprised of progress.
- 6) The Credit Card records are available for the Boards review.

C. Information Technology / Cybersecurity highlights

- 1) Carrie is researching and planning the coordination of the access control, security cameras, and networking cable security to plan for the most efficient installation we can manage. We are planning a three-year implementation horizon.
- 2) We continue progress with network resiliency, cybersecurity training, upgrades, and patches.
- 3) We applied for Carrie to enter the NRECA IT Mentor program. This would give her access to an experienced IT professional at another Cooperative. It is a free service from NRECA to enhance cybersecurity.

D. Engineering

This month we have staked in two new oil well connects, a member funded line relocate, and a new house connect. I have been working with Guernsey on data acquisition for the CWP and have made many mapping changes for promote a better Windmil export. I have updated firmware and DCWs in 4920 meters and am beginning the process of updating another 1100 of a different style. I hope to have this process completed by the end of Feb. I have also been working with Kathy and Dave on year end paperwork close outs.

E. Operations.

- 1) We built two three phase connects in Lane and Ness counties.
- 2) Preformed a Line move for new home in Ness county. Rebuilt and retired old line.
- 3) Hauled in rock, tore out old pole racks and organized poles in new pole racks at the north yard. This was a safety issue.
- 4) Substation inspections and replaced batteries in OCR controllers.
- 5) Pole replacement in Ness county and Unannounced crew visit from KEC.
- 6) Patrolled and line maintenance. Changed out bad arresters, insulators, replaced broken anchors and tree trimming.

F. Member Services

- 1) Signage. Ann Marie is working with Charles Schneip, a member from Bazine, on redoing the limestone sign at Dighton. She is also getting quotes for signage for the Ness City Office and the Retail office. Shelly at Dighton and Wanda at Ness City have told me that they do not have a sign ordinance for either city.
- 2) Ann Marie continue working on the Crisis Communications Plan. This will probably be an on-going effort.
- 3) We are assembling Generac marketing materials and researching their cost-sharing program.

G. Finance.

- 1) December posted a \$134,942 loss in Total Margins and a \$201,654 loss in Operating margins. Year to Date Operating Margins are a loss at -\$97,131 while Total Margins finished at \$664,371.
- 2) YTD Operating Margins loss. Operating Margins are identified on line 21 of the Statement of Operations:

| PART A. STATEMENT OF OPERATIONS | | |
|--|------------------|------------------|
| ITEM | YEAR-TO-DATE | |
| | LAST YEAR (a) | THIS YEAR (b) |
| 1. Operating Revenue and Patronage Capital | 17,827,108 | 16,167,735 |
| 2. Power Production Expense | | |
| 3. Cost of Purchased Power | 10,467,955 | 9,219,252 |
| 4. Transmission Expense | 6,366 | 2,133 |
| 5. Regional Market Expense | | |
| 6. Distribution Expense - Operation | 1,308,661 | 1,474,903 |
| 7. Distribution Expense - Maintenance | 687,659 | 931,974 |
| 8. Customer Accounts Expense | 221,835 | 211,622 |
| 9. Customer Service and Informational Expense | 30,105 | 47,090 |
| 10. Sales Expense | 55,317 | 61,443 |
| 11. Administrative and General Expense | 1,411,038 | 1,286,157 |
| 12. Total Operation & Maintenance Expense (2 thru 11) | 14,188,936 | 13,234,574 |
| 13. Depreciation and Amortization Expense | 1,599,510 | 1,650,032 |
| 14. Tax Expense - Property & Gross Receipts | | |
| 15. Tax Expense - Other | | |
| 16. Interest on Long-Term Debt | 1,316,760 | 1,337,470 |
| 17. Interest Charged to Construction - Credit | | |
| 18. Interest Expense - Other | 3,355 | 1,971 |
| 19. Other Deductions | 14,349 | 40,819 |
| 20. Total Cost of Electric Service (12 thru 19) | 17,122,910 | 16,264,866 |
| 21. Patronage Capital & Operating Margins (1 minus 20) | 704,198 | (97,131) |
| 22. Non Operating Margins - Interest | 256,085 | 240,316 |
| 23. Allowance for Funds Used During Construction | | |
| 24. Income (Loss) from Equity Investments | | |
| 25. Non Operating Margins - Other | 40,353 | (65,313) |
| 26. Generation and Transmission Capital Credits | 983,794 | 538,534 |
| 27. Other Capital Credits and Patronage Dividends | 60,703 | 47,965 |
| 28. Extraordinary Items | | |
| 29. Patronage Capital or Margins (21 thru 28) | 2,045,133 | 664,371 |

Operating margins are total Operating Revenue less the total cost of Electric Service. There are several things that contributed to the negative Operating margins:

- a) Operating revenues (sales) were down \$1,659,373 (9.3%). This is almost completely a C&I loss. Commercial and Industrial (under 1000 kVa) sales were down \$677,168 while C&I over 1000kVa were down \$934,250 (total = \$1,611,418). This accounts for 97% of our revenue losses and is related to COVID-19 and associated shut-downs and subsequent drops in oil prices. C&I kWh purchases were down 8.91% from Last Year.
- b) Lower sales requires less wholesale power to be purchased (line 3 - down \$1,248,703) and less transmission expense (line 4 – down \$4,233). The net effect is that This Year (2020) we had net distribution revenues of \$6,946,350 compared to Last Year (2019) when we had net distribution revenues of \$7,352,787 to cover operating expenses.
- c) Controllable Expenses (lines 6 through 11) were up \$298,574. This is mainly due to a \$410,557 increase in O&M expenses related to closing the 2012-2020 Construction Work Plan before our CWP Loan extension ended. Distribution revenue less

controllable expenses was \$3,638,172 last year (2019) and \$2,933,161 for this year (2020).

- d) Depreciation expense was up \$50,522 due to the merger of LSEC and MKEC. There were multiple MKEC expenses that were being depreciated on very long schedules (i.e., poles at 80 years). When we brought them into line with pour LSEC depreciation schedules it increased our non-cash depreciation expense.

| Part A. Statement of Operations | | | | | notes |
|---------------------------------|---|------------------|------------------|--------------------|--|
| line | item | Last Year | This Year | change | |
| 1 | Operating Revenue | 17,827,108 | 16,167,735 | (1,659,373) | COVID-19 and mild year |
| 3 | less Cost of Purchased Power | 10,467,955 | 9,219,252 | (1,248,703) | |
| 4 | less Transmission Exp | 6,366 | 2,133 | (4,233) | |
| | equals net distribution revenue | 7,352,787 | 6,946,350 | (406,437) | |
| | | 41.24% | 42.96% | 1.72% | Distribution Rev % of OpRev. |
| 6 | less DE - Operations | 1,308,661 | 1,474,903 | 166,242 | close of 2012-2020 CWP |
| 7 | less DE - Maintenance | 687,659 | 931,974 | 244,315 | |
| 8 | less Customer Exp Accounts | 221,835 | 211,622 | (10,213) | close of 2012-2020 CWP |
| 9 | less Cust Svc and Info exp | 30,105 | 47,090 | 16,985 | |
| 10 | less Sales Expense | 55,317 | 61,443 | 6,126 | |
| 11 | less Admin & General exp | 1,411,038 | 1,286,157 | (124,881) | |
| | | 3,714,615 | 4,013,189 | 298,574 | Total Controllable exp |
| | equals Distribution Revenue less Controllable Expenses | 3,638,172 | 2,933,161 | (705,011) | |
| 13 | less Dep / Amort Exp | 1,599,510 | 1,650,032 | 50,522 | increased rates for merger, non-cash expense |
| 16 | less Interest on LT Debt | 1,316,760 | 1,337,470 | 20,710 | refund EcoDev to RUS |
| 18 | less Interest expense other | 3,355 | 1,971 | (1,384) | |
| 19 | less Other Deducts | 14,349 | 40,819 | 26,470 | |
| 21 | equals Op Margins (1 minus 20) | 704,198 | (97,131) | (801,329) | |
| 22 | less Non-Op Margins - Interest | 256,085 | 240,316 | (15,769) | rate drop on Cushion of Credit |
| 25 | less Non-Op Margins - Other | 40,353 | (65,313) | (105,666) | COVID-19, injury, and Generac |
| 26 | less G&T Cap Credits | 983,794 | 538,534 | (445,260) | |
| 27 | less Other Cap Crdts & Pat Divs | 60,703 | 47,965 | (12,738) | |
| 29 | equals Pat Cap or Margins (21-27) | 2,045,133 | 664,371 | (1,380,762) | |

- e) The low Operating Margin gives us a low Operating Times Interest Earned Ratio (OTIER). OPTIER is calculated as:

$$\frac{21. \text{ Operating Margins}}{16. \text{ Interest on Long-term Debt}}$$

- f) To prevent negative Operating Margins, we must either decrease expenses or increase Distribution revenue. Options to increase kWh sales are very limited.
- i. Decrease Expenses. Expenses are generally classified as Controllable and Other. The Controllable expenses are lines 6 through 11. These are reduced through lowering maintenance expenses, employee numbers, overhead, or employee benefits. The O&M expenses (lines 6 and 7) should drop in 2021 because we do not have the big CWP push that we had in 2020. Other expenses are harder to manage in the short-run but are affected by reducing plant and paying off debt.

- ii. Increase Distribution Revenues. A Cost of Service Study (COSS) is budgeted for 2021 to review applicable rates and fees. It has been 5 years since the last COSS and in that time cumulative inflation has increased by 9.94% (source: U.S. Bureau of Labor Statistics). Increasing the Customer Charge by 10.0% would, for example, produce an increase of \$155,237.40 in annual revenue. This is an overall adjustment of 0.96%.

| revenue class | Customer Charge | | meters | monthly revenue | inflation effect | new monthly revenue |
|-------------------------|-----------------|-----------|--------|-----------------|------------------|---------------------|
| | per day | per month | | | 10.00% | |
| Residential | | 25.00 | 2230 | 55,750.00 | 27.50 | 61,325.00 |
| Residential - Seasonal | | 25.00 | 49 | 1,225.00 | 27.50 | 1,347.50 |
| Residential Pre-Paid | 1.00 | 30.42 | 0 | - | 33.46 | - |
| General Service Small | | 25.00 | 1836 | 45,900.00 | 27.50 | 50,490.00 |
| General Service Large | | 50.00 | 188 | 9,400.00 | 55.00 | 10,340.00 |
| Large Industrial | | 100.00 | 3 | 300.00 | 110.00 | 330.00 |
| Irrigation Service | | - | 332 | - | - | - |
| Non-Domestic Service | | 15.00 | 1057 | 15,855.00 | 16.50 | 17,440.50 |
| Fairground and Athletic | | | | | | |
| Field Lighting | | 15.00 | 49 | 735.00 | 16.50 | 808.50 |
| Idle Service | | 5.25 | 38 | 199.50 | 5.78 | 219.45 |
| City of Dighton | | - | 1 | - | - | - |
| Public Street Lighting | | - | 13 | - | - | - |
| | | | 5796 | 129,364.50 | | 142,300.95 |
| | | | | | | monthly: 12,936.45 |
| | | | | | | annual: 155,237.40 |

- iii. I think that we will resolve the Operating Margins losses in 2021 through managing Controllable expenses and increased Oil activity. If Biden returns to the Obama-Biden policies then we can expect higher gas prices which will drive up commodity prices and increase pumping activity. We will need to tighten our gasoline expenses accordingly. If Philips 66 goes ahead, then we should proceed with the COSS and see where our revenue requirement falls. If P66 goes away, we could put off the COSS for one year but should consider adjusting the Customer Charge to account for inflationary losses.

3) Financial Ratios.

- Equity as a % of Assets – 36.45%
- Equity as a % of capitalization – 38.62%
- Distribution Equity – 21.96%
- General Funds Level – 18.41%
- TIER – 1.5
- OTIER – 0.93 this is low but is explained by loss of sales from COVID (Operating income A21 / Interest on LT Debt A16).
- Current Ratio – 2.45

4) Billing Past Due (current – Jan.)

- 30 day – \$ 622.02
- 60 day – 119.99
- 90 day – 10,702.24 (\$6,512.69 is with OPCO, LLC.)

- H. Non-Operating Margins. Our year-to-date Non-Operating margins [Form 7, Part A, Lines 22(b) + Line 25(b) + Line 27(b)] is -\$17,623.
- 1) Retail Services. Initial figures posted a \$17,889.89 profit in December. This brings a YTD loss of \$88,824.29. Much of this remains Generac and other material that was purchased but will not be received, installed, or billed until later. Retail Services had a tough year in 2020. COVID-19 limited our ability to work in consumers home which caused a lot of lost sales in seasonal checks. Injuries, illnesses, and COVID-related quarantines all reduced the number of available hours to bill.
 - a. Resale Hours. Billable hours increased to 70.5%. Year to date is 56.3%.
 - b. Outstanding Balances. The total 60-90 day past due balance is \$6,045.77.
 - i. 30 day - \$ 988.10
 - ii. 60 day - 1,388.11
 - iii. 90 day - 5,384.03 (Jim Foster - \$3,279.99, Black Dog – 1,839.92)
 - c. Generac. We have sold ten units and have several estimates waiting. Four units have been invoiced and three are paid.
 - d. We are scheduling a strategic planning meeting for Retail along with Scott, Rebecca, and Ann Marie for February to lay out a plan.
 - 2) Interest earned. We earned \$44,889 in Non-Operating interest in December. YTD is \$240,316.

Respectfully submitted,

Richard McLeon, MBA
General Manager

Richard McLeon

From: Matheson, Jim <Jim@nreca.coop>
Sent: Monday, January 25, 2021 2:40 PM
To: CEO-BOARD; CEO-RESMA-CEOs; CEO-CEOS
Cc: Finkel, Louis; Steiner, Tracey B.; Peterson, Scott
Subject: 2021 Legislative Conference

NRECA Board, RESMA, Member CEOs/Managers:

NRECA will convene the 2021 Legislative Conference in an online format on April 19-23. Although the event will be different, the program will include familiar elements that have always made the Legislative Conference a valuable opportunity for leading advocates in our electric cooperative movement to directly engage with elected officials and one another.

This year, our Legislative Conference will offer the same quality program to enable us to successfully deliver our positive agenda for our co-ops and the communities we serve. On April 19, we will host virtual briefings on priority policy issues, and we'll conduct training for "virtual advocacy" in preparation for online meetings with members of Congress and administration officials. We're also planning to present the Distinguished Service Award to Senator Charles "Chuck" Grassley and to hear remarks from a champion of electric co-ops in Iowa and across the nation. Then, on April 20-23, we'll coordinate "virtual advocacy" meetings with your elected representatives and their staff.

Interactions with elected officials is always a highlight of the Legislative Conference, and 2021 will be no different. Since the U.S. Capitol, congressional office buildings and federal agencies are closed to the public due to COVID-19 restrictions, members of Congress and their staff are very comfortable with these meetings. Given the highly charged political atmosphere on Capitol Hill right now, I have no doubt that the chance to hear from electric cooperative leaders will be a welcome opportunity for elected officials to hear from us about issues that truly matter in the places we, and they, serve.

Please contact me with any questions.

Jim

9. Old Business

9. a. Board Policy 524

The Drug and Alcohol-Free Workplace Policy revision. This item is awaiting presentation to the Board of Trustees.

9. b. Succession Planning

The following is the material that was prepared for Board Succession planning last spring and was reviewed at the January 2021 Board meeting:

Board Succession Plan

The Lane-Scott Electric Cooperative, Inc. requires a fully functioning Board of Trustees as defined by the membership within the Bylaws. Periodically there are openings on the Board that need to be filled as soon as possible. Vacancies may occur due to an unexpired term or from the current Trustee not seeking re-election.

- A. Vacancies from an unexpired term are addressed in the Bylaws (Article IV, Section 6. Vacancies).

"Subject to the provisions of these bylaws with respect to the filling of vacancies caused by the removal of trustees shall be filled by the affirmative vote of a majority of the remaining trustees for the unexpired portion of the term of the trustee in respect of whom the vacancy occurs."

- B. Vacancies due to a Trustee not seeking re-election shall follow this procedure:

1. The open position shall be solicited by the Cooperative through advertising, word of mouth, social media, and any other acceptable, ethical means.
2. Interested candidates will contact the General Manager who will:
 - a. Assure they meet the Bylaws qualifications for serving on the Board of Trustees, and
 - b. Provide them:
 - i. A copy of the Bylaws
 - ii. A copy of the Board Policy on Director Conduct
 - iii. A summary copy of the previous audited financial report
 - iv. A Letter of Intent
3. Interested candidates and those advanced through the nomination by petition process will express their interest in continuing their candidacy and sign a Letter of Intent to abide by all Lane-Scott Electric Cooperative Bylaws, Rules,

9. Old Business

and Regulations as well as all applicable state and federal laws. (this may be covered in the Policy 206.)

4. All qualified, interested candidates will then have their contact information forwarded to the President of the Committee on Nominations for further consideration.
5. The Nominating Committee will:
 - a. Interview candidates, and
 - b. Advance two candidates to be placed on the Ballot for the open position.
The Board of Trustees will not have approval authority over the Committee on Nominations.
6. Interested candidates filing through the nomination by petition process according to the standards and qualifications stated in the Bylaws will be advanced by the Secretary to the voting ballot along with those recommended by the Committee on Nominations.

Staff asks the Board to review this Board Succession Plan and comment on adjustments that need to be made.

Staff asks the Board to consider asking the membership to amend the Bylaws to remove the floor nomination provision Article IV - Trustees, Section 4. Nominations *"Nothing contained herein shall, however, prevent additional nominations from the floor at the meeting of members."* Staff also requests that if the Board considers presenting an amendment, that consideration for virtual meetings also be considered if legal counsel deems it appropriate.

This item was tabled for review and comment.

Trustee Succession/Bylaw Changes

The board has requested a review of the Trustee Succession and potential bylaw changes.

1. Replacement of trustee vacancy

Currently Article IV Sec 6 of the bylaws, any vacancy on the board shall be filled by an affirmative vote of the remaining trustees for the remaining portion of the term. The bylaw is silent on any time requirement for the board to act. A question of what the proper procedure to put in place depending upon the time remaining of the term relevant to the choosing of a trustee by the board rather than the members.

Article IV Sec. 2 provides that the trustee's terms are three years and there is a rotation whereby three trustees are up for election every three years. In order to keep this rotation, a replacement would need to have their term end upon the end of the prior trustee's term. Under the current bylaws, the board shall fill the position by an affirmative vote. One possible change that would require a bylaw change would be to amend the language so that the board could fill the position until the next annual meeting of the members or special meeting and then an election could be held for the replacement for the remainder of the term. Another possible option would be to have a special nominating committee review candidates and have an election by the members by mail to elect a trustee to fill the remainder of the term. This would need to include the procedure for the nominating and time frame requirements. These options would require changes to the bylaws.

2. Nominations of Trustees.

Another question that has been raised is the issue of choosing candidates for open positions. The board was presented with a procedure at the previous board meeting that had the position advertised, information would be provided to the potential candidate, assure qualifications and interviews by the nominating committee. The proposed plan has the nominating committee choose two candidates to place on the ballot.

One issue to address is whether this procedure should apply to all trustee positions or just for those positions that are open?

A second question is whether the nominating committee shall narrow the number of candidates and should that number be set by rule?

The nominations are governed by Article IV Sec. 4 which requires a meeting of the nominating committee, at which the committee shall nominate persons for the trustee positions. This section also allows for a nomination by any group of 15 or more members by

petition not less than 15 days prior to the meeting. The bylaws also provide for nominations from the floor.

An initial question regarding how elections are going to be held going forward will need to be discussed to assist in determining what, if any changes need to be made. If the board desires to stay with the traditional method of a voice vote, then the procedure in place does not necessarily need to be modified. If the board desires to have a written ballot procedure, allowing for mail in, then it appears that some modifications would be recommended.

If mail-in ballots are going to be the procedure going forward, it becomes impossible to have a fair election with nominations from the floor since many of the votes will be cast prior to the nomination. Given this, I would recommend that the provision allowing nominations from the floor to be stricken from the bylaws. Additionally, a change to increase the time requirement for a group of 15 members to nominate a candidate needs to be increased to allow for that person to be included on the ballot prior to mailing. I would not recommend removing the right of a group to nominate a candidate.

The bylaws are generic about the procedure to determine the nominees except for that the nominating committee shall choose nominees. A limitation on the number of nominees could be stated in the bylaws which would require a change or an alternative would be a reasonable number to be determined by the committee. The other procedures set out in the succession plan could be instituted by board policy or could be submitted as a bylaw change.

If mail-in balloting will be used in the future, it would be recommended to include procedure language as a change to the bylaws. Article IV Sec. 2 may have additional language specifying that the election is to be by written ballot which would include mail-in ballots as allowed for in the bylaws.

3. Virtual meeting

Given the events of the past year, it would seem to be a good idea to look at amending the bylaws to allow for a “virtual” meeting of the members. This could apply to both the annual meeting and special meetings.

4. Joint membership

Article I Sec 3 refers to joint membership and references husband and wife. With the US Supreme Court finding the legal right of same-sex marriage, it would be recommended to modify the language from “husband and wife” to “legally married persons”.

These are discussion points to discuss at the meeting so that we may be able to craft language changes if necessary.

10. New Business

10. a. Lane County Emergency Management Tower Lease Agreement

The Cooperative entered a “Non-Exclusive Antenna Site Lease Agreement” with Lane County, Kansas on May 11, 2015. This five (5) year lease allowed the County and specifically the Lane County Emergency Management (LCEM) office to lease tower space for the purposes of placing a communications antenna on the Hineman Tower.

The \$500.00 per year lease had a provision for an automatic one (1) year extension unless otherwise terminated. This extension was realized bringing the current termination date to June 1, 2021.

Items to consider:

- LCEM was who brought to our attention the marginal state of the Hineman tower and prompted our repairs. Those repairs cost the Cooperative \$72,700.
- The current Tower and Ground Lease with Hineman expires April 2025 and has an annual rate of \$750.00.

LCEM has expressed a desire to renew the lease under the same terms; five years at \$500.00 per year. However, because the Hineman lease expires in four years and two months I am inclined to offer a four (4) year lease with a one (1) year automatic renewal at \$500.00 per year. This lease would expire on June 1, 2025. LCEM is agreeable.

LCEM has requested that the LSEC Board take the first action. They will then present it to the County for approval.

Staff asks the Board to approve the NON-EXCLUSIVE ANTENNA SITE LEASE AGREEMENT between LSEC and Lane County, Kansas.

NON-EXCLUSIVE ANTENNA SITE LEASE AGREEMENT

On this _____ day of _____, 2021 the Lane-Scott Electric Cooperative, Inc., a Kansas Electric Cooperative (hereinafter "Lane-Scott"), hereby agree to lease to Lane County, of Lane County, Kansas a location and space on the tower antenna and the tower antenna pad located on a tract of land located 3.5 miles South of Dighton, Kansas 67839 on Highway 23 with coordinates: Longitude -100.4648° and Latitude 38.4325°. In consideration of Lane-Scott, as lessor, allowing Lane County as lessee to utilize space on said tower, the parties specifically agree to the following terms and conditions:

1. The parties recognize and agree that the primary use of the premises is for the benefit of Lane-Scott for its business purposes. Any location, operation, hook-ups, or other activities of the lessee shall be installed, established, and operated in a manner that does not interfere with the lessor's current or future use of the tower antenna, pad, or any current or future equipment located established or operated thereon. Furthermore, no activity of the lessee shall interfere with any other current lessee of the lessor that is currently leasing space on the tower. Prior to the installation of any equipment, lessee shall have an analysis completed showing that installation of the lessee's equipment will not interfere with any existing equipment.
2. The term of this agreement shall be for four (4) years, beginning June 01, 2021 and terminating May 31, 2025. This lease agreement shall renew automatically for an additional one (1) year term unless otherwise terminated, with written notice to be given to either party at least sixty (60) days prior to the expiration of the term.
3. The lessee shall pay an annual rent in the amount of five-hundred dollars (\$500.00), which shall be paid annually, with the first payment due June 1, 2021 and the remaining payments due on June 1, of each consecutive year.
4. The lessee shall not assign or sublet any portion of this lease without express written permission from the lessor. The lessee shall have reasonable right of access to the tower antenna and pad where its equipment is located, however lessee shall notify lessor twenty-four (24) hours in advance of said operations and access. In the case of an emergency, the lessee shall notify the lessor as soon as practical of its access and operations at the tower antenna and pad site.
5. The lessee is responsible for any and all expenses necessary to adjust or modify the premises for use of its equipment, and will perform all installation, maintenance, modification, and electrical hook-ups in a safe and proper manner, so as to meet all federal, state and local laws, rules and regulations, and so as not to interfere with any and all of the lessor's operations and signals. The lessee is further required to carry any required public liability insurance to cover its operations and equipment. In no event are the lessee and lessor involved in any joint venture, partnership, or business arrangement, other than that of a lessor-lessee. The lessee further agrees to indemnify the lessor against any and all claims as to itself and all third parties for operations conducted on, near or arising from the location and operations of its equipment and electrical connections thereto at the tower antenna and pad site.
6. The lessee shall be responsible for any and all taxes imposed by federal, state or local entities upon its equipment, use, utilities and property associated with this lease, and/or tower antenna and pad site. The lessee shall not allow any liens of any nature to be filed against lessor's property herein. If any federal, state, or local government act causes the lessor to no longer be able to provide this antenna for the purposes contained in this lease agreement, then this agreement shall be null and void. The lessor does not warrant or otherwise hold out the promise that this tower antenna and pad site are now, or will in the future, be a proper or correct site for the operations anticipated to be performed by the lessee.

7. The lessee shall be responsible for the payment of any utilities and expenses in the operation of its equipment on the tower antenna and pad site, including but not limited to, electricity, internet, and telephone service.
8. In the event any equipment installed on the tower antenna or pad site by lessee interferes with the activity of the lessor or of any of lessor's other lessee's under lease prior to the execution of this lease agreement, the lessee shall cease operation of its equipment causing any such interference immediately. The lessee shall have the right to cure any interference issues within sixty (60) days. In the event the interference issues are not cured, the lessor has the right to terminate this lease upon sixty (60) days written notice provided to lessee.
9. Upon termination of the lease agreement, lessee shall remove all equipment installed upon the tower antenna and pad site and return the premises to the condition it was prior to installation of the equipment. Prior to installing any equipment that may not be removed without permanently affecting the use of the tower antenna and pad site, the lessee shall obtain express written permission from lessee to install any such equipment.
10. All notices and payments required or to be made under the terms of this agreement shall be issued to the agent and addresses listed below.
11. The terms of this agreement and all rights and obligations hereunder shall be governed by laws of the state of Kansas. This agreement is deemed separable, so that if any sentence, provision, or section hereof, or any part thereof shall be deemed invalid, it shall be not be deemed to affect the validity of the remaining provisions of the Agreement.

THE LANE-SCOTT ELECTRIC
COOPERATIVE, INC.

LANE COUNTY

By: _____
signature

Richard McLeon
General Manager

PO Box 758
Dighton, Kansas 67839

By: _____
signature

Bill Barnett
Lane County Emergency Management

145 S. Lane Street
Dighton, Kansas 67839

ATTESTATION

By: _____
signature

By: _____
signature

COPY

NON-EXCLUSIVE ANTENNA SITE LEASE AGREEMENT

On this 11 day of May, 2015 Lane-Scott Electric Cooperative, Inc., a Kansas Electric Cooperative (hereinafter "Lane-Scott"), hereby agree to lease to Lane County, of Lane County, Kansas a location and space on the tower antenna and the tower antenna pad located on a tract of land located 3.5 miles South of Dighton, Kansas on Highway 23 with geographic coordinates: Longitude 100/27/32.0 W and Latitude 38/25/52.0. In consideration of Lane-Scott, as lessor, allowing Lane County as lessee to utilize space on said tower, the parties specifically agree to the following terms and conditions:

1. The parties recognize and agree that the primary use of the premises is for the benefit of Lane-Scott for its business purposes. Any location, operation, hook-ups, or other activities of the lessee shall be installed, established and operated in a manner that does not interfere with the lessor's current or future use of the tower antenna, pad or any current or future equipment located established or operated thereon. Furthermore, no activity of the lessee shall interfere with any other current lessee of the lessor that is currently leasing space on the tower. Prior to the installation of any equipment, lessee shall have an analysis completed showing that installation of the lessee's equipment will not interfere with any existing equipment.

2. The term of this agreement shall be for five (5) years, beginning June 1, 2015 and terminating May 31, 2020. This lease agreement shall renew automatically for an additional one (1) year term unless otherwise terminated, with written notice to be given by either party at least sixty (60) days prior to the expiration of the initial term or any renewal term.

3. The lessee shall pay an annual rent in the amount of Five Hundred Dollars (\$500.00), which shall be paid annually, with the first payment due June 1, 2015 and the remaining payments due on June 1, of each consecutive year.

4. The lessee shall not assign or sublet any portion of this lease without express written permission from the lessor. The lessee shall have reasonable right of access to the tower antenna and pad where its equipment is located, however lessee shall notify lessor twenty four (24) hours in advance of said operations and access. In the case of an emergency, the lessee shall notify the lessor as soon as practical of its access and operations at the tower antenna and pad site.

5. The lessee is responsible for any and all expenses necessary to adjust or modify the premises for use of its equipment, and will perform all installation, maintenance, modification and electrical hook-ups in a safe and proper manner, so as to meet all federal, state and local laws, rules and regulations, and so as not to interfere with any and all of the lessor's operations and signals. The lessee is further required to carry any required public liability insurance to cover its operations and equipment. In no event are the lessee and lessor involved in any joint venture, partnership or business arrangement, other than that of a lessor-lessee. The lessee further agrees to indemnify the lessor against any and all claims as to itself and all third parties for operations conducted on, near or arising from the location and operations of its equipment and electrical connections thereto at the tower antenna and pad site.

6. The lessee shall be responsible for any and all taxes imposed by federal, state or local entities upon its equipment, use, utilities and property associated with this lease, and/or tower antenna and pad site. The lessee shall not allow any liens of any nature to be filed against lessor's property herein. If any federal, state or local government act causes the lessor to no longer be able to provide this antenna for the purposes contained in this lease agreement, then this agreement shall be null and void. The lessor does not warrant or otherwise hold out the promise that this tower antenna and pad site are now, or will in the future, be a proper or correct site for the operations anticipated to be performed by the lessee.

7. The lessee shall be responsible for the payment of any utilities and expenses in the operation of its equipment on the tower antenna and pad site, including but not limited to, electricity, internet and telephone service.

8. In the event any equipment installed on the tower antenna or pad site by lessee interferes with the activity of the lessor or of any of lessor's other lessee's under lease prior to the execution of this lease agreement, the lessee shall cease operation of its equipment causing any such interference immediately. The lessee shall have the right to cure any interference issues within 60 days. In the event the interference issues are not cured, the lessor has the right to terminate this lease upon written notice provided to lessee.

9. Upon termination of the lease agreement, lessee shall remove all equipment installed upon the tower antenna and pad site and return the premises to the condition it was prior to installation of the equipment. Prior to installing any equipment that may not be removed without permanently affecting the use of the tower antenna and pad site, the lessee shall obtain express written permission from lessee to install any such equipment.

10. All notices and payments required or to be made under the terms of this agreement shall be issued to the agent and addresses listed below.

11. The terms of this agreement and all rights and obligations hereunder shall be governed by laws of the state of Kansas. This agreement is deemed separable, so that if any sentence, provision or section hereof, or any part thereof shall be deemed invalid, it shall be not be deemed to affect the validity of the remaining provisions the

LANE-SCOTT ELECTRIC COOPERATIVE INC.

By: Edwin Wiltse
Edwin Wiltse, General Manager
Lane Scott Electric Cooperative
P.O. Box 758
410 S. High St.
Dighton, KS 67839

Attest:

LANE COUNTY

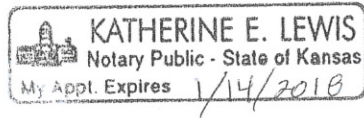
By: Bill Taldo
Bill Taldo
Lane County Emergency Management
145 S. Lane
Dighton, KS 67839

Attest:

COPY

Katherine E Lewis
Secretary or Notary Public

Katherine E Lewis
Secretary or Notary Public



10. New Business

10. b. Property Tax Summary

The table below reflects the Lane-Scott EC Property Tax amounts.

| county | 2016 | 2017 | 2018 | 2019 | 2020 | 5 year change |
|-----------------|---------|------------------|------------------|-----------------|-----------------|------------------|
| Finney | 21,323 | 23,902 | 27,362 | 29,163 | 63,666 | 42,343 66.5% |
| Gove | 10,835 | 11,019 | 12,122 | 11,890 | 12,744 | 1,910 15.0% |
| Hodgeman | 26,703 | 31,301 | 37,331 | 38,465 | 40,731 | 14,028 34.4% |
| Lane | 265,678 | 299,234 | 325,427 | 325,103 | 333,702 | 68,024 20.4% |
| Logan | 844 | 911 | 1,018 | 1,083 | 1,127 | 283 25.1% |
| Ness | 117,235 | 125,571 | 146,567 | 156,732 | 331,063 | 213,828 64.6% |
| | 114,821 | 121,795 | 140,835 | 160,685 | | |
| | 232,055 | 247,365 | 287,402 | 317,417 | | |
| Scott | 64,432 | 73,344 | 85,890 | 86,616 | 87,294 | 22,862 26.2% |
| Rush | 13,534 | 16,720 | 19,220 | 20,682 | 21,134 | 7,600 36.0% |
| Total | 635,404 | 703,798 10.8% | 795,771 13.1% | 830,419 4.4% | 891,461 7.4% | 256,057 28.7% |

The Cooperative paid \$891,461 in property taxes in 2020. This is a 7.9% increase over 2019 and a 28.7% increase in the past five years. We recover this amount from members through the Property Tax Adjustment (PTA) which is a pass-through like the Energy Cost Adjustment (ECA) on the monthly power billing.

Property Taxes are based on the Kansas Department of Revenues' Property Valuation Division. The Cooperative uses KEC and Marks-Nelson to interface with the PVD to lower the capitalization rate the PVD uses to access the Cooperatives' value. KEC estimates that the capitalization rate has been reduced by 29.2% through this effort.

MarksNelson is compensated based on the dollar amount of savings they achieve, and they split this fee 50:50 with KEC. The 2020 Lane-Scott share of the study expense was \$212.05 but KEC refunded a portion of their fees back to the cooperatives of which LSEC received \$1,588.

Bob Hall (KEC)

From: Bob Hall (KEC)
Sent: Tuesday, December 29, 2020 2:01 PM
To: ggoetz@aec.coop; 'Mike Morton (mikem@bluestemelectric.com)'; Kirk Thompson; tpower@dsoelectric.com; Mark Scheibe; richard.mcleon@lanescott.coop; djackson@rollinghills.coop; zperkins@tcec.coop; bmueller@weci.net
Cc: Terry Hobbs; Kathleen O'Brien; tmiller@ninnescan.com; John George; Doug Shepherd; Lee Tafarielli
Subject: Distribution of contingency fees related to 2020 valuation appeals

The combined efforts of Doug Shepherd and the MarksNelson firm once again generated healthy savings for many of our members in 2020.

KEC's agreement with MarksNelson stipulates that they forward a percentage of their fee to KEC. In 2020, this amounted to \$40,034.50.

At the direction of the Board of Trustees, these funds are subsequently refunded to the member systems that participated in the appeal process.

I wanted to make you aware that today I have mailed the following checks:

| | |
|---------------|-------------|
| Alfalfa | \$3,089.00 |
| Bluestem | \$1,345.50 |
| CMS | \$7,929.50 |
| DS&O | \$3,696.50 |
| Heartland | \$491.50 |
| Lane-Scott | \$1,588.00 |
| Rolling Hills | \$6,130.50 |
| Tri-County | \$992.50 |
| Wheatland | \$14,771.50 |



Robert F. Hall, CPA | Director of Finance

a: PO Box 4267 | Topeka, KS 66604

w: www.kec.coop

c: 785-640-8038





A Touchstone Energy® Cooperative 

P.O. Box 4267, Topeka, Kansas 66604-0267 • 7332 SW 21st Street, Topeka, Kansas 66615 • 785-478-4554 • (Fax) 785-478-4852 • www.kec.org

MEMORANDUM

To: KEC Member Managers

From: Doug Shepherd

Date: December 29, 2020

Re: Assessment to KEC members to recoup the expense of 2020 capitalization study

At their January 2020 board meeting, the KEC board of trustees authorized KEC staff to engage MarksNelson CPAs to prepare the 2020 capitalization rate study with the cost to be assessed to all KEC members on a pro rata basis using their Kansas assessed value.

This study was presented to the staff of the Department of Revenue's Division of Property Valuation ("PVD") prior to them setting their 2020 rate for electric cooperatives. PVD ultimately set the 2020 capitalization rate at 10.40% for electric cooperatives. Had PVD used the same rate for electric cooperatives as the rate they set for IOUs, i.e. 8.05%, your cooperative's 2020 value, and thus 2020 property taxes, would have been 29.2% higher.

Enclosed:

- a schedule showing each KEC members pro rata share of the total \$15,000 expense
- an invoice for your share

Kansas Electric Cooperatives, Inc.
Calculation to Assess Capitalization Rate Study Expense
For the 2020 Tax Year

| | Pro-Rata Fee Based on Assessed Value | | | |
|------------------|--------------------------------------|-------------------|------------|-----------|
| | Final 2019 DUV | Assessed Value | Pro Rata | 15,000.00 |
| Alfalfa | 33,800,000 | 840,710 | 0.23851% | 35.78 |
| Ark Valley | 13,100,000 | 4,323,000 | 1.22642% | 183.96 |
| Bluestem | 13,210,000 | 4,359,300 | 1.23672% | 185.51 |
| Brown-Atchison | 4,900,000 | 1,617,000 | 0.45874% | 68.81 |
| Butler | 14,200,000 | 4,686,000 | 1.32940% | 199.41 |
| Caney Valley | 6,700,000 | 2,211,000 | 0.62725% | 94.09 |
| CMS | 17,410,000 | 5,745,300 | 1.62992% | 244.49 |
| Doniphan | 2,500,000 | 825,000 | 0.23405% | 35.11 |
| DS&O | 20,500,000 | 6,765,000 | 1.91921% | 287.88 |
| Flint Hills | 8,000,000 | 2,640,000 | 0.74896% | 112.34 |
| FreeState | 26,000,000 | 8,580,000 | 2.43411% | 365.12 |
| Heartland | 17,400,000 | 5,742,000 | 1.62898% | 244.35 |
| KAMO | 158,900,000 | 0 | 0.00000% | 0.00 |
| KEPCo | 83,000,000 | 21,386,797 | 6.06735% | 910.10 |
| Lane-Scott | 15,100,000 | 4,983,000 | 1.41366% | 212.05 |
| Lyon-Coffey | 12,400,000 | 4,092,000 | 1.16089% | 174.13 |
| Mid-Kansas | 197,200,000 | 41,893,716 | 11.88509% | 1,782.76 |
| Midwest Energy | 180,300,000 | 54,936,676 | 15.58533% | 2,337.80 |
| Nemaha-Marshall | 3,120,000 | 1,029,600 | 0.29209% | 43.81 |
| Ninnescah | 13,310,000 | 4,392,300 | 1.24608% | 186.91 |
| Pioneer | 45,650,000 | 15,064,500 | 4.27374% | 641.06 |
| Prairie Land | 53,000,000 | 17,490,000 | 4.96185% | 744.28 |
| Radiant | 6,510,000 | 2,148,300 | 0.60946% | 91.42 |
| Rolling Hills | 25,500,000 | 8,415,000 | 2.38730% | 358.10 |
| Sedgwick County | 9,925,000 | 3,275,250 | 0.92918% | 139.38 |
| Southern Pioneer | 65,900,000 | 21,747,000 | 6.16954% | 925.43 |
| Sumner-Cowley | 10,620,000 | 3,504,600 | 0.99424% | 149.14 |
| Sunflower | 151,700,000 | 48,525,929 | 13.76662% | 2,064.99 |
| Tri-County | 117,000,000 | 434,671 | 0.12331% | 18.50 |
| Twin Valley | 5,915,000 | 1,951,950 | 0.55376% | 83.06 |
| Victory | 51,000,000 | 16,830,000 | 4.77461% | 716.19 |
| Western | 23,700,000 | 7,821,000 | 2.21879% | 332.82 |
| Wheatland | 73,500,000 | 24,233,073 | 6.87483% | 1,031.22 |
| Total | 1,480,970,000 | 352,489,674 | 100.00000% | 15,000.00 |



P O Box 4267
TOPEKA, KS
66604-0267
(785) 478-4554

Invoice

Invoice No.: 138654

To: **LANE-SCOTT ELECTRIC COOPERATIVE, INC.**
P O BOX 758
DIGHTON, KS 67839

| Customer | | Date | Terms | Contact |
|----------|-------|--|------------------|----------------|
| LANSCO | | 12/29/20 | Net 10 | RICHARD MCLEON |
| Quantity | Item# | Description | Unit Price | Total Price |
| | | YOUR SHARE OF 2020 KEC CAP RATE STUDY PER THE ENCLOSED MEMORANDUM | | 212.05 |
| | | | Invoice Subtotal | 212.05 |
| | | | Invoice Total | 212.05 |

Thank You

LSEC ELECTRICAL ACCOUNTS TO BE WRITTEN OFF IN 2021

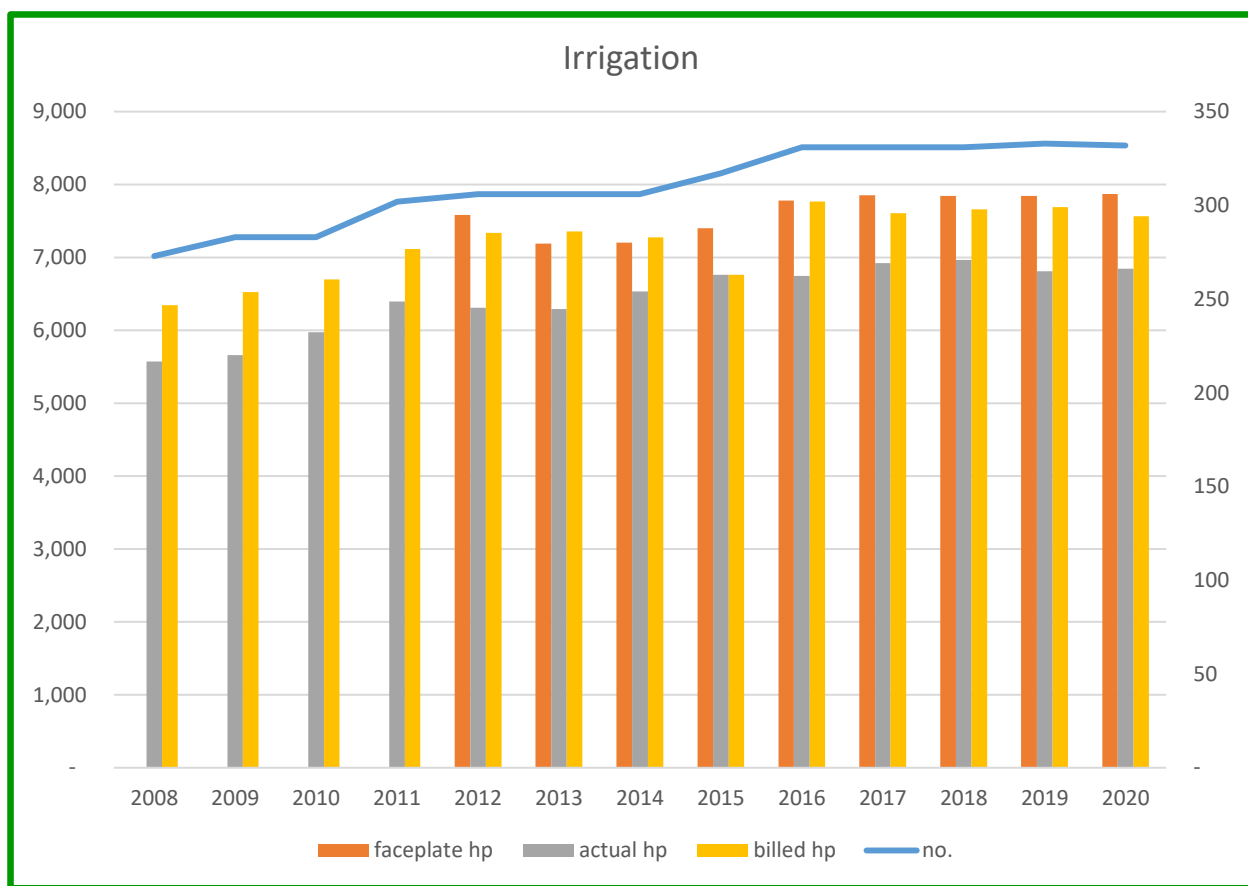
| ACCOUNT | NAME | DISCONNECT DATE | CURRENT BALANCE | SERVICE | CAPITAL CREDITS |
|---|-----------------------------|--------------------|--------------------|---------|--------------------|
| Filed Bankruptcy | | | | | |
| <div> SUBTOTAL <div>\$</div> <div>-</div> </div> | | | | | |
| Deceased | | | | | |
| 70234001 | Donald Gabel (DOD 11/7/20) | 8-Dec-2020 | \$ 104.60 | MKEC | \$ 392.19 |
| 40390002 | Elmer Donner (DOD 12/21/19) | 11-Aug-2020 | \$ 220.78 | MKEC | 655.45 |
| 50125001 | Ron Edington (DOD 8/27/20) | 11-Sep-2020 | \$ 224.25 | MKEC | 433.4 |
| 190878003 | Thelma Stark (DOD 01/18/20) | 18-Jan-2020 | \$ 52.58 | MKEC | |
| 19087806 | Thelma Stark (DOD 01/18/20) | 18-Jan-2020 | \$ 62.16 | MKEC | 247.13 |
| <div> SUBTOTAL <div>\$</div> <div>664.37</div> </div> | | | | | |
| Too Small to Send to Collections | | | | | |
| 230592001 | Kevin Wiles | 26-May-2020 | \$ 23.75 | MKEC | \$ 287.05 |
| <div> SUBTOTAL <div>\$</div> <div>23.75</div> </div> | | | | | |
| Sent to Collections - Uncollectible | | | | | |
| 130708002 | Megan Martinez | 8-Jul-2019 | \$ 60.07 | MKEC | \$ 180.84 |
| 191105003 | Benjamin Sanders | 10-Sep-2019 | \$ 118.19 | MKEC | \$ 512.21 |
| 200258001 | Britta Thompson | 13-Aug-2019 | \$ 205.52 | LSEC | \$ 3.92 |
| <div> SUBTOTAL <div>\$</div> <div>383.78</div> </div> | | | | | |
| (Payment plan from the Cold Weather Period and then Skipped Town.) | | | | | |
| <div> SUBTOTAL <div>\$</div> <div>-</div> </div> | | | | | |
| <div> LSEC Write Off Grand Total <div>\$</div> <div>1,071.90</div> </div> | | | | | |

10. New Business

10. d. Irrigation Report

The cooperative had 332 Irrigators in 2020 with motors faceplate indicating 7,911.3 horsepower (hp). Actual horsepower used was calculated as 6,844.4 and hp billed was 7,564.

It is typical for billing hp to be between actual calculated and faceplate. The faceplate rating represents the maximum horsepower they could demand from the LSEC system and is what we use to size transformers. The billed horsepower is typically higher and is designed to capture some of the expense from transformer capacity installed and energized but not used. Also, the LSEC Irrigation rate specifies that the minimum horsepower billed in 10hp. This affects about 16 Irrigators.



Every December we “true-up” the billing horsepower to resemble the actual horsepower more closely. This year the net total adjustment was an increase of 65 horsepower from 7,564 to 7,629 for 2021.

10. New Business

The number of Irrigators and billed horsepower have been growing steadily over the past 12 years. However, since 2016 revenues have remained flat at about \$1,000,000 per year mainly due to the lowering cost of wholesale power. Last year was a good year for irrigation.

| year | YE Members Serviced | kWh sold | revenue | revenue per kWh (\$s) | revenue per member per year | kWh per month |
|------------------|------------------------|------------|-----------|--------------------------|--------------------------------|---------------|
| | F7, O3aa | F7, O3bc | F7, O3cc | | | |
| 2009 | 304 | 7,162,095 | 693,623 | 0.0968 | 2,281.65 | 1,963.3 |
| 2010 | 310 | 7,601,957 | 805,252 | 0.1059 | 2,597.59 | 2,043.5 |
| 2011 | 318 | 10,822,646 | 1,163,640 | 0.1075 | 3,659.25 | 2,836.1 |
| 2012 | 319 | 11,138,105 | 1,264,718 | 0.1135 | 3,964.63 | 2,909.6 |
| 2013 | 320 | 8,370,258 | 1,051,779 | 0.1257 | 3,286.81 | 2,179.8 |
| 2014 | 322 | 8,796,187 | 1,062,323 | 0.1208 | 3,299.14 | 2,276.4 |
| 2015 | 328 | 8,177,412 | 951,813 | 0.1164 | 2,901.87 | 2,077.6 |
| 2016 | 331 | 7,869,704 | 970,203 | 0.1233 | 2,931.13 | 1,981.3 |
| 2017 | 333 | 8,134,522 | 1,090,272 | 0.1340 | 3,274.09 | 2,035.7 |
| 2018 | 332 | 7,879,987 | 1,017,830 | 0.1292 | 3,065.75 | 1,977.9 |
| 2019 | 333 | 7,221,785 | 936,183 | 0.1296 | 2,811.36 | 1,807.25 |
| 2020 | 332 | 9,174,142 | 1,083,576 | 0.1181 | 3,263.78 | 2,302.75 |
| 10 year average: | 327 | 8,758,475 | 1,059,234 | 0.1218 | 3,246 | 2,238 |
| 5 year average: | 332 | 8,056,028 | 1,019,613 | 0.1268 | 3,069 | 2,021 |

| | | | | | | |
|------------------------|-------|-------|-------|--------|-------|-------|
| 5-year Growth Rate: | 0.06% | 3.32% | 2.34% | -0.84% | 2.27% | 3.24% |
|------------------------|-------|-------|-------|--------|-------|-------|

Summary

Irrigation represents about 5.75% of our total meters, 5.8% of our total kWh sales, and about 5.16% of electric revenue. Their 2020 unaudited cost per kilowatt-hour was \$0.0893 making them the second lowest rate and about 10.9% below our average rate of \$0.1002/kWh.

The 2020 billing true-up resulted in a net billing increase of 65 horsepower for 2021.

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|----------|---------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 20155006 | Sam Brookover | 40 | 29.174 | 39.11 | 38 | 39 | 1.00 |
| 20301008 | Elvern D Borell | 30 | 24.715 | 33.13 | 34 | 34 | 0.00 |
| 20311003 | Bar X Inc | 12 | 1.774 | 2.38 | 10 | 10 | 0.00 |
| 20311005 | Bar X Inc | 10 | 2.902 | 3.89 | 10 | 10 | 0.00 |
| 20311006 | Bar X Inc | 13 | 2.998 | 4.02 | 10 | 10 | 0.00 |
| 20311007 | Bar X Inc | 7.5 | 7.656 | 10.26 | 10 | 10 | 0.00 |
| 20311008 | Bar X Inc | 17.5 | 0 | 0.00 | 26 | 10 | (16.00) |
| 20320001 | Von Borell | 25 | 22.69 | 30.42 | 31 | 31 | 0.00 |
| 20320002 | Von Borell | 50 | 16.142 | 21.64 | 30 | 22 | (8.00) |
| 20320003 | Von Borell | 30 | 0.005 | 0.01 | 10 | 10 | 0.00 |
| 20322007 | Kent D Borell | 20 | 20.285 | 27.19 | 28 | 28 | 0.00 |
| 20322010 | Kent D Borell | 25 | 40.186 | 53.87 | 48 | 54 | 6.00 |
| 20377005 | Tory Borell | 10 | 25.79 | 34.57 | 36 | 35 | (1.00) |
| 20377006 | Tory Borell | 20 | 21.864 | 29.31 | 26 | 29 | 3.00 |
| 20392002 | Terry Berning | 20 | 12.768 | 17.12 | 18 | 18 | 0.00 |
| 20392003 | Terry Berning | 25 | 0 | 0.00 | 10 | 10 | 0.00 |
| 20407003 | Trevor Brandt | 10 | 1.488 | 1.99 | 10 | 10 | 0.00 |
| 20517007 | Baer & Nichepor Farms | 40 | 11.88 | 15.92 | 21 | 16 | (5.00) |
| 20517008 | Baer & Nichepor Farms | 20 | 22.618 | 30.32 | 30 | 30 | 0.00 |
| 20517010 | Baer & Nichepor Farms | 5 | 1.476 | 1.98 | 10 | 10 | 0.00 |
| 20517011 | Baer & Nichepor Farms | 40 | 25.978 | 34.82 | 34 | 35 | 1.00 |
| 20719001 | Beaver Ridge Ag | 25 | 14.203 | 19.04 | 19 | 19 | 0.00 |
| 20719002 | Beaver Ridge Ag | 10 | 8.722 | 11.69 | 12 | 12 | 0.00 |
| 20719003 | Beaver Ridge Ag | 50 | 34.954 | 46.86 | 45 | 47 | 2.00 |
| 20719004 | Beaver Ridge Ag | 40 | 29.078 | 38.98 | 42 | 39 | (3.00) |
| 20719005 | Beaver Ridge Ag | 40 | 37.378 | 50.10 | 51 | 51 | 0.00 |
| 20719006 | Beaver Ridge Ag | 25 | 10.992 | 14.73 | 15 | 15 | 0.00 |
| 20719008 | Beaver Ridge Ag | 50 | 32.126 | 43.06 | 44 | 44 | 0.00 |
| 20722004 | Marlene J Boomhower | 15 | 0 | 0.00 | 10 | 10 | 0.00 |
| 20722005 | Marlene J Boomhower | 10 | 2.362 | 3.17 | 10 | 10 | 0.00 |
| 20722006 | Marlene J Boomhower | 10 | 6.466 | 8.67 | 10 | 10 | 0.00 |
| 20722007 | Marlene J Boomhower | 25 | 19.387 | 25.99 | 25 | 26 | 1.00 |
| 20722008 | Marlene J Boomhower | 30 | 18.706 | 25.08 | 26 | 26 | 0.00 |
| 20758001 | Bush & Sons Land & Cattle | 40 | 20.078 | 26.91 | 28 | 27 | (1.00) |
| 20758002 | Bush & Sons Land & Cattle | 30 | 22.939 | 30.75 | 32 | 31 | (1.00) |
| 20758003 | Bush & Sons Land & Cattle | 10 | 9.936 | 13.32 | 13 | 13 | 0.00 |
| 20765003 | Kevin Brooks | 10 | 25.046 | 33.57 | 31 | 34 | 3.00 |
| 20765004 | Kevin Brooks | 10 | 18.379 | 24.64 | 26 | 25 | (1.00) |
| 20821001 | Buena Vista I LLC | 15 | 8.054 | 10.80 | 11 | 11 | 0.00 |
| 20821002 | Buena Vista I LLC | 15 | 7.43 | 9.96 | 10 | 10 | 0.00 |
| 20821003 | Buena Vista I LLC | 10 | 8.486 | 11.38 | 11 | 11 | 0.00 |
| 20821004 | Buena Vista I LLC | 7.5 | 0.144 | 0.19 | 10 | 10 | 0.00 |
| 20821008 | Buena Vista I LLC | 10 | 8.323 | 11.16 | 11 | 11 | 0.00 |
| 20821009 | Buena Vista I LLC | 10 | 0 | 0.00 | 10 | 10 | 0.00 |
| 30153001 | Stan Cossman | 15 | 12.386 | 16.60 | 15 | 17 | 2.00 |
| 30170001 | Cottonwood Corral Inc | 15 | 12.55 | 16.82 | 17 | 17 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|----------|--------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 30170002 | Cottonwood Corral Inc | 15 | 11.722 | 15.71 | 17 | 16 | (1.00) |
| 30170004 | Cottonwood Corral Inc | 10 | 8.41 | 11.27 | 13 | 11 | (2.00) |
| 30170008 | Cottonwood Corral Inc | 10 | 10.416 | 13.96 | 14 | 14 | 0.00 |
| 30170009 | Cottonwood Corral Inc | 10 | 7.555 | 10.13 | 11 | 11 | 0.00 |
| 30170011 | Cottonwood Corral Inc | 25 | 24.408 | 32.72 | 22 | 33 | 11.00 |
| 30170013 | Cottonwood Corral Inc | 30 | 22.037 | 29.54 | 29 | 30 | 1.00 |
| 30170014 | Cottonwood Corral Inc | 25 | 14.179 | 19.01 | 19 | 19 | 0.00 |
| 30170015 | Cottonwood Corral Inc | 10 | 1.315 | 1.76 | 10 | 10 | 0.00 |
| 30170020 | Cottonwood Corral Inc | 10 | 6.173 | 8.27 | 10 | 10 | 0.00 |
| 30279005 | Rita Cohoon | 10 | 2.522 | 3.38 | 10 | 10 | 0.00 |
| 30291001 | Steven Compton | 60 | 54.374 | 72.89 | 75 | 73 | (2.00) |
| 30291002 | Steven Compton | 10 | 1.843 | 2.47 | 10 | 10 | 0.00 |
| 30291004 | Steven Compton | 50 | 40.776 | 54.66 | 55 | 55 | 0.00 |
| 30291011 | Steven Compton | 10 | 0 | 0.00 | 10 | 10 | 0.00 |
| 30300003 | C&S Farm Partnership | 10 | 3.312 | 4.44 | 10 | 10 | 0.00 |
| 30300004 | C&S Farm Partnership | 10 | 2.506 | 3.36 | 10 | 10 | 0.00 |
| 30300005 | C&S Farm Partnership | 10 | 3.293 | 4.41 | 10 | 10 | 0.00 |
| 30300007 | C&S Farm Partnership | 10 | 2.712 | 3.64 | 10 | 10 | 0.00 |
| 30300008 | C&S Farm Partnership | 40 | 22.891 | 30.68 | 32 | 31 | (1.00) |
| 30300010 | C&S Farm Partnership | 10 | 1.963 | 2.63 | 10 | 10 | 0.00 |
| 30300011 | C&S Farm Partnership | 30 | 25.2 | 33.78 | 36 | 34 | (2.00) |
| 30300012 | C&S Farm Partnership | 30 | 22.589 | 30.28 | 30 | 30 | 0.00 |
| 30300013 | C&S Farm Partnership | 30 | 19.066 | 25.56 | 25 | 25 | 0.00 |
| 30300014 | C&S Farm Partnership | 40 | 20.947 | 28.08 | 28 | 28 | 0.00 |
| 30300015 | C&S Farm Partnership | 27.5 | 21.053 | 28.22 | 29 | 29 | 0.00 |
| 30300016 | C&S Farm Partnership | 20 | 11.686 | 15.66 | 16 | 16 | 0.00 |
| 30300017 | C&S Farm Partnership | 10 | 5.042 | 6.76 | 10 | 10 | 0.00 |
| 30300020 | C&S Farm Partnership | 60 | 39.422 | 52.84 | 51 | 53 | 2.00 |
| 30471002 | Mark Cramer | 40 | 58.435 | 78.33 | 70 | 78 | 8.00 |
| 30471003 | Mark Cramer | 25 | 24.761 | 33.19 | 30 | 33 | 3.00 |
| 30498001 | Cramer Farms-Dean Cramer | 10 | 3.05 | 4.09 | 10 | 10 | 0.00 |
| 30498002 | Cramer Farms-Dean Cramer | 20 | 6.679 | 8.95 | 10 | 10 | 0.00 |
| 30498004 | Cramer Farms-Dean Cramer | 10 | 6.773 | 9.08 | 10 | 10 | 0.00 |
| 30550002 | C Arrow Farms Inc | 10 | 7.267 | 9.74 | 11 | 10 | (1.00) |
| 30550003 | C Arrow Farms Inc | 50 | 39.019 | 52.30 | 56 | 52 | (4.00) |
| 30580010 | Conine Companies LLC | 10 | 0.005 | 0.01 | 10 | 10 | 0.00 |
| 40186009 | Robert Drees | 20 | 15.85 | 21.25 | 22 | 22 | 0.00 |
| 40186010 | Robert Drees | 15 | 12.154 | 16.29 | 17 | 17 | 0.00 |
| 40186012 | Robert Drees | 10 | 2.266 | 3.04 | 10 | 10 | 0.00 |
| 40235001 | Drees Inc | 10 | 4.099 | 5.49 | 15 | 10 | (5.00) |
| 40240015 | Doll Land & Cattle Inc | 14 | 6.761 | 9.06 | 10 | 10 | 0.00 |
| 40240017 | Doll Land & Cattle Inc | 10 | 2.306 | 3.09 | 10 | 10 | 0.00 |
| 40240021 | Doll Land & Cattle Inc | 10 | 3.655 | 4.90 | 10 | 10 | 0.00 |
| 40240022 | Doll Land & Cattle Inc | 10 | 7.714 | 10.34 | 12 | 10 | (2.00) |
| 40240023 | Doll Land & Cattle Inc | 10 | 3.262 | 4.37 | 10 | 10 | 0.00 |
| 40242001 | Doll Farms Inc | 10 | 3.266 | 4.38 | 10 | 10 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------|------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 40242002 | Doll Farms Inc | 10 | 5.822 | 7.80 | 10 | 10 | 0.00 |
| 40379001 | Doll Partnership | 30 | 14.347 | 19.23 | 21 | 19 | (2.00) |
| 40379002 | Doll Partnership | 10 | 1.997 | 2.68 | 10 | 10 | 0.00 |
| 40379003 | Doll Partnership | 10 | 3.283 | 4.40 | 10 | 10 | 0.00 |
| 40379004 | Doll Partnership | 5 | 6.091 | 8.16 | 10 | 10 | 0.00 |
| 40379005 | Doll Partnership | 10 | 7.718 | 10.35 | 10 | 10 | 0.00 |
| 50046003 | Eaton Enterprises | 10 | 8.695 | 11.66 | 11 | 11 | 0.00 |
| 50046004 | Eaton Enterprises | 15 | 7.74 | 10.38 | 16 | 11 | (5.00) |
| 50054006 | Glenn Eitel | 20 | 15.427 | 20.68 | 19 | 21 | 2.00 |
| 50054007 | Glenn Eitel | 15 | 11.333 | 15.19 | 16 | 16 | 0.00 |
| 50054009 | Glenn Eitel | 30 | 15.058 | 20.18 | 20 | 20 | 0.00 |
| 50054010 | Glenn Eitel | 20 | 13.882 | 18.61 | 19 | 19 | 0.00 |
| 50054011 | Glenn Eitel | 35 | 21.84 | 29.28 | 30 | 30 | 0.00 |
| 50054012 | Glenn Eitel | 20 | 18.264 | 24.48 | 23 | 24 | 1.00 |
| 50054013 | Glenn Eitel | 50 | 30.192 | 40.47 | 35 | 40 | 5.00 |
| 50054014 | Glenn Eitel | 22 | 22.219 | 29.78 | 25 | 30 | 5.00 |
| 50057006 | Vance Ehmke | 30 | 18.254 | 24.47 | 21 | 24 | 3.00 |
| 50107002 | Mark Eitel | 15 | 10.536 | 14.12 | 14 | 14 | 0.00 |
| 50107005 | Mark Eitel | 50 | 36.077 | 48.36 | 49 | 49 | 0.00 |
| 50149003 | Craig Ellis | 10 | 5.717 | 7.66 | 10 | 10 | 0.00 |
| 50149004 | Craig Ellis | 10 | 39.053 | 52.35 | 59 | 52 | (7.00) |
| 50149006 | Craig Ellis | 10 | 21.619 | 28.98 | 43 | 29 | (14.00) |
| 50149007 | Craig Ellis | 30 | 16.531 | 22.16 | 28 | 22 | (6.00) |
| 50149008 | Craig Ellis | 50 | 33.85 | 45.38 | 45 | 45 | 0.00 |
| 50171001 | Brent Edwards | 45 | 47.568 | 63.76 | 62 | 64 | 2.00 |
| 60051005 | Tom Frusher | 20 | 17.237 | 23.11 | 26 | 23 | (3.00) |
| 60076002 | Margery Frusher | 25 | 8.53 | 11.43 | 11 | 11 | 0.00 |
| 60076005 | Margery Frusher | 20 | 26.405 | 35.40 | 36 | 36 | 0.00 |
| 60136003 | Frusher Farms Inc | 20 | 0 | 0.00 | 10 | 10 | 0.00 |
| 60206002 | Chad Griffith | 75 | 48.178 | 64.58 | 65 | 65 | 0.00 |
| 60206003 | Chad Griffith | 15 | 13.176 | 17.66 | 18 | 18 | 0.00 |
| 60211004 | Faurot Farms | 10 | 12.074 | 16.18 | 16 | 16 | 0.00 |
| 70062003 | Kent Graves | 40 | 11.328 | 15.18 | 15 | 15 | 0.00 |
| 70213002 | Alex Gabel Jr Trust #1 | 20 | 29.501 | 39.55 | 28 | 40 | 12.00 |
| 70343001 | Goebel Brother Farms | 30 | 22.742 | 30.49 | 31 | 31 | 0.00 |
| 70343003 | Goebel Brother Farms | 12 | 10.618 | 14.23 | 14 | 14 | 0.00 |
| 180265013 | HRC Feed Yards | 10 | 0 | 0.00 | 10 | 10 | 0.00 |
| 18265014 | HRC Feed Yards | 7.5 | 0.139 | 0.19 | 10 | 10 | 0.00 |
| 80265015 | HRC Feed Yards | 25 | 30.206 | 40.49 | 44 | 41 | (3.00) |
| 80265018 | HRC Feed Yards | 7.5 | 8.952 | 12.00 | 11 | 12 | 1.00 |
| 80290003 | Robert Hoeme Jr | 10 | 3.787 | 5.08 | 10 | 10 | 0.00 |
| 80290004 | Robert Hoeme Jr | 10 | 2.458 | 3.29 | 10 | 10 | 0.00 |
| 80290005 | Robert Hoeme Jr | 50 | 34.766 | 46.60 | 44 | 47 | 3.00 |
| 80412001 | H&H Farms | 60 | 48.365 | 64.83 | 63 | 65 | 2.00 |
| 80412002 | H&H Farms | 18 | 3.715 | 4.98 | 10 | 10 | 0.00 |
| 80600001 | Jeff Huslig | 10 | 9.864 | 13.22 | 13 | 13 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------|------------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 80600002 | Jeff Huslig | 10 | 3.175 | 4.26 | 10 | 10 | 0.00 |
| 80600003 | Jeff Huslig | 10 | 11.674 | 15.65 | 16 | 16 | 0.00 |
| 80600004 | Jeff Huslig | 7 | 8.088 | 10.84 | 15 | 11 | (4.00) |
| 80600005 | Jeff Huslig | 10 | 5.426 | 7.27 | 10 | 10 | 0.00 |
| 80609007 | Edwin A Habiger Living Trust | 7.5 | 0 | 0.00 | 10 | 10 | 0.00 |
| 100014007 | Jennison Ranch | 30 | 17.861 | 23.94 | 24 | 24 | 0.00 |
| 100014008 | Jennison Ranch | 30 | 23.885 | 32.02 | 32 | 32 | 0.00 |
| 100053006 | Alan E James | 10 | 3.053 | 4.09 | 10 | 10 | 0.00 |
| 100053007 | Alan E James | 30 | 25.949 | 34.78 | 35 | 35 | 0.00 |
| 100053008 | Alan E James | 15 | 9.902 | 13.27 | 14 | 14 | 0.00 |
| 100090002 | Tim Joyce | 15 | 17.501 | 23.46 | 14 | 23 | 9.00 |
| 100090003 | Tim Joyce | 15 | 8.371 | 11.22 | 12 | 12 | 0.00 |
| 100112005 | JJ&D Farms Inc | 10 | 2.203 | 2.95 | 10 | 10 | 0.00 |
| 100112006 | JJ&D Farms Inc | 10 | 2.935 | 3.93 | 10 | 10 | 0.00 |
| 100183002 | Virginia Jasper | 25 | 5.074 | 6.80 | 10 | 10 | 0.00 |
| 100183004 | Virginia Jasper | 30 | 14.635 | 19.62 | 20 | 20 | 0.00 |
| 100183008 | Virginia Jasper | 10 | 8.856 | 11.87 | 12 | 12 | 0.00 |
| 100183009 | Virginia Jasper | 30 | 26.602 | 35.66 | 36 | 36 | 0.00 |
| 100183010 | Virginia Jasper | 35 | 39.23 | 52.59 | 39 | 53 | 14.00 |
| 110091002 | King Farm Inc | 7.5 | 0.264 | 0.35 | 10 | 10 | 0.00 |
| 110091003 | King Farm Inc | 15 | 9.874 | 13.24 | 12 | 13 | 1.00 |
| 110091004 | King Farm Inc | 10 | 19.973 | 26.77 | 27 | 27 | 0.00 |
| 110091005 | King Farm Inc | 15 | 25.96 | 34.80 | 24 | 35 | 11.00 |
| 110091006 | King Farm Inc | 20 | 25.8 | 34.58 | 33 | 35 | 2.00 |
| 110091009 | King Farm Inc | 23 | 14.645 | 19.63 | 15 | 20 | 5.00 |
| 110091011 | King Farm Inc | 50 | 0 | 0.00 | 10 | 10 | 0.00 |
| 110142002 | K-D Farms | 10 | 3.23 | 4.33 | 10 | 10 | 0.00 |
| 110142004 | K-D Farms | 10 | 4.502 | 6.03 | 10 | 10 | 0.00 |
| 110142007 | K-D Farms | 20 | 1.459 | 1.96 | 10 | 10 | 0.00 |
| 110142008 | K-D Farms | 10 | 9.917 | 13.29 | 14 | 14 | 0.00 |
| 110142009 | K-D Farms | 10 | 8.578 | 11.50 | 11 | 12 | 1.00 |
| 110304002 | LENARD KREHBIEL | 10 | 5.494 | 7.36 | 10 | 10 | 0.00 |
| 110304004 | LENARD KREHBIEL | 34 | 25.193 | 33.77 | 34 | 34 | 0.00 |
| 110304005 | LENARD KREHBIEL | 10 | 0.043 | 0.06 | 10 | 10 | 0.00 |
| 110304006 | LENARD KREHBIEL | 10 | 8.513 | 11.41 | 11 | 11 | 0.00 |
| 120267006 | Lane County Feeders, LLC | 6 | 2.722 | 3.65 | 10 | 10 | 0.00 |
| 120267007 | Lane County Feeders, LLC | 75 | 3.634 | 4.87 | 35 | 10 | (25.00) |
| 120267008 | Lane County Feeders, LLC | 47 | 2.242 | 3.01 | 10 | 10 | 0.00 |
| 120267009 | Lane County Feeders, LLC | 6 | 1.584 | 2.12 | 10 | 10 | 0.00 |
| 120297010 | Lane County Feeders, LLC | 6 | 2.702 | 3.62 | 10 | 10 | 0.00 |
| 120267011 | Lane County Feeders, LLC | 40 | 20.942 | 28.07 | 27 | 28 | 1.00 |
| 120267012 | Lane County Feeders, LLC | 40 | 37.891 | 50.79 | 50 | 51 | 1.00 |
| 120267013 | Lane County Feeders, LLC | 30 | 0 | 0.00 | 10 | 10 | 0.00 |
| 120267014 | Lane County Feeders, LLC | 50 | 41.549 | 55.70 | 10 | 56 | 46.00 |
| 120267016 | Lane County Feeders, LLC | 90 | 41.131 | 55.14 | 56 | 56 | 0.00 |
| 120267017 | Lane County Feeders, LLC | 10 | 2.086 | 2.80 | 10 | 10 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------|---------------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 120267018 | Lane County Feeders, LLC | 40 | 36.379 | 48.77 | 57 | 49 | (8.00) |
| 120267019 | Lane County Feeders, LLC | 30 | 31.498 | 42.22 | 43 | 43 | 0.00 |
| 120267020 | Lane County Feeders, LLC | 30 | 25.267 | 33.87 | 33 | 34 | 1.00 |
| 120267021 | Lane County Feeders, LLC | 100 | 59.232 | 79.40 | 80 | 80 | 0.00 |
| 120267030 | Lane County Feeders, LLC | 15 | 0 | 0.00 | 10 | 10 | 0.00 |
| 120306001 | Lane County Farms LLC | 15 | 2.758 | 3.70 | 10 | 10 | 0.00 |
| 120306002 | Lane County Farms LLC | 25 | 24.019 | 32.20 | 31 | 32 | 1.00 |
| 120306003 | Lane County Farms LLC | 10 | 9.13 | 12.24 | 12 | 12 | 0.00 |
| 120306004 | Lane County Farms LLC | 10 | 12.262 | 16.44 | 15 | 16 | 1.00 |
| 130136002 | Larry Munsell | 50 | 0.005 | 0.01 | 10 | 10 | 0.00 |
| 130173003 | Manning Hog | 10 | 15.23 | 20.42 | 22 | 20 | (2.00) |
| 130173004 | Manning Hog | 10 | 1.594 | 2.14 | 10 | 10 | 0.00 |
| 130204001 | Donald & Ruth Mai Trust | 10 | 0.01 | 0.01 | 10 | 10 | 0.00 |
| 130283002 | Eugene Munsell | 50 | 0.034 | 0.05 | 10 | 10 | 0.00 |
| 130353001 | Randy McMillan | 10 | 4.25 | 5.70 | 10 | 10 | 0.00 |
| 130376003 | Jesse Ming | 75 | 56.203 | 75.34 | 72 | 75 | 3.00 |
| 130472003 | Robert Metzker | 15 | 1.937 | 2.60 | 10 | 10 | 0.00 |
| 130534006 | Miken Farms | 10 | 15.02 | 20.13 | 23 | 20 | (3.00) |
| 130534009 | Miken Farms | 10 | 8.376 | 11.23 | 11 | 11 | 0.00 |
| 130534010 | Miken Farms | 30 | 21.629 | 28.99 | 28 | 29 | 1.00 |
| 130534011 | Miken Farms | 10 | 20.971 | 28.11 | 27 | 28 | 1.00 |
| 130534012 | Miken Farms | 40 | 3.271 | 4.38 | 10 | 10 | 0.00 |
| 130534013 | Miken Farms | 10 | 2.755 | 3.69 | 10 | 10 | 0.00 |
| 130534014 | Miken Farms | 20 | 5.093 | 6.83 | 10 | 10 | 0.00 |
| 130534015 | Miken Farms | 15 | 14.102 | 18.90 | 18 | 19 | 1.00 |
| 130534019 | Miken Farms | 10 | 14.266 | 19.12 | 19 | 19 | 0.00 |
| 130534020 | Miken Farms | 10 | 3.379 | 4.53 | 10 | 10 | 0.00 |
| 130534023 | Miken Farms | 40 | 16.466 | 22.07 | 22 | 22 | 0.00 |
| 130598008 | McCarty Farms of Scott City LLC | 50 | 19.882 | 26.65 | 28 | 27 | (1.00) |
| 140041002 | J D Nuss | 25 | 7.805 | 10.46 | 10 | 10 | 0.00 |
| 140041005 | J D Nuss | 15 | 8.99 | 12.05 | 12 | 12 | 0.00 |
| 140041006 | J D Nuss | 5 | 6.754 | 9.05 | 10 | 10 | 0.00 |
| 140041009 | J D Nuss | 10 | 12.571 | 16.85 | 17 | 17 | 0.00 |
| 140084001 | Nuss Farms Inc | 10 | 3.626 | 4.86 | 10 | 10 | 0.00 |
| 140084002 | Nuss Farms Inc | 10 | 2.136 | 2.86 | 10 | 10 | 0.00 |
| 140084004 | Nuss Farms Inc | 45 | 24.221 | 32.47 | 32 | 32 | 0.00 |
| 140084006 | Nuss Farms Inc | 30 | 13.282 | 17.80 | 17 | 17 | 0.00 |
| 140084007 | Nuss Farms Inc | 30 | 18.782 | 25.18 | 27 | 25 | (2.00) |
| 140088002 | Joshua Nuss | 30 | 28.018 | 37.56 | 36 | 38 | 2.00 |
| 140088004 | Joshua Nuss | 25 | 29.438 | 39.46 | 41 | 39 | (2.00) |
| 140088006 | Joshua Nuss | 20 | 14.237 | 19.08 | 20 | 20 | 0.00 |
| 160114001 | The Pawnee | 20 | 0 | 0.00 | 10 | 10 | 0.00 |
| 160114002 | The Pawnee | 25 | 16.219 | 21.74 | 21 | 22 | 1.00 |
| 160190009 | Poky Feeders Inc | 20 | 23.842 | 31.96 | 25 | 32 | 7.00 |
| 160194002 | Douglas Petersen | 7.5 | 6.545 | 8.77 | 10 | 10 | 0.00 |
| 160271005 | Jason Pavlu | 18 | 13.126 | 17.60 | 18 | 18 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------|----------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 180110002 | Gerald Riley | 40 | 22.243 | 29.82 | 32 | 30 | (2.00) |
| 180110006 | Gerald Riley | 15 | 13.79 | 18.49 | 17 | 18 | 1.00 |
| 180110007 | Gerald Riley | 20 | 12.701 | 17.03 | 17 | 17 | 0.00 |
| 180110009 | Gerald Riley | 20 | 16.723 | 22.42 | 24 | 22 | (2.00) |
| 180110012 | Gerald Riley | 11.3 | 5.51 | 7.39 | 10 | 10 | 0.00 |
| 180110013 | Gerald Riley | 60 | 22.747 | 30.49 | 57 | 30 | (27.00) |
| 180110014 | Gerald Riley | 137 | 74.88 | 100.38 | 99 | 100 | 1.00 |
| 180110015 | Gerald Riley | 20 | 16.258 | 21.79 | 23 | 22 | (1.00) |
| 180110021 | Gerald Riley | 15 | 17.146 | 22.98 | 28 | 23 | (5.00) |
| 180110022 | Gerald Riley | 15 | 17.424 | 23.36 | 23 | 23 | 0.00 |
| 180110023 | Gerald Riley | 10 | 2.155 | 2.89 | 10 | 10 | 0.00 |
| 180110024 | Gerald Riley | 10 | 9.355 | 12.54 | 12 | 13 | 1.00 |
| 180127016 | Jerald A Riemann/R&S Farms | 20 | 14.438 | 19.35 | 18 | 19 | 1.00 |
| 180127017 | Jerald A Riemann/R&S Farms | 10 | 2.465 | 3.30 | 10 | 10 | 0.00 |
| 180127018 | Jerald A Riemann/R&S Farms | 15 | 7.219 | 9.68 | 11 | 10 | (1.00) |
| 180146001 | Gerald Riley | 38 | 17.222 | 23.09 | 24 | 24 | 0.00 |
| 180146002 | Gerald Riley | 33 | 33.326 | 44.67 | 45 | 45 | 0.00 |
| 180146003 | Gerald Riley | 50 | 25.973 | 34.82 | 36 | 35 | (1.00) |
| 180149002 | Randy Roemer | 10 | 6.898 | 9.25 | 12 | 10 | (2.00) |
| 180149003 | Randy Roemer | 40 | 30.106 | 40.36 | 32 | 40 | 8.00 |
| 180149004 | Randy Roemer | 10 | 0 | 0.00 | 13 | 10 | (3.00) |
| 180149006 | Randy Roemer | 70 | 19.781 | 26.52 | 28 | 27 | (1.00) |
| 180207020 | Ranger Feeders II LLC | 10 | 7.935 | 10.64 | 14 | 11 | (3.00) |
| 180207021 | Ranger Feeders II LLC | 10 | 8.462 | 11.34 | 11 | 11 | 0.00 |
| 180285001 | Ramsey Farms | 10 | 1.579 | 2.12 | 10 | 10 | 0.00 |
| 180285002 | Ramsey Farms | 50 | 30.226 | 40.52 | 42 | 41 | (1.00) |
| 180285003 | Ramsey Farms | 40 | 30.734 | 41.20 | 41 | 41 | 0.00 |
| 180285004 | Ramsey Farms | 20 | 19.361 | 25.95 | 26 | 26 | 0.00 |
| 180285005 | Ramsey Farms | 10 | 7.68 | 10.29 | 10 | 10 | 0.00 |
| 180322001 | Steve Ratzlaff | 30 | 30.206 | 40.49 | 24 | 40 | 16.00 |
| 180511001 | Riley Farms | 67.5 | 26.4 | 35.39 | 36 | 36 | 0.00 |
| 190403002 | Allen Schuler | 15 | 9.859 | 13.22 | 13 | 13 | 0.00 |
| 190410003 | Vance Shay | 65 | 38.923 | 52.18 | 56 | 52 | (4.00) |
| 190439002 | Darrel Shaffer | 15 | 13.579 | 18.20 | 18 | 18 | 0.00 |
| 190439003 | Darrel Shaffer | 20 | 16.584 | 22.23 | 22 | 22 | 0.00 |
| 190439004 | Darrel Shaffer | 20 | 12.163 | 16.30 | 16 | 16 | 0.00 |
| 190439006 | Darrel Shaffer | 10 | 1.656 | 2.22 | 10 | 10 | 0.00 |
| 190492002 | Sharp Farms | 10 | 1.56 | 2.09 | 10 | 10 | 0.00 |
| 190492003 | Sharp Farms | 10 | 1.382 | 1.85 | 10 | 10 | 0.00 |
| 190492005 | Sharp Farms | 10 | 6.65 | 8.91 | 10 | 10 | 0.00 |
| 190492008 | Sharp Farms | 10 | 13.152 | 17.63 | 11 | 18 | 7.00 |
| 190492009 | Sharp Farms | 15 | 8.198 | 10.99 | 13 | 11 | (2.00) |
| 190492010 | Sharp Farms | 60 | 45.557 | 61.07 | 63 | 61 | (2.00) |
| 190492011 | Sharp Farms | 30 | 24.197 | 32.44 | 33 | 33 | 0.00 |
| 190492013 | Sharp Farms | 50 | 44.606 | 59.79 | 32 | 60 | 28.00 |
| 190492014 | Sharp Farms | 50 | 56.621 | 75.90 | 76 | 76 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------|--------------------------------|------------|----------|-------------|-------------|-----------|-----------|
| 190492019 | Sharp Farms | 10 | 1.757 | 2.36 | 10 | 10 | 0.00 |
| 190492022 | Sharp Farms | 60 | 1.349 | 1.81 | 10 | 10 | 0.00 |
| 190492023 | Sharp Farms | 20 | 1.253 | 1.68 | 10 | 10 | 0.00 |
| 190668002 | Charles Siebert | 20 | 9.259 | 12.41 | 14 | 12 | (2.00) |
| 190716002 | Brent Schreiber | 15 | 14.983 | 20.08 | 19 | 20 | 1.00 |
| 190820003 | Jeff Seltman | 40 | 23.126 | 31.00 | 10 | 31 | 21.00 |
| 190830001 | Showalter & Sons Inc | 41 | 29.64 | 39.73 | 31 | 40 | 9.00 |
| 191038002 | Edna Stairrett | 10 | 0 | 0.00 | 10 | 10 | 0.00 |
| 191160001 | CJ Shaffer | 25 | 13.8 | 18.50 | 17 | 19 | 2.00 |
| 191228001 | Steven Sterling | 10 | 2.23 | 2.99 | 10 | 10 | 0.00 |
| 220032003 | Doug Vieux | 25 | 21.475 | 28.79 | 30 | 29 | (1.00) |
| 220046003 | Vulgamore Land & Cattle Co Inc | 5 | 6 | 8.04 | 10 | 10 | 0.00 |
| 220046005 | Vulgamore Land & Cattle Co Inc | 5 | 4.073 | 5.46 | 10 | 10 | 0.00 |
| 220046007 | Vulgamore Land & Cattle Co Inc | 10 | 20.75 | 27.82 | 29 | 28 | (1.00) |
| 220046012 | Vulgamore Land & Cattle Co Inc | 25 | 17.429 | 23.36 | 25 | 23 | (2.00) |
| 220046013 | Vulgamore Land & Cattle Co Inc | 30 | 16.162 | 21.66 | 21 | 21 | 0.00 |
| 220046015 | Vulgamore Land & Cattle Co Inc | 25 | 10.462 | 14.02 | 20 | 14 | (6.00) |
| 220048005 | Von Schriltz Farms | 25 | 8.779 | 11.77 | 12 | 12 | 0.00 |
| 220048006 | Von Schriltz Farms | 135 | 120.64 | 161.72 | 162 | 162 | 0.00 |
| 220096001 | Vista Farms GP | 20 | 18.338 | 24.58 | 25 | 25 | 0.00 |
| 220098002 | Victor E Penka Family Trust | 40 | 24.298 | 32.57 | 31 | 33 | 2.00 |
| 220098005 | Victor E Penka Family Trust | 30 | 20.395 | 27.34 | 26 | 27 | 1.00 |
| 230168002 | Robert Winderlin | 10 | 0.442 | 0.59 | 10 | 10 | 0.00 |
| 230168004 | Robert Winderlin | 10 | 12.826 | 17.19 | 18 | 18 | 0.00 |
| 230168005 | Robert Winderlin | 10 | 1.67 | 2.24 | 10 | 10 | 0.00 |
| 230168006 | Robert Winderlin | 10 | 8.112 | 10.87 | 13 | 11 | (2.00) |
| 230182003 | Bruce Wilkens | 50 | 44.242 | 59.31 | 60 | 60 | 0.00 |
| 230182004 | Bruce Wilkens | 60 | 42.494 | 56.96 | 58 | 57 | (1.00) |
| 230227001 | Dave Wehkamp | 3 | 3.593 | 4.82 | 10 | 10 | 0.00 |
| 230272004 | Wiechman Land & Cattle | 10 | 10.075 | 13.51 | 15 | 14 | (1.00) |
| 230272006 | Wiechman Land & Cattle | 10 | 4.344 | 5.82 | 10 | 10 | 0.00 |
| 230272009 | Wiechman Land & Cattle | 10 | 6.509 | 8.73 | 13 | 10 | (3.00) |
| 230272011 | Wiechman Land & Cattle | 25 | 28.49 | 38.19 | 38 | 38 | 0.00 |
| 230272012 | Wiechman Land & Cattle | 45 | 0 | 0.00 | 45 | 45 | 0.00 |
| 230333001 | Bill Winderlin | 30 | 30.826 | 41.32 | 43 | 41 | (2.00) |
| 230351005 | Neil Wilson | 55 | 36.941 | 49.52 | 49 | 50 | 1.00 |
| 230351008 | Neil Wilson | 10 | 2.124 | 2.85 | 10 | 10 | 0.00 |
| 230351009 | Neil Wilson | 10 | 1.949 | 2.61 | 10 | 10 | 0.00 |
| 230477001 | Weathers Land & Livestock | 10 | 9.624 | 12.90 | 13 | 13 | 0.00 |
| 230572002 | William G Carpenter Trust | 20 | 14.557 | 19.51 | 20 | 20 | 0.00 |
| 250038006 | Daren York | 10 | 6.274 | 8.41 | 10 | 10 | 0.00 |
| 250038012 | Daren York | 30 | 25.656 | 34.39 | 35 | 35 | 0.00 |
| 250038013 | Daren York | 40 | 26.798 | 35.92 | 36 | 36 | 0.00 |
| 250038014 | Daren York | 30 | 23.045 | 30.89 | 30 | 31 | 1.00 |
| 250038020 | Daren York | 50 | 34.32 | 46.01 | 52 | 46 | (6.00) |
| 250038021 | Daren York | 10 | 3.302 | 4.43 | 10 | 10 | 0.00 |

IRRIGATION TRUE-UP CALCULATION 2020

| Account | Name | Face Plate | High Dem | Actual H.P. | Billed H.P. | Adj. H.P. | Inc (Dec) |
|-----------------------------|----------------------|------------|----------|-------------|-------------|-----------|-----------|
| 250038022 | Daren York | 30 | 15.874 | 21.28 | 22 | 22 | 0.00 |
| 250038023 | Daren York | 10 | 1.397 | 1.87 | 10 | 10 | 0.00 |
| 250038024 | Daren York | 15 | 15.408 | 20.65 | 15 | 21 | 6.00 |
| 250038025 | Daren York | 25 | 11.04 | 14.80 | 15 | 15 | 0.00 |
| 250038027 | Daren York | 50 | 21.23 | 28.46 | 30 | 28 | (2.00) |
| 250038028 | Daren York | 40 | 40.488 | 54.27 | 51 | 54 | 3.00 |
| 260029001 | Zanobia Farm & Ranch | 60 | 42.83 | 57.41 | 61 | 57 | (4.00) |
| 260029002 | Zanobia Farm & Ranch | 25 | 29.112 | 39.02 | 42 | 39 | (3.00) |
| 260029003 | Zanobia Farm & Ranch | 75 | 56.405 | 75.61 | 75 | 76 | 1.00 |
| 260029006 | Zanobia Farm & Ranch | 10 | 2.774 | 3.72 | 10 | 10 | 0.00 |
| Total Billed Accounts = 332 | | 7,911.3 | | 6,844.4 | 7,564 | 7,629 | 65.00 |

10. New Business

10. e. Scholarship Committee

The Board has approved offering six (6) \$1,500.00 Scholarship in lieu of participating in the virtual NRECA Youth Tour and virtual Youth Leadership Camp. We will begin advertising for applicants in February with a deadline of April 1st, 2021.

The Cooperative will need to put together a Scholarship Committee to select the recipients and have two options:

1. A Board of Trustees Committee, or
2. A Committee of interested employees, community members, and Trustees.

Applications will be based on the NRECA Youth Tour forms and will be taken at the Cooperative. We expect that the Committee will meet one time.

Staff requests Board input due to the significant amount of the scholarships.

APPLICATION FOR SCHOLARSHIPS
AWARDED BY
LANE-SCOTT ELECTRIC CO. INC. SCHOLARSHIP COMMITTEE
DIGHTON, KANSAS

Applicant must use this application form provided by Lane-Scott Electric Cooperative, Inc. Scholarship Committee

Deadline for application is April 15th. Date submitted to Lane Scott office _____

Mr. Miss Mrs. Ms. (circle one)

First Name _____ Middle Name _____ Last Name _____

Home Street Address _____ Mailing Address _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Home Telephone _____ Present Age _____

Parent(s) or Guardian(s) name(s) _____

Schools Attended:

| | | |
|--------------------|-------------|--------------|
| *High School _____ | Dates _____ | G.P.A. _____ |
| *High School _____ | Dates _____ | G.P.A. _____ |
| *College _____ | Dates _____ | G.P.A. _____ |
| *College _____ | Dates _____ | G.P.A. _____ |
| *College _____ | Dates _____ | G.P.A. _____ |

Circle your present year in college or vocational school, if you are now attending:

1st yr; 2nd yr; 3rd yr; 4th yr; 5th yr; if more, state number _____

College/vocational school you plan to attend next year: _____

City & State of college/vocational school: _____

Reasons for selecting or returning to this school: _____

*Academic Honors you received in High School:

*High School activities and interests: _____

College/Vocational school activities and interests: _____

Community Activities and interests (not school related) while in High School _____

Give a brief record of your employment: _____

State your educational goals and plans for the future: _____

If you have special financial needs, please specify: _____

Student applicant signature: _____

Date: _____

.....
.....
(section below for Lane-Scott Electric Cooperative, Inc. use)

Date application received by committee: _____ From whom: _____

Comments of Scholarship committee:

Amount of Scholarship recommended to the Lane-Scott Electric Cooperative, Inc. board of trustees:

SAFETY PROGRAM

SAFETY PROJECTS COMPLETED AS OF JANUARY 2021

1. Storm Restoration Guide for Visiting Crew booklet amendments and additions updated for proofing. System area data information confirmation and any existing system information from 2020 amendments have been incorporated.
2. New employee safety training.
3. Diana Kuhlman reports submitted:
 - KEC Loss Control, Safety and Compliance System Monthly Statistical Report.
 - KEC No Lost Time Award report.
 - Motor Carrier Identification MCS-150 report.
 - OSHA 300A report completed and posted in the company facilities.
 - Federated OSHA data report.
4. Ann Jennings is creating an individual member service department comprehensive emergency procedure plan with detailed instructions and scenario guidance to assist in processes during an emergency and used as a referral guide. We will then incorporate the general safety guidelines into the company Emergency Action Plan (EAP), Disaster Recovery Plan (DRP), and Emergency Response Plan (ERP) plans accordingly.
5. Ann Jennings member safety awareness publishes to either KCL newsletter, social media, and/or the Lane Scott Electric website concerning:
 - “Don’t Shock the Neighborhood” generator safety.
 - “Stay Where You Are” downed line safety and winter storm tips.
 - “Heat Your Home Safely” space heater safety and tips.
 - “Stay Safe Until Power’s Restored” winter storm and power outage safety.
 - “Winter Safety” website banner that links to the National Weather Service website.
 - “Winter Weather Can Bring Power Lines Down” safety awareness.
6. RESAP Self-Assessment/Annual Supervisor Inspection improvements completed:
 - Truck #173 ropes tagged with WLL, boom decals were replaced, control and control panel placards and decals were replaced.
 - Truck #174 ladder was replaced.
 - Ice room breaker box path has been cleared and security system wiring relocated.
 - Meter room walkways have been cleared, shovel properly stored, and walkways retaped.
 - Morton Building face shield signage posted by battery charger.
 - Truck Bay face shield signage posted by battery charger. Replaced battery disposed of.
 - Pole Yard pole bunks new location has been rocked. Pole bunks relocated to the rocked location and are labeled.
7. In-House January safety meeting topics was concerning safety summary, safety summary lock out/tag out, Emergency Exit and Evacuation Procedures video by Emedco, company evacuation procedures reviewed, fire and tornado drills performed, Portable Fire Extinguishers – Understanding Their Use and Limitations by OSHA

Training Free Tutorials, company fire extinguisher procedures reviewed, and training usage was performed.

8. Safety council January minutes concerning progress on projects are included in the board packet.

*SAFETY PROJECTS **IN PROGRESS** AS OF JANUARY 2021*

1. RESAP Self-Assessment/Annual Supervisor Inspection working on continued improvements.
2. Revamping our Emergency Response/Disaster Recovery binder into an Emergency action plan (EAP), disaster recovery plan (DRP), and emergency restoration plans (ERP). Categorized data into the three sections. Started first rough draft on the EAP binder incorporating additional amendments from other cooperative plans in with ours, readjusting the format and organizing to meet the OSHA regulation requirements.
3. Reviewed alternative options for safety data and inspection form storage and digital form filled inspections. Tested JJ Keller Safety Management Suite software and will follow up with additional questions on use, forms, and multiple user access. Researched form making software and company remote sharing applications. Contacted multiple neighboring cooperatives on applications and processes they are using or considering. Reviewing required HIPAA regulations.

LANE-SCOTT ELECTRIC COOPERATIVE, INC.

SAFETY MEETING

January 13, 2020

Chris Terhune called the meeting to order at 9:34am.

Minutes were read: Dal Hawkinson made a motion to approve the December 16th minutes and Michael Pollock seconded. Minutes were read and approved as printed.

Present: Richard McLeon, David Howard, Nate Burns, Kasey Jenkinson, Ben Mann, Dal Hawkinson, Chad Rupp, Chris Terhune, Kevin Bradstreet, Leighton Ayers, Dellon Shelton, Dee Shull, Scott Briand, Kalo Mann, Michael Pollock, Mark McCulloch, Carrie Borell, and Diana Kuhlman

WebEx: Myron Seib, Kathy Lewis, Rebecca Campbell, and Ann Marie Jennings

Absent: Larry Kraft

Truck report of inspections:

| | | |
|-----|------------------|----|
| 105 | Dellon Shelton | OK |
| 110 | Myron Seib | OK |
| 112 | Leighton Ayers | OK |
| 117 | Chris Terhune | OK |
| 123 | Mark McCulloch | OK |
| 124 | Michael Pollock | OK |
| 132 | Kevin Bradstreet | OK |
| 135 | Nate Burns | OK |
| 136 | Dellon Shelton | OK |
| 143 | Michael Pollock | OK |
| 144 | Kalo Mann | OK |
| 145 | David Howard | OK |
| 150 | Kasey Jenkinson | OK |
| 173 | Chad Rupp | OK |
| 174 | Dal Hawkinson | OK |
| 191 | Myron Seib | OK |
| 193 | Myron Seib | OK |
| 200 | Ben Mann | OK |
| 304 | Michael Pollock | OK |
| 305 | Myron Seib | OK |

Trailer and Equipment report of inspections:

| | | |
|-----|--------------------------------|--------------|
| 502 | Myron Seib | OK |
| 507 | Myron Seib | OK |
| 515 | Myron Seib | OK |
| 504 | Chris Terhune & Dellon Shelton | OK |
| 505 | Chris Terhune & Dellon Shelton | OK |
| 508 | Chris Terhune & Dellon Shelton | OK |
| 509 | Chris Terhune & Dellon Shelton | OK |
| 513 | Chris Terhune & Dellon Shelton | OK |
| 516 | Chris Terhune & Dellon Shelton | OK |
| 700 | Chris Terhune & Dellon Shelton | OK |
| 701 | Chris Terhune & Dellon Shelton | OK |
| 702 | Chris Terhune & Dellon Shelton | OK |
| 512 | Scott Briand | OK |
| 514 | Scott Briand | Battery dead |

Warehouse, building, and pole yard inspections:

| | | |
|-----------------------------------|--------------|----|
| Ness City Warehouse | Myron Seib | OK |
| Ness Pole Yard & Transformer Dock | Myron Seib | OK |
| Warehouse | Scott Briand | OK |

Pole Yard & Transformer Dock
Office

Scott Briand
Diana Kuhlman

OK
OK

Personal Tools: All Passed

Gloves Monthly Test Results: December glove report #74 rejected for snags. January glove report #91 rejected for ozone damage.

Sleeves Quarter Test Results: All passed. Chris Terhune reported #117 sleeves were not returned.

Substation and Regulator Report: Ben Mann reported Ness substation nitrogen bottles were changed out and the Dighton substation lights were replaced.

PCB Report: None to report

Line Clearance: Ness City and Shields

Accident and Near Misses: Ben Mann reported Marcellus's was moving a trailer house through Healy and caught the overhead secondary to the Healy Elevator feed mill. They used their own pogo to shove the secondary up and when they did that the secondary sparked and burned up the transformer on the platform. They left the scene and did not report the accident.

Old Business:

- ◆ Chris Terhune welcomed Scott Briand our new warehouse personnel. Chris Terhune reported the annual RESAP Self-Assessment/annual supervisor inspection walk thru report items are about 95% completed. North pole yard improvements are in progress of hauling rock in and replacing and labeling of the pole bunks.

New Business:

- ◆ Richard McLeon reported COVID time entry is extended until the end of March 2021. Phillip 66 new load is unsure at this time if it will be done. Seth Shapland family had a fire at their residence and Ann Marie Jennings is getting together a charity donation if anyone would like to donate to it please see her and if clothing or personal items can be taken to the Lane County Library. ACRE/KCRE yearly membership renewals and explained what those programs do for the cooperative. C H Guernsey & Company has been selected to do our engineering construction work plan. A three-to-four-year work plan is in progress for the lot across the street. The need for concrete, rock, retail racks and wire spools be relocated there, and other upgrades that may be considered was discussed.
- ◆ Diana Kuhlman discussed our wellness program we will be having Dr. Bennett do soft tissue therapy once a month. AFLAC meeting will be next Tuesday. Employees can sign up for the COVID shot to be on a list when it is available for distribution. Case Beckman was hired to do our lawn maintenance.
- ◆ Kathy Lewis discussed the new standby time entry procedures for payroll.
- ◆ Carrie Borell discussed the 2021 clothing allowance and 2021 safety council office positions. Richard McLeon reported that Leighton Ayers volunteered to be renominated and none of the employees contested it.
- ◆ Reviewed safety summary. Dellon Shelton read on the lock out/tag out incident summary and recommendations.
- ◆ Viewed Emergency Exit and Evacuation Procedures by Emedco and Portable Fire Extinguishers – Understanding Their Use and Limitations by OSHA Training Free Tutorial videos.
- ◆ Lane Scott evacuation safety procedures were reviewed. Performed a fire and tornado drill and fire extinguisher procedures, training, and practice drills. Emergency evacuation procedures were discussed, and suggested amendments will be implemented to improve our plan.

Meeting adjourned

Chris Terhune
Safety Coordinator

Carrie Borell
Safety Secretary

Job-Site Observation Form

System Name: Lane-Scott

Observer: Stacey Marston

Date/Time: 01/21/2021 01:26 PM

Crew Leader: Ben Mann

Work Location: 1 North of Road T and 170th, Ness City,

Type of Work: Distribution OHD

Job Task: Construction

Crew Members Observed:
Chris Terhune, Dal Hawkins, Chad Rupp

Work Being Performed:
Change out A-1

Job Planning Briefing

M=Meets ☐

NI = Needs Improvement ☐

| M | NI | N/A | | M | NI | N/A | |
|-------------------------------------|--------------------------|--------------------------|--|-------------------------------------|--------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Job Briefing complete and all hazards reviewed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Designated Observer in place |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Emergency procedures reviewed and posted | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All switching procedures reviewed and understood |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Everyone briefed & knowledgeable of job expectations | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Personal Protective Equipment & Tools

M=Meets ☐

NI = Needs Improvement ☐

| M | NI | N/A | | M | NI | N/A | |
|-------------------------------------|--------------------------|-------------------------------------|---|-------------------------------------|--------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | PPE in good condition | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fall Protection worn properly & in good condition |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Required PPE in-use | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tools properly inspected and tested |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Climbing equipment in good condition | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper tools available and used for task |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Arc rated apparel worn properly & in good condition | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Ergonomics & Work Positioning

M=Meets ☐

NI = Needs Improvement ☐

| M | NI | N/A | | M | NI | N/A | |
|-------------------------------------|--------------------------|--------------------------|--|-------------------------------------|--------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appropriate body positioning | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Physical limitations not exceeded |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lifting techniques exhibited correctly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3-Points of contact used when accessing equipment |

| Energized Work Methods | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|--------------------------|--|-------------------------------------|--------------------------|----------------------------------|--|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Minimum approach distances observed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All difference of potential within work area covered |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Voltage identified & source device set to Non-reclose/Hot Line Tag | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Designated qualified observer in place |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper PPE worn | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Step and touch potential hazards addressed |
| | | | | | | | |

| Work Zone Setup | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|-------------------------------------|---|--------------------------|--------------------------|-------------------------------------|---|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Work zone & traffic control meets MUTCD or local guidelines | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Trenching & excavation meets guideline |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Locates confirmed if necessary | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Public protection - barricades |
| | | | | | | | |

| Vehicle/Equipment Setup & Grounding | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|--------------------------|--|-------------------------------------|--------------------------|----------------------------------|---|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicles/Equipment chocked & outrigger pads used as needed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Employees are clear of equipment when in the vicinity of energized lines or equipment |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicles/Equipment are Grounded/Barricaded/Isolated to meet Utility requirements | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ground completely uncoiled and within annual test date |
| | | | | | | | |

| Lock-out / Tag-out | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|-------------------------------------|---|-------------------------------------|--------------------------|-------------------------------------|---|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lines and equipment to be worked identified | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Line/Equipment tested & grounds installed |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Visible open point established & tagged | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Dispatcher and affected employees notified |
| | | | | | | | |

| Vehicle / Equipment | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|--------------------------|---------------------------------------|-------------------------------------|--------------------------|----------------------------------|--|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Daily pre-trip inspection performed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tools/Equipment properly secured & housekeeping in order |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Wheel chocks & cones used as required | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Loads are properly secured and identifying markings in place |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lights on for safety | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | | | | |

| Material Handling & Rigging | | | | | | M=Meets <input type="checkbox"/> | NI = Needs Improvement <input type="checkbox"/> |
|-------------------------------------|--------------------------|--------------------------|---|-------------------------------------|--------------------------|----------------------------------|---|
| M | NI | N/A | | M | NI | N/A | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper PPE in use | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All employees clear of elevated loads |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Rigging equipment properly rated/sized for load | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper hand signals/communications used |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Slings/hoists inspected prior to use | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | | | | |

Summary:

Observed crew change out 2 A-1's



LANE-SCOTT ELECTRICT COOPERATIVE, INC.
SAFETY COUNCIL COMMITTEE MEETING
January 13, 2021

Leighton Ayers called the meeting to order at 1:02pm.

Minutes were read: Richard McLeon made a motion to approve the December 16th minutes and Chris Terhune seconded. Minutes were read and approved as printed.

Present: Richard McLeon, Chris Terhune, Leighton Ayers, and Carrie Borell

Absent:

Old Business:

- ◆ Chris Terhune reported the annual RESAP Self-Assessment/annual supervisor inspection walk thru salt shed light bulbs were replaced, magnetic Go Lite was purchased for truck #145. Demo trailer quotes received and reviewing a platform demo set up so it can be removed off of the trailer. Then the trailer may be more versatile and have multipurposed for other company needs as well.

New Business:

- ◆ Safety budget was discussed.
- ◆ Richard McLeon discussed documented maintenance plan for annual review for items like double throw switch and URD inspections. Need to get Ness concrete repair quotes for West side of truck bay.
- ◆ Chris Terhune reported Ben Mann is working on underground for Twin Springs and remarking and color coding all undergrounds. Pole bunks are in progress of resetting and labeling. Skidding tongs need replaced with lifting tongs. Reported on our Emergency Response/Disaster Recovery Plan project progress of replacing our current binder with three individual plans. We reviewed the 7 CFR 1730.28 - Emergency Restoration Plan requirements for RUS borrowers using their electric program loan to ensure those requirements are met in our plan. We divided our plan out into the three categories and then reviewed our neighboring coop plans for additional items or amendments for our plans. We found the other coops we communicated with are also trying to upgrade their plans as well. We will share our plans once we are done.
- ◆ Carrie Borell discussed a Safety Management Suite software program for safety reporting and documentation management 30-day free trial. Will follow up to clarify more on the in-house inspection and multiple user options.

Meeting adjourned

Chris Terhune
Safety Coordinator

Carrie Borell
Secretary

CYBERSECURITY - IT DEPARTMENT

CYBERSECURITY/IT PROJECTS COMPLETED AS OF JANUARY 2021

1. iVue network security infrastructure firewall upgrade.
2. Access control and camera security system installation organizing implementation and prioritizing requirements to coincide with IT Cybersecurity upgrades to conserve on labor cost, and time. Reviewed networking long term expectations, diagram flexibility, and future expandability if needed. Reviewed networking cable regulatory standards to allow for future networking growth if needed, color coding for asset identification and diagram mapping, and casing durability to decrease damage and deterioration.
3. Axio Modernized Ransomware Awareness webinar concerning new cyber-attack methods, hackers' goals, and securities, outside counseling, cyber insurance, and liabilities planning, and risk mitigations.
4. ASP iVue server monthly patching.
5. Verifone credit card payment machine VHQ version 3.14.01 on NA US2 server software upgrade.
6. US Payment KIOSK monthly server patching.
7. Office 365 threat management reviewed and daily processes.
8. Desktop Central patch management reviewed and daily processes.
9. Operations and domain server daily backups and alert notification reviewed daily.
10. Domain monthly disk cleaner.
11. AppSuite Mapview TPK imagery file monthly update.
12. Microsoft Office 365 email was programmed with an aggressive spam email policy. This will identify key wording within the email that flags as suspicious. Those emails are automatically moved to IT quarantine management to be reviewed and managed securely.

CYBERSECURITY/IT PROJECTS IN PROGRESS AS OF JANUARY 2021

1. Cyber Detect server RAM change out and Hyper V server programming.

IT/COMPLIANCE DEPARTMENT

IT/COMPLIANCE PROJECTS COMPLETED AS OF JANUARY 2021

1. iVue network infrastructure maintenance with their Internet Service Provider to provide further resiliency for their Internet services.
2. Reprogrammed network Internet port to resolve connection issues.
3. New employee cybersecurity training, devices and security permission set up.
4. Auditor reports, questionnaires, and auditor VPN user set up.
5. Submitted application for NRECA IT Mentor program.
6. S&T Telephone PBX server voicemail notification settings reprogrammed on telephone extension issue. Reprogrammed warehouse telephone button.
7. Hasler postage machine rate change.

IT/COMPLIANCE PROJECTS IN PROGRESS AS OF JANUARY 2021

1. Laptop and printer quotes.
2. Reviewing printer service agreements.

1. Scholarship Deadline: Is April 1. Do we want to form a board committee to select these?
Scholarship information has been sent to schools. It will be heavily advertised in February.
2. LSEC Signs:
 - a. Working with Charles Schneip in Bazine on redoing our Limestone sign
 - b. Getting signs for the Ness City office and Resale building
3. Working on the Crisis Communication Plan
4. Generac Marketing Materials: Reading through their Marketing Manual to see how we can get \$\$ back on materials. Printed down-loadable one-sheeter pamphlets
5. Made a Cooperative Profile sheet
6. Normal monthly KCL, social media posts, website updates, member e-blasts