

LANE-SCOTT ELECTRIC ENERGY SALES STATISTICS FOR OCTOBER 2024

CLASS OF SERVICE	NO. RECEIVING SERVICE		kWh SOLD		AMOUNT BILLED		Y.T.D AVERAGE		SALE PRICE PER kWh Y.T.D.
	Y.T.D. AVG.	THIS MONTH	THIS MONTH	Y.T.D.	THIS MONTH	Y.T.D.	kWh USED	AMOUNT	
Residential Sales	2,217	2,210	1,378,184	20,134,201	\$211,767	\$2,614,153	908	\$117.89	12.98
Residential Sales-Seasonal	37	36	5,278	83,535	\$1,692	\$19,025			
Irrigation Sales	337	337	852,417	8,377,504	\$81,670	\$747,591			
Irrigation Horsepower Charges	0			0	\$0	\$311,240			
Small Commercial	1,829	1,822	3,849,768	39,107,493	\$473,474	\$4,470,949	2,138	\$244.47	11.43
Large Commercial	173	179	3,042,109	27,917,731	\$387,704	\$3,270,343	16,119	\$1,888.19	11.71
Public Street Lighting	12	12	31,562	316,818	\$5,696	\$52,346			
Public Building Sales	47	47	24,058	347,431	\$4,577	\$53,473			
Non-Domestic	1,062	1,063	150,865	1,750,908	\$42,040	\$422,363			
City of Dighton	1	1	625,200	7,678,072	\$45,296	\$596,086	767,807	\$59,608.61	7.76
Idle Services on rate 90	13	12	0	0	\$378	\$4,032			
Large Industrial	3	3	3,170,300	33,946,030	\$268,606	\$2,810,097	1,131,534	\$93,669.90	8.28
Total Energy Sales	5,732	5,722	13,129,741	139,659,723	\$1,522,522	\$15,367,667			11.00
Other Electric Revenue					\$56,389	\$555,086			
Total					\$1,578,911	\$15,922,753			

SUBSTATION DATA

Substation	(NCP)KW	kWh Purchased	Cost Per kWh	kWh Sold	Line Loss	Load Factor-P	Load Factor-S
Beeler-Sub 3	6,724	3,918,452		3,547,970	9.45%	78.33%	70.92%
Dighton-Sub 1 - 7200 West & North	2,030	1,228,857		1,113,242	9.41%	81.36%	73.71%
Dighton-Sub 2 - 14400 South	4,247	2,460,524		2,339,172	4.93%	77.87%	74.03%
Manning-Sub 4	5,491	3,334,927		3,065,793	8.07%	81.63%	75.04%
LS Seaboard-Sub 5	235	109,808		102,028	7.09%	62.80%	58.36%
Twin Springs Lo 7.6-Sub 7	339	163,332		141,947	13.09%	64.76%	56.28%
Twin Springs Hi 14.1-Sub 8	249	114,564		99,447	13.20%	61.84%	53.68%
City of Dighton	1,830	570,040	5.6600	538,612	5.51%	41.87%	39.56%
City of Dighton - WAPA	146	86,588	3.5200	86,588	0.00%	79.71%	79.71%
Alexander 115	1,544	794,102		703,435	11.42%	69.13%	61.24%
Ness City 115	3,654	1,526,952		1,391,507	8.87%	56.17%	51.19%
Total	26,489	14,308,146		13,129,741	8.24%	72.60%	66.62%

RUS/CFC LOAN FUND TRANSACTIONS

MISC.

OTHER STATISTICS

						Y.T.D	M.T.D.
Gross Obligation to RUS	\$ 54,111,889	General Fund Balance	\$287,650	Miles Energized		2040.39	
Pymts Applied Against Principal	\$ 22,782,633	MMDA Investments	\$472,302	Density		2.80	
Net Obligation to RUS	\$ 31,329,256	Cash Available at Month End	\$759,953	kWh Purchased		148,155,037	14,308,146
CFC Line of Credit	\$ -			kWh Sold (Inc. Office Use)		139,725,049	13,135,173
CoBank Line of Credit	\$ -	CFC Investments - CP, SN, MTN	\$6,491,644	Percent of Line Loss		5.69%	8.20%
CFC Note #9004-RUS refinance	\$ 4,422,230	CFC CTC's	\$221,958	Idle Services			
				Oper. Revenue Per kWh Sold		11.40	
				Expense Per kWh Sold		10.88	9.73
				Income Per Mile			773.83
				Expense Per Mile			626.31

ACCOUNT AGING

	Current	30-89 Days	90 Plus
Irrigation Accounts Receivable	\$57,769	\$0	\$0
Electric Accounts Receivable	\$1,273,454	\$12,669	\$29,451
Retail Accounts Receivable	\$20,515	\$3,078	\$3,554

2024-Line 25 - Non-Operating Margins

		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	
Rev.-Electrician & Mat.	415.1	\$54,874.81	\$41,400.49	\$39,743.41	\$53,053.84	\$84,047.78	\$51,503.01	\$68,549.92	\$31,581.80	\$56,154.09	\$23,550.91			\$504,460.06	415.1
Exp.-Electrician & Mat.	416.1	\$52,074.86	\$41,231.46	\$37,175.06	\$53,352.19	\$69,454.88	\$44,166.89	\$58,736.38	\$30,840.49	\$46,699.24	\$23,596.83			\$457,328.28	416.1/1.11
		\$2,799.95	\$169.03	\$2,568.35	(\$298.35)	\$14,592.90	\$7,336.12	\$9,813.54	\$741.31	\$9,454.85	(\$45.92)	\$0.00	\$0.00	\$47,131.78	
Rev.-Appliance Repair	415.2	\$30.06	\$0.00	\$41.44	\$7.01	\$0.00	\$149.91	\$220.97	\$189.85	\$37.16	\$11.67			\$688.07	415.2
Exp.-Appliance Repair	416.2	\$557.45	\$5,393.73	\$69.06	(\$0.94)	\$0.00	\$100.44	\$160.45	(\$160.06)	\$24.91	\$7.01			\$6,152.05	416.2/2.21
		(\$527.39)	(\$5,393.73)	(\$27.62)	\$7.95	\$0.00	\$49.47	\$60.52	\$349.91	\$12.25	\$4.66	\$0.00	\$0.00	(\$5,463.98)	
Rev.-Member Damages	415.3	\$0.00	\$0.00	\$0.00	\$0.00	\$1,799.33	\$0.00	\$0.00	\$6,179.69	\$0.00	\$0.00			\$7,979.02	415.3
Exp.-Member Damages	416.3	\$0.00	\$0.00	\$0.00	\$0.00	\$2,412.55	\$0.00	\$0.00	\$5,113.12	\$0.00	\$0.00			\$7,525.67	416.3
		\$0.00	\$0.00	\$0.00	\$0.00	(\$613.22)	\$0.00	\$0.00	\$1,066.57	\$0.00	\$0.00	\$0.00	\$0.00	\$453.35	
Generac Warranty Parts & Labor	416.4	\$0.00	\$444.06	\$0.00	\$336.98	\$0.00	\$0.00	\$0.00	\$211.04	\$323.15	\$524.93			\$1,840.16	416.4
Finance Charges	415.5	\$67.28	\$38.37	\$72.84	\$69.99	\$55.91	\$60.63	\$79.80	\$140.61	\$98.77	\$87.74			\$771.94	415.5
MARGIN-Retail		\$2,339.84	(\$4,742.27)	\$2,613.57	\$116.57	\$14,035.59	\$7,446.22	\$9,953.86	\$2,509.44	\$9,889.02	\$571.41	\$0.00	\$0.00	\$44,733.25	
Misc. Income	421.0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,705.78			\$3,705.78	421.0
Gain on Disposal	421.1	\$627.01	\$259.00	\$0.00	\$0.00	\$66,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$67,386.01	421.1
Loss on Disposal	421.2	(\$1,316.76)	\$0.00	\$0.00	\$0.00	(\$22,788.26)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			(\$24,105.02)	421.2
NET NON-OP MARGIN		\$1,650.09	(\$4,483.27)	\$2,613.57	\$116.57	\$57,747.33	\$7,446.22	\$9,953.86	\$2,509.44	\$9,889.02	\$4,277.19	\$0.00	\$0.00	\$91,720.02	

	Current Month				YTD Total			
	Billed Hours	Unbilled Hours	Hourly Rate	Total Unbilled Rev	Billed Hours	Unbilled Hours	Hourly Rate	Total Unbilled Rev
Kalo	0	0	\$ 85.00	\$ -	0	0	\$ 85.00	\$ -
Michael	160.5	27	\$ 85.00	\$ 2,295.00	1438.5	338	\$ 85.00	\$ 28,730.00
Mark	0	0	\$ 85.00	\$ -	0	0	\$ 85.00	\$ -
	160.5	27		\$ 2,295.00	1438.5	338		\$ 28,730.00

85.60%

80.97%

2024

Maintenance Inspection Log - to be completed monthly and copy submitted to Richard before the monthly Board meeting.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1 Overhead lines												
number/miles	8,113	3,886	2,929	3,733	5,060	7,457	6,105	4,516	4,807	2,952		
cost	\$95,752.00	\$40,125.00	\$30,254.00	\$31,561.00	\$39,791.00	\$51,235.00	\$57,237.00	\$33,617.26	\$44,527.00	\$23,764.00		
2 Underground lines												
number/miles	250	173	145	625	210	420	215	284	260	210		
cost	\$4,262.00	\$3,037.00	\$2,264.00	\$2,304.00	\$1,975.00	\$3,083.00	2914	\$3,221.00	\$2,438.00	\$3,109.00		
3 Poles												
number inspected	0	0	0	0	0	0	0	0	564	2662		
cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,691.94	\$42,913.64		
4 Right-of-way												
miles inspected	0	370	10	840	35	25	60	418	160	49		
cost	\$0.00	\$4,049.00	523.00	\$2,224.00	\$862.00	\$262.67	\$623.00	\$1,445.00	\$1,417.00	\$960.00		
5 Substations												
number inspected	15	15	15	15	15	15	15	15	15	15		
which ones?	All	All	All	All	All	All	All	All	All	All		
cost	\$6,082.00	\$9,024.00	\$7,980.00	\$4,006.00	\$4,750.00	\$3,429.00	\$2,010.00	\$4,803.00	\$1,783.00	\$4,439.00		
6 DG Interconnections												
number inspected	16	4	2	3	0	3	4	6	8	4		
cost	\$935.79	\$163.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
7 CT:PT Metering												
number inspected	0	All	All	0	0	0	0	0	0	0		
cost	\$0.00	\$14,422.00	\$9,892.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
8 Line Clearances												
miles inspected	0	0	364	498	1292	1120	407	1166	655	1010		
cost	\$0.00	\$0.00	\$2,176.00	\$5,075.00	\$10,290.00	\$9,166.00	\$5,068.00	\$8,751.00	\$7,695.00	\$15,868.00		

Operations Report October 2024

● Maintenance

Refused transformers and side taps.

Worked locate tickets system wide.

Fixed lights system wide.

Continued formal line patrol.

Monthly sub checks.

Replaced broken anchor at Joel Herdon's, Vicky Murphy's, and Donnie Bradford's.

Upsized transformer and meter loop at Mike Barnett's and Stewart Well Service, Morrison lease.

Changed out secondary and transformer at Terry Harrold's.

Completed fall regulator inspections.

Fixed bad secondary connections at Nancey Pratt's and Matt Miller's.

Trimmed trees in Utica and at Cottonwood Corral Inc.

Changed out 2 bad transformers by the Sand and Sage Gun Club in Finney Co.

Changed out bad cross arm in McCracken and south of Utica.

Added side tap fuses to 3-phase tap south of Utica.

Retired connects for Manning Hog and American Warrior #1483.

Raised secondary for clearance improvements at Ed Borris'.

Changed out bad meters.

Inspected work that the pole testers have done.

● New Construction

Built new single phase connect for Rick Kerr in Ness City.

Converted V-phase connect to 3-phase for Berexco Oil.

Trenched in new primary underground and set new 1500 KVA pad mount transformer for the Conine gas reclamation project.

Built ½ mile of new 3-phase line for the Ransom back feed project.

● Pole Change Outs

Changed out 3, 3-phase poles and 1, meter pole north of Healy.

Changed out 2, 3-phase poles on the Pinkston 3-phase.

Changed out 1, meter pole in Ness City.

Changed out 8, single phase poles from pole testing reports.

● Engineering

Met with OneOk on cost estimates for T-line and substation location.

Worked on collectors that were having communication issues due to cellular outages.

Met with KDEM about our new FEMA project from the late June windstorm.

Spotted poles and made staking sheet on red tagged poles found by the pole testers.

Worked on meters in Command Center.

Filed easements in Ness Co.

Added pole data to the mapping system.

Created new work order and ordered material for Healy auto switching project.

Sunflower Determinants

2024														NCP % capacity (kW/kVa)
Recorder ID	Substation capacity (kVa)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
SF02 BEELER	28000	6,246	6,547	6,843	7,701	6,942	7,121	7,440	7,287	6,052	6,724			27.5%
SF02 DIGH14400	28000	8,179	7,339	6,525	6,069	4,927	5,754	6,014	5,521	4,275	4,414			29.2%
SF02 DIGH7200	22400	2,584	2,351	2,445	3,037	3,005	4,577	4,720	4,278	2,909	3,026			21.1%
SF02 MANNING	25000	4,696	4,777	4,583	5,799	5,543	6,790	7,150	7,116	5,084	5,473			28.6%
SF02 MANNINGB	7500	-	-	-	-	-	-	-	-	-	-			0.0%
SF02 SEABOARD	billing	281	241	258	215	197	217	227	221	175	166			
SF02 TSPRGS14	11300	345	228	234	216	249	355	352	324	236	205			3.1%
SF02 TSPRGS72	11300	151	155	200	261	282	340	360	335	219	2,017			17.8%
SFWP DIGHTON	billing	156	133	136	155	154	185	218	176	136	146			
SF02 DIGHTCTYW	1500	461	502	364	417	505	911	936	903	637	495			62.4%
SF02 DIGHTCTYN	1500	539	396	419	428	472	730	775	820	579	167			54.7%
SF02 DIGHTCTYS	1500	618	417	415	509	634	1,083	1,205	1,070	740	532			80.3%
SFS2 DIGHCTY	billing	1,367	968	969	1,184	1,349	2,553	2,713	2,619	1,859	1,377			
MK02 ALEXAN	20000	3,206	3,395	3,452	1,211	1,412	2,408	4,541	2,101	1,822	1,386			22.7%
MK02 NESS115	20000	3,806	3,024	2,953	2,867	3,377	5,605	5,951	5,713	4,768	3,640			29.8%
time		10:00	12:00	8:00	9:00	14:00	16:00	15:00	15:00	17:00	16:00			
date		1/16	2/16	3/12	4/12	5/14	6/24	7/15	8/5	9/15	10/10			
178000		32,635	30,473	29,796	30,069	29,048	38,629	42,602	38,484	29,491	29,768	0	0	23.9%
		28,538	27,193	27,749	29,940	32,056	39,663	42,427	40,339	41,973	29,228	26,941	31,030	

2024														CP % capacity (kW/kVa)
Recorder ID	Substation capacity (kVa)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
SF02 BEELER	28000	4,253	6,447	6,737	5,397	5,078	6,569	7,207	6,891	6,106	5,530			25.7%
SF02 DIGH14400	28000	4,323	5,046	5,060	4,876	3,115	4,610	4,342	2,459	4,129	4,339			18.1%
SF02 DIGH7200	22400	2,295	2,218	2,351	2,802	2,358	4,532	4,360	4,050	2,716	2,490			20.2%
SF02 MANNING	25000	4,005	4,777	3,681	4,402	4,315	6,757	6,983	6,090	5,084	5,097			27.9%
SF02 MANNINGB	7500	-	-	-	-	-	-	-	-	-	-			0.0%
SF02 SEABOARD	billing	239	203	247	192	151	217	222	212	175	181			
SF02 TSPRGS14	11300	301	197	198	197	224	311	338	301	236	215			3.0%
SF02 TSPRGS72	11300	128	119	124	233	214	317	331	315	219	168			2.9%
MK02 ALEXAN	20000	1,412	1,238	1,169	997	1,271	2,179	2,187	1,958	1,763	1,386			10.9%
MK02 NESS115	20000	3,666	2,940	2,953	2,624	3,377	5,529	5,951	5,334	4,321	3,640			29.8%
time		10:00	11:00	9:00	16:00	16:00	16:00	16:00	16:00	17:00	16:00			
date		1/27	2/16	3/26	4/30	5/29	6/25	7/30	8/1	9/4	10/3			
173500		20,622	23,185	22,520	67,133	65,545	31,021	31,921	27,610	24,749	23,046	0	0	38.7%
		21,386	22,911	21,891	21,886	25,536	30,818	31,865	31,441	27,203	20,679	21,277	19,552	

2024														NCP % capacity (kW/kVa)
Recorder ID	Substation capacity (kVa)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
SFWP DIGHTON	billing	156	133	136	155	154	185	218	176	136	146	-	-	
SF02 DIGHTCTYW	1500	461	502	364	417	505	911	936	903	637	495	-	-	62.4%
SF02 DIGHTCTYN	1500	539	396	419	428	472	730	775	820	579	167	-	-	54.7%
SF02 DIGHTCTYS	1500	618	417	415	509	634	1,083	1,205	1,070	740	532	-	-	80.3%
SFS2 DIGHCTY	billing	1,367	968	969	1,184	1,349	2,553	2,713	2,619	1,859	1,377	-	-	
4500		1,618	1,315	1,198	1,354	1,611	2,724	2,916	2,793	1,956	1,194	0	0	64.8%
		2,524	1,781	1,803	2,121	2,455	4,366	3,093	3,137	2,690	1,571	1,349	1,614	

CPKW CPKW NCP	capacity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
		1,505	1,056	1,079	1,019	1,434	2,738	2,871	2,463	1,995	1,523			
	178000	19,117	22,129	21,441	66,114	64,111	28,283	29,050	25,147	22,754	21,524	0	0	37.1%
	178000	21,476	22,167	21,772	22,776	22,051	28,682	29,850	26,217	23,583	23,514			16.8%
		12,766,597	13,033,432	13,830,792	13,981,271	13,684,623	14,284,341	16,117,879	15,778,237	13,193,265	13,651,518			

INFORMATION TECHNOLOGY

November Board Meeting

PROJECTS OCTOBER 2024

- SafetyAmp digital inspection forms and digital documents.
- Trustee Microsoft Licensing upgrades, Microsoft securities programming, Outlook Permissions, KnowBe4 Cybersecurity Training, Teams application, and testing of everything.
- Resolved server time zone syncing errors preventing applications from running.
- Nonverbal Communication Training.
- Troubleshooting employee software and device issues, assisting in processes.

CYBERSECURITY

PROJECTS OCTOBER 2024

- Employee Awareness
 - Emailed Notice of KEC Rice County Natural Gas Plant Physical Security attempted access awareness.
 - Smishing impersonation of Richard McLeon attempt on employee personal phone.
- NCS Cybersecurity website URL Scanning and Securities.
- NCS Device Management Driver and Applications Update options for non-window update requirements. Discussed options to achieve an all-encompassing update cybersecurity program.
- NCS Server Physical and Virtual Review for patching and maintenance program.
- NCS technical service Remote Monitoring Management tool live.
- NCS cybersecurity training and phishing simulation trainings.

November Board Meeting – Communication & Member Service Report

1. Member Monday Giveaway: There were 125 submissions over the course of the month. Winners were randomly selected each week. They were: Lora Bruntz, Bazine, Amy Piedra, Dighton (Lane Co), Neah Whipple, Beeler, Ruth Bauer, Utica.
2. SmartHub promotion is ongoing. I will be sending out a direct mailer to non-Smarthub users.
3. Safety Demonstrations: Nov. 11 at Dighton and Nov. 12 at Ness City.
4. Dal and I presented to 10 Junior and Seniors at a Ness City High School Career Day.
5. Military Care Packages will be sent out the beginning of December.
6. Bill Print (Attachment): Carrie, Rebecca and I have been working with NISC on creating a new bill print. The final design and features have been finalized. NISC will do the formatting on their end, then we will test. The plan is for the new bills to go out with the February billing.
7. Youth Tour and Leadership Camp 2025. I will begin promoting this in December. The deadline for applications will be Feb. 1, 2025.
8. Christmas Gift Certificates will again be available for anyone who wants to purchase the gift of electricity for a LSEC member.

Give the Gift of Electricity

Not sure what to give this Christmas?
Purchase electricity for a Lane-Scott Electric member!

We will credit the member's electric account with the amount you want to gift. Call us at 620-397-5327 or stop by the office at 410 S. High St., Dighton.

A gift of: **Electricity**

To: A Lane-Scott Electric Member

From: You

9. The Facebook Holiday Light Contest continues through December.



10. Attended the Lead without Speaking training in Dodge and the Business & Tech Showcase in Dodge City, Bruce Tolgan trainings, and completed the CCEP Business Writing course through NRECA (with 100%!).

12. Normal monthly KCL, social media posts, website updates, new member e-mail series, newsletter e-blast, chamber communications, sponsorship/donation requests, communication plan updates, spending report, advertising.

November Board Meeting – Human Resources Report-October Duties

Normal monthly duties: employee assistance, customer service, payroll, FLSA reports, payroll taxes, 401(k) distributions, Health Insurance, Group Insurance, and RS distributions.

Human Resources

1. Completed the end of month Labor Distribution Report.
2. Worked on Wage and Salary information for Richard.
3. Completed and submitted the Compliance One and No Time Lost reports.
4. Started meeting with supervisors to go over and make changes to their electronic evaluations.
5. Held Medicare Meeting with Maci Mishler for employees.
6. Reviewed and updated CDL medical certification.
7. Held open enrollment for BCBS.
8. Held open enrollment for Group Insurance with NRECA.
9. Set up annual meeting with Aflac.
10. Sent in annual salaries to NRECA.
11. Prepared office work calendar for office Staff.
12. Figured Group Term Life benefits for all employees.
13. Conference call with Joe Coles regarding the Western Kansas Career Fair and started preparing for Lane-Scott to be a participant in this event.
14. Prepared the BCBS Dependent Census for 2025.
15. Set up the annual Flu shots and Hearing Tests for the employees.
16. Prepared and distributed the Annual Employee Benefit Statements.

Accounting

1. Trained Cashier in Accounts Payables.
2. Backed up Cashier on daily deposits and balancing the EFT's.
3. Prepared and sent in quarterly reports for payroll.
4. Trained as backup for Billing, DQ's, and Service Orders.

Training

1. Scheduled trainings and reservations for employees and directors.
2. Attended Non-Verbal Communication Seminar in Dodge City, KS.
3. Attended the SWKSHRM winter conference in Garden City KS.

Miscellaneous

1. Helped Ann Marie with Dighton Trunk or Treat.

From: [Kathy Lewis](#)
To: [Richard McLeon](#)
Subject: Project report for Nov 25th BOT meeting
Date: Tuesday, November 12, 2024 9:28:23 AM

Richard,

The capital credit project is roughly 85% complete:

1. I had a 2nd Teams meeting with Bill Miller on September 13th wherein he explained his 2021 presentation and discussed how to complete the LSEC Special Retirement Method template. I gave you a copy of the template and we discussed it on October 1st so I have an idea of your expectations for the discount.
2. I redlined our current Capital Credit Policy #113 and am not satisfied with the way it turned out so I created a clean draft of my proposed changes and will make a 2nd attempt at redlining our current policy so it will be more easily understood. Rebecca is reviewing the draft to make sure what I proposed can be accomplished in iVue.
3. I'm drafting proposed amendments to our Cooperative Bylaws for Annual Meeting July 2025, ensuring that changes in the policy and the by-laws align.
4. I sent files containing our unclaimed detail information from 2000 – 2023 to JMS Advisory Group and reviewed their Due Diligence Letter on October 23rd & 24th. A progress report from JMS follows:
“October 28th – qty 28 due diligence letters were mailed out to owners with a response date in the letter of November 28th. We will collect responses – to date, only one response has been received from owner.
The week of Dec 1st – we will provide scans of responses received and allow you to review before we generate reports to file in states. Upon final review of the data, we will provide reports for signature and remittance information for you to use to make state payments as we upload reports and make filings.
At the same time this is happening to cover fall reports, we will also provide the list for any spring filings that may be necessary based on your data and start the process for those filings. The spring filing season is a bit longer as it starts with DE on March 1st and goes through July 1st with MI/TX.
At first glance of data, I see properties with addresses in CT / PA / FL / IL / MI / TX that would be considered reportable for the Spring 2025 filing season.”
5. General Retirement Pre-Notices were mailed to our members by NISC on Nov 1st.

What remains to be done is 15%:

1. Complete 2nd Redline of current Capital Credit Policy & submit for review to:
Richard McLeon
Joe Gasper
2. Complete proposed bylaw changes and submit to:
Richard McLeon
Joe Gasper
3. Make policy draft revisions until the policy is ready for Board review. After further conversation with Richard, I'm not certain if the policy will be ready for Board review before I retire.

Along with working on the capital credit project I am also preparing a list of changes made to substation assets that affect our Ad Valorem Property Tax Report to assist Jocelyn in preparing the schedules for next year's report.

Let me know if you have any questions or recommendations for changes in my plan.

Thanks,
Kathy

October Warehouse Report

Total Inventory Dollars on Hand for October:

Line Material--\$522,859

Inventory Turns—0.921

Resale Material--\$166,701

Inventory Turns—0.708

Generac Update:

Michael is around 99% done with yearly services. The goal is to have all of this wrapped up by the end of November. We are waiting on the units sold to arrive, hopefully they will hit in November and we can install same month. Additionally, another 4 quotes were completed and two warranty work jobs were called in and completed.

Electrician Update:

Several smaller jobs were completed in October along with multiple Generac services. Our sales volume for October isn't great but it doesn't reflect how busy Michael was. The smaller jobs don't for obvious reasons generate much revenue. Also, there was an abnormally high number of estimates done. These included generators, wiring of new sheds, and multiple small residential jobs. These take time to do and lower our billing hours. The good news is many of the estimates given were accepted, so there will be gain on the backside.

Line Material:

Fortunately, the hurricanes haven't seemed to deplete the supply chain. Most materials are still available, and the lead time on poles we use hasn't really increased. Moving into winter we'll continue to monitor the supply chain, but as of right now, I'm feeling optimistic.