



To: **Board of Trustees and Attorney**

A regular meeting of the Board of Trustees has been scheduled for October 28, 2024, at 7:00 p.m.

**Proposed Agenda:**

1. Call to Order
2. Reading and Approval of Minutes
3. Presentation of Check Register
4. Presidents Report
5. Attorneys Report
6. Sunflower EPC Report
7. KEC Report
8. General Managers Report
9. Old Business
10. New Business
  - a. HR Update – Diana Kuhlman
  - b. Wage and Benefit Plan
  - c. Sunflower Wholesale Power Contract extension
  - d. 2025 LSEC Annual Meeting date
11. Safety Program Report
12. Executive Session (if requested).
13. Adjourn

**Upcoming Events:**

LSEC Board of Trustees	Dighton	October 28
LSEC Board Training Day	Dighton	November 11
Sunflower Board Meeting	Hays	November 13
LSEC Board Meeting	Dighton	November 25

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**MINUTES OF THE REGULAR SEPTEMBER 2024  
MEETING OF THE BOARD OF TRUSTEES  
OF THE LANE-SCOTT ELECTRIC COOPERATIVE, INC.**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., was held on Monday, September 16, 2024, in the offices of the cooperative at 410 South High Street, Dighton, Kansas. President Richard Jennison called the meeting to order at 6:56 p.m. In addition to President Richard Jennison, the other trustees in attendance were: Rad Roehl, Gerome Copeland, Randy Evans, Eric Doll, Susan Nuss, Chad Griffith, James Jordan and Craig Ramsey. Also present Richard McLeon IV, Dal Hawkinson and Joseph Gasper, Attorney.

**OPERATIONS PRESENTATION**

Dal Hawkinson gave a presentation on Operations. Highlights of his presentation are as follows:

- The OneOk pumping station expansion is moving forward. This will be located at the Highway 4 and 183 junction. This will be a 6 MW load. There will be seven new miles of transmission built to a new substation next to the pumping station. There will be two bays dedicated to OneOk and two for Lane-Scott in the substation. The OneOk pumping station will be able to be backfed with other improvements.
- New line will be built to connect the City of Ransom which will allow the City to be backfed from the Utica direction.
- Dal is working on evaluating new metering systems. The Landis & Gyr system is nearing the end of its life expectancy. The estimated amount for a new system is in the \$1.9 million range.
- Heartland tower owns a 170 foot tower near Ransom that Lane-Scott may have an opportunity to purchase.
- Employees continue to have training opportunities such as IR, the Cooper Regulator Factory training, and apprentice training.

Dal left the meeting after his presentation.

**MINUTES OF PRIOR MEETING**

President Jennison called for action on the minutes of the prior meeting held on August 6, 2024. *Hearing no corrections to the minutes, President Jennison declared the minutes stand approved as printed.*

## **CASH DISBURSEMENTS**

President Jennison called for questions regarding the check list for the month.

There were no questions on the checks.

## **PRESIDENT'S REPORT**

President Jennison had no current items to report.

## **ATTORNEY'S REPORT**

Attorney Gasper had no current items to report.

## **REPORT OF SUNFLOWER DELEGATE**

A copy of the Sunflower report was included in the board packet and emailed to the trustees.

- There were no additions to the Sunflower Report

## **KEC REPORT**

- Trustee Ramsey had no additional KEC items to report.

## **MANAGER'S REPORT**

Manager McLeon commented on the following matters:

- The credit card statements were presented to the Trustees for review.
- YTD kWh sales dropped to 1.7% below 2023 and 0.49% ahead of the 2019-2024 average.
- YTD dollar sales are 5.15% below 2023 and 1.58% below the 2019-2024 average.
- YTD cost of wholesale power is 2.6% above 2023 and 13.51% below the 5-year average.
- YTD Distribution Revenue is 12.38% above 2023 and 11.17% above the 5-year average.

- Outage YTD minutes per member increased by 0.01 minutes to 383.6. This is the third highest of the past decade due to the January winter storm that added 341.8 minutes per consumer.
- TIER – 1.70, OPTIER – 1.28
- DSC – 1.13, ODSC – 0.99
- Equity as a % of Assets – 40.47%
- Equity as a % of Capitalization – 43.30%
- Cash Balance - \$7,504,972
- General Funds Level – 12.01%
- Jocelyn is working with the auditor on how to deal with the money on the OneOk project.
- Electronic Purchase Orders, Accounts Payable Workflow, and Purchase Orders are live for the warehouse.
- BudgetPro is live for accounting. This allows Jocelyn to prepare the draft financial budget.
- The NCS technical service Remote Monitoring Management tool is live.
- Ann Marie has been working with Carrie and Rebecca on the new billing formats. September will focus on the Generac promotions and Farm Safety Articles.
- Diana has been very busy with HR, Compliance, and Accounts Payable duties as well as backing up the Cashier / Receptionist.
- Kathy continues to work on her special projects. She has completed the substation allocation and is working on the capital credit project.
- Retail Non-operating margins YTD rose to \$34,402.09.
- Line Material Inventory levels are looking great at 0.931 inventory turns per year.
- Manager McLeon answered a question about if there had been any complaints about the demand charge on the new rate. He answered that he had some questions regarding what the demand charge was but had not received complaints.
- Manager McLeon will also look at how the Teams Meeting for the board meeting is coming along.

## **RECEIPT OF MANAGER'S REPORT**

*The board received the Manager's report as indicated herein, and there were no follow-up questions.*

## **SAFETY REPORT**

A safety report was included in the board packet.

## OLD BUSINESS

There was no old business before the board.

## NEW BUSINESS

### 1. Load Forecast

- The 2025 load forecast study has an increase of 2.24 overall kWh sales from 2025 through 2034. The revenue increase is projected as 3.37% the Sunflower CP demand increases 0.91% and the LSEC NCP Demand increases 0.97%.
- Manager McLeon reviewed the methodology and assumptions he used to prepare the load forecast as set out in the board packet. The projected inflation rate is 3% and a projected increase in Sunflower rates of 3.71%.
- The projected revenue is \$18,279,761 for 2025.
- *A motion to approve the 2025 Load Forecast Study as presented to the board was made, duly seconded and carried.*

### 2. 2024 General Retirement of Allocated Capital Credits

- Manager McLeon reviewed Board Policy 113 regarding allocation of capital credits and the 2024 calculation for retirement. The calculation was \$451,588.29 on an average 21.24-year depreciation cycle but requested the amount be raised to \$464,801.90 to decrease the rotation to 20 years.
- Staff opinion is a General Distribution retirement of \$464,801.90 will not compromise the Cooperatives' financial position. This amount may vary slightly as the retirement is applied and spread over LSEC years 1999 and 2000. The first year of an MKEC retirement is 2016.
- This retirement, if approved, brings the total amount of LSEC capital credits retired to \$4,492,537.90 which is 33.71% of the total \$13,323,774 of LSEC allocations. Over \$2 million of capital credits have been returned to LSEC members since 2020.
- Staff recommends that the Board approve a 2024 General Capital Credit retirement of approximately \$464,801.90 to be paid on a FIFO basis. Staff further proposes that the distribution be mailed to inactive members, and applied to current balance for active members unless member opts to receive a check and the distribution amount is over \$15.00.
- The board discussed the 2024 capital credit retirement.
- *A motion to approve the 2024 General Capital Credit retirement of approximately \$464,801.90 to be paid on a FIFO basis and that the distribution be mailed to inactive members, and applied to current balance for active members unless member opts to receive a check and the distribution amount is over \$15.00, was made, duly seconded and carried.*

### 3. Youth Tour

- *A motion to approve LSEC participation in the 2025 Youth Tour and Colorado Leadership experience for two participants for each activity at an estimated cost of \$11,600 was made, duly seconded and carried.*

### **ADJOURNMENT**

*A motion to adjourn the meeting was made, seconded and carried at 8:12 p.m., on Monday, September 16, 2024.*

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# Accounts Payable Check Register

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09/10/2024 To 10/09/2024

Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
3362 09/10/2024	WIRE	18	CITY OF DIGHTON	Monthly Invoice	2,260.30
3363 09/11/2024	WIRE	1160	S&T TELEPHONE COOP ASSN.	Monthly Invoice	890.71
3364 09/12/2024	WIRE	124	GOLDEN BELT TELEPHONE	Monthly Invoice	303.58
3365 09/12/2024	WIRE	168	ONLINE INFORMATION SERVICES, INC	Online Utility Exchange	79.14
51903 09/16/2024	CHK	1	NESS CITY ROTARY CLUB	Dues & Meals-August	42.00
51904 09/16/2024	CHK	1	WESTERN PLAINS HIGH SCHOOL-RANS	Yearbook AD	100.00
51905 09/16/2024	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	62,000.00
51906 09/16/2024	CHK	45	BUMPER TO BUMPER OF DIGHTON	Monthly Invoice	789.15
51907 09/16/2024	CHK	104	HOME OIL CO	Monthly Fuel Invoice	345.70
51908 09/16/2024	CHK	105	CITY OF NESS CITY	August Pay Station & Postage	618.13
51909 09/16/2024	CHK	117	NESS CITY FARM & FEED	Monthly Invoice	71.09
51910 09/16/2024	CHK	187	S&W SUPPLY DIVISION	Monthly Invoice	112.60
51911 09/16/2024	CHK	198	OTIS ELEVATOR COMPANY	Maintence for 4/2024-3/31/25	1,426.45
51912 09/16/2024	CHK	218	SPENCER PEST CONTROL	Pest Control	135.63
51913 09/16/2024	CHK	238	ILLINOIS MUTUAL	Premiums	112.04
51914 09/16/2024	CHK	259	FIRE ALARM SPECIALIST, INC	Annual Testing & Maintenance	125.00
51915 09/16/2024	CHK	272	LEWIS AUTOMOTIVE GROUP INC	Parts #2401	104.06
51916 09/16/2024	CHK	279	IT1 CONSULTING	Software	14.40
51917 09/16/2024	CHK	366	DIANA KUHLMAN	KEC Retirement Mtg	134.00
51918 09/16/2024	CHK	380	GRAINGER	Monthly Invoice	50.18
51919 09/16/2024	CHK	387	WESTERN FUEL & SUPPLY	Monthly Fuel Expense	543.37
51920 09/16/2024	CHK	406	RICHARD MCLEON	NRECA Regional Mtg Expense	325.50
51921 09/16/2024	CHK	493	SCOTT CITY ACE HARDWARE	Monthly Invoice	406.77
51922 09/16/2024	CHK	524	MORRIS ELECTRIC & REPAIR	Monthly Invoice	45.76
51923 09/16/2024	CHK	578	L&R LAWN CARE & SUPPLY	Montly Invoice	542.39
51924 09/16/2024	CHK	590	J&J MAGNET	Advertising-Magnet/2 year contract	1,090.00



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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
51925 09/16/2024	CHK	593	ASCENDANCE TRUCKS MIDWEST, LLC	Repairs #110	1,511.95
51926 09/16/2024	CHK	715	KATHERINE E LEWIS	Clothing Allowance	250.00
51927 09/16/2024	CHK	803	ALTEC INDUSTRIES, INC	Truck #112	1,156.82
51928 09/16/2024	CHK	1244	PROTECTIVE EQUIPMENT TESTING	Rubber Gloves Tested	140.00
51929 09/16/2024	CHK	1248	COMPLIANCE ONE	Drug & Alcohol Testing	361.90
51930 09/16/2024	CHK	1293	DAL HAWKINSON	KEC Supervisor Mtg	147.50
51931 09/16/2024	CHK	1303	LANE COUNTY IMPLEMENT, INC	Monthly Invoice	43.81
51932 09/16/2024	CHK	9999	HG OIL HOLDINGS LLC	INACTIVE REFUND	598.60
51933 09/16/2024	CHK	9999	KENNETH LINENBERGER	INACTIVE REFUND	199.62
51934 09/16/2024	CHK	5	ARLITA HUMMELKE	Check Rewrite	61.24
51935 09/18/2024	CHK	1	KANSAS HIGHWAY PATROL	Defensive Driving Presentation	220.00
51936 09/18/2024	CHK	1	KANSAS HWY PATROL	Defensive Driving Presentation	200.00
3367 09/20/2024	WIRE	1229	SCHABEN SANITATION	Monthly Invoice	689.17
3366 09/24/2024	WIRE	101	ATMOS ENERGY	Monthly Invoice	94.18
3371 09/25/2024	WIRE	264	KS DEPT OF REVENUE - USE TAX	Use Tax	19.66
3372 09/25/2024	WIRE	263	KS DEPT OF REVENUE - SALES TAX	Sales Tax	30,658.89
51937 09/26/2024	CHK	1	UNIVERSITY OF NEBRASKA KEARNEY	Cont. Education Scholarship-Lakin Getz	1,500.00
51938 09/26/2024	CHK	15	ERIC DOLL	September Board Meeting	396.90
51939 09/26/2024	CHK	20	BASIN ELECTRIC POWER COOP	Dispatch Fees-August	2,120.41
51940 09/26/2024	CHK	40	KANSAS ELECTRIC COOPERATIVES	Hotline School-Taylor Cable/Monthly Dues	10,764.22
51941 09/26/2024	CHK	63	RICHARD JENNISON	September Board Meeting	367.42
51942 09/26/2024	CHK	79	POSTMASTER	Oct Newsletter Postage	132.98
51943 09/26/2024	CHK	105	CITY OF NESS CITY	Franchise Fee	7,563.78
51944 09/26/2024	CHK	114	WHEATLAND ELECTRIC COOPERATIVE	Mutial Aid-WO 5896	59,304.70
51945 09/26/2024	CHK	135	CITY OF BAZINE	Franchise Fee	2,383.71
51946 09/26/2024	CHK	160	SHULL OIL COMPANY	Monthly Fuel Invoice	7,437.24

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
51947 09/26/2024	CHK	179	RAD ROEHL	September Board Meeting	362.06
51948 09/26/2024	CHK	202	CHAD GRIFFITH	September Board Meeting	400.25
51949 09/26/2024	CHK	352	AG-NEWS	Advertising	225.00
51950 09/26/2024	CHK	359	WEBBER-GROSS WELDING, LLC	Repairs #2401,#703	1,628.30
51951 09/26/2024	CHK	406	RICHARD MCLEON	KEC-Salina, KEC-Topeka	132.75
51952 09/26/2024	CHK	450	RANDALL G EVANS	September Board Meeting	350.67
51953 09/26/2024	CHK	479	CASE BECKMAN	August-Yard Care	430.00
51954 09/26/2024	CHK	520	CENTURY BUSINESS TECHNOLOGIES, I	Contract on Copiers	240.79
51955 09/26/2024	CHK	537	CONSTELLATION NEWENERGY-GAS DI	Monthly Invoice	5.55
51956 09/26/2024	CHK	568	SUSAN NUSS	September Board Meeting	426.38
51957 09/26/2024	CHK	570	JAMES W JORDAN	September Board meeting	394.22
51958 09/26/2024	CHK	588	GEROME L COPELAND	September Board Meeting	398.24
51959 09/26/2024	CHK	592	RIEMANN FARMS	June & July HWY 4 Wind Storm	5,000.00
51960 09/26/2024	CHK	903	NISC	Monthly Invoice	15,802.67
51961 09/26/2024	CHK	1225	CINTAS CORPORATION	Monthly Invoice-Dighton	582.73
51962 09/26/2024	CHK	1244	PROTECTIVE EQUIPMENT TESTING	Monthly Invoice	770.93
51963 09/26/2024	CHK	1300	CRAIG RAMSEY	September Board Meeting	383.50
3368 09/27/2024	WIRE	1290	WEX BANK	Monthly Fuel Invoice	1,113.86
3370 09/27/2024	WIRE	1239	CULLIGAN OF DODGE CITY	Monthly Invoice	154.08
3375 09/30/2024	WIRE	183	HIBU INC	Monthly Invoice	15.00
3369 10/01/2024	WIRE	1187	MIDWEST ENERGY	Monthly Invoice	58.63
3374 10/01/2024	WIRE	183	HIBU INC	Monthly Invoice	15.00VOID
51964 10/01/2024	CHK	1	DIGHTON HIGHSCHOOL YEARBOOK	Yearbook Ad	140.00
51965 10/01/2024	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	64,000.00
51966 10/01/2024	CHK	105	CITY OF NESS CITY	Monthly Invoice-Ness City	47.13
51967 10/01/2024	CHK	107	CINTAS CORPORATION #449	Monthly Invoice-Ness City	598.48

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
51968 10/01/2024	CHK	146	REBECCA CAMPBELL	Clothing Allowance	105.23
51969 10/01/2024	CHK	220	LANDIS+GYR TECHNOLOGY, INC	SaaS Monthly Fee Aug	1,195.00
51970 10/01/2024	CHK	361	ANN M JENNINGS	KMSC Mtg	164.05
51971 10/01/2024	CHK	366	DIANA KUHLMAN	KC Accounting Assoc Meeting	147.50
51972 10/01/2024	CHK	392	TRUCK CENTER COMPANIES	Support Bracket #150	148.15
51973 10/01/2024	CHK	554	KELLER ELECTRIC LLC	Monthly Invoice-Sept Hrs	6,197.26
51974 10/01/2024	CHK	563	JOCELYN WALKER	KEC Accounting Assoc Meeting	147.50
51975 10/01/2024	CHK	589	CINDY FUENTES	Clothing Allowance	54.24
51976 10/01/2024	CHK	591	DOUGLAS C SANDRIDGE	Presentation to Annual Meeting	2,000.00
51977 10/01/2024	CHK	654	LANE COUNTY PUBLIC WORKS	Landfill	141.00
51978 10/01/2024	CHK	715	KATHERINE E LEWIS	Acct Assoc Meeting	147.50
51979 10/01/2024	CHK	773	BRETZ, INC.	Tire repair #150	24.00
51980 10/01/2024	CHK	790	SUNBELT SOLOMON	Transformer	30,542.75
51981 10/01/2024	CHK	803	ALTEC INDUSTRIES, INC	Parts for Truck 112	342.30
51982 10/01/2024	CHK	1251	TECHLINE, LTD	Monthly Invoice	889.27
3373 10/02/2024	WIRE	59	NRECA	3RD QTR, 401K EMP EXPENSE	1,267.00
3376 10/02/2024	WIRE	586	NETWORK COMPUTING SOLUTIONS	Cyber Security Software	4,318.30
3377 10/02/2024	WIRE	530	SNAP-ON CREDIT LLC	Monthly Invoice	46.75
3378 10/02/2024	WIRE	44	NEX-TECH WIRELESS, LLC	Monthly Invoice	954.17
3379 10/04/2024	WIRE	180	NRECA	NRECA Gr 1 Adm Fee-Oct Gr Ins Adm fee	237.73
3380 10/04/2024	WIRE	1224	NRECA RETIREMENT & SECURITY	NRECA RS-Group Ins	58,742.98
3381 10/04/2024	WIRE	62	NRECA GROUP BENEFITS TRUST	NRECA Gr 1-Oct Group Ins	2,733.77
3382 10/04/2024	WIRE	265	HASLER - POSTAGE ACH	Postage	250.00
3383 10/08/2024	WIRE	468	U.S. BANK	Monthly CC Invoice	6,402.14
51983 10/08/2024	CHK	5	CLAYTON DAVIS	Check Rewrite	62.68
51984 10/08/2024	CHK	5	LEE STOUT	Check Rewrite	259.44

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
51985 10/08/2024	CHK	45	BUMPER TO BUMPER OF DIGHTON	Monthly Invoice	424.00
51986 10/08/2024	CHK	73	STANION WHOLESALE ELEC CO INC	Monthly Invoice	48,118.08
51987 10/08/2024	CHK	187	S&W SUPPLY DIVISION	Monthly Invoice	270.90
51988 10/08/2024	CHK	238	ILLINOIS MUTUAL	Premiums	54.24
51989 10/08/2024	CHK	272	LEWIS AUTOMOTIVE GROUP INC	Monthly Invoice	913.72
51990 10/08/2024	CHK	304	STECKLINE COMMUNICATIONS INC	Monthly Invoice	250.00
51991 10/08/2024	CHK	392	TRUCK CENTER COMPANIES	Monthly Statement	148.15
51992 10/08/2024	CHK	406	RICHARD MCLEON	NRECA Regional Meeting-Milage	419.42
51993 10/08/2024	CHK	494	UTILITY ASSET MANAGEMENT INC.	Pole Inspection	8,691.94
51994 10/08/2024	CHK	578	L&R LAWN CARE & SUPPLY	Monthly Statement	190.40
51995 10/08/2024	CHK	803	ALTEC INDUSTRIES, INC	Truck #112	3,882.00
51996 10/08/2024	CHK	1016	KANSAS ONE-CALL SYSTEM INC	Locate Fees	50.40
51997 10/08/2024	CHK	1243	TRI-CENTRAL OFFICE SUP-HAYS	Office Supply	2,430.70
51998 10/08/2024	CHK	1254	EAGLE RADIO	Eagle Radio-Hays Monthly Invoice	188.60
51999 10/08/2024	CHK	1285	TIFCO INDUSTRIES	TIFCO	512.45
3384 10/09/2024	WIRE	1267	AFLAC	Monthly Premiums	1,514.13
3385 10/09/2024	WIRE	168	ONLINE INFORMATION SERVICES, INC	Monthly Invoice	57.00
Total Payments for Bank Account - 2 :					(120) 480,290.71
Total Voids for Bank Account - 2 :					(1) 15.00
Total for Bank Account - 2 :					(121) 480,305.71
Grand Total for Payments :					(120) 480,290.71
Grand Total for Voids :					(1) 15.00
Grand Total :					(121) 480,305.71



## Board Meeting Summary

September 18, 2024

### ACES PRESENTATION

#### Aces Report Card

##### *Forecasting and Modeling*

In response to the Board's strategic discussion and the request for an ACES report card, several ACES staff were on site at Holcomb and attended the board meeting to review the ACES organization, values, and their forecasting and modeling services. Specifically, they discussed trading as it relates to price, load, and renewables forecasting; portfolio modeling and strategy; transmission congestion and forecasting; and fundamentals of SPP forecasts.

### PRESIDENT'S REPORT

#### Generation, Power Supply, and Market Affairs

##### *Clifton Repair/Replace Update*

Staff continue to evaluate the various technology options for the Clifton combustion turbine replacement project. Options for risk management and timelines were reviewed as well as an update on future resource retirement and replacements. The Burns & McDonnell technology feasibility study refresh is expected by the end of September.

#### Transmission Planning and Policy

##### *C2 Waiver Appeal and FERC 205 Approval Appeal Update*

After the FERC 205 request for rehearing by City Utilities Springfield (CUS), American Electric Power (AEP), and Louisiana was denied by FERC in August, they filed an appeal in the DC Circuit Court. On September 13, the DC Circuit Court issued an order holding the consolidated cases in abeyance pending further order of the court and directing parties to file motions to govern further proceedings by November 27.

##### *HITT C1 – Sub-Regional Pricing Zones*

The SPP C1 Sub-Regional Pricing Zones initiative creates larger transmission cost distribution zones for Byway facilities (100-300 kV). Currently, 1/3 of Byway costs are assigned to the SPP region (Sunflower 2.2%) and 2/3 to the local zone (Sunflower 70%). The 1/3 and 2/3 splits are still applicable with the new, larger pricing zones, but the cost allocation will now be 33% to the SPP region (Sunflower 2.2%) and 67% to the subregion zone (Sunflower ~7.5% of central subregion). This only applies to future Notices to Construct.

After SPP's Cost Allocation Working Group's (CAWG) attempt to move to three larger pricing zones failed, the number of larger pricing zones was expanded to five and approved at the September CAWG meeting. Sunflower falls into the Central subregion with CUS, Empire, Evergy, KCBPU, and Midwest Energy. The five sub-regional pricing zones still need to be approved by the regional state committee (RSC) and the SPP board but is expected to go to FERC in February 2025.

##### *AQ Load Addition New Limitations*

In its September meeting, SPP's CAWG made the decision to further evaluate the revision of the wind cost allocation rule to be fuel agnostic, as well as further evaluate the implementation of a cost cap on Attachment AQ upgrades in coordination with the transmission working group (TWG) and other pertinent working groups. Attachment AQ provides a study process to identify upgrades needed due to the addition, modification, or retirement of a load delivery point. Currently, identified network upgrades are now base-plan funded through Schedule 11, and there is no cap on the

magnitude of such cost. The new rule for network upgrades approved through an Attachment AQ delivery point study requires the revenue requirement for any portion of capital cost more than \$750,000 per MW of load be directly assigned to the requester. The result would limit the amount of base-plan cost allocated zonally, regionally, and sub regionally.

#### *2024 Integrated Transmission Planning Assessment Report*

Project portfolio costs in the ITP study expected to cost \$2B to \$3.5B, far exceeding the \$735.5M portfolio cost in 2023 and \$35.4M in 2022. Projects aimed at increasing inter/intra-regional transfer capability to improve system reliability and resiliency were evaluated, particularly focusing on winter weather transfer analysis aimed at increasing the transfer capability from SPP north to SPP south across the Kansas-Nebraska state line.

SPP identified two new Kansas-related 345 kV line projects to address congestion observed in high transfer periods during extreme winter weather scenarios. The first is 900 MW from Dakotas to Elm Creek and the other is 650 MW from Sidney, Neb., to Holcomb Station. Both projects total \$636M. If Sunflower accepts the NTC versus letting it go to competitive bid, there is potential to generate a higher rate of return for Sunflower.

TWG passed a motion to change the two Kansas projects mentioned previously from competitive bid to NTC. Sunflower would commit to build and energize in four years. This change now needs SPP's Markets and Operations Committee (MOPC) approval in October. We expect FERC to protest, which would delay the completion of NTC.

### **Financial Services**

#### *August Financials*

Overall, Member loads were down 1.34% from budget for the month and down 1.1% from budget year to date. Large industrial loads were down 6.46% from budget for the month and down 6.18% from budget year to date. Operation and maintenance expenses were up 3.95% from budget for the month and up 5.87% from budget year to date. Member transmission bills will be \$3.4M lower in 2024 due to the implementation of FERC 205.

#### *2024 Load Forecast*

Sunflower uses the load forecast for our financial forecasts and planning for generation and transmission needs. Significant growth is projected in 2024 and 2025, with load forecasted to grow by 359,716 MWh and additional margins estimated to be \$8.7 million in 2025.

**Board Action:** The Sunflower Board voted and approved the 2024 Load Forecast.

#### *2025-2027 Budget*

Pressures on Member rates are becoming evident as Sunflower invests in large capital projects and maintains aging infrastructure. New loads and the FERC 205 ruling are offsetting some of the cost increases. Margins could be impacted if the load level and/or the in-service data is not as projected. Staff estimate \$8.7 million of added margins for new loads. In addition, the FERC 205 ruling will shift costs from Members to non-members due to the reallocation of base-plan funded project cost from 2/3 zonal and 1/3 regional to 100% region. Members are forecasted to see \$8.7 million in cost savings from the FERC 205 ruling.

The average annual rate increase in the 2025-2027 budget is 3.71%. From 2024 to 2025 Member rates are projected to increase 1.93 \$/MWh (3.18%); if excluding changes to ECA, the increase is 0.70 \$/MWh (1.81%). Budgeted 2025 revenue requirement and load indicate a rate increase of \$7.3 million is needed in 2025.

**Board Action:** The Sunflower Board voted and approved the budget.

#### *Income Tax Deduction Resolution*

The resolution ensures all deductions are fully tax deductible. Some tax deductions are limited but exceptions are granted to regulated industries if all operations are included in setting overall rates. All of Sunflower's activities are utility activities and are regulated either by the KCC, FERC, or the Board.

**Board Action:** The Sunflower Board voted and approved the Income Tax Deduction Resolution.

### *WHM-25 Tariff*

**Board Action:** The Sunflower Board voted and approved the WHM-25 Tariff for implementation on January 1, 2025.

**Board Action:** The Sunflower Board voted and approved sending the 90-day notice of tariff change letter to Western Kansas Industrial Energy Consumers (WKIEC).

### *Wholesale Power Contract (WPC) Extension*

Because lenders rely on the WPCs for credit support, contracts must extend longer than the term of the debt. Sunflower will go to the private market to raise funds for projects including the Clifton replacement, replacement capacity from retired assets, and transmission projects. To accomplish a 30-term loan, the current WPCs need to be extended past the maturity date of the debt. In addition, the extension of the WPCs is credit positive for our credit rating with Fitch and closely aligns the generation asset depreciation with the term of the debt.

**Board Action:** The Sunflower Board voted and approved extending the maturity of the Sunflower Wholesale Power Contracts by 10 years to March 31, 2062.

### *2024 Audit Engagement*

**Board Action:** The Sunflower Board voted and approved the 2024 Audit Engagement.

## **Legal**

### *Grain Belt AC Collector Lines*

Grain Belt filed for siting approval by the KCC for its AC collector lines extending from the main HVDC line around Dodge City. Sunflower participated in the hearing and raised issues regarding the reliability impact of the AC collector lines to Sunflower's system and local loads. Sunflower presented two disputed issues and filed a post hearing brief.

## **OTHER BUSINESS**

### **Voting Delegates/Alternates**

#### *CFC District 7 Meeting*

The CFC District 7 meeting is scheduled for September 25 in Sacramento, CA.

**Board Action:** The Sunflower Board voted and approved Lindsay Campbell, delegate, and Bruce Mueller, alternate delegate at the CFC District 7 meeting.

Sunflower Electric Power Corp. - September 2024, Member Billing Summary								
WHM - MEMBER REVENUE	Lane-Scott	Pioneer	Southern Pioneer	Prairie Land	Victory	Western	Wheatland	Total
Demand Coincident Peak, kW	22,752	138,677	120,209	94,466	132,098	50,957	138,949	698,108
Demand NCP, kW	23,583	116,540	128,523	106,799	147,256	52,298	145,242	720,241
Wholesale Energy Usage, kWh	13,193,264	84,944,781	56,773,376	50,812,023	73,521,013	30,088,708	69,534,231	378,867,396
RTP Marginal Usage, kWh			1,627		(39,238)			(37,611)
Coincident Peak Load Ratio Share, %	3.30%	19.90%	17.20%	13.50%	18.90%	7.30%	19.90%	100.00%
Coincident Load Factor, %	80.50%	85.10%	65.60%	74.70%	77.30%	82.00%	69.50%	75.40%
Metering Points	10	26	25	28	23	25	34	171
CP Demand Rate, \$/kW	10.53	11.15	10.53	10.53	10.53	10.53	10.53	10.62
NCP Demand Rate, \$/kW	3.07	3.07	3.07	3.07	3.07	3.07	3.07	3.07
CP Demand Charge, \$	239,578.56	1,545,642.99	1,265,800.77	994,726.98	1,390,991.94	536,577.21	1,463,132.97	7,436,451.42
NCP Demand Charge, \$	72,399.81	357,777.80	394,565.61	327,872.93	452,075.92	160,554.86	445,892.94	2,211,139.87
Demand Charge, \$	311,978.37	1,903,420.79	1,660,366.38	1,322,599.91	1,843,067.86	697,132.07	1,909,025.91	9,647,591.29
Energy Rate, ¢/kWh	0.6943	0.6906	0.6943	0.6943	0.6943	0.6943	0.6943	0.6935
Energy Charge, \$	91,600.83	586,626.46	394,177.55	352,787.88	510,456.39	208,905.90	482,776.17	2,627,331.18
RTP Marginal Usage Charge, \$			87.56		(2,069.10)			(1,981.54)
HLF Rider Net Charge, \$	4,996.93	5,059.80	(41,198.27)	19,244.94	(12,298.34)	11,396.05	12,798.86	-
EDR Rider Net Charge, \$	12,953.52	30,657.73	55,741.71	(242,616.17)	45,450.58	29,541.95	68,270.68	-
ECA Rate (ECA-02), ¢/kWh	1.7310	1.7310	1.7310	1.7310	1.7310	1.7310	1.7310	1.7310
ECA Charge, \$	228,375.40	1,470,394.16	982,747.14	879,556.12	1,272,648.74	520,835.54	1,203,637.54	6,558,194.62
Meter Rate, \$/Meter	105.00	105.00	105.00	105.00	105.00	105.00	105.00	105.00
Meter Charge, \$	1,050.00	2,730.00	2,625.00	2,940.00	2,415.00	2,625.00	3,570.00	17,955.00
Schedule 1	3,332.66	17,613.69	16,074.49	11,798.07	17,059.83	7,302.00	18,846.76	92,027.50
Schedule 11 Regional	28,483.91	150,542.57	137,387.30	100,837.09	145,808.88	62,409.58	161,081.64	786,550.97
Schedule 11 Zonal	31,449.46	166,216.01	151,691.11	111,335.54	160,989.48	68,907.23	177,852.34	868,441.17
Schedule 12	2,138.67	11,303.25	10,315.50	7,571.19	10,947.82	4,685.92	12,094.55	59,056.90
Schedule 1a	4,849.95	25,632.87	23,392.92	17,169.52	24,826.86	10,626.47	27,427.35	133,925.94
Schedule 9 SEPC	84,907.68	448,752.28	409,537.73	300,585.22	434,641.60	186,036.67	480,168.17	2,344,629.35
Msc. Transmission	567.24	2,997.80	2,735.82	1,951.59	2,903.58	1,242.73	3,207.56	15,606.32
Transmission Charge, \$	155,729.57	823,058.47	751,134.87	551,248.22	797,178.05	341,210.60	880,678.37	4,300,238.15
Billing Adjustments, \$ (LRR Rider, PGS)		(231,824.77)		-	(5,868.60)		-	(237,693.37)
ECIR Credit, \$			-					-
Community Solar Adjustments, \$		504.57		130.58	91.89		1,839.35	2,566.39
Net Charges, \$ *	806,684.62	4,590,627.21	3,805,681.94	2,885,891.48	4,451,072.47	1,811,647.11	4,562,596.88	22,914,201.72
3-2-1 Credits, \$		(9,323.13)	(242.45)	(15,828.21)	(2,977.37)			(28,371.16)
Total Charges, \$	806,684.62	4,581,304.08	3,805,439.49	2,870,063.27	4,448,095.10	1,811,647.11	4,562,596.88	22,885,830.56
Average all-in ¢/kWh	6.114	5.393	6.703	5.648	6.053	6.021	6.562	6.041
Non-Member energy charges:			<div>↓</div> <div>↑</div> <div>→</div> <div>↑</div> <div>↓</div>	Basis for Changes from Previous Month				
Non-Member energy charges:	\$	\$/kWh		<div>1. Holcomb Capacity Factor was 51.2% for the month.</div> <div>2. Smoky Hills #1 WF Capacity Factor was 31.9% for the month.</div> <div>3. Shooting Star capacity factor was 25.1% for the month.</div> <div>4. Smoky Hills #2 WFCapacity Factor was 36.0% for the month</div> <div>5. Johson Corner Solar Capacity Factor was 33.1% for the month</div>				
10 West Cities	901,462.76	0.0576						
4 East Cities	114,796.93	0.0645						
KEPCo	162,832.45							
KMEA - EMP2 (Local Access)	106,867.70							
KMEA - City of Meade - (Local Access)	20,023.30							
AP & NH other contracted services	318,226.54							
KPP - OATT, L.A.C. & MA Charges	47,917.11							
Note:			↑ = Increase      ↓ = Decrease      → = Little Effect					
* Victory and So. Pioneer numbers do not include the full requirement cities.								





# KEC Board Meeting Summary

*Oct. 3, 2024, at the Hilton Garden Inn, Salina*

**To:** KEC Trustees,  
Alternate Trustees  
and Member  
System Managers

**From:** Carol Dorr,  
Manager of  
Administrative  
Services

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summary](#)

## Upcoming KEC Meetings

**KEC Continuing  
Legal Education  
(CLE) Seminar**  
Oct. 25, 2024  
KEPCo, Topeka

**KEC Board  
Meeting**  
**December 4-5,  
2024**  
Marriott, Wichita

**KEC Winter  
Conference**  
**Feb. 1-3, 2025**  
Cyrus Hotel, Topeka

**KEC Board  
Meeting**  
**March 5-6, 2025**  
Marriott, Wichita

**KEC Board  
Meeting**  
**May 7-8, 2025**  
Marriott, Wichita

## In official action, the KEC Board of Trustees

- As recommended by the Budget and Operations Committee, approved the 2025 salary and benefits budget for KEC.
- Approved the BT&Co Audit Agreement for 2025 as presented.
- Approved the slate of KEC Board of Trustee meetings for 2025.
- Approved a billing reduction from the November KEC member assessment of \$172,692 to be applied proportionally to each member's share of the monthly KEC assessment.

## KEC Committee Meetings

President Kirk Thompson appointed Kathy O'Brien, Nemaha-Marshall; Angie Erickson, Twin Valley; Terry Hobbs, Western; and Mike Brewer, Pioneer; to serve as the 2025 nominating committee.

On Wednesday, Oct. 2, KEC standing committees met the day prior to the board meeting. The **Loss Control and Safety Committee** welcomed the new LCS&C employee Derek Gilsdorf. The committee approved recommending the proposed 2025 departmental budget to the Budget & Operations Committee, discussed on-site regulatory compliance visits and RESAP observations, and reviewed department activities.

The **Communications Committee** reviewed department activities including KEC's e-newsletter, monthly virtual learning opportunities, magazine business, and the KEC Directory. The committee discussed the readership survey and the rebidding process for the magazine printer in 2025. The committee approved recommending the proposed 2025 departmental budget to the Budget & Operations Committee. The **Legislative and Regulatory Committees** welcomed the new KEC contract lobbyists Blaine Finch and Fred Patton. They shared insights for the upcoming legislative session. The Legislative Committee received updates on the DG working group, Co-ops Vote, the NIETC corridor, the wildfire mitigation grant, and the upcoming election. The committee approved recommending the proposed 2025 departmental budget to the Budget & Operations Committee.

**KEC Summer Meeting**  
**Aug. 2-4, 2025**  
Marriott, Overland Park

**KEC Board Meeting**  
**Oct. 1-2, 2025**  
Hilton Garden Inn, Salina

**KEC Board Meeting**  
**Dec. 3-4, 2025**  
Marriott, Wichita

On Thursday, Oct. 4, the **Executive Committee** met to review general association activities, including planned activities for the upcoming 2025 Winter Conference, and options for the 2024 Summer Meeting.

### **KEC Board Meeting**

The **KEC Board of Trustees** heard committee reports covering: Loss Control, Safety, and Compliance, Communications, and Legislative and Regulatory. The Board also heard a KCRE report, and an NRECA Board report.



Kansas Electric Cooperatives, Inc. | PO Box 4267 | Topeka, KS 66604 US

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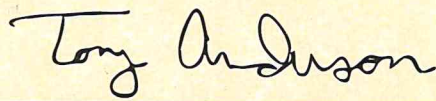


America's Electric  
Cooperatives | PAC

proudly presents  
to

# Lane-Scott Electric Cooperative

This Award in Recognition for Enrolling in America's Electric Cooperatives PAC  
100% Board Century Club



America's Electric Cooperatives PAC Chair



America's Electric Cooperatives PAC Secretary-Treasurer

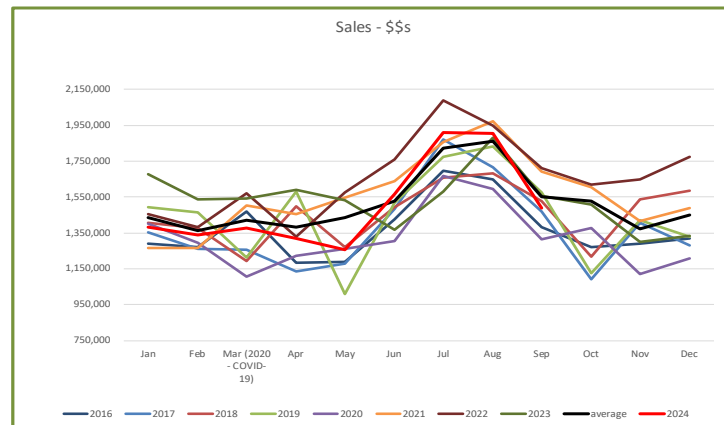
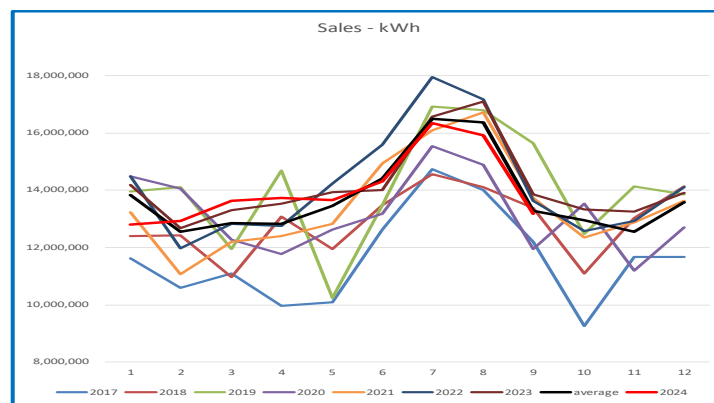
## 8. General Manager / C.E.O. Report

### A. Rates and Reliability Dashboard

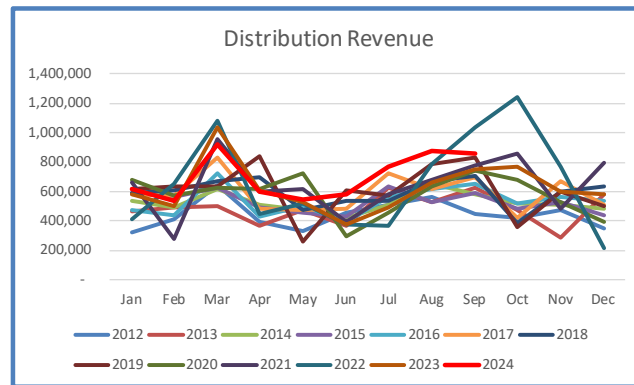
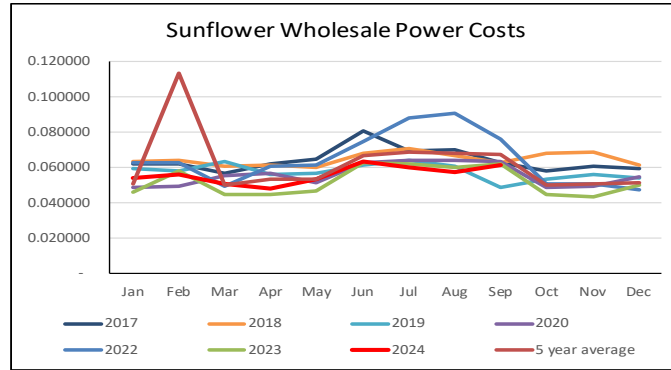
- YTD kWh sales remain below 2023 (-2.0%) but are 0.37% ahead of the 2019-2024 average.
- YTD dollar sales remain below 2023 (-5.06%) and 1.88% below the 2019-2024 average.
- YTD cost of wholesale power is 1.7% above 2023 and 12.59% below the 5-year average.

Therefore:

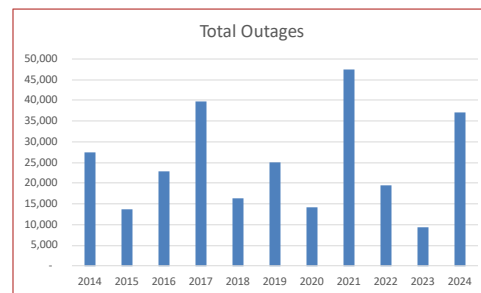
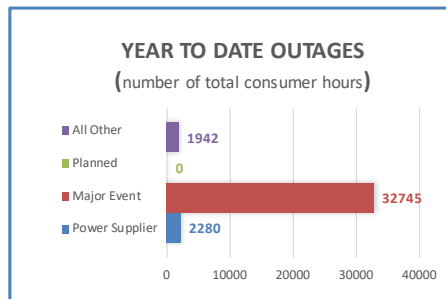
- Sept Distribution Revenue is \$858,678 (\$6,322,962 YTD)
- YTD Distribution Revenue is 12.41% above 2023 and 10.07% above the 5-year average.



Form 7 Part O.						
	meters	kWh	%	\$s	%	\$s/kWh
1 Residential Sales	2,207	2,042,923	15.5%	268,185	18.0%	0.1313
2 Residential Seasonal	1,115	176,323	1.3%	45,487	3.1%	0.2580
3 Irrigation Sales	337	597,889	4.5%	54,844	3.7%	0.0917
4 C&I 1000 kVa or less	1,823	3,822,239	29.0%	455,099	30.6%	0.1191
5 C&I over 1000 kVa	180	5,666,163	43.0%	583,384	39.2%	0.1030
6 Public Street and Lighting	12	31,562	0.2%	5,569	0.4%	0.1764
7 Other Sales to Public Authorities	47	31,540	0.2%	5,206	0.4%	0.1651
9 Sales for Resale - Other	1	817,200	6.2%	68,961	4.6%	0.0844
	5,722	13,185,839		1,486,735		0.1411



- *Outage YTD minutes per member increased by 3.1 minutes to 386.7.*



metric	2020	2021	2022	2023	2024	measures
SAIDI	2.45	8.19	3.36	1.64	6.45	Interruption DURATION / average for every member (hrs)
SAIFI	1.16	2.56	1.33	1.02	0.99	Interruption FREQUENCY / Average # of Interruptions per customer
CAIDI	2.10	3.20	2.53	5.60	6.53	Customer Avg Interruption Duration Index - IF you are out, how long (hrs).
SAI	99.97%	99.91%	99.96%	99.94%	99.93%	Service Availability

## B. NRECA Regional Meeting.

The Regional Meeting in Sacramento went without surprises. LSEC received a Certificate from America's Electric Cooperatives PAC (formerly ACRE) for 100% Board Century Club in 2023. The next Regional Meeting will be in Bellevue, Washington the week of October 6, 2025.



- C. Strategic Plan Update. The third quarter of 2024 experienced limited growth moving from 81% complete to 83% complete. Biggest gains were in:
- Analyze MDM system for ability to "mine" demand information. – 30%
  - Establish an annual meter (%) exchange program – 25%
  - Utilizing our distributed automation system – 25%
  - Employee review / evaluation program – 25%
- The biggest loss was in:
- Mosaic - GM Dashboard – 25% loss due to changes in software and higher priorities.
- D. Credit Card records. (are available for the Boards review.)
- E. Departments / Sections. (full reports are in the Supplemental file)
- 1) Accounting and Finance.
    - 2024 Patronage Capital Credit Refund Authorization
    - Our financial strength remains very good, and operating metrics are rising:
      - TIER – 1.91, OPTIER – 1.48
      - DSC – 1.17, ODSC – 1.04 (1.25 and 1.10 minimum)
      - MDSC – 1.14 (1.35 minimum)
      - Equity as a % of Assets – 41.05%
      - Equity as a % of Capitalization – 43.71%
      - Cash Balance - \$7,495,279
      - General Funds Level – 11.98%
      - Current Ratio – 2.63%
  - 2) Operations Report (Dal). Operations encompasses construction, maintenance, and engineering for all LSEC plant. As usual, they were focused on distribution and substation maintenance and pole change-outs. Key items were:
    - Began formal Annual Line Patrol.
    - Multiple maintenance projects.
    - Completed multiple pole changes outs for clearance and pole replacements.
    - Constructed several new 3Ø connects.
  - 3) Information Technology and Cybersecurity (Carrie). IT touches every part of the cooperative and drives all our processes. Major items completed this month were:
    - IVR to MCM Pay by Phone completed.
    - New Bill print and DQ Notice redesign from COBOL to Java underway.
    - NCS Cybersecurity domain integration is complete.
  - 4) Communications (Ann Marie). Ann Marie manages all aspects of Cooperative communications and marketing. Major projects last month were:
    - Planning and Assisting with Safety Demonstrations.
    - Working with Dal and Diana on various Career Day events.
    - Distributed Generation (solar) project with Clint and Amy France.
    - October / November Promotions to include:

- Military Care Packages
  - Thanksgiving Promotion
- 5) Human Resources (Diana). Diana continues being very busy with HR, Compliance, and Accounts Payable duties as well as backing up the Cashier / Receptionist. Major Items completed include:
- Set-up employee Open Enrollment paperwork for BCBS and NRECA benefits.
  - Set-up retirement and Medicare Seminar for seasoned employees
  - Prepared Mutual Aid paperwork for Hurricane Helene support
  - Prepared preliminary 2025 HR Budget
- 6) Special Projects (Kathy). Kathy is focusing her energy and experience on cleaning up some remaining projects that critical to Lane-Scott. Major accomplishments are:
- Substation Assets Allocations – completed.
  - Capital Credits. About 35% complete. We are working with Bill Miller at BSGM who has told us that many cooperatives are working through this as well. Our project priorities are:
    - Fix the escheatment's. BSGM introduced JMS Advisory Group.
    - Explore discounted capital credit retirement options for estates and disconnected accounts.
    - Define Sunflower payments / allocations. What is a dividend vs. a retirement vs. return on capital.
- 7) Retail Services / Warehouse Report (Scott).
- Retail Non-operating margins YTD rose to \$41,709.06.
  - Line Material Inventory levels are looking great at 0.935 inventory turns per year. This reflects the close communications between Operations and Purchasing.
  - Electrician. Michael and Anthony completed the grain bin job early so he is focusing on smaller jobs and Generac service calls. We have active 96 annual service contracts.
  - Generac. Three more generators have been sold. We are purchasing a few to keep in on-hand inventory because with recent storms they are getting harder to find.

Respectfully submitted,

Richard McLeon, M.B.A.  
General Manager / CEO



Lane-Scott Electric Cooperative, Inc.  
P.O. Box 758  
410 S. High Street  
Dighton, KS 67839  
620-397-5327  
www.lanescott.coop

8 1 SP 0.470  
MEMBER NAME  
ADDITIONAL NAME  
123 COUNTY ROAD  
CITY ST 99999-9999

5 8  
C-1 P-1

**THIS IS NOT A BILL**

**Do not enclose payment with this form!**

**ACTION REQUIRED**

**2024 PATRONAGE CAPITAL CREDIT REFUND AUTHORIZATION**

**Customer #: 999999**

**Estimated Refund Amount: \$00000**

Good news! Your Lane-Scott Electric Cooperative, Inc. membership makes you eligible to receive a Capital Credit refund from the cooperative. We thank you for your investment in the future of your co-op. Refunds are expected to be issued in December, please enjoy this special benefit of co-op membership.

Members who have a current electric account may select whether you want to receive a check or have the refund credited to your electric account. Please complete the enclosed form to indicate your choice and update your address and/or phone information if necessary. If the amount being retired is over \$600, please complete an IRS Form W-9. **Retirement amounts over \$600 will not be issued if IRS Form W-9 is not received!** See the third bullet item below for complete information.

Members who DO NOT have a current electric account must complete, sign, and return the enclosed form in its entirety to ensure timely delivery of your check. If you wish to complete the form online go to: <https://www.lanescott.coop/form/cc-preretirement-form>. It is important to notify our office of any changes in your mailing address, so you continue to receive your notices and refunds.

If the member named on this authorization is deceased, the surviving spouse, legal heir(s), or executor may apply for the remaining capital credits allocated during all years the member had electrical service. Please contact Lane-Scott Electric at 620-397-5327 for further information.

The decision to refund capital credits rests solely with your Board of Directors and is dependent on the financial condition of the cooperative and the provisions of its bylaws. Retirement amounts less than \$15.00 will be held and refunded with future retirements when the total amount meets the \$15.00 check minimum. Check amounts under \$15.00 will be issued when there are no future allocations.

**\*\*\*\*\* INSTRUCTIONS FOR VERIFYING REFUND NOTICE INFORMATION \*\*\*\*\***

- If you are the member named on this notice, enter the last four digits of your SSN or EIN and phone number on the appropriate line for the issuance of a refund check.
- If the member named is deceased, the surviving spouse or legal heir must contact our office at the number listed.
- If the amount being retired is over \$600, please include IRS Form W-9 (Request for Taxpayer Identification Number and Certification). If you do not have a Form W-9 one will be provided by contacting the office or going to <https://www.irs.gov/pub/irs-pdf/fw9.pdf>. Please complete Part I & II in their entirety, check the appropriate box in Part 1, item 3 and sign the form. Incomplete forms will **not** be processed, and your refund will be delayed. Please seek the advice of your personal tax advisor as to whether these capital credits are taxable.
- If you are signing as attorney-in-fact or trustee for the member, please attach a copy of your power of attorney or legal documentation authorizing your signature.
- After verifying information and completing the enclosed form, sign and return by **November 10, 2024**, to receive your refund check.



## PATRONAGE CAPITAL CREDIT REFUND AUTHORIZATION

RETURN THIS COMPLETED AND SIGNED FORM IN THE ENCLOSED ENVELOPE BY **NOVEMBER 10, 2024**

Incomplete forms will NOT be processed.

Customer #

Address Corrections:

ANY MEMBER

123 ANY ROAD

DIGHTON, KS 67839

Phone Number

SSN (last 4 digits)

EIN (last 4 digits)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

XXX-XX-\_\_\_\_\_

XX-XXX\_\_\_\_\_

Please check one of the boxes below before returning the form:

☐

Send me a check.

☐

Credit my electric account.

☐

Member named is deceased. (Please contact our office at 620-397-5327)

Required Signature \_\_\_\_\_

If signer is not the member named, indicate relationship to member \_\_\_\_\_

**INCLUDE IRS FORM W-9 IF REFUND AMOUNT IS OVER \$600**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0032. The time required to complete this information collection is estimated to average 15 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE  <b>FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION</b>	BORROWER DESIGNATION KS0042
	PERIOD ENDED September 2024
	BORROWER NAME The Lane-Scott Electric Cooperative, Inc.

INSTRUCTIONS - See help in the online application.

This information is analyzed and used to determine the submitter's financial situation and feasibility for loans and guarantees. You are required by contract and applicable regulations to provide the information. The information provided is subject to the Freedom of Information Act (5 U.S.C. 552)

**CERTIFICATION**

**We recognize that statements contained herein concern a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent statement may render the maker subject to prosecution under Title 18, United States Code Section 1001.**

We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief.

**ALL INSURANCE REQUIRED BY PART 1788 OF 7 CFR CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES DURING THE PERIOD COVERED BY THIS REPORT PURSUANT TO PART 1718 OF 7 CFR CHAPTER XVII**  
*(check one of the following)*

☐ All of the obligations under the RUS loan documents have been fulfilled in all material respects.

☐ There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in Part D of this report.

DATE

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	
1. Operating Revenue and Patronage Capital	13,670,559	14,343,842	14,195,992	1,700,070
2. Power Production Expense				
3. Cost of Purchased Power	8,131,965	8,020,966	7,976,203	841,392
4. Transmission Expense				
5. Regional Market Expense				
6. Distribution Expense - Operation	738,918	803,671	825,515	98,716
7. Distribution Expense - Maintenance	839,101	945,113	875,985	91,285
8. Customer Accounts Expense	193,600	200,197	205,940	24,600
9. Customer Service and Informational Expense	51,768	55,935	54,226	5,882
10. Sales Expense	77,302	64,310	79,019	7,246
11. Administrative and General Expense	1,471,035	1,426,710	1,348,687	166,392
12. Total Operation & Maintenance Expense (2 thru 11)	11,503,689	11,516,902	11,365,575	1,235,513
13. Depreciation and Amortization Expense	1,460,823	1,522,290	1,490,471	169,895
14. Tax Expense - Property & Gross Receipts				
15. Tax Expense - Other				
16. Interest on Long-Term Debt	915,812	870,582	881,450	95,506
17. Interest Charged to Construction - Credit				
18. Interest Expense - Other	4,075	4,094	3,989	487
19. Other Deductions	22,436	12,296	17,857	158
20. Total Cost of Electric Service (12 thru 19)	13,906,835	13,926,164	13,759,342	1,501,559
21. Patronage Capital & Operating Margins (1 minus 20)	(236,276)	417,678	436,650	198,511
22. Non Operating Margins - Interest	294,480	281,389	291,619	30,846
23. Allowance for Funds Used During Construction				
24. Income (Loss) from Equity Investments				
25. Non Operating Margins - Other	67,570	81,675	54,217	9,243
26. Generation and Transmission Capital Credits		(11,980)		
27. Other Capital Credits and Patronage Dividends	28,307	19,378	50,000	8,529
28. Extraordinary Items				
29. Patronage Capital or Margins (21 thru 28)	154,081	788,140	832,486	247,129

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE  FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION			BORROWER DESIGNATION  KS0042		
INSTRUCTIONS - See help in the online application.			PERIOD ENDED  September 2024		
PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	LAST YEAR (a)	THIS YEAR (b)		LAST YEAR (a)	THIS YEAR (b)
1. New Services Connected	17	39	5. Miles Transmission		
2. Services Retired	36	17	6. Miles Distribution – Overhead	2,038.10	2,031.47
3. Total Services in Place	6,054	6,069	7. Miles Distribution - Underground	8.73	8.92
4. Idle Services (Exclude Seasonals)	290	347	8. Total Miles Energized (5 + 6 + 7)	2,046.83	2,040.39
PART C. BALANCE SHEET					
ASSETS AND OTHER DEBITS			LIABILITIES AND OTHER CREDITS		
1. Total Utility Plant in Service	63,850,107		30. Memberships	0	
2. Construction Work in Progress	613,425		31. Patronage Capital	23,579,806	
3. Total Utility Plant (1 + 2)	64,463,532		32. Operating Margins - Prior Years	0	
4. Accum. Provision for Depreciation and Amort.	22,688,315		33. Operating Margins - Current Year	417,679	
5. Net Utility Plant (3 - 4)	41,775,217		34. Non-Operating Margins	2,321,321	
6. Non-Utility Property (Net)	0		35. Other Margins and Equities	355,745	
7. Investments in Subsidiary Companies	252,175		36. Total Margins & Equities (30 thru 35)	26,674,551	
8. Invest. in Assoc. Org. - Patronage Capital	12,320,393		37. Long-Term Debt - RUS (Net)	0	
9. Invest. in Assoc. Org. - Other - General Funds	445,461		38. Long-Term Debt - FFB - RUS Guaranteed	29,929,462	
10. Invest. in Assoc. Org. - Other - Nongeneral Funds	221,958		39. Long-Term Debt - Other - RUS Guaranteed	0	
11. Investments in Economic Development Projects	0		40. Long-Term Debt Other (Net)	4,422,230	
12. Other Investments	5,501		41. Long-Term Debt - RUS - Econ. Devel. (Net)	0	
13. Special Funds	0		42. Payments – Unapplied	0	
14. Total Other Property & Investments (6 thru 13)	13,245,488		43. Total Long-Term Debt (37 thru 41 - 42)	34,351,692	
15. Cash - General Funds	180,826		44. Obligations Under Capital Leases - Noncurrent	0	
16. Cash - Construction Funds - Trustee	100		45. Accumulated Operating Provisions and Asset Retirement Obligations	0	
17. Special Deposits	25		46. Total Other Noncurrent Liabilities (44 + 45)	0	
18. Temporary Investments	7,092,370		47. Notes Payable	0	
19. Notes Receivable (Net)	0		48. Accounts Payable	1,136,172	
20. Accounts Receivable - Sales of Energy (Net)	1,307,277		49. Consumers Deposits	113,888	
21. Accounts Receivable - Other (Net)	183,912				
22. Renewable Energy Credits	0		50. Current Maturities Long-Term Debt	1,399,794	
23. Materials and Supplies - Electric & Other	872,373		51. Current Maturities Long-Term Debt - Economic Development	0	
24. Prepayments	32,090		52. Current Maturities Capital Leases	0	
25. Other Current and Accrued Assets	71,771		53. Other Current and Accrued Liabilities	1,050,211	
26. Total Current and Accrued Assets (15 thru 25)	9,740,744		54. Total Current & Accrued Liabilities (47 thru 53)	3,700,065	
27. Regulatory Assets	0		55. Regulatory Liabilities	0	
28. Other Deferred Debits	214,529		56. Other Deferred Credits	249,670	
29. Total Assets and Other Debits (5+14+26 thru 28)	64,975,978		57. Total Liabilities and Other Credits (36 + 43 + 46 + 54 thru 56)	64,975,978	

Board Meeting-October 28, 2024

Human Resources-Diana Kuhlman

Upcoming events

KECHIT Health Insurance Plan and year to date savings and working with IMA on Specialty Drugs.

Open Enrollment-NRECA Group Benefits and KECBIT/BCBS

Evaluations-Anniversary dates

Bruce Tulgan –“The Art of Being Indispensable At Work” Leadership Training

Western Kansas Career Fair-Dodge City-Nov 14<sup>th</sup>.

Cross Training-Cashier, AP & Billing Departments

Training and Education for employees

Financial Education for employees in 2025

KEC Retirement Seminar

Medicare Presentation



## **2025 Staffing, Wage, and Benefit Plan Proposal**

*presented to the Board of Trustees October 28, 2024*

*prepared by: Richard McLeon, MBA  
General Manager / CEO*

*data assist by: Diana Kuhlman  
HR Specialist*

*Merit, etc input from: Dal Hawkenson  
Jocelyn Walker  
Scott Briand*

## 2025 Lane-Scott Electric Cooperative Wages and Salary Plan Proposal

The 2025 Wage and Salary Plan presents a \$58,712 increase (1.59%) from projected 2024 year-end costs.

- |   |                     |
|---|---------------------|
| 1 Wages: The Plan represents:   | <b>\$ 2,518,434</b> |
| a. A base wages increase of:  | \$ 96,910           |
| b. Merit, Equity , and Market adjustments totaling:                       | \$ 49,304           |
| c. One-time merit bonus:  | \$ 11,500           |
| d. Hiring: Accountant/Bookkeeper, Apprentice Lineman, Electrician Helper: | \$ 117,997          |
- An Assistant Manager is not included. However, if a quality candidate arises, I would like the flexibility to discuss hiring with the Board.*

- |  |                     |
|--|---------------------|
| 2 Benefits: There is no change to the existing KECHIT and NRECA Benefit package. | <b>\$ 1,227,768</b> |
|--|---------------------|

	2024	2025	increase	% change
<b>62% Wages</b>	<b>\$ 2,165,274</b>	<b>\$ 2,283,032</b>	<b>\$ 117,758</b>	<b>5.44%</b>
GM Discretionary	-	\$ 56,433	\$ 56,433	
subtotal Wages:	2,165,274	2,339,465	174,191	8.04%
% of total:	58.7%	62.4%		
<b>5% Projected Taxes</b>	<b>165,643</b>	<b>178,969</b>	<b>13,326</b>	<b>0.53%</b>
% of total:	4.5%	4.8%		
<b>33% Benefits</b>				
Group Insurance	545,585	444,294	(101,292)	-18.57%
Retirement, etc.	810,987	783,474	(27,513)	-3.39%
	1,356,572	1,227,768	(128,805)	-3.44%
% of total:	36.8%	32.8%		
<b>Total Wage, Salary, and Benefit:</b>	<b>\$ 3,687,490</b>	<b>\$ 3,746,202</b>	<b>\$ 58,712</b>	<b>1.59%</b>
<i>per FT and PT employees:</i>	25	25		
Wages/Merits	86,610.96	93,578.58	6,968	8.04%
Taxes	6,625.74	7,158.76	533	8.04%
Benefit	54,262.90	49,110.72	(5,152)	-9.49%
Total:	\$ 147,499.60	\$ 149,848.06	2,348	1.59%

The GM/CEO requests that the Board approve the 2025 Wage and Benefit package of approx. **\$3,746,202.**

**10. c. Amendment to Amended and Restated Wholesale Requirements Agreement.**

This is the amendment identified in LSEC Board Item #6, page 3 as follows:

*Wholesale Power Contract (WPC) Extension*

Because lenders rely on the WPCs for credit support, contracts must extend longer than the term of the debt. Sunflower will go to the private market to raise funds for projects including the Clifton replacement, replacement capacity from retired assets, and transmission projects. To accomplish a 30-term loan, the current WPCs need to be extended past the maturity date of the debt. In addition, the extension of the WPCs is credit positive for our credit rating with Fitch and closely aligns the generation asset depreciation with the term of the debt.

Board Action: The Sunflower Board voted and approved extending the maturity of the Sunflower Wholesale Power Contracts by 10 years to March 31, 2062.

Therefore:

**The Lane-Scott Electric Cooperative, Inc. Sunflower Board Directors and Staff request that the Board of Trustees approved the Amendment To Amended and Restated Wholesale Power Requirements Agreement and Authorize the General Manager / CEO to execute said document.**

## **AMENDMENT TO AMENDED AND RESTATED WHOLESALE REQUIREMENTS AGREEMENT**

THIS AMENDMENT TO **AMENDED AND RESTATED WHOLESALE REQUIREMENTS AGREEMENT** ("Agreement") is made as of this 1st day of November, 2024 (the "Effective Date") by and among The Lane-Scott Electric Cooperative Inc. ("Lane-Scott") and Sunflower Electric Power Corporation ("Sunflower").

### **RECITALS**

WHEREAS, Lane-Scott and Sunflower are parties to that certain Amended and Restated Wholesale Requirements Agreement ("WRA"), originally dated as of December 1, 2019, ("WRA") whereby Sunflower agreed to sell and deliver to Lane-Scott, and Lane-Scott agreed to purchase and receive from Sunflower all electric power and energy which Lane-Scott shall require for the operation of Lane-Scott's system to the extent that Sunflower shall have such power and energy available;

WHEREAS, Sunflower is currently restructuring its long term financing, which will create obligations that extend beyond the current maturity date of the WRA, and Sunflower's creditors require an extension of the WRA's maturity date to a date beyond the expiration of those obligations; and

WHEREAS, Sunflower and Lane-Scott desire to extend the maturity date of the WRA to March 31, 2062 in order to facilitate Sunflower's refinancing.

NOW THEREFORE, the parties hereto, intending to amend the WRA to extend its maturity date, agree as follows:

### **AGREEMENT**

1. **Terms**. Capitalized terms used herein and not otherwise defined herein shall have the meanings given to such terms in the WRA.
2. **Amendments to WRA**. Effective as of the Effective Date, Section 6 of the WRA is hereby deleted and replaced in its entirety with the following:
  - a. **6. EFFECTIVENESS AND TERM**. This Agreement is dated as of the date specified in the introductory paragraph and shall become effective upon the Effective Time of the Merger which is expected to be January 1, 2020. Upon becoming effective, this Agreement shall remain in effect until March 31, 2062, and from year to year thereafter unless terminated by either party's giving to the other not less than three years' prior written notice of its intention to terminate.



Amendment to WRA  
Sunflower and Lane-Scott

3. **Effectiveness of WRA.** All terms, conditions, provisions and covenants in the WRA shall remain unaltered and in full force and effect except as modified or amended hereby. To the extent that any term or provision of this Agreement is or may be deemed expressly inconsistent with any term or provision in the WRA, the terms and provisions of this Agreement shall control.

4. **Effect of Amendment.** This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous understandings and agreements.

5. **Counterpart.** This Agreement may be simultaneously executed in any number of counterparts and all such counterparts executed and delivered, each as an original, shall constitute but one and the same Agreement.

[Remainder of page intentionally left blank. Signature page follows.]

Amendment to WRA  
Sunflower and Lane-Scott

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the date first above written.

**Sunflower Electric Power Corporation**

By: \_\_\_\_\_  
Name: Stephen J. Epperson  
Title: \_ President and CEO \_

**The Lane-Scott Electric Cooperative**

By: \_\_\_\_\_  
Name: Richard A. McLeon, IV  
Title: \_ General Manager/CEO

#### **10. d. 2025 Annual Meeting Date**

Article III, Section 1. of the Bylaws of the Lane-Scott Electric Cooperative states:

***Annual Meeting.** The annual meeting of the members shall be held on a day to be selected by the board of trustees in each year, at such place in the area served by the Cooperative as shall be designated in the notice of the meeting, for the purpose of electing trustees, passing upon reports for the previous fiscal year, and transacting such other business as may come before the meeting. Failure to hold the annual meeting at the designated time shall not work a forfeiture or dissolution of the Cooperative.*

It has been the longstanding tradition of the Cooperative to hold the Annual Meeting on the day before the opening of the Lane County Fair. It has been recently announced that the 2025 Lane County Fair is scheduled to begin on Wednesday, July 16, 2025.

Therefore:

**Staff requests that the Board of Trustees select Tuesday, July 15 as the date of the 2025 Lane-Scott Electric Cooperative Annual Meeting.**

# **SAFETY PROGRAM**

## **SAFETY PROJECTS COMPLETED AS OF October 2024**

- Rubber gloves changed out.
- Sleeves changed out.
- Ongoing: Testing and adjusting digital truck inspections, designing facility inspection sheet.
- Safety Amp testing for digital sign in sheet for safety meetings, KEC safety summary, and LSE Emergency Action Plan.
- In- House safety meeting: Review of new implementation of the LSE Emergency Action Plan.

Ann Jennings's submitted report:

- October National Cybersecurity Awareness Month- KCL articles & graphic, social media posts.
- Harvest Safety- KCL article, website banners, social media, newspaper article and ads.
- National Fire Prevention Week- Social Media
- Halloween Decoration Safety-Social Media.
- Teen Driver Safety Week-Social Media.
- Diana Kuhlman submitted reports:
  - Attended Monthly Safety Meeting.
  - Coordinate Monthly Drug Testing.
  - Submitted No-Time Loss Report to KEC.
  - Attended Defensive Driving Presentation.
  - Schedule hearing test for all employees.
  - Scheduled flu and tetanus shots for all employees.

## **SAFETY PROJECTS IN PROGRESS AS OF October 2024**

1. SafetyAmp software inspection forms in progress for main building first aid kit and pole yard.
2. FCC radios: Ordered repeater and antenna for Sunflower Tower to help with signal and redundancy. Inquiring on tower site in Ransom area to help with dead spots in Bazine and McCracken area.
3. Demo trailer: Completed. Demo done for Brookover Cattle Company.
4. Turned in budget items for 2025 year.
5. Turned in budget with Dal for schooling for 2025 year.
6. RESAP Onsite Observation.
  - Circuits are being identified.
  - The switching procedure for Twin Springs Sub. is in progress.
  - URD cables being identified and labeled.
  - Pad mount and switch cabinet signage in progress of being updated.
  - Written Traffic Control Plan in Development.
  - Working on moving connect for James Bergen grain bin site,

LANE-SCOTT ELECTRIC COOPERATIVE, INC.

SAFETY MEETING

September 5th, 2024

Chris Terhune called the meeting to order at 9:01 a.m.

**Minutes were read:** Dal Hawkinson made a motion to approve the August 16th minutes, seconded by Dellon Shelton. Minutes were read and approved as printed.

**Present:** Kasey Jenkinson, Dal Hawkinson, Chad Rupp, Chris Terhune, Kevin Bradstreet, Myron Seib, Leighton Ayers, Dellon Shelton, Blake McVicker, Taylor Cable, Nate Burns, Scott Briand, Micheal Pollock, Kathy Lewis, Carrie Borell, Rebecca Campbell, Ann Jennings, Diana Kuhlman, Jocelyn Walker, and Cindy Fuentes.

**Absent:** Richard McLeon, Ben Mann.

**Guest:** None

**Truck report of inspections:**

105	Taylor Cable	OK
110	Myron Seib	OK
112	Dellon Shelton	OK
123	Micheal Pollock	OK
132	Taylor Cable	OK
135	Nate Burns	OK
136	Kevin Bradstreet	OK
143	Scott Briand	OK
145	Dal Hawkinson	OK
150	Kasey Jenkinson	OK
173	Chad Rupp	OK
191	Micheal Pollock	OK
200	Leighton Ayers	OK
201	Myron Seib	OK
305	Myron Seib	OK
2401	Myron Seib	OK
2402	Chris Terhune	OK

**Trailer and Equipment report of inspections:**

502	Myron Seib	OK
507	Myron Seib	OK
515	Myron Seib	OK
504	Myron Seib	OK
505	Chris Terhune	OK
508	Chris Terhune	OK
509	Chris Terhune	OK
513	Chris Terhune	OK
516	Chris Terhune	OK
700	Chris Terhune	OK
701	Chris Terhune	OK
702	Chris Terhune	OK
512	Scott Briand	OK
514	Scott Briand	OK

**Warehouse, building, and pole yard inspections:**

Ness City Warehouse	Myron Seib	OK
Ness Pole Yard & Transformer Dock	Myron Seib	OK
Warehouse	Scott Briand	OK

Pole Yard & Transformer Dock  
Office

Scott Briand OK  
Diana Kuhlman OK

**Personal Tools:** All Passed

**Gloves Monthly Test Results:** All Passed

**Line Hoses Annual Test Results:** N/A

**Sleeves Quarterly Test Results:** N/A

**Substation and Regulator Report:**

- ♦ Leighton Ayers: Mowed all subs. Monthly sub checks.
- ♦ **PCB Report:** None to Report

**Line Clearance:** City of Ness City, Bill Clifton, and City of Alexander.

**Accident and Near Misses:** Van Buckner hit a C-1 with his pickup by Beef Belt. C-F Feeders hit an A-9-1. An unknown person caught and broke a guy wire on a pole that wasn't LSE property.

**Old Business:** Ordering new mother boards for automatic gates for the north pole yard.

**New Business:**

- ♦ Dal Hawkinson: If you have budget items for the year 2025 bring them to him soon.
- ♦ Carrie Borell: HTTPS website security awareness. HTTP means nobody should be able to view or tamper with your traffic and requires credential authentication. But what is not discussed is how it can be misconstrued as full proof secured site. The risk involved is the content within the secure site could be compromised or site securities have not been maintained. It is important to pay close attention to popups, ads, and website redirection.
- ♦ Ann Jennings: The Ransom Octoberfest committee will be hosting a truck day on September 29<sup>th</sup>, 2024, from 12:00-2:00pm, anyone willing to take an LSE truck there please let Dal know. Farm safety, and generator inspection messages will be going out to consumers. Western Plains School district would like a demonstration of the new demo arcing trailer.
- ♦ Rebecca Campbell: Working on fixing the meter junking issue with AppSuite. For now, when you retire a new meter call her, she will put it back into stock.
- ♦ Chris Terhune: Taylor Cable will be attending KEC Hotline School September 10-12<sup>th</sup> in Manhattan KS. KDOT is in town so make sure we are using enough tie downs as required when transporting materials. Also, a post trip inspection on all commercial trucks needs to be completed.
- ♦ Mikey Goddard: KEC tested LSE live line tools, and truck #110 grounds. Administration discussed Stress Management. Discussed about a 20- or 21-year-old man that had a substation electrical contact in Wellington KS.

Meeting adjourned.

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Chris Terhune  
Safety Coordinator

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Carrie Borell  
Safety Administrator