



To: **Board of Trustees and Attorney**

A regular meeting of the Board of Trustees has been scheduled for April 3, 2023, at 7:00 p.m.

Proposed Agenda:

1. Call to Order
2. Approval of Minutes
3. Presentation of Check Registers
4. Presidents Report
5. Attorneys Report
6. Sunflower EPC Report
7. Kansas Electric Cooperative Report
8. General Managers Report
9. Old Business
10. New Business
 - a. KEC Update – Lee Tafarielli
 - b. Sunflower EPC Annual Meeting Delegate and Alternate
 - c. Sunflower Electric Holdings Annual Meeting Delegate and Alternate
11. Safety Program Report
12. Executive Session (if requested).
13. Adjourn

Upcoming Events:

LSEC Board of Trustees meeting	Dighton	April 3
Office Closed – Good Friday		April 7
Sunflower Board of Directors Meeting	Hays	April 20-21

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#	item	author	document	Board Packet	Supplemental information
2	Minutes	Joe	Minutes	3-7	
3	Check Register(s)	Diana	AP / Check Register	8-12	
		Rebecca	Payroll	13-15	
6	Sunflower Report	Sunflower	SEPC Board Summary	16-20	
7	KEC Report		Board Meeting	n/a	
8	GM Report	Richard	Report	21-25	
	<u>Financials</u>	Kathy	Form 7	26-27	
		Richard	Financial Ratios	n/a	
		Kathy	Statistical Report	28	
		Kathy	Non-operating margins		1
	<u>Operations</u>	Dal/Ben	Maintenance Inspection Log		2
		Dal	Monthly Report		3-4
	<u>Information Technology</u>	Carrie	Monthly Report		5
	<u>Cybersecurity-Compliance</u>	Carrie	Monthly Report		6
	<u>Engineering</u>	Richard	Substation NCP and CP		7
		Nate	Eng. Report		8
	<u>Member Service</u>	Ann Marie	Board Report		9
	<u>Warehouse</u>	Scott	Warehouse Report		10
9	Old Business				
10	New Business				
a.	Industry Update	Lee Tafarielli		n/a	
b.	Sunflower Electric Power Annual Meeting			29-30	
c.	Sunflower Electric Holdings Annual Meeting			31	
11	Safety Program Report	Carrie	Safety Program Monthly Report	32	
		Carrie	Safety Meeting minutes	33-34	

**MINUTES OF THE REGULAR MARCH 2023
MEETING OF THE BOARD OF TRUSTEES
OF THE LANE-SCOTT ELECTRIC COOPERATIVE, INC.**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., was held on Monday, March 13, 2023, in the offices of the cooperative at 410 South High Street, Dighton, Kansas. President Richard Jennison called the meeting to order at 6:55 p.m. In addition to President Richard Jennison, the other trustees in attendance were: Rad Roehl, Harold Hoss, Randy Evans, Eric Doll, Richard Sorem, Chad Griffith, Paul Seib Jr. and Craig Ramsey. Also present Richard McLeon IV, Scott Briand, Ann Marie Jennings and Joseph D. Gasper, Attorney.

WAREHOUSE AND PURCHASING REPORT

Scott Briand presented a report on the Warehouse and Retail Department and the following are highlights of his report:

- The supply chain has remained challenging since COVID. The vendor lead times remain long for most supplies. LSEC has remained diligent with communication with various vendors, and this has allowed LSEC to maintain adequate supplies.
- Inventory levels have been increased to help with these lead times.
- Hardening of the system has also helped with decreasing damage due to storm events. LSEC has ordered ductile iron poles to help with the hardening of the system. These iron poles will be placed in strategic areas to help stop the “domino” effect of poles breaking during wind events. These poles use similar hardware to the wooden poles and have a much longer useful life. These poles can also be recycled at the end of their useful life.
- Generac have been a great added value product in the resale department. Approximately 35 units have been installed and interest remains high on the generator units. The service agreements are also expanding with about 35 customers now using the service agreement.
- The pricing on the units has been updated and has allowed for about 15% margins and this still is competitive with the box stores.
- The lead time for the generators has come down to 4-6 weeks.
- The electricians remain busy, and a contract electrician has been utilized when necessary.

- The work is being caught up and the goal is to have a two day response time to calls.
- HVAC remains busy with installs and spring season checks.
- A scheduling calendar has been implemented and is working well.
- Staying current with price increases has been beneficial in raising margins for the department.
- The prices remain competitive with the box stores.

Scott left the meeting after his presentation.

ANNUAL MEETING CATERER

Ann Marie Jennings presented the following caterer bid.

John Ross Catering submitted the 2023 Annual Meeting Food Bid at \$17.50 per person for 450 people at \$7,875 plus tax and tip which is the same as in 2022.

A motion to approve John Ross Catering to provide the Annual Meeting meal at the proposed cost of \$7,875 was made, duly seconded and carried.

ANNUAL MEETING VOTING

Ann Marie Jennings presented the following report on the Annual Meeting Voting:

- Ann Marie discussed the previous proposal with vendors and requested the Board reconsider the following options.
- The vendor can provide for online voting, mail in voting and electronic voting at the annual meeting, either singularly or any combination of the three options.
- The vendor can create a URL where online voting can occur and be accessed at the annual meeting with IPADs for electronic voting. The vendor can also mail ballots, receive the ballots and count the ballots.
- All votes will be validated so that duplicate votes cannot be made.
- The mail in voting will require some extra time so that the nominating committee meeting will need to be moved to the May meeting date.
- The results of the vote will be available at the meeting.
- The cost of the service to have OSG conduct the voting with all three methods would be \$3,000.
- The board discussed the proposal.
- *A motion to approve the hiring of OSG to conduct the vote at the Annual Meeting by utilizing online voting, mail in voting and electronic voting at the meeting was made, duly seconded, and carried.*

Ann Marie left the meeting after her presentation.

MINUTES OF PRIOR MEETING

President Jennison called for action on the minutes of the prior meeting held on February 6, 2023. *Hearing no corrections to the minutes, President Jennison declared the minutes stand approved as printed.*

CASH DISBURSEMENTS

President Jennison called for questions regarding the check list for the month.

There were no questions regarding the checks.

PRESIDENT'S REPORT

President Jennison had no current items to report.

ATTORNEY'S REPORT

Attorney Gasper had no current items to report.

REPORT OF SUNFLOWER DELEGATE

A copy of the Sunflower report was included in the board packet and emailed to the trustees.

Paul Seib Jr., reported the following additions to the written Sunflower report:

- Once completed, Sunflower will have solar units at Ft. Dodge, Johnson, and Russel.

Manager McLeon added the following:

- Sunflower has looked at a program to allow members to subscribe to a solar panel and receive a solar power adjustment like an ECA. The individual billing on this program will be difficult to implement so an alternative may be to have the participation and billing at the total distribution level if the demand from members is enough.

KEC REPORT

A copy of the KEC report was included in the packet.

Craig Ramsey reported the following:

- A discussion on how to handle no-loss time awards with regards to concerns about employees maybe not reporting so that loss time would be triggered. An option of having an award for reporting is being discussed.
- The legislative process has changed with more representation in the urban areas. There have been complaints of high electric rates. A study was conducted and the industrial rates for the Sunflower members were low for the state. KEC is working on building relation the urban legislators.
- A session at the NRECA annual meeting on supply chain issues indicated that attendance was up 40% from pre-COVID.

MANAGER'S REPORT

Manager McLeon commented on the following matters:

- The credit card statements were presented to the Trustees for review.
- The year-to-date overall rate is 11.7 and the January rate was 12.59 cents. The five-year average is 10.59 cents.
- The reliability numbers are good.
- A table showing the percentages of various rate classes and their percentages of kWh sold and percentages of income for each class was included in the board packet.
- Kathy Rebecca and Diana have been tasked with identifying work process flows for the accounting/finance department.
- January had good margins. There appears to be an error on the ECA calculation from carrying over a spreadsheet. Power Systems is going to assist with a discussion on the numbers. Manager McLeon feels the December and prior numbers are accurate but with the change over the new year there is a potential issue.
- Training through CFC, NISC and RUS is being explored for the new accountant hire.
- Kasey is working hard as the new line superintendent.
- Dal is researching meter technologies while at TechAdvantage.
- Ben and Dal will be attending Substation Recloser training.
- LSEC has engaged Power Systems Engineers as their primary consulting engineering firm as they seem to be a better fit than Guernsey.
- A question regarding if there is confidence that the 2022 accounting numbers are accurate. Manager McLeon answered he felt the 2022 numbers should be accurate and that the problem appears to be in the calculation spreadsheet. The Auditors will be looking into it as well.

RECEIPT OF MANAGER'S REPORT

The board received the Manager's report as indicated herein, and there were no follow-up questions.

SAFETY REPORT

A safety report was included in the board packet.

OLD BUSINESS

There was no old business before the board.

NEW BUSINESS

1. City of Arnold Donation

- The City of Arnold has requested a donation of a 45-foot pole and installation for the placement of their new tornado siren. The total cost for materials and labor would be \$2,576.74.
- *A motion to donate a 45-foot pole and related accessories as well as the labor to install the pole at an estimated value of \$2,576.74 to the City of Arnold for their new tornado siren was made, duly seconded and carried.*

EXECUTIVE SESSION

A motion to enter executive session to discuss personnel issues was made, duly seconded, and carried at 8:38 p.m. The board came out of executive session at 8:58 p.m.

ADJOURNMENT

A motion to adjourn the meeting was made, seconded and carried at 8:59 p.m., on Monday, March 13, 2023.

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Accounts Payable Check Register

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03/04/2023 To 03/30/2023

Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
2980 03/06/2023	WIRE	44	NEX-TECH WIRELESS, LLC	Monthly Invoice	1,043.51
2983 03/08/2023	WIRE	1267	AFLAC	Premiums	1,078.73
2987 03/08/2023	WIRE	1224	NRECA RETIREMENT & SECURITY	NRECA RS-Group- Insurance	56,550.85
2982 03/10/2023	WIRE	468	U.S. BANK	Monthly Credit Card Statement	45,206.66
2984 03/10/2023	WIRE	18	CITY OF DIGHTON	Monthly Invoice	1,509.17
49851 03/10/2023	CHK	1	KANSAS RURAL ELECTRIC SUPERVISO	Dues	100.00
49852 03/10/2023	CHK	1	LANE COUNTY ECO DEVO/CHAMBER	Chamber Membership	100.00
49853 03/10/2023	CHK	1	NESS CITY FUN RUN	Donation	100.00
49854 03/10/2023	CHK	1	NGM INSURANCE COMPANY	Notary Bond	50.00
49855 03/10/2023	CHK	1	NRECA	NRECA Gr Ins and Adm Fee	2,207.54
49856 03/10/2023	CHK	40	KANSAS ELECTRIC COOPERATIVES	Monthly Dues	7,616.07
49857 03/10/2023	CHK	45	BUMPER TO BUMPER OF DIGHTON	Monthly Invoice	508.35
49858 03/10/2023	CHK	55	NESS COUNTY NEWS	Advertising	115.00
49859 03/10/2023	CHK	59	NRECA	NCS Distribution	650.00
49860 03/10/2023	CHK	96	STEPHENS LUMBER - DIGHTON	Monthly Invoice	309.94
49861 03/10/2023	CHK	104	HOME OIL CO	Monthly Fuel Invoice	931.35
49862 03/10/2023	CHK	105	CITY OF NESS CITY	February pay Station and Postage	615.45
49863 03/10/2023	CHK	117	NESS CITY FARM & FEED	Monthly Invoice	332.20
49864 03/10/2023	CHK	184	JOHNSTONE SUPPLY	Monthly Invoice	731.78
49865 03/10/2023	CHK	187	S&W SUPPLY DIVISION	Monthly Invoice	489.42
49866 03/10/2023	CHK	220	LANDIS+GYR TECHNOLOGY, INC	Tech Studio Maintenance	679.57
49867 03/10/2023	CHK	238	ILLINOIS MUTUAL	Premiums	153.20
49868 03/10/2023	CHK	261	LOCKE SUPPLY CO	Monthly Invoice	511.37
49869 03/10/2023	CHK	269	ANIXTER INC	Monthly Invoice	10,135.25
49870 03/10/2023	CHK	272	LEWIS AUTOMOTIVE GROUP INC	Parts #173	1,001.12
49871 03/10/2023	CHK	304	STECKLINE COMMUNICATIONS INC	Advertising	200.00

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49872 03/10/2023	CHK	306	BORDER STATES INDUSTRIES INC	Monthly Invoice	20,295.56
49873 03/10/2023	CHK	383	HUXFORD POLE AND TIMBER CO INC	Poles	25,334.75
49874 03/10/2023	CHK	387	WESTERN FUEL & SUPPLY	Monthly Fuel Invoice	399.30
49875 03/10/2023	CHK	417	SUNFLOWER ELECTRIC POWER COOP	Paul Seib Hotel in Topeka	115.09
49876 03/10/2023	CHK	427	DIGHTON HERALD LLC	Advertising	80.00
49877 03/10/2023	CHK	442	QUADIENT INC.	Postage machine	434.73
49878 03/10/2023	CHK	459	YESTERDAYS BODY SHOP	Windshield repair	531.65
49879 03/10/2023	CHK	520	CENTURY BUSINESS TECHNOLOGIES, I	Copier Contract	62.93
49880 03/10/2023	CHK	545	CIRCLE C COUNTRY SUPPLY	Supplies/Tools	104.67
49881 03/10/2023	CHK	1016	KANSAS ONE-CALL SYSTEM INC	Locate Fees	33.60
49882 03/10/2023	CHK	1157	NRECA 401(K) PENSION PLAN	2022 True-up Employer Matching	16.33
49883 03/10/2023	CHK	1172	WESTERN SUPPLY COMPANY	Monthly Invoice	11,229.64
49884 03/10/2023	CHK	1197	GARDEN CITY WHOLESALE SUPPLY	Monthly Invoice	4,709.67
49885 03/10/2023	CHK	1225	CINTAS CORPORATION	Monthly Invoice-Dighton	118.43
49886 03/10/2023	CHK	1248	COMPLIANCE ONE	Drug & Alcohol Testing	326.70
49887 03/10/2023	CHK	1251	TECHLINE, LTD	Monthly Invoice	10,198.94
49888 03/10/2023	CHK	1293	DAL HAWKINSON	Per Diem-Staking Phase 3	276.50
49889 03/10/2023	CHK	1303	LANE COUNTY IMPLEMENT, INC	Battery	227.85
2985 03/13/2023	WIRE	124	GOLDEN BELT TELEPHONE	Monthly Invoice	373.78
2986 03/13/2023	WIRE	1160	S&T TELEPHONE COOP ASSN.	Monthly Invoice	984.47
2981 03/15/2023	WIRE	168	ONLINE INFORMATION SERVICES, INC	Utility Exchange Report	43.05
49890 03/15/2023	CHK	1	FINNEY COUNTY REGISTER OF DEEDS	Finney County Easement Recording	194.00
49891 03/16/2023	CHK	1	COME AND GET IT	Sunflower Meeting meal	165.00
49892 03/16/2023	CHK	1	WILD WEST CATBACKERS	Sponser for Golf Tournamant	100.00
49893 03/16/2023	CHK	15	ERIC DOLL	March Board Meeting	395.85
49894 03/16/2023	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	54,500.00

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Accounts Payable Check Register

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49895 03/16/2023	CHK	30	HAROLD HOSS	March Board Meeting	389.30
49896 03/16/2023	CHK	40	KANSAS ELECTRIC COOPERATIVES	Monthly Invoice	2,415.20
49897 03/16/2023	CHK	46	LANE COUNTY TREASURER	Antique #601 Tag	17.00
49898 03/16/2023	CHK	60	PAUL SEIB JR	March Board Meeting	393.23
49899 03/16/2023	CHK	63	RICHARD JENNISON	March Board Meeting	367.03
49900 03/16/2023	CHK	105	CITY OF NESS CITY	Monthly Invoice	54.97
49901 03/16/2023	CHK	107	CINTAS CORPORATION #449	Monthly Invoice-Dighton	338.37
49902 03/16/2023	CHK	146	REBECCA CAMPBELL	Per Diem-Utility Integration Mtg	224.00
49903 03/16/2023	CHK	179	RAD ROEHL	March Board Meeting	361.79
49904 03/16/2023	CHK	202	CHAD GRIFFITH	March Board Meeting	399.13
49905 03/16/2023	CHK	294	AIRGAS USA LLC	Nitrogen-Substations	133.47
49906 03/16/2023	CHK	359	WEBBER-GROSS WELDING, LLC	Loft	147.99
49907 03/16/2023	CHK	361	ANN M JENNINGS	Per Diem-Member Service Mtg	201.86
49908 03/16/2023	CHK	393	C BAR R ENTERPRISES LLC	Nitrogen	108.42
49909 03/16/2023	CHK	395	DOLLAR GENERAL - REGIONS 410526	Supplies	59.13
49910 03/16/2023	CHK	450	RANDALL G EVANS	March Board Meeting	350.66
49911 03/16/2023	CHK	473	SCOTT BRIAND	Clothing Allowance	171.49
49912 03/16/2023	CHK	526	THE LAW OFFICES OF JOHN R. DIETRIC	Legal review of Handbook	500.00
49913 03/16/2023	CHK	537	CONSTELLATION NEWENERGY-GAS DI	Monthly Invoice	1,209.58
49914 03/16/2023	CHK	552	HIGH POINT NETWORKS, LLC	Domain & GIS Server & Software	32,363.00
49915 03/16/2023	CHK	803	ALTEC INDUSTRIES, INC	Hot Sticks	992.15
49916 03/16/2023	CHK	903	NISC	Monthly Invoice	14,104.75
49917 03/16/2023	CHK	1263	RICHARD SOREM	March Board Meeting	406.33
49918 03/16/2023	CHK	1299	DEANNE DECHANT	Cookies for Board Mtg	72.00
49919 03/16/2023	CHK	1300	CRAIG RAMSEY	KEC, NRECA and March Board Meeting	6,563.63
49920 03/16/2023	CHK	9999	MIGUEL GONZALEZ	INACTIVE REFUND	60.51

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49921 03/16/2023	CHK	9999	MAVIS HOLLAND ESTATE	INACTIVE REFUND	143.89
49922 03/16/2023	CHK	9999	JEFF MCALISTER	INACTIVE REFUND	144.78
49923 03/16/2023	CHK	554	KELLER ELECTRIC LLC	Contract labor -electrician	2,144.30
2988 03/20/2023	WIRE	1229	SCHABEN SANITATION	Monthly Invoice	673.73
2989 03/23/2023	WIRE	101	ATMOS ENERGY	Monthly Invoice	185.90
2990 03/23/2023	WIRE	69	SECRETARY OF STATE	KSOS Annual Report Filing	40.00
49924 03/23/2023	CHK	547	C&J REMOLDING	Remodel Server Room & offices	8,825.00VOID
49925 03/23/2023	CHK	547	C&J REMOLDING	Remodel Server Room & Offices	8,825.00
2991 03/27/2023	WIRE	263	KS DEPT OF REVENUE - SALES TAX	Sales Tax	26,292.96
2992 03/27/2023	WIRE	264	KS DEPT OF REVENUE - USE TAX	Use Tax	2,750.86
49926 03/27/2023	CHK	20	BASIN ELECTRIC POWER COOP	Dispatch Fees-February	2,129.75
49927 03/27/2023	CHK	79	POSTMASTER	Postage for newsletter	114.07
49928 03/27/2023	CHK	105	CITY OF NESS CITY	Franchise Fee	6,398.34
49929 03/27/2023	CHK	126	CARRIE BORELL	Meeting Expense-Mileage	96.94
49930 03/27/2023	CHK	135	CITY OF BAZINE	Franchise Fee	1,681.81
49931 03/27/2023	CHK	150	CHRIS TERHUNE	Safety Summitt Expense & AC Repair #145	123.98
49932 03/27/2023	CHK	160	SHULL OIL COMPANY	Monthly Fuel Invoice	9,286.53
49933 03/27/2023	CHK	164	FAIRBANK EQUIPMENT INC.	Monthly Invoice	1,569.00
49934 03/27/2023	CHK	172	TYNDALE COMPANY, INC.	Clothing Allowance-Dylan Fehrenbach	306.40
49935 03/27/2023	CHK	198	OTIS ELEVATOR COMPANY	Service Contract 4/1/23-6/30/23	152.76
49936 03/27/2023	CHK	220	LANDIS+GYR TECHNOLOGY, INC	SaaS Fee-March	922.61
49937 03/27/2023	CHK	232	KEY REFRIGERATION SUPPLY LLC	Monthly Invoice	204.00
49938 03/27/2023	CHK	235	LEIGHTON AYERS	Clothing Allowance	172.00
49939 03/27/2023	CHK	248	CENTRAL PUMP & SUPPLY	Monthly Invoice	97.55
49940 03/27/2023	CHK	328	RED D ELECTRIC	Monthly Invoice	20.60
49941 03/27/2023	CHK	361	ANN M JENNINGS	KMSDA Raffle	44.00

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Accounts Payable Check Register

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49942 03/27/2023	CHK	380	GRAINGER	Monthly Invoice	590.68
49943 03/27/2023	CHK	406	RICHARD MCLEON	Mtg Expense	52.35
49944 03/27/2023	CHK	503	RWW RESTORATION LLC	Hot Sticks	2,347.13
49945 03/27/2023	CHK	520	CENTURY BUSINESS TECHNOLOGIES, I	Copier	11,465.94
49946 03/27/2023	CHK	531	COLORADO ELECTRIC EDUCATIONAL IDal	-Staking school Lewvel 3	1,365.00
49947 03/27/2023	CHK	545	CIRCLE C COUNTRY SUPPLY	Saw Blades	96.86
49948 03/27/2023	CHK	546	AEF TRUST	Radio Tower Land Lease	750.00
49949 03/27/2023	CHK	547	C&J REMODELING	Remodel Server room and offices	9,140.00
49950 03/27/2023	CHK	554	KELLER ELECTRIC LLC	Contract Labor	2,066.00
49951 03/27/2023	CHK	1231	KMSDA	Membership Dues	100.00
2994 03/28/2023	WIRE	1187	MIDWEST ENERGY	Monthly Invoice	274.51
2995 03/28/2023	WIRE	183	HIBU INC	Advertising	10.00
2993 03/30/2023	WIRE	1290	WEX BANK	Monthly Fuel Invoice	32.00

Total Payments for Bank Account - 2 : (116) 419,396.24

Total Voids for Bank Account - 2 : (1) 8,825.00

Total for Bank Account - 2 : (117) 428,221.24

Grand Total for Payments : (116) 419,396.24

Grand Total for Voids : (1) 8,825.00

Grand Total : (117) 428,221.24

03/31/2023 8:49:26 am

Payroll/Labor Check Register

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Pay Date: 03/01/2023 To 03/31/2023

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
5	KATHERINE E LEWIS	03/14/2023	6529	5,368.03	0.00	88.00	0.00	706.64 405.23	44.72 0.00	1,467.22 2,913.14	3,194.17 900.00 175.00 2,119.17	DD DD DD
21	CARRIE M BORELL	03/14/2023	6530	3,401.79	0.00	94.00	0.00	430.60 254.74	16.42 0.00	633.18 2,336.53	2,338.01	DD
22	REBECCA L CAMPBELL	03/14/2023	6531	2,559.04	0.00	88.00	0.00	549.46 182.60	11.18 0.00	445.35 2,120.54	1,564.23 300.00 1,264.23	DD DD
26	RICHARD A MCLEON	03/14/2023	6532	9,875.00	0.00	88.00	0.00	677.50 760.40	139.92 0.00	2,852.84 4,571.60	6,344.66	DD
34	KALO M MANN	03/14/2023	6533	3,989.77	0.00	98.00	0.00	610.21 304.67	73.47 0.00	889.87 1,992.98	2,489.69	DD
35	NATHAN A BURNS	03/14/2023	6534	3,368.64	0.00	88.00	0.00	448.41 258.43	20.25 0.00	868.90 1,718.82	2,051.33	DD
50	KASEY R JENKINSON	03/14/2023	6535	5,325.77	0.00	99.00	0.00	694.11 398.71	31.56 0.00	1,221.25 2,842.06	3,410.41	DD
55	BENJAMIN L MANN	03/14/2023	6536	4,273.28	0.00	88.00	0.00	665.05 326.68	34.76 0.00	933.09 2,089.63	2,675.14	DD
74	DAL S HAWKINSON	03/14/2023	6537	3,945.04	0.00	88.00	0.00	593.00 293.16	6.21 0.00	841.23 2,688.50	2,510.81	DD
84	MICHAEL S POLLOCK	03/14/2023	6538	3,810.00	0.00	93.50	0.00	722.21 286.20	7.12 0.00	815.28 2,126.31	2,272.51 100.00 25.00 25.00 25.00 2,097.51	DD DD DD DD DD
85	CHAD A RUPP	03/14/2023	6539	3,945.05	0.00	88.00	0.00	579.28 295.70	39.32 0.00	1,016.53 2,688.50	2,349.24	DD
89	CHRIS R TERHUNE	03/14/2023	6540	4,034.70	0.00	90.00	0.00	653.20 298.80	16.54 0.00	1,159.71 2,688.50	2,221.79	DD
93	MYRON E SEIB	03/14/2023	6541	4,144.63	0.00	88.50	0.00	705.39 313.30	31.39 0.00	762.29 2,149.80	2,676.95	DD
99	KEVIN A BRADSTREET	03/14/2023	6542	4,471.54	0.00	98.00	0.00	496.26 341.75	29.27 0.00	1,283.91 1,616.62	2,691.37	DD
108	MARK R MCCULLOCH	03/14/2023	6543	3,774.72	0.00	96.00	0.00	1,128.94 286.06	37.62 0.00	891.06 1,756.30	1,754.72	DD
117	LEIGHTON J AYERS	03/14/2023	6544	4,515.03	0.00	99.00	0.00	442.13 335.43	14.91 0.00	986.24 2,570.15	3,086.66 150.00 2,936.66	DD DD

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Payroll/Labor Check Register

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Pay Date: 03/01/2023 To 03/31/2023

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
129	STACEY L FOOS	03/14/2023	6545	109.35	0.00	6.75	0.00	0.00	0.00	8.37	100.98	DD
								9.22	0.00	0.00		
130	ANN MARIE JENNINGS	03/14/2023	6546	2,420.01	0.00	88.00	0.00	502.25	9.25	435.25	1,482.51	DD
								171.19	0.00	2,063.64		
131	DIANA F KUHLMAN	03/14/2023	6547	2,428.80	0.00	88.00	0.00	566.48	14.19	367.70	1,494.62	DD
								184.73	0.00	1,721.82		
132	DELLON R SHELTON	03/14/2023	6548	2,753.52	0.00	88.00	0.00	323.60	5.52	711.00	1,718.92	DD
								211.38	0.00	1,411.83		
134	SCOTT A BRIAND	03/14/2023	6549	2,666.40	0.00	88.00	0.00	307.53	3.76	453.17	1,905.70	DD
								196.63	0.00	2,102.95		
135	BLAKE T MCVICKER	03/14/2023	6550	4,474.28	0.00	99.50	0.00	925.98	4.14	1,206.41	2,341.89	DD
								336.79	0.00	2,300.45		
137	DYLAN S FEHRENBACH	03/14/2023	6551	2,367.20	0.00	88.00	0.00	37.61	1.55	485.15	1,844.44	DD
								182.30	0.00	369.67		
5	KATHERINE E LEWIS	03/30/2023		5,368.03	0.00	96.00	0.00	706.64	44.72	1,467.22	3,194.17	
			6552					405.23	0.00	2,913.14	900.00	DD
											175.00	DD
											2,119.17	DD
21	CARRIE M BORELL	03/30/2023	6553	3,550.84	0.00	99.50	0.00	458.65	16.42	670.97	2,421.22	DD
								263.79	0.00	2,350.56		
22	REBECCA L CAMPBELL	03/30/2023		2,791.68	0.00	96.00	0.00	577.38	11.18	504.31	1,709.99	
			6554					200.78	0.00	2,132.17	300.00	DD
											1,409.99	DD
26	RICHARD A MCLEON	03/30/2023	6555	9,875.00	0.00	96.00	0.00	577.50	139.92	2,852.84	6,444.66	DD
								760.40	0.00	4,571.60		
34	KALO M MANN	03/30/2023	6556	4,000.00	0.00	100.00	0.00	610.21	73.47	892.46	2,497.33	DD
								305.45	0.00	1,992.98		
35	NATHAN A BURNS	03/30/2023	6557	3,674.88	0.00	96.00	0.00	448.41	20.25	977.15	2,249.32	DD
								279.80	0.00	1,734.13		
50	KASEY R JENKINSON	03/30/2023	6558	5,393.76	0.00	100.00	0.00	740.64	31.56	1,238.26	3,414.86	DD
								403.92	0.00	2,863.21		
55	BENJAMIN L MANN	03/30/2023	6559	4,661.76	0.00	96.00	0.00	665.05	34.76	1,063.08	2,933.63	DD
								356.40	0.00	2,109.06		
74	DAL S HAWKINSON	03/30/2023	6560	4,303.68	0.00	96.00	0.00	636.04	6.21	968.01	2,699.63	DD
								320.60	0.00	2,706.43		
84	MICHAEL S POLLOCK	03/30/2023		4,386.98	0.00	105.00	0.00	754.21	7.12	1,019.23	2,613.54	

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Payroll/Labor Check Register

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Pay Date: 03/01/2023 To 03/31/2023

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
			6561					330.33	0.00	2,142.31	100.00	DD
											25.00	DD
											25.00	DD
											25.00	DD
											2,438.54	DD
85	CHAD A RUPP	03/30/2023	6562	4,841.64	0.00	105.00	0.00	615.14	39.32	1,337.68	2,888.82	DD
								364.28	0.00	2,706.43		
89	CHRIS R TERHUNE	03/30/2023	6563	5,065.79	0.00	108.00	0.00	689.07	16.54	1,539.08	2,837.64	DD
								377.68	0.00	2,706.43		
93	MYRON E SEIB	03/30/2023	6564	5,455.78	0.00	111.50	0.00	761.43	31.39	1,113.64	3,580.71	DD
								413.59	0.00	2,634.74		
99	KEVIN A BRADSTREET	03/30/2023	6565	4,841.64	0.00	105.00	0.00	535.71	29.27	1,422.14	2,883.79	DD
								370.06	0.00	1,634.55		
108	MARK R MCCULLOCH	03/30/2023	6566	4,128.60	0.00	105.00	0.00	1,166.69	37.62	1,005.70	1,956.21	DD
								313.13	0.00	1,772.03		
117	LEIGHTON J AYERS	03/30/2023		4,303.68	0.00	96.00	0.00	449.30	14.91	931.38	2,923.00	
			6567					319.25	0.00	2,577.32	150.00	DD
											2,773.00	DD
129	STACEY L FOOS	03/30/2023	6568	56.70	0.00	3.50	0.00	0.00	0.00	4.34	52.36	DD
								4.77	0.00	0.00		
130	ANN MARIE JENNINGS	03/30/2023	6569	2,640.01	0.00	96.00	0.00	524.25	9.25	491.03	1,624.73	DD
								188.41	0.00	2,074.64		
131	DIANA F KUHLMAN	03/30/2023	6570	2,939.40	0.00	103.00	0.00	610.64	14.19	487.23	1,841.53	DD
								224.25	0.00	1,732.86		
132	DELLON R SHELTON	03/30/2023	6571	3,485.44	0.00	108.00	0.00	336.11	5.52	969.75	2,179.58	DD
								264.19	0.00	1,419.34		
134	SCOTT A BRIAND	03/30/2023	6572	2,908.80	0.00	96.00	0.00	319.65	3.76	514.61	2,074.54	DD
								214.13	0.00	2,198.57		
135	BLAKE T MCVICKER	03/30/2023	6573	4,796.81	0.00	104.00	0.00	925.98	4.14	1,323.90	2,546.93	DD
								361.46	0.00	2,318.38		
137	DYLAN S FEHRENBACH	03/30/2023	6574	2,582.40	0.00	96.00	0.00	37.61	1.55	550.28	1,994.51	DD
								199.12	0.00	369.67		
Grand Total:				\$ 184,074.89	\$ 0.00	4,235.75	\$ 0.00	\$ 25,912.15	\$ 1,186.14	\$ 44,079.29	\$ 114,083.45	
								\$ 13,875.12	\$ 0.00	\$ 98,500.89		



SUNFLOWER ELECTRIC POWER CORPORATION BOARD MEETING – MARCH 15, 2023

ICARE

2023 Rate Study

Rich Macke, Power System Engineering, and James Brungardt presented an update on the 2023 rate study. The goal of the rate study is to design one wholesale rate that works for both full and partial requirements service and ensures fixed-cost contribution for distributed generation and non-distributed generation.

Recent work included analyzing a \$6 Coincident Peak (CP) demand charge; updating Non-Coincident Peak (NCP) billing units on pumping loads using a historical four-year average load factor; studying impacts of behind-the-meter (BTM) generation for large industrials; comparing Members' NCPs; and considering whether a Standby Rate is needed with an NCP charge.

Future work will include analyzing BTM generation for customers with lower load factors.

Shadow billing will occur April through July to analyze off-peak billing in April and on-peak billing in June and July. Members are encouraged to let Sunflower know their preferences (e.g., \$4, \$6, or \$8 CP kW) regarding what should be included in the shadow billing analysis. The tentative plan is to arrive at a final decision in August and implement any changes in January.

Strategy Off-Site Meeting

The Sunflower executive team, strategy team, and Member CEOs will meet on April 13-14 at the United Wireless Arena in Dodge City to collaborate on key strategic objectives and Board strategy execution. One employee per Member is also invited to attend.

CURRENT ACTIVITIES

ACES 2023 Members Conference

The ACES 2023 Members Conference is scheduled June 1-3, 2023, in Indianapolis, IN. A virtual option will also be available. As in the past, Sunflower will sponsor two people from each Member co-op and will reimburse Members for lodging, travel, and meals. Registration is free and can be completed via the event's website. You will need the following password to access the registration form: ACESMC23. (<https://www.acespower.com/membersconference/>).

Melissa Hubbard is available to assist with registration, and Sunflower's travel team can assist with securing lodging and travel. Members should send Melissa the names of their two Sunflower-sponsored attendees no later than April 1.

June Sunflower Board Meeting

The June Board meeting has been rescheduled for June 16.

Sunflower Electric Vehicle (EV) Impact Study

1898 & Co., part of Burns & McDonnell, is again being contracted to assess the impact of EV penetration in the Sunflower territory. Results of the study are expected by year's end.

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PRESIDENT'S REPORT

Operations

February weather conditions impacted the Sunflower system in the southwest part of the service territory on Feb. 22 and 26. On Feb. 22, high winds and cold temperatures led to a broken ground (floater) at Plymell and a broken switch at Pierceville. The second storm, which had winds estimated at more than 100 mph, destroyed three lattice 345 kV structures west of Garden City.

Power Supply & Delivery & Market Affairs

Fort Dodge Solar Project

Sunflower is pursuing a 150 MW solar project near Fort Dodge Station (FDS), a project that will capitalize on the FDS interconnection and will provide valuable capacity for the system. National Renewables Cooperative Organization (NRCO) and Jeremy Weinstein developed a form agreement that was shared with Alluvial on March 3. Alluvial completed an initial review of the PPA and on March 10 sent an issues list, which Sunflower and Alluvial will soon discuss.

Russell Solar Project

During the last month, Sunflower staff have spent substantial time negotiating the terms of the EPC agreement with DEPCOM, developer of the Russell solar project. Although the agreement is not yet final, major commercial items have been resolved.

Unfortunately, the price has increased on several facets: several items staff requested during negotiations increased the price because they were not included in DEPCOM's base bid; prices have increased on labor for several subcontractors due to the delay in finalizing the EPC agreement from what was originally stated in the Request for Proposals (RFP) and DEPCOM's base bid; and DEPCOM has reached a limit on holding material prices at the current level without incurring a price increase. The price updates result in an estimated Levelized Cost of Energy (LCOE) increase of \$3.17/MWh.

The commercial operation date has been moved from summer 2024 to the end of 2024.

Board action: The Sunflower Board approved the EPC Agreement in its current substantive form.

Board action: The Sunflower Board approved the Sunflower Parent Guarantee as presented.

Board action: The Sunflower Board approved a deposit on modules and racking equipment by March 17.

Community Solar Project

The Board-approved Sunflower Renewable Energy Program (SREP) went into effect in 2020. The SREP includes three tiers of participation for different types of customers: Tier 1 is currently designed for smaller consumer-members (mostly residential) who want Renewable Energy Credits (RECs). Tiers 2 and 3 are for larger consumer-members, enabling direct participation in Sunflower's renewable resources. These consumer-members would receive the economic impacts from the renewable resource as well as the RECs. In February, staff presented the Community Solar Program (Tier 1b) as an enhancement to the SREP, providing Members' smaller consumer-members with the ability to participate in the Johnson Corner Solar Project and a more comparable option to roof-top solar.

In Tier 1b, subscribers could purchase solar shares, which could be increased or decreased monthly, in 125 kWh block shares; each share is \$5 per month. Subscribers would earn monthly

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solar credits based on market revenues from Johnson Corner energy sold into the Southwest Power Pool. Two separate monthly transactions would appear on subscribers' bills: 1) a bill adjustment would equal the dollars per kWh market revenue multiplied by the solar participation amount 2) a subscription payment would be the fixed monthly price based on number of shares subscribed.

Members need to add a rider to their residential tariff, and Sunflower must adjust the rider for the Sunflower Renewable Energy Program.

Board action: The Sunflower Board approved edits to the Renewable Energy Rider to incorporate the Community Solar Program Tier 1b.

A draft marketing plan for the Community Solar Program was presented to the Board. Discussion primarily focused on branding, particularly whether the program name should be descriptive or unique to the program. The Board consensus was to brand the program with a descriptive name that includes the name of each Member (e.g., name of cooperative Community Solar Program). Sunflower staff will continue developing the marketing plan and messaging with input from the Members.

City of Pratt

The City of Pratt asked Sunflower for help in procuring a fixed-price energy block for a portion of their load for the upcoming summer. Sunflower staff determined we can procure an energy block on Pratt's behalf using the enabling agreements negotiated with several third-party energy marketers.

Board action: The Sunflower Board approved a summer energy transaction with the City of Pratt using a simple contract structure and pass-through with no adder.

Energy Hedging

Staff are working with ACES to evaluate supplemental energy hedging for several future periods: summer 2023, winter 2023/2024, and spring 2024 (a Holcomb outage is scheduled for most of March, April, and May). Natural gas prices are currently very low, which resulted in lower market energy prices. Therefore, it might be advantageous to lock in pricing for all or part of the recommended hedges. Staff will complete the analysis and have recommendations ready for consideration during the April Board meeting.

Integrated Resource Plan (IRP)

Staff have updated the resource planning model with several new input assumptions and are running the model through several scenarios. An extensive analysis has been completed regarding the transmission impacts associated with generation resource retirements and additions. The IRP will be a topic during the strategy retreat in April.

Demand Response (DR)

Clearspring Energy Advisors (Clearspring) has been contracted to complete a DR study similar to the study completed with Power System Engineers in 2015. Completion of the study is expected this summer. In addition, ACES is conducting DER studies with its members, and Sunflower staff has had preliminary discussions with ACES to set up a pilot study. The pilot study would focus on a single load to provide Voltus-like DR services to allow consumers to benefit from selling their dispatchable load into the SPP integrated market (IM). Completion of the pilot study is expected in the second half of 2024.

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Shooting Star Wind Project Repowering

Constellation engaged staff in preliminary discussions about repowering the Shooting Star Wind Farm, which consists of replacing wind turbine components to achieve better efficiency. Constellation would be able to take advantage of IRA provisions to reduce the cost of repowering, including restarting Production Tax Credit (PTC) payments for output from the facility. To complete repowering the facility, Constellation must modify terms in the existing Power Purchase Agreement (PPA) with Sunflower, and reopening the contract allows Sunflower the opportunity to share in some of the benefits of repowering. Staff expect to have a proposal from Constellation to discuss during the April Board meeting.

Green Hydrogen and/or Green Ammonia New Load Opportunities

Numerous inquiries have come from green hydrogen and green ammonia developers about siting new loads in Sunflower's region. Sunflower staff are analyzing the characteristics of the loads to determine if and where Sunflower could meet their needs, as well as the rate components necessary to achieve rate targets.

Availability for Demand Reduction Programs and Off-Peak Load Incentives

Staff reviewed the impacts of various demand reduction programs on the Sunflower load shape at different times of the year. Demand reduction programs rely on the ability to reduce CP value: a Sunflower DR program would shave peak during the months when staff could establish a system peak that drives capacity obligation; a Voltus-like DR program would unpredictably reduce peak during certain hours; and consumer-owned behind-the-meter solar would reduce peak during sunny hours. Off-peak incentive rates would rely on filling in the gaps during periods when load has traditionally been lower: green ammonia and/or hydrogen loads would take advantage of low energy prices and avoid peak demand charges by operating during traditional off-peak periods; and EV charging programs are typically designed to incentivize charging during traditional off-peak periods. As these programs begin to be implemented, it will be important to keep track of the combined impacts on Sunflower's load shape.

Montezuma's WAPA Hydro Allocation to Sunflower

Board action: The Sunflower Board approved the execution of the Allocation Assignment Agreement between WAPA and the City of Montezuma for the assignment of Montezuma's LAP 2025 Resource Pool allocation.

Transmission Planning & Policy

Sunflower Cost Allocation Waiver Application

On Feb. 20, SPP approved the Byway Facility Cost Allocation Waiver request for the set of upgrades in Sunflower's application. Stakeholder comments are due by March 20.

On February 24, petitions were filed for review of the C2 Waiver with the U.S. Court of Appeals for the D.C. Circuit. FERC will ask the Court to hold the appeals in abeyance (temporary) and give FERC a chance to rule on the rehearing requests before the appeals proceed.

Planning Reserve Margin (PRM) at SPP

As a result of SPP's performance-based accreditation recommendations for conventional resources, Sunflower's projected unforced capacity (UCAP) reduction is expected to be 8 to 9%. On February 10, 2023, AEP, Xcel and OG&E filed a complaint against SPP. On March 1, 2023, Sunflower filed comments in support of the complaint stating the criteria for changing PRM should be included in the tariff.

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Uniform Local Planning

Briefings in the U.S. Court of Appeals for the D.C. Circuit in the case filed by Evergy, GridLiance, and OG&E are underway; the oral argument is scheduled for April 4, 2023.

Compliance Oversight Plan (COP)

In the updated COP received after the final audit report was published, the Midwest Reliability Organization (MRO) upgraded Sunflower's oversight strategy from Category 1 to Category 2, which has a target monitoring interval of 2-4 years versus 1-3 years. The upgrade was a result of Sunflower's ongoing compliance efforts.

Financials

February Financials

Overall Member loads were down 2.43% from budget for the month and down 1.53% from budget year to date. Large industrial loads were down 0.44% from budget for the month and down 0.95% from budget year to date. Year-to-date operating expenses were down 34.88% from budget for the month and down 12.36% from budget year to date.

2023-2032 Long-Range Financial Forecast

The long-range plan is a 10-year financial forecast for years 2023-2032, starting with the 2023-2025 budget. The presentation focused on Member rates, generation capital expenditures, transmission capital expenditures, operating expenses, ECA expectations, and balance of load and resources. The forecast also considered various scenarios such as different interest rates, a reduction in escalation, weather impacts, and emission control technology.

8. General Manager's Report

A. Rates and Reliability Dashboard

Rate Summary - Feb	current month (\$/kWh)	year to date (\$/kWh)	ytd '17-22 avg. (\$/kWh)
Residential	0.1464	1.4%	0.1444
Residential - Seasonal	0.2427	2.2%	0.2373
Irrigation	0.1039	-0.2%	0.1042
C&I 1000kVa or less	0.1269	-0.1%	0.1270
C&I over 1000 kVa	0.1110	1.8%	0.1090
Public Street and Lighting	0.1560	-0.7%	0.1570
Other Sales to Public Authorities	0.1463	0.1%	0.1462
Sales for Resale - Other	0.0696	10.1%	0.0626
Total Sales price per kWh:	0.1181	-1.3%	0.1197

metric	2020	2021	2022	2023	measures
SAIDI	2.45	8.19	3.36	0.85	Interruption DURATION / average for every member (hrs)
SAIFI	1.16	2.56	1.33	0.29	Interruption FREQUENCY / Average # of Interruptions per customer
CAIDI	2.10	3.20	2.53	2.93	Customer Avg Interruption Duration Index - IF you are out, how long (hrs).
ASAI	99.97%	99.91%	99.96%	99.99%	Service Availability

February 2023	meters	kWh	\$\$s
<i>Residential Sales</i>	38.5%	14.3%	17.3%
<i>Residential Seasonal</i>	19.5%	1.6%	3.1%
<i>Irrigation Sales</i>	5.8%	0.2%	0.2%
<i>C&I 1000 kVa or less</i>	32.0%	31.9%	33.4%
<i>C&I over 1000 kVa</i>	3.1%	46.2%	42.3%
<i>Public Street and Lighting</i>	0.2%	0.3%	0.4%
<i>Other Sales to Public Authorities</i>	0.8%	0.3%	0.4%
<i>Sales for Resale - RUS Borrowers</i>	0.0%	0.0%	0.0%
<i>Sales for Resale - Other</i>	0.0%	5.1%	2.9%

- B. Staffing. Katie Riffle has been hired as our new Cashier / Receptionist starting April 3, 2023. Katie is a member of the cooperative and a recent empty-nester.
- C. The Credit Card records are available for the Boards review.
- D. The Audit and the ECA. This has become a very complicated issue. There are two components to the issue: 1. The ECA calculation, and 2. How we are accounting for the ECA.
1. The Energy Cost Adjustment Process.
 - a. We send out our Power bill around the 1st of the month for the previous months' energy usage. Because we do not yet have the Sunflower wholesale power bill, there is \$0.06975 embedded in every rate class representing the "average" wholesale power cost. The difference between the embedded cost and the actual cost is estimated.

- b. The ECA calculation is calculated as:

$$ECA = \frac{C - (B \times S) + E}{S}$$

Where:

ECA = Energy Cost Adjustment expressed in \$0.00000 per kilowatt hour.

C = The total power cost from all suppliers for the most recent month, excluding the power cost directly billed to member at their points of delivery.

E = The difference between actual and recovered cost in prior periods.

S = The total estimated kilowatt hours sold for the billing period.

B = The base wholesale power amount of \$0.06975.

2. The Accounting process. Sunflower sends out the monthly power bill on or about the 8th of every month. The current power bill is represented in item C above. The general ledger account of power bill costs and adjustments is represented in item E above.
3. The investigation.
 - a. ECA calculation. The calculation that we were using was derived from the KCC and was prone to error. Additionally, the transition to a rolling 12-month was not as smooth as expected. Elena Larson with Power System Engineers is researching our calculations back to 2016 and has been tasked with creating a new, simplified ECA calculation process with a “fill in the blanks” worksheet that any clerk can easily complete.
 - b. The accounting process. The recent audit identified discrepancies in the accounting process. While I don’t have the details, Randy will be here next month to present and discuss.
4. Good News / Bad news
 - a. Changing the ECA process from a monthly to a rolling 12-month calculation (part E above) created a large enough variance to expose the accounting issue.
 - b. Unaudited 2022 Revenues were overstated by \$620,668. I have not seen the audited results yet.
 - i. The \$620,668 amount reduces our 2022 Operating margins from \$1,183,976 to \$563,308 thereby reducing the 2022 capital credit allocation.
 - ii. The 2022 revenue reduction will push our financial operating metrics (OTIER and ODSC) back into risky territory.
 - iii. The 2023 Budget was prepared using the overstated revenues. I can manage the income statement by:
 - a) Controlling expenses
 - b) Shifting work from general maintenance to construction work plan projects.
This will shift expenses to the Balance Sheet and will reduce cash.
 - c. The Cost-of-Service Study is probably back on the schedule for 2023. Potentially soon.
 - d. I will not have confidence in our monthly financials until this is resolved. Wholesale power costs is about 60% of our total expenses

- e. The actual under-collection or over-collection amounts will be determined by the Power Systems study. Once we have those amounts, we will determine the next step.
5. Where we go from here.
- a. Define a final ledgering process based on BSGM recommendations.
 - b. An Annual audit of the ECA accounts by BSGM.
 - c. Controls:
 - i. The monthly amount will come to me for review and approval.
 - ii. Our new accountant will review it with me, learn the process and oversee it, and be responsible for the monthly ledgering. She begins May 1.
 - d. Personnel actions may be sooner rather than later.
- E. Departments / Sections (full reports are in the Supplemental file)
1. Finance. The ECA issue creates a material issue that affects line 1 Operating Revenue and Patronage Capital. Until that is resolved (end of April) and 2023 financials corrected, I am flying blind.
 2. Operations Report.
 - a. Maintenance
 - Changed out bad transformers at Burke Goebel's and Larry Stieben's.
 - Set stub pole to brace platform station at the Healy Elevator. We will replace this station in April.
 - Fixed phase floaters on the Hendricks 3 phase and north Norton 3 phase.
 - Repaired secondary at Shane Fehrenbach's in McCracken.
 - Updated meter loops in Manning, Arnold, and Ness City.
 - Trimmed trees at Ron Nuss's in Hodgeman Co.
 - Heavy up transformer and meter loop for Morgan Brothers Construction in Brownell.
 - Replace broken anchors at Jean Petersilie's and southwest of Arnold.
 - Pull meters and put connects on idol service for Vance Shay and Mull Drilling.
 - Retired connect for Kaw pipeline and Ben Jackson.
 - b. Line Retired
 - Retired 8 spans of 3 phase line by the Manning substation.
 - Retired 1.5 miles of single-phase line southwest of Dighton.
 - c. Pole Change Outs – multiple poles were replaced for upgrades, clearances, repair, etc.
 - d. Other
 - Chris, Kasey, and Myron attended KEC Safety Round Table in Wichita.
 - Dal attended NRECA's Tech Advantage and Hi-Line Engineering Phase 3 Staking School.
 3. IT / Cybersecurity Report.
 - Work Management Operation Suite
 - iVue HR Connect/ESS platform transition project.

Mobile Radio Services project.
Federated Cybersecurity wire fraud procedures.
Employee cybersecurity education and warning notification.

4. Engineering. (This is a compilation of Dal and Nates' reports)

a. Projects

- Dal and Nate continue working on the FEMA recapture.
- We have a meeting this month with Landis & Gyr to discuss hot meter alerts and system capabilities.
- Nate is getting boring price estimates for line construction.
- We are working on establishing backfeeds on critical lines. Kasey is working with Nate on this.
- Ben and Dal will be attending Substation Recloser training

b. Metering

- Made repairs to the Ness and Ness City collectors.
- Reset meters and updated firmware.
- Worked on CT-PT meter checks system wide. Two errors were found in our billing system. This resulted in the underbilling to the Ness City Hotel and to Lane County Feeders.

c. Substations

- Installed weatherproof boxes for storing extra bypass fuse's in all the subs.
- Installed regulator stands in the Dighton substation for better clearance to the bushings.
- Matt Overlease sprayed all the substations.

d. Other

- Dal will be completing his Staking certification.
- Ben Mann has begun the Substation Technician Apprenticeship program.

5. Member Services Report.

- a. Nominating Committee members were contacted, and letters sent advising them of the May 1st meeting and the open positions.
- b. Board nomination advertising will be heavy in April, including a radio spot. The deadline for interested members to contact Lane-Scott is April 26th.
- c. The Member Satisfaction Survey will begin the 2nd week in April. Randomly selected members will be contacted either by postcard or email asking them to go to an online survey. If enough responses are not collected, Inside Information will make calls to collect enough responses.
- d. The scholarship application and CoBank grant application periods end the first week of April. We will form committees and select recipients.
- e. We are donating Easter Eggs again for the Dighton Easter Egg Hunt.
- f. The updated Unclaimed Capital Credit List is available on our website and is being advertised in our newsletter and social media.
- g. The \$10 bill credit for going Paperless promotion is ending the end of March. It has run for 6 months.

- i. The number of Paperless Members increased 33.5% from 259 to 346.
 - ii. Paperless Accounts increased 29.7% from 472 to 610.
 - iii. Additionally we have gained 30 more SmartHub members and 64 SmartHub accounts.
- 6. Warehouse Report. Retail Non-operating margins = \$4,626.82 (Feb - unaudited) and \$3,033.74 ytd through February).
 - a. Generac. Interest continues to grow. We have 4 quotes outstanding and another two being prepared.
 - b. Electrician / HVAC services. All hands are very busy and showing positive margins.
 - c. Materials. We are starting to see some poles arrive earlier than expected. This allows us to begin working on CWP / Pole Inspection change-outs.

Respectfully submitted,

Richard McLeon, MBA
General Manager

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0032. The time required to complete this information collection is estimated to average 15 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION	BORROWER DESIGNATION <div style="text-align: right;">KS0042</div>
	PERIOD ENDED February 2023
INSTRUCTIONS - See help in the online application.	BORROWER NAME <div style="text-align: right;">The Lane-Scott Electric Cooperative, Inc.</div>

This information is analyzed and used to determine the submitter's financial situation and feasibility for loans and guarantees. You are required by contract and applicable regulations to provide the information. The information provided is subject to the Freedom of Information Act (5 U.S.C. 552)

CERTIFICATION

We recognize that statements contained herein concern a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent statement may render the maker subject to prosecution under Title 18, United States Code Section 1001.

We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief.

ALL INSURANCE REQUIRED BY PART 1788 OF 7 CFR CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES DURING THE PERIOD COVERED BY THIS REPORT PURSUANT TO PART 1718 OF 7 CFR CHAPTER XVII
(check one of the following)

☐ All of the obligations under the RUS loan documents have been fulfilled in all material respects.

☐ There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in Part D of this report.

 DATE

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	
1. Operating Revenue and Patronage Capital	3,003,856	2,703,719	3,787,248	1,343,808
2. Power Production Expense				
3. Cost of Purchased Power	1,931,778	1,619,799	2,384,942	844,676
4. Transmission Expense				
5. Regional Market Expense				
6. Distribution Expense - Operation	127,118	277,054	178,730	121,591
7. Distribution Expense - Maintenance	239,661	189,496	232,854	86,459
8. Customer Accounts Expense	39,017	45,142	45,354	24,100
9. Customer Service and Informational Expense	9,828	9,813	10,494	6,194
10. Sales Expense	11,576	12,750	11,932	5,603
11. Administrative and General Expense	266,769	291,308	283,534	135,620
12. Total Operation & Maintenance Expense (2 thru 11)	2,625,747	2,445,362	3,147,840	1,224,243
13. Depreciation and Amortization Expense	310,877	322,109	360,568	161,221
14. Tax Expense - Property & Gross Receipts				
15. Tax Expense - Other				
16. Interest on Long-Term Debt	210,991	199,741	208,632	99,822
17. Interest Charged to Construction - Credit				
18. Interest Expense - Other	42	917	58	464
19. Other Deductions	1,951	1,249	4,422	150
20. Total Cost of Electric Service (12 thru 19)	3,149,608	2,969,378	3,721,520	1,485,900
21. Patronage Capital & Operating Margins (1 minus 20)	(145,752)	(265,659)	65,728	(142,092)
22. Non Operating Margins - Interest	5,191	40,375	11,666	20,247
23. Allowance for Funds Used During Construction				
24. Income (Loss) from Equity Investments				
25. Non Operating Margins - Other	(12,268)	24,859	10,834	17,847
26. Generation and Transmission Capital Credits				
27. Other Capital Credits and Patronage Dividends	931	8,810		8,810
28. Extraordinary Items				
29. Patronage Capital or Margins (21 thru 28)	(151,898)	(191,615)	88,228	(95,188)

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION			BORROWER DESIGNATION KS0042		
INSTRUCTIONS - See help in the online application.			PERIOD ENDED February 2023		
PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	LAST YEAR (a)	THIS YEAR (b)		LAST YEAR (a)	THIS YEAR (b)
1. New Services Connected	17	7	5. Miles Transmission		
2. Services Retired	0	0	6. Miles Distribution – Overhead	2,038.73	2,038.10
3. Total Services in Place	6,069	6,066	7. Miles Distribution - Underground	7.66	8.73
4. Idle Services (Exclude Seasonals)	268	282	8. Total Miles Energized (5 + 6 + 7)	2,046.39	2,046.83
PART C. BALANCE SHEET					
ASSETS AND OTHER DEBITS			LIABILITIES AND OTHER CREDITS		
1. Total Utility Plant in Service	60,712,656		30. Memberships	0	
2. Construction Work in Progress	1,373,806		31. Patronage Capital	22,565,638	
3. Total Utility Plant (1 + 2)	62,086,462		32. Operating Margins - Prior Years	563,308	
4. Accum. Provision for Depreciation and Amort.	21,011,358		33. Operating Margins - Current Year	(265,659)	
5. Net Utility Plant (3 - 4)	41,075,104		34. Non-Operating Margins	2,266,202	
6. Non-Utility Property (Net)	0		35. Other Margins and Equities	278,258	
7. Investments in Subsidiary Companies	239,416		36. Total Margins & Equities (30 thru 35)	25,407,747	
8. Invest. in Assoc. Org. - Patronage Capital	12,278,388		37. Long-Term Debt - RUS (Net)	0	
9. Invest. in Assoc. Org. - Other - General Funds	445,461		38. Long-Term Debt - FFB - RUS Guaranteed	32,064,748	
10. Invest. in Assoc. Org. - Other - Nongeneral Funds	221,958		39. Long-Term Debt - Other - RUS Guaranteed	0	
11. Investments in Economic Development Projects	0		40. Long-Term Debt Other (Net)	4,789,030	
12. Other Investments	5,501		41. Long-Term Debt - RUS - Econ. Devel. (Net)	0	
13. Special Funds	0		42. Payments – Unapplied	1,980,939	
14. Total Other Property & Investments (6 thru 13)	13,190,724		43. Total Long-Term Debt (37 thru 41 - 42)	34,872,839	
15. Cash - General Funds	81,824		44. Obligations Under Capital Leases - Noncurrent	0	
16. Cash - Construction Funds - Trustee	100		45. Accumulated Operating Provisions and Asset Retirement Obligations	0	
17. Special Deposits	25		46. Total Other Noncurrent Liabilities (44 + 45)	0	
18. Temporary Investments	6,278,531		47. Notes Payable	0	
19. Notes Receivable (Net)	0		48. Accounts Payable	1,030,362	
20. Accounts Receivable - Sales of Energy (Net)	1,474,399		49. Consumers Deposits	115,153	
21. Accounts Receivable - Other (Net)	300,113		50. Current Maturities Long-Term Debt	2,274,256	
22. Renewable Energy Credits	0		51. Current Maturities Long-Term Debt - Economic Development	0	
23. Materials and Supplies - Electric & Other	562,414		52. Current Maturities Capital Leases	0	
24. Prepayments	123,032		53. Other Current and Accrued Liabilities	1,234,146	
25. Other Current and Accrued Assets	129,382		54. Total Current & Accrued Liabilities (47 thru 53)	4,653,917	
26. Total Current and Accrued Assets (15 thru 25)	8,949,820		55. Regulatory Liabilities	0	
27. Regulatory Assets	0		56. Other Deferred Credits	0	
28. Other Deferred Debits	1,718,855		57. Total Liabilities and Other Credits (36 + 43 + 46 + 54 thru 56)	64,934,503	
29. Total Assets and Other Debits (5+14+26 thru 28)	64,934,503				

LANE-SCOTT ELECTRIC ENERGY SALES STATISTICS FOR FEBRUARY 2023

CLASS OF SERVICE	NO. RECEIVING SERVICE		kWh SOLD		AMOUNT BILLED		Y.T.D AVERAGE		SALE PRICE PER kWh Y.T.D.
	Y.T.D. AVG.	THIS MONTH	THIS MONTH	Y.T.D.	THIS MONTH	Y.T.D.	kWh USED	AMOUNT	
Residential Sales	2,227	2,227	1,818,565	3,961,717	\$266,306	\$571,531	889	\$128.32	14.43
Residential Sales-Seasonal	46	46	7,537	16,686	\$2,111	\$4,411			
Irrigation Sales	338	337	26,953	118,253	\$2,801	\$12,331			
Irrigation Horsepower Charges	0	0	0	0	\$0	\$0			
Small Commercial	1,854	1,851	4,048,178	8,517,661	\$513,773	\$1,081,680	2,298	\$291.79	12.70
Large Commercial	179	179	2,928,365	5,951,697	\$387,102	\$783,367	16,671	\$2,194.31	13.16
Public Street Lighting	13	13	34,827	69,654	\$5,432	\$10,937			
Public Building Sales	48	48	40,887	84,420	\$5,981	\$12,341			
Non-Domestic	1,065	1,064	189,050	398,744	\$45,132	\$93,088			
City of Dighton	1	1	647,489	1,395,841	\$45,095	\$86,709	697,921	\$43,354.50	6.21
Idle Services on rate 90	15	15		0	\$472	\$945			
Large Industrial	3	3	2,932,570	6,349,050	\$263,476	\$556,620	1,058,175	\$92,770.00	8.77
Total Energy Sales	5,787	5,784	12,674,421	26,863,723	\$1,537,209	\$3,213,015			11.96
Other Electric Revenue					(\$193,401)	(\$509,296)			
Total					\$1,343,808	\$2,703,719			

SUBSTATION DATA

Substation	(NCP)KW	kWh Purchased	Cost Per kWh	kWh Sold	Line Loss	Load Factor-P	Load Factor-S
Beeler-Sub 3	6,354	3,523,432		3,246,014	7.87%	82.52%	76.02%
Dighton-Sub 1 - 7200 West & North	1,578	860,544		784,539	8.83%	81.15%	73.98%
Dighton-Sub 2 - 14400 South	4,736	2,735,853		2,665,001	2.59%	85.96%	83.74%
Manning-Sub 4	4,969	2,651,691		2,504,440	5.55%	79.41%	75.00%
LS Seaboard-Sub 5	264	132,520		127,252	3.98%	74.70%	71.73%
Twin Springs Lo 7.6-Sub 7	163	72,139		62,500	13.36%	65.86%	57.06%
Twin Springs Hi 14.1-Sub 8	258	117,515		106,150	9.67%	67.78%	61.23%
City of Dighton	1,193	574,060	6.5100	574,060	0.00%	71.61%	71.61%
City of Dighton - WAPA	138	73,429	3.8400	73,429	0.00%	79.18%	79.18%
Alexander 115	1,651	784,858		709,551	9.59%	70.74%	63.95%
Ness City 115	3,555	1,678,730		1,572,117	6.35%	70.27%	65.81%
Total	24,859	13,204,771	5.7800	12,425,053	5.90%	79.05%	74.38%

RUS/CFC LOAN FUND TRANSACTIONS

MISC.

OTHER STATISTICS

				Y.T.D	M.T.D.
Gross Obligation to RUS	\$ 54,111,889	General Fund Balance	\$81,524	Miles Energized	2046.83
Pymts Applied Against Principal	\$ 21,084,747	MMDA Investments	\$297,196	Density	2.83
Net Obligation to RUS	\$ 33,027,142	Cash Available at Month End	\$378,720	kWh Purchased	28,354,190
CFC Line of Credit	\$ -			kWh Sold (Inc. Office Use)	13,204,771
CoBank Line of Credit	\$ -	CFC Investments - CP, SN, MTN	\$5,981,335	Percent of Line Loss	26,633,917
CFC Note #9004-RUS refinance	\$ 5,018,491	CFC CTC's	\$221,958	Idle Services	6.07%
CFC Note #9006-RS Prepymt	\$ 48,605			Oper. Revenue Per kWh Sold	5.84%
CoBank Note-Feb 21 Winter Event	\$ 1,033,797			Expense Per kWh Sold	10.15
				Income Per Mile	11.15
				Expense Per Mile	656.53
					725.95

ACCOUNT AGING

	Current	30-89 Days	90 Plus
Irrigation Accounts Receivable	(\$63,446)		
Electric Accounts Receivable	\$1,427,751	\$36,350	\$18,952
Retail Accounts Receivable	\$84,963	\$1,952	\$6,403

Memorandum

To: Sunflower Electric Power Corporation Member Managers
Sunflower Electric Holdings, Inc. Member Managers

From: Brent A. Mitchell, Secretary

Date: March 20, 2023

Subject: **2023 Annual Meetings**

Attached are forms to be completed by each Member designating its delegate and alternate for Sunflower Electric Power Corporation, Sunflower Electric Holdings, Inc., annual meeting and other Member meetings during the year. The annual meetings are scheduled for **Wednesday, May 17, 2023, hosted by Lane-Scott Cooperative Electric Assn., Inc., held at St. Theresa Catholic Church Hall, 335 South 1st Street, Dighton, Kansas.** We ask that the Secretary, General Manager, or CEO, as the case may be, of each Member certify to their delegate and alternate choices not less than 15 days prior to the Annual Meeting. Please complete and return your cooperative's form no later than May 1, 2023 by mail or email.

Your annual meeting delegate and alternate delegate for each company does not need to be the same as your director(s) and alternate director(s) who are designated for the monthly Board of Directors meetings.

The annual meeting notices will be sent to all the Members, delegates, and alternate delegates on or before May 5, 2023. The time of the meeting as well as other pertinent information will be set forth therein.

If you have any questions, please call me at (316) 265-9311.

Hard copies will follow this email.

CERTIFICATION OF DELEGATE AND ALTERNATE DELEGATE

ANNUAL MEETING OF MEMBERS
OF
SUNFLOWER ELECTRIC POWER CORPORATION

Wednesday, May 17, 2023

MEMBER SYSTEM NAME: Lane-Scott Electric Cooperative, Inc.

Name of **DELEGATE**: _____

ADDRESS: _____

EMAIL: _____

Name of **ALTERNATE**: _____

ADDRESS: _____

EMAIL: _____

This certifies that the above named persons have been duly authorized to represent this Member System as Delegate and Alternate Delegate for the Annual Meeting of Members of Sunflower Electric Power Corporation, to be held Wednesday, May 17, 2023 and such other meetings of Members called by the Corporation.

Date

Title:

PLEASE RETURN THIS CERTIFICATION TO:

Brent A. Mitchell
Sunflower Electric Power Corporation
PO Box 1020
Hays, KS 67601-1020
mhubbard@sunflower.net

CERTIFICATION OF DELEGATE AND ALTERNATE DELEGATE

ANNUAL MEETING OF MEMBERS
OF
SUNFLOWER ELECTRIC HOLDINGS, INC.

Wednesday, May 17, 2023

MEMBER SYSTEM NAME: Lane-Scott Electric Cooperative, Inc.

Name of **DELEGATE**: _____

ADDRESS: _____

EMAIL: _____

Name of **ALTERNATE**: _____

ADDRESS: _____

EMAIL: _____

This certifies that the above named persons have been duly authorized to represent this Member System as Delegate and Alternate Delegate for the Annual Meeting of Members of Sunflower Electric Holdings, Inc., to be held Wednesday, May 17, 2023 and such other meetings of Members called by the Corporation.

Date

Secretary:

PLEASE RETURN THIS CERTIFICATION TO:

Brent A. Mitchell
Board Counsel
Sunflower Electric Holdings, Inc.
PO Box 1020
Hays, KS 67601-1020
mhubbard@sunflower.net

SAFETY PROGRAM

SAFETY PROJECTS COMPLETED AS OF March 2023

- Rubber gloves changed out.
- Sonic walls were installed on both towers.
- Ann Jennings's submitted report:
 - Remember to Look Up When Operating Large Equipment.
 - Keep Kids Safe Around Trees & Power Lines.
 - Ladder Safety Month.
 - Don't Leave Electrical Safety Up to Luck-Home Electrical Safety.
 - Tree Trimming Safety.
- Diana Kuhlman submitted reports:
 - KEC Loss Control, Safety and Compliance System Monthly Statistical Report.
 - Compliance One drug and alcohol monthly roster report.
 - OSHA 300A Report
 - Federated OSHA 300 Log.
 - KEC No Lost Time Accident Report.
 - KDOT Motor Carrier Identification Report.
- KEC covered Safety Leadership, Aerial Devices (Operator Training) Admin: Safety Attitudes.

SAFETY PROJECTS IN PROGRESS AS OF March 2023

1. SDS Program products updates and documentation improvements.
2. Safety Amp software inspection form templates.
3. Lane Scott decal ordered for all trucks.
4. FCC radios are received will schedule soon for installation in trucks.
5. Demo trailer hardware in process of being installed. Transformer sent to Solomon Corp.to be reworked.
6. RESAP Onsite Observation
 - Nate Burns is working on arc hazard assessment study.
 - Auto transformer stands need installed Dighton Hi to resolve substation clearance.
 - Circuits are being identified.
 - The switching procedure for Twin Springs Sub. are in progress.
 - URD cables being identified and labeled.
 - Padmount and switch cabinet signage in progress of being updated.

LANE-SCOTT ELECTRIC COOPERATIVE, INC.
SAFETY MEETING
March 29th, 2023

Chris Terhune called the meeting to order at 9:06am.

Minutes were read: Kevin Bradstreet made a motion to approve the February 22,2023 minutes and Dellon Shelton seconded. Minutes were read and approved as printed.

Present: Richard McLeon, Kasey Jenkinson, Ben Mann, Chad Rupp, Chris Terhune, Myron Seib, Kevin Bradstreet, Leighton Ayers, Dellon Shelton, Blake McVicker, Dylan Fehrenbach, Nate Burns, Scott Brandt, Kalo Mann, Michael Pollock, Mark McCulloch, Carrie Borell, and Ann Marie Jennings

Absent: Dal Hawkinson, Kathy Lewis, Rebecca Campbell

Guest: None

Truck report of inspections:

105	Dellon Shelton	OK
110	Blake McVicker	OK
112	Leighton Ayers	OK
117	Chris Terhune	OK
123	Mark McCulloch	OK
132	Dylan Fehrenbach	OK
135	Nate Burns	OK
136	Kevin Bradstreet	OK
143	Scott Brandt	OK
144	Kalo Mann	OK
145	Chris Terhune	OK
150	Kasey Jenkinson	Windshield to Be Replaced
173	Chad Rupp	OK
191	Michael Pollock	OK
193	Myron Seib	OK
200	Ben Mann	OK
201	Dal Hawkinson	OK
304	Myron Seib	OK
305	Myron Seib	OK

Trailer and Equipment report of inspections:

502	Myron Seib	OK
507	Myron Seib	OK
515	Myron Seib	OK
504	Dellon Shelton	OK
505	Dellon Shelton	OK
508	Dellon Shelton	OK
509	Dellon Shelton	OK
513	Dellon Shelton	OK
516	Dellon Shelton	OK
700	Dellon Shelton	OK
701	Dellon Shelton	OK
702	Dellon Shelton	OK
512	Scott Briand	OK
514	Scott Briand	OK

Warehouse, building, and pole yard inspections:

Ness City Warehouse	Myron Seib	OK
Ness Pole Yard & Transformer Dock	Myron Seib	OK
Warehouse	Scott Briand	OK

Pole Yard & Transformer Dock
Office

Scott Briand OK
Diana Kuhlman OK

Personal Tools: All Passed

Gloves Monthly Test Results: Employee #99, and #74 Rejected due to snag.

Line Hoses Annual Test Results: N/A

Sleeves Quarterly Test Results: N/A

Substation and Regulator Report:

- ♦ Ben Mann: Ness 34.5 arresters need to be replaced and will be conducted with a two-day outage. LTC tap changer will have gasket replaced also. Substations that have been sprayed will be changing batteries on Manning Sub Circuit Switcher.
- ♦ Ben Mann: Replaced panels on North Healy, Scot City Three Phase, and South Laird Regulators. (First Set Out). Spring Regulator Inspections completed. Will be installing stands under regulators in Dighton Hi Sub. Installing new regulator platform by Brownell. Checking on new settings for Nova's.
- ♦ Myron Seib: Ness City substation support pole is laying in sub waiting for outage for replacement.

PCB Report: None to Report

Line Clearance: Mark Foos Feedlot

Accident and Near Misses: Truck Driver Hauling sand caught secondary with bed of truck in the air, broke meter pole, tore down secondary, and pulled wires out of house.

Old Business:

- ♦ Carrie Borell: Server room wall is built. Anti-virus is transitioned over. Working with NISC to resolve issues on the iPad's.

New Business:

- ♦ Richard McLeon: Hiring 2 new employees, Katie Riffle will start April 3rd for the cashier position, and Jocelyn Walker will start May 1st as our accountant. Checking into a boring contractor.
- ♦ Diana Kuhlman: Distributed employee handbooks to be read and back page returned to her signed for acknowledgement of reading and understanding our policy's. Job descriptions are also being updated.
- ♦ Ann Marie Jennings: Opening board nominations for the board of directors representing Ness, and Hodgeman Counties. Deadline for nominations is April 26th. Also offering on-line or mail-in voting for nominees. A member satisfaction survey will be sent out. Scholarships for High School Seniors are available. Generator Ads going out.
- ♦ Carrie Borell: Reset Microsoft Passwords asap. Sonic wall installed on both towers.
- ♦ Scott Brandt: Split load of 40ft wood poles is in.
- ♦ Chris Terhune: Demo Trailer pad mount trans in process of being repaired. Mobile Radio will start transitioning to digital radios. Dal and Myron can call in dig safe's. Kasey, Myron, and I attended the KEC safety summit in Wichita.
- ♦ KEC: Mikey Goddard discussed Safety Leadership, Aerial Devices (Operator Training)
Admin: Safety Attitudes

Meeting adjourned.

Chris Terhune
Safety Coordinator

Carrie Borell
Safety Administrator