



To: **Board of Trustees and Attorney**

A regular meeting of the Board of Trustees has been scheduled for January 9, 2023, at 7:00 p.m.

Proposed Agenda:

1. Call to Order
2. Reading and Approval of Minutes
3. Presentation of Check Register
4. Presidents Report
5. Attorneys Report
6. Sunflower EPC Report
7. KEC Report
8. General Managers Report
9. Old Business
10. New Business
11. Safety Program Report
12. Executive Session (if requested).
13. Adjourn

Upcoming Events:

Sunflower Board of Directors Meeting	Hays	January 17-18
KEC Annual Meeting	Topeka	January 21-24
LSEC Board of Trustees meeting	Dighton	February 6
KEC Board of Directors Meeting	Salina, KS	March 1-2
NRECA Power Exchange	Nashville, TN	March 3-8

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		Kathy	Statistical Report		2
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**MINUTES OF THE REGULAR DECEMBER 2022
MEETING OF THE BOARD OF TRUSTEES
OF THE LANE-SCOTT ELECTRIC COOPERATIVE, INC.**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., was held on Monday, December 5, 2022, in the offices of the cooperative at 410 South High Street, Dighton, Kansas. President Richard Jennison called the meeting to order at 6:54 p.m. In addition to President Richard Jennison, the other trustees in attendance were: Rad Roehl, Harold Hoss, Randy Evans, Richard Sorem, Chad Griffith and Paul Seib Jr.. Also present Richard McLeon IV, Ann Marie Jennings and Joseph D. Gasper, Attorney. Eric Doll and Craig Ramsey were absent.

MEMBER SERVICES UPDATE

Ann Marie Jennings presented a member services/communications update. Highlights of the update include the following:

- Ann Marie provides members updates on LSEC through the Kansas Country Living magazine, Social media, the LSEC website and the Smart Hub. Social media presence for LSEC includes Facebook, Instagram and Youtube videos.
- Instantaneous notices go out on Facebook and Instagram while videos are often uploaded to the Youtube channel.
- LSEC has 1,067 Facebook followers and 128 Instagram followers. In 2021, the Facebook reach was 36,010 and the year-to-date reach for 2022 is 32,788.
- The website is utilized to provide information and to direct people to links. The website was redesigned in 2020 and has had 350 page updates since then.
- Email and text alerts are able to be sent to Smart Hub users to keep them informed.
- Bill stuffers, newspaper and radio are also utilized to communicate with members.
- New members are provided with a new member guide book when they become members.
- Member services provides safety education, member satisfaction surveys, LIEAP, scholarships, Kid Wind, food drives and military care packages.

Ann Marie left the meeting upon conclusion of her presentation.

MINUTES OF PRIOR MEETING

President Jennison called for action on the minutes of the prior meeting held on November 7, 2022. *Hearing no corrections to the minutes, President Jennison declared the minutes stand approved as printed.*

CASH DISBURSEMENTS

President Jennison called for questions regarding the check list for the month.

A question of checks to suppliers that were not previously used was raised. Manager McLeon responded that due to the difficulty in procuring various supplies, that when supplies are available, they are being purchased, sometimes through vendors that have not been utilized in the past.

PRESIDENT'S REPORT

President Jennison had no current items to report.

ATTORNEY'S REPORT

Attorney Gasper had no current items to report.

REPORT OF SUNFLOWER DELEGATE

A copy of the Sunflower report was included in the board packet and emailed to the trustees.

Paul Seib Jr., reported the following additions to the written Sunflower report:

- Stuart will be available to assist the new CEO on various matters.
- Holcomb was offline for repairs including new bearings. Holcomb was expected to be online by the end of November.
- A gathering for recognition of top employees will be held January 17.

Manager McLeon added the following:

- ICARE analytics is being offered to SF members. LSEC is not participating as NISC offers a similar service at a lower cost.
- Sunflower patronage will be retired with LSEC receiving \$439,279.98.
- The board discussed the cost of the Sunflower meeting held in Kansas City.

A request was made by the Trustees to have the Sunflower CEO attend a LSEC Trustee meeting to provide a SEPC update on a regular basis as has been done in the past.

KEC REPORT

Manager McLeon reported the following:

- The MKEC board meeting schedule is included in the packet.
- The MKEC Annual Meeting will be January 21-23 in Topeka.

MANAGER'S REPORT

Manager McLeon commented on the following matters:

- The credit card statements were presented to the Trustees for review.
- The monthly overall rate was 12.86 cents and year-to-date overall rate was 11.50 cents. Sunflower has decreased rates which has helped with LSEC member rates.
- ASAI is 99.97% with the majority of outages being planned. One incident contributed to 21% of the outage time.
- Tallgrass Expo has suspended the project until January. A decision will be made then on whether to shelve the project.
- A strategic plan update shows that the cybersecurity is 95% complete and most all of the remainder of the plan is complete. Succession planning is still being worked on.
- Total Revenues were \$318,282 over Oct 2021 while Wholesale Power Costs were down \$69,567 (total kWh sales were up 1.8% or 226,440 kWh). Distribution revenue increased by \$387,849 to \$1,243,923 showing the effect of changing the ECA spread to a rolling 12-month cycle which is recapturing unbilled wholesale power costs.
- Total Operating Margins are \$669,931. Crew Foremen have been directed to prioritize maintenance jobs over optional construction.
- Non-operating margins showed a gain of \$33,764 for the month and \$244,183 YTD.
- Assets and Debits balance at \$65,245,609. Cash Balances remain strong at \$5,237,965. Cash Balances are growing along with the ECA recapture.
- Year to Date TIER is 2.13, OPTIER is 1.89 while Year to Date DSC is 3.5 and ODSC is 3.07.
- IT is working on the work management operation suite which is scheduled to begin January 2023.
- LSEC has four Generac generators in stock waiting for parts for installation.

- HVAC had its first positive margin since last February.

RECEIPT OF MANAGER'S REPORT

The board received the Manager's report as indicated herein, and there were no follow-up questions.

SAFETY REPORT

A safety report was included in the board packet.

OLD BUSINESS

There was no old business before the board.

NEW BUSINESS

1. Estate Capital Credit Special Retirement

Manager McLeon reviewed the Estate Capital Credit Retirement Requests totaling \$38,642.01 as set out in the packet.

A question was raised as to some differences in the G&T capital credits versus the Coop capital credits. Manager McLeon answered that he would email out the reason to the Trustees after he reviewed the records. Only the LSEC capital credits will be paid out if approved.

- *A motion to approve the special retirement of Estate Capital Credits in the amount of \$38,642.01 as presented to the Board was made, duly seconded, and carried.*

2. Christmas Bonus.

- Staff recommended a Christmas Bonus of \$200.00 for each full-time employee and \$75.00 for each part time employee, excluding the Manager.
- The board discussed the Staff request and felt the Manager should be included in the Christmas Bonus
- *A motion to approve a Christmas Bonus of \$200.00 for each full-time employee, and \$75.00 for each part time employee was made and duly seconded. A motion to amend the prior motion to include the General Manager as a recipient of a \$200.00 Christmas Bonus was made, duly seconded, and carried.*

- *Upon a vote, the amended motion was approved.*

3. 2023 Meeting Schedule

- The board discussed the proposed 2023 meeting schedule.
- The board discussed changing the July LSEC board meeting to July 10 and there were no objections to the change nor to the remaining proposed schedule.

4. Board Policies 514 and 515

- *A motion to adopt the amended Board Policy 514 as presented to the board was made, duly seconded, and carried.*
- *A motion to adopt the amended Board Policy 515 as presented to the board was made, duly seconded, and carried.*

ADJOURNMENT

A motion to adjourn the meeting was made, seconded and carried at 8:16 p.m., on Monday, December 5, 2022.

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Accounts Payable Check Register

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
2894 12/02/2022	WIRE	530	SNAP-ON CREDIT LLC	Monthly Invoice	50.72
2899 12/02/2022	WIRE	44	NEX-TECH WIRELESS, LLC	Monthly Invoice	1,038.20
2896 12/05/2022	WIRE	468	U.S. BANK	Monthly Credit Card Invoice	4,437.39
2913 12/06/2022	WIRE	62	NRECA GROUP BENEFITS TRUST	NRECA Gr1-December Group Ins	2,825.33
2914 12/06/2022	WIRE	180	NRECA	NRECA Gr 1 Adm Fee-Dec Gr Ins Admin Fee	237.22
2897 12/07/2022	WIRE	1267	AFLAC	Premiums	833.42
2912 12/07/2022	WIRE	1224	NRECA RETIREMENT & SECURITY	NRECA RS-Grp Ins	2,040.83
2911 12/08/2022	WIRE	1224	NRECA RETIREMENT & SECURITY	NRECA RS -Group Ins	49,053.98
2895 12/09/2022	WIRE	168	ONLINE INFORMATION SERVICES, INC	Monthly Invoice	49.90
2898 12/12/2022	WIRE	18	CITY OF DIGHTON	Monthly Invoice	1,680.56
2900 12/12/2022	WIRE	124	GOLDEN BELT TELEPHONE	Monthly Invoice	187.99
49222 12/12/2022	CHK	24	FINNEY COUNTY TREASURER	1st Half Property Tax	29,417.76
49223 12/12/2022	CHK	28	GOVE COUNTY TREASURER	1st Half Property Tax	5,999.33
49224 12/12/2022	CHK	30	HAROLD HOSS	December Board Meeting	387.50
49225 12/12/2022	CHK	33	HODGEMAN COUNTY TREASURER	1st Half Property Tax	18,722.88
49226 12/12/2022	CHK	40	KANSAS ELECTRIC COOPERATIVES	Dues	7,086.77
49227 12/12/2022	CHK	46	LANE COUNTY TREASURER	1st Half Property Tax	146,647.99
49228 12/12/2022	CHK	50	LOGAN COUNTY TREASURER	1st Half Property Tax	508.46
49229 12/12/2022	CHK	55	NESS COUNTY NEWS	Subscription	55.00
49230 12/12/2022	CHK	56	NESS COUNTY TREASURER	1st Half Property Tax	122,387.34
49231 12/12/2022	CHK	60	PAUL SEIB JR	Dec Baord Mtg & Sunflower Mtg	741.25
49232 12/12/2022	CHK	63	RICHARD JENNISON	December Board Meeting	366.25
49233 12/12/2022	CHK	68	SCOTT COUNTY TREASURER	1st Half Property Tax	41,110.18
49234 12/12/2022	CHK	96	STEPHENS LUMBER - DIGHTON	Monthly Invoice	77.36
49235 12/12/2022	CHK	104	HOME OIL CO	Monthly Fuel Invoice	1,178.40
49236 12/12/2022	CHK	105	CITY OF NESS CITY	Nov Pay Station and Postage	616.80

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49237 12/12/2022	CHK	107	CINTAS CORPORATION #449	Monthly Invoice-Ness City	68.43
49238 12/12/2022	CHK	117	NESS CITY FARM & FEED	Monthly Invoice	138.31
49239 12/12/2022	CHK	167	RUSH COUNTY TREASURER	1st Half Property Tax	16,666.05
49240 12/12/2022	CHK	172	TYNDALE COMPANY, INC.	Clothing Allowance-Dellon Shelton	216.13
49241 12/12/2022	CHK	179	RAD ROEHL	December Board Meeting	361.25
49242 12/12/2022	CHK	187	S&W SUPPLY DIVISION	Monthly Invoice	516.94
49243 12/12/2022	CHK	202	CHAD GRIFFITH	December Board Meeting	396.88
49244 12/12/2022	CHK	203	SIGN PRO	Map for Ness City	969.66
49245 12/12/2022	CHK	238	ILLINOIS MUTUAL	Monthly Premiums	153.20
49246 12/12/2022	CHK	252	J&R CAR AND TRUCK CENTER LLC	Monthly Invoice	56.59
49247 12/12/2022	CHK	272	LEWIS AUTOMOTIVE GROUP INC	Inspection	438.09
49248 12/12/2022	CHK	306	BORDER STATES INDUSTRIES INC	Monthly Invoice	151.68
49249 12/12/2022	CHK	359	WEBBER-GROSS WELDING, LLC	Truck #201	98.93
49250 12/12/2022	CHK	387	WESTERN FUEL & SUPPLY	Monthly Invoice	189.86
49251 12/12/2022	CHK	395	DOLLAR GENERAL - REGIONS 410526	Supplies	71.86
49252 12/12/2022	CHK	429	IT1 CONSULTING LLC	Software	61.89
49253 12/12/2022	CHK	442	QUADIENT INC.	Postage Machine	378.01
49254 12/12/2022	CHK	450	RANDALL G EVANS	December Board Meeting	350.63
49255 12/12/2022	CHK	498	BLAKE MCVICKER	Clothing Allowance	1,123.32
49256 12/12/2022	CHK	506	K&J FOODS	Supplies	186.11
49257 12/12/2022	CHK	521	HR PARTNERS, LLC	Consulting	49.50
49258 12/12/2022	CHK	539	HRDL, INC.	Safety Software	2,388.00
49259 12/12/2022	CHK	715	KATHERINE E LEWIS	Clothing Allowance	100.06
49260 12/12/2022	CHK	773	BRETZ, INC.	Monthly Invoice	399.22
49261 12/12/2022	CHK	1016	KANSAS ONE-CALL SYSTEM INC	Locate Fees	55.20
49262 12/12/2022	CHK	1197	GARDEN CITY WHOLESALE SUPPLY	Monthly Invoice	4,402.64

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49263 12/12/2022	CHK	1215	POWER SYSTEM ENGINEERING, INC.	SPCC Plans	15,375.00
49264 12/12/2022	CHK	1243	TRI-CENTRAL OFFICE SUP-HAYS	Supplies	658.06
49265 12/12/2022	CHK	1248	COMPLIANCE ONE	Drug & Alcohol Testing	326.70
49266 12/12/2022	CHK	1263	RICHARD SOREM	December Board Meeting	403.75
49267 12/12/2022	CHK	1299	DEANNE DECHANT	Cookies for Board Meeting	72.00
2901 12/13/2022	WIRE	1160	S&T TELEPHONE COOP ASSN.	Monthly Invoice	844.48
49268 12/16/2022	CHK	1	E-470 PUBLIC HIGHWAY AUTHORITY	Toll Fee	9.25
49269 12/16/2022	CHK	1	FIRST NATIONAL BANK	Xmas Bonus	7,825.00
49270 12/16/2022	CHK	1	SCOTT CITY CHAMBER OF COMMERCE	Advertising	550.00
49271 12/16/2022	CHK	1	THE GENERATIONS CHURCH	Larry Kraft son memorial	50.00
49272 12/16/2022	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	56,000.00
49273 12/16/2022	CHK	38	MICHAEL POLLOCK	Clothing Allowance-Pollock	171.43
49274 12/16/2022	CHK	45	BUMPER TO BUMPER OF DIGHTON	Monthly Invoice	722.54
49275 12/16/2022	CHK	55	NESS COUNTY NEWS	Advertising	88.00
49276 12/16/2022	CHK	105	CITY OF NESS CITY	Monthly Invoice	25.09
49277 12/16/2022	CHK	114	WHEATLAND ELECTRIC COOPERATIVE	Capacity for year 2022	6,000.00
49278 12/16/2022	CHK	172	TYNDALE COMPANY, INC.	Clothing Allowance-Pollock	233.49
49279 12/16/2022	CHK	269	ANIXTER INC	Monthly Invoice	880.59
49280 12/16/2022	CHK	304	STECKLINE COMMUNICATIONS INC	Advertising	200.00
49281 12/16/2022	CHK	392	TRUCK CENTER COMPANIES	Parts	18.78
49282 12/16/2022	CHK	393	C BAR R ENTERPRISES LLC	Settling Gas	116.72
49283 12/16/2022	CHK	406	RICHARD MCLEON	Mileage & Stuart Gift	692.50
49284 12/16/2022	CHK	427	DIGHTON HERALD LLC	Advertising	125.00
49285 12/16/2022	CHK	479	CASE BECKMAN	Lawn Care	340.00
49286 12/16/2022	CHK	494	UTILITY ASSET MANAGEMENT INC.	Pole Testing	18,969.00
49287 12/16/2022	CHK	520	CENTURY BUSINESS TECHNOLOGIES, I	Copier Contract	62.93

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49288 12/16/2022	CHK	803	ALTEC INDUSTRIES, INC	Truck # 112	3,645.51
49289 12/16/2022	CHK	903	NISC	Monthly Invoice	10,753.37
49290 12/16/2022	CHK	1225	CINTAS CORPORATION	Monthly Invoice-Dighton	97.32
49291 12/16/2022	CHK	1293	DAL HAWKINSON	Clothing Allowance-Dal	238.65
49292 12/16/2022	CHK	1299	DEANNE DECHANT	rolls for mtg	129.00
49293 12/16/2022	CHK	9999	JESUS ARAIZA RIVERA	INACTIVE REFUND	158.92
49294 12/16/2022	CHK	9999	CAT HOUSE FEEDERS	INACTIVE REFUND	90.32
49295 12/16/2022	CHK	9999	W M JACKA	INACTIVE REFUND	712.50
2902 12/20/2022	WIRE	1229	SCHABEN SANITATION	Monthly Invoice	556.80
2904 12/23/2022	WIRE	101	ATMOS ENERGY	Monthly Invoice	213.53
2906 12/23/2022	WIRE	264	KS DEPT OF REVENUE - USE TAX	Use Tax	5.52
49296 12/23/2022	CHK	5	VON L BORELL	Estate	2,390.84
49297 12/23/2022	CHK	5	MARY HARBUR	Estate	512.19
49298 12/23/2022	CHK	5	JENNIFER ARMSTRONG	Estate	26.46
49299 12/23/2022	CHK	5	MARY A PAVLU	Estate	2,776.50
49300 12/23/2022	CHK	5	CAROLYN ROTH	Estate	23.82
49301 12/23/2022	CHK	5	STANLEY FAMILY REVOCABLE TRUST	Estate	75.83
49302 12/23/2022	CHK	5	CHAD E SPEER	Estate	1,233.75
49303 12/23/2022	CHK	5	ESTATE OF BENEDICT BRENNER	Estate	2,539.87
49304 12/23/2022	CHK	5	LEONARD BOCKELMAN	Estate	552.94
49305 12/23/2022	CHK	5	STEVEN L WILSON	Estate	1,678.29
49306 12/23/2022	CHK	5	GLENN HARPER	Estate	1,224.59
49307 12/23/2022	CHK	5	VIRGEA SMITH	Estate	150.26
49308 12/23/2022	CHK	5	MELODY A DAVIS	Estate	146.38
49309 12/23/2022	CHK	5	DEVONIE FERGUSON	Estate	552.91
49310 12/23/2022	CHK	5	LOIS D FENSTER	Estate	313.00

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49311 12/23/2022	CHK	5	LAURA FISCHER	Estate	26.47
49312 12/23/2022	CHK	5	CONNIE GRAVES	Estate	1,465.74
49313 12/23/2022	CHK	5	GARY GANTZ	Estate	97.63
49314 12/23/2022	CHK	5	TRUDY HEATH	Estate	223.82
49315 12/23/2022	CHK	5	JANICE HEMEL	Estate	887.36
49316 12/23/2022	CHK	5	VIRGINIA JASPER TRUST	Estate	4,199.98
49317 12/23/2022	CHK	5	PAMELA F JENNISON	Estate	313.05
49318 12/23/2022	CHK	5	ANITA KERBAUGH	Estate	887.38
49319 12/23/2022	CHK	5	JANENE LEGG	Estate	228.47
49320 12/23/2022	CHK	5	CLARK H LEGG	Estate	228.47
49321 12/23/2022	CHK	5	ROBERT MUDD	Estate	1,429.79
49322 12/23/2022	CHK	5	ESTATE OF CHARLES A. MESSENGER	Estate	322.44
49323 12/23/2022	CHK	5	HELENA MCGAUGHEY	Estate	1,639.59
49324 12/23/2022	CHK	5	FERN MISHLER REV LIVING TRUST	Estate	416.08
49325 12/23/2022	CHK	5	NEIL D MCWHIRTER REVOCABLE TRUST	Estate	192.02
49326 12/23/2022	CHK	5	ANN MATZ	Estate	97.65
49327 12/23/2022	CHK	5	SYDNEY MARTIN	Estate	228.47
49328 12/23/2022	CHK	5	EDWIN I MCLEISH	Estate	1,198.88
49329 12/23/2022	CHK	5	WILLIAM E MOORE	Estate	146.38
49330 12/23/2022	CHK	5	BETH PIKE	Estate	720.26
49331 12/23/2022	CHK	5	ROSS A POTTER TRUST	Estate	4,314.78
49332 12/23/2022	CHK	5	DOUG REINERT	Estate	327.63
49333 12/23/2022	CHK	5	HOLLY FINE	Estate	34.26
49334 12/23/2022	CHK	5	PAULA RIPPLE	Estate	97.63
49335 12/23/2022	CHK	5	EILEEN RICHARDS	Estate	83.13
49336 12/23/2022	CHK	5	JAYMIE RUDER	Estate	228.47

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49337 12/23/2022	CHK	5	M K SHAPLAND	Estate	163.82
49338 12/23/2022	CHK	5	LINDA K SCHWARTZKOPF	Estate	897.76
49339 12/23/2022	CHK	5	SKYE W STANLEY	Estate	287.59
49340 12/23/2022	CHK	5	PONDEROSA THREE, LLC	Estate	11.71
49341 12/23/2022	CHK	5	JUDY THOMAS	Estate	521.18
49342 12/23/2022	CHK	5	BRENT TOKOI	Estate	26.46
49343 12/23/2022	CHK	5	LYLE SHAPLAND	Estate	887.41
49344 12/23/2022	CHK	5	ELIZABETH DELANEY	Estate	83.13
49345 12/23/2022	CHK	5	WILLIAM H MCLEISH	Estate	1,198.84
2905 12/27/2022	WIRE	263	KS DEPT OF REVENUE - SALES TAX	Sales Tax	23,091.18
49346 12/27/2022	CHK	15	ERIC DOLL	July Board Meeting	393.75
49347 12/27/2022	CHK	20	BASIN ELECTRIC POWER COOP	Dispatch Fees-November	2,132.79
49348 12/27/2022	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	62,000.00VOID
49349 12/27/2022	CHK	56	NESS COUNTY TREASURER	1st Half Property Tax	215.79
49350 12/27/2022	CHK	79	POSTMASTER	Postage-Newsletter	110.41
49351 12/27/2022	CHK	105	CITY OF NESS CITY	Franchise Fee	5,679.67
49352 12/27/2022	CHK	107	CINTAS CORPORATION #449	Monthly Invoice	260.81
49353 12/27/2022	CHK	122	MYRON SEIB	Clothing Allowance	801.10
49354 12/27/2022	CHK	135	CITY OF BAZINE	Franchise Fee	1,959.27
49355 12/27/2022	CHK	150	CHRIS TERHUNE	Clothing Allowance	149.97
49356 12/27/2022	CHK	160	SHULL OIL COMPANY	Monthly Fuel Invoice	6,240.30
49357 12/27/2022	CHK	164	FAIRBANK EQUIPMENT INC.	Monthly Invoice	445.87
49358 12/27/2022	CHK	172	TYNDALE COMPANY, INC.	Clothing Allowance-Pollock & Kalo	2,491.17
49359 12/27/2022	CHK	361	ANN M JENNINGS	Clothing Allowance	37.97
49360 12/27/2022	CHK	373	KANSASLAND TIRE CO. INC OF HAYS	Tires for all trucks	23,283.55
49361 12/27/2022	CHK	393	C BAR R ENTERPRISES LLC	Settling gas for tire rack	122.41

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49362 12/27/2022	CHK	417	SUNFLOWER ELECTRIC POWER COOP	Wellness Letter	76.50
49363 12/27/2022	CHK	429	IT1 CONSULTING LLC	Monthly Invoice	39.47
49364 12/27/2022	CHK	528	DAVID N HESKETT DC LLC	DOT Physicals for 5 employees	600.00
49365 12/27/2022	CHK	537	CONSTELLATION NEWENERGY-GAS DI	Monthly Invoice	605.92
49366 12/27/2022	CHK	803	ALTEC INDUSTRIES, INC	Parts for all trucks	1,890.05
49367 12/27/2022	CHK	903	NISC	Monthly Invoice	1,687.99
49368 12/27/2022	CHK	1224	NRECA RETIREMENT & SECURITY	RS Plan Contributions-Catch up 003 Group	80,948.36
2907 12/28/2022	WIRE	1290	WEX BANK	Monthly Fuel Invoice	204.93
2908 12/28/2022	WIRE	1187	MIDWEST ENERGY	Monthly Invoice	178.10
2909 12/28/2022	WIRE	183	HIBU INC	Yellowbook	10.00
49369 12/29/2022	CHK	46	LANE COUNTY TREASURER	Truck and Trailer Registrations	11,659.67
2903 12/30/2022	WIRE	1239	CULLIGAN OF DODGE CITY	Monthly Invoice	161.67
2910 12/30/2022	WIRE	468	U.S. BANK	Monthly Credit Card Invoice	36,767.14
2916 01/03/2023	WIRE	530	SNAP-ON CREDIT LLC	Monthly Invoice	50.72
2917 01/03/2023	WIRE	265	HASLER - POSTAGE ACH	Postage Fee	50.00
49370 01/03/2023	CHK	40	KANSAS ELECTRIC COOPERATIVES	Monthly Invoice	2,536.52
49371 01/03/2023	CHK	73	STANION WHOLESALE ELEC CO INC	Monthly Invoice	16,212.08
49372 01/03/2023	CHK	182	G.E.M.S. INC	Monthly Invoice	698.51
49373 01/03/2023	CHK	220	LANDIS+GYR TECHNOLOGY, INC	SaaS Dec 2022	845.66
49374 01/03/2023	CHK	317	JOHN DEERE FINANCIAL	Quart Bar and Chain	8.59
49375 01/03/2023	CHK	359	WEBBER-GROSS WELDING, LLC	Loft and rack for shop	6,690.13
49376 01/03/2023	CHK	380	GRAINGER	Monthly Invoice	20.91
49377 01/03/2023	CHK	392	TRUCK CENTER COMPANIES	Monthly Invoice	3,846.88
49378 01/03/2023	CHK	411	J HARLEN COMPANY, INC.	Monthly Invoice	11,631.10
49379 01/03/2023	CHK	439	BOLINGER, SEGARS, GILBERT & MOSS,	2022 Audit	5,000.00
49380 01/03/2023	CHK	498	BLAKE MCVICKER	Reimburse for tools on personal cc	5,341.85

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Accounts Payable Check Register

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12/02/2022 To 01/04/2023

Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
49381 01/03/2023	CHK	541	BTI NESS CITY	Tools	7,711.08
49382 01/03/2023	CHK	542	ANTHONY KELLER	Electric contractor	1,936.80
49383 01/03/2023	CHK	543	ROBINSON OIL COMPANY	Oil for Substations	1,618.52
49384 01/03/2023	CHK	1244	PROTECTIVE EQUIPMENT TESTING	Monthly Invoice	319.72
49385 01/03/2023	CHK	1285	TIFCO INDUSTRIES	Monthly Invoice	107.98
49386 01/03/2023	CHK	1293	DAL HAWKINSON	Materials for Shop Loft	1,311.46
2915 01/04/2023	WIRE	44	NEX-TECH WIRELESS, LLC	Monthly Invoice	1,107.14
Total Payments for Bank Account - 2 :					(188) 902,691.82
Total Voids for Bank Account - 2 :					(1) 62,000.00
Total for Bank Account - 2 :					(189) 964,691.82
Grand Total for Payments :					(188) 902,691.82
Grand Total for Voids :					(1) 62,000.00
Grand Total :					(189) 964,691.82

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Payroll/Labor Check Register

Page 1

Pay Date: 12/01/2022 To 12/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
5	KATHERINE E LEWIS	12/14/2022	6391	5,368.03	0.00	88.00	0.00	647.53 405.64	44.72 0.00	1,512.33 2,785.28	3,208.17 1,005.00 175.00 2,028.17	DD DD DD
21	CARRIE M BORELL	12/14/2022	6392	3,191.38	0.00	90.00	0.00	421.12 236.97	16.92 0.00	592.33 2,164.53	2,177.93	DD
22	REBECCA L CAMPBELL	12/14/2022	6393	2,559.04	0.00	88.00	0.00	539.02 179.38	12.70 0.00	458.08 2,007.25	1,561.94 300.00 1,261.94	DD DD
26	RICHARD A MCLEON	12/14/2022	6394	9,875.00	0.00	88.00	0.00	435.08 145.64	243.68 0.00	2,413.57 4,295.68	7,026.35	DD
34	KALO M MANN	12/14/2022	6395	3,560.00	0.00	89.00	0.00	602.40 272.36	75.20 0.00	793.02 1,890.28	2,164.58	DD
35	NATHAN A BURNS	12/14/2022	6396	3,368.64	0.00	88.00	0.00	445.28 256.61	20.66 0.00	891.15 1,645.72	2,032.21	DD
50	KASEY R JENKINSON	12/14/2022	6397	4,273.28	0.00	88.00	0.00	823.91 319.34	37.85 0.00	913.55 2,684.84	2,535.82	DD
55	BENJAMIN L MANN	12/14/2022	6398	4,491.80	0.00	91.00	0.00	661.46 342.39	18.75 0.00	1,040.61 2,003.22	2,789.73	DD
74	DAL S HAWKINSON	12/14/2022	6399	3,945.04	0.00	88.00	0.00	584.52 293.81	6.21 0.00	865.38 2,554.95	2,495.14	DD
84	MICHAEL S POLLOCK	12/14/2022	6400	4,188.37	0.00	100.00	0.00	716.62 315.56	7.20 0.00	981.14 2,026.59	2,490.61 100.00 25.00 25.00 25.00 2,315.61	DD DD DD DD DD
85	CHAD A RUPP	12/14/2022	6401	4,236.44	0.00	93.00	0.00	569.49 318.68	40.05 0.00	1,143.92 2,554.95	2,523.03	DD
89	CHRIS R TERHUNE	12/14/2022	6402	5,227.16	0.00	107.50	0.00	617.87 392.72	17.13 0.00	1,639.69 2,554.95	2,969.60	DD
93	MYRON E SEIB	12/14/2022	6403	4,913.15	0.00	101.50	0.00	698.96 372.53	31.39 0.00	976.51 2,242.24	3,237.68	DD
99	KEVIN A BRADSTREET	12/14/2022	6404	4,438.17	0.00	96.00	0.00	476.13 340.71	37.43 0.00	1,306.00 1,559.41	2,656.04	DD
108	MARK R MCCULLOCH	12/14/2022	6405	3,814.04	0.00	97.00	0.00	1,126.01 288.28	24.51 0.00	922.45 1,681.60	1,765.58	DD
117	LEIGHTON J AYERS	12/14/2022	6406	3,945.04	0.00	88.00	0.00	404.74 294.66	17.29 0.00	861.35 2,436.60	2,678.95 150.00 2,528.95	DD DD

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Payroll/Labor Check Register

Page 2

Pay Date: 12/01/2022 To 12/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
129	STACEY L FOOS	12/14/2022	6407	105.30	0.00	6.50	0.00	0.00	0.00	8.06	97.24	DD
								8.90	0.00	0.00		
130	ANN MARIE JENNINGS	12/14/2022	6408	2,667.50	0.00	94.00	0.00	434.58	9.69	525.26	1,707.66	DD
								191.55	0.00	1,842.25		
131	DIANA F KUHLMAN	12/14/2022	6409	2,842.80	0.00	98.00	0.00	439.28	14.19	503.38	1,900.14	DD
								212.83	0.00	1,524.59		
132	DELLON R SHELTON	12/14/2022	6410	3,507.60	0.00	104.50	0.00	316.08	2.05	998.47	2,193.05	DD
								265.83	0.00	1,239.42		
134	SCOTT A BRIAND	12/14/2022	6411	2,666.40	0.00	88.00	0.00	299.05	2.57	465.23	1,902.12	DD
								192.90	0.00	1,719.53		
135	BLAKE T MCVICKER	12/14/2022	6412	4,626.75	0.00	99.50	0.00	949.33	4.14	1,278.80	2,398.62	DD
								346.66	0.00	2,141.23		
137	DYLAN S FEHRENBACH	12/14/2022	6413	2,488.25	0.00	91.00	0.00	69.76	1.55	526.79	1,891.70	DD
								204.50	0.00	693.15		
5	KATHERINE E LEWIS	12/29/2022		7,357.85	0.00	152.25	0.00	647.53	294.72	2,348.91	4,361.41	
			6414					576.99	0.00	2,785.28	1,005.00	DD
											175.00	DD
											3,181.41	DD
21	CARRIE M BORELL	12/29/2022	6415	3,086.16	0.00	88.00	0.00	421.12	266.89	629.03	2,036.01	DD
								248.05	0.00	2,164.53		
22	REBECCA L CAMPBELL	12/29/2022		2,559.04	0.00	88.00	0.00	538.96	262.70	521.48	1,498.60	
			6416					198.52	0.00	2,007.25	300.00	DD
											1,198.60	DD
26	RICHARD A MCLEON	12/29/2022	6417	9,875.00	0.00	88.00	0.00	435.08	493.68	2,493.70	6,946.22	DD
								149.25	0.00	1,501.04		
34	KALO M MANN	12/29/2022	6418	3,760.00	0.00	91.00	0.00	602.40	325.20	907.09	2,250.51	DD
								306.78	0.00	1,890.28		
35	NATHAN A BURNS	12/29/2022	6419	4,851.99	0.00	165.50	0.00	445.28	270.63	1,524.20	2,882.51	DD
								389.22	0.00	1,645.72		
50	KASEY R JENKINSON	12/29/2022	6420	5,084.68	0.00	100.00	0.00	823.91	287.82	1,278.23	2,982.54	DD
								400.53	0.00	2,684.84		
55	BENJAMIN L MANN	12/29/2022	6421	4,710.32	0.00	103.00	0.00	661.46	268.72	1,206.22	2,842.64	DD
								378.23	0.00	2,003.22		
74	DAL S HAWKINSON	12/29/2022	6422	4,169.19	0.00	93.00	0.00	584.52	256.21	1,034.25	2,550.42	DD
								330.07	0.00	2,554.95		
84	MICHAEL S POLLOCK	12/29/2022		4,146.98	0.00	102.00	0.00	716.62	257.16	1,054.88	2,375.48	

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Payroll/Labor Check Register

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Pay Date: 12/01/2022 To 12/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
			6423					331.53	0.00	2,026.59	100.00	DD
											25.00	DD
											25.00	DD
											25.00	DD
											2,200.48	DD
85	CHAD A RUPP	12/29/2022	6424	4,943.66	0.00	101.00	0.00	569.49	290.05	1,499.75	2,874.42	DD
								391.92	0.00	2,554.95		
89	CHRIS R TERHUNE	12/29/2022	6425	3,945.04	0.00	88.00	0.00	617.87	267.10	1,254.20	2,072.97	DD
								313.78	0.00	2,554.95		
93	MYRON E SEIB	12/29/2022	6426	4,109.60	0.00	88.00	0.00	698.96	281.39	828.43	2,582.21	DD
								330.17	0.00	2,242.24		
99	KEVIN A BRADSTREET	12/29/2022	6427	6,692.03	0.00	179.00	0.00	476.13	287.37	2,241.18	3,974.72	DD
								532.26	0.00	1,559.41		
108	MARK R MCCULLOCH	12/29/2022	6428	3,974.07	0.00	99.00	0.00	1,125.98	274.51	1,067.39	1,780.70	DD
								319.64	0.00	1,681.60		
117	LEIGHTON J AYERS	12/29/2022		4,694.12	0.00	100.00	0.00	404.74	267.26	1,171.60	3,117.78	
			6429					371.09	0.00	2,436.60	150.00	DD
											2,967.78	DD
129	STACEY L FOOS	12/29/2022	6430	76.95	0.00	4.75	0.00	0.00	75.00	11.81	65.14	DD
								12.83	0.00	0.00		
130	ANN MARIE JENNINGS	12/29/2022	6431	2,420.00	0.00	88.00	0.00	434.58	259.66	525.90	1,459.52	DD
								191.76	0.00	1,842.25		
131	DIANA F KUHLMAN	12/29/2022	6432	2,428.80	0.00	88.00	0.00	439.28	264.19	462.54	1,526.98	DD
								200.28	0.00	1,524.59		
132	DELLON R SHELTON	12/29/2022	6433	2,816.10	0.00	90.00	0.00	316.08	252.05	842.38	1,657.64	DD
								232.04	0.00	1,239.42		
134	SCOTT A BRIAND	12/29/2022	6434	2,666.40	0.00	88.00	0.00	298.93	252.59	528.63	1,838.84	DD
								212.04	0.00	1,719.53		
135	BLAKE T MCVICKER	12/29/2022	6435	3,945.04	0.00	88.00	0.00	949.33	254.14	1,120.59	1,875.12	DD
								313.64	0.00	2,141.23		
137	DYLAN S FEHRENBACH	12/29/2022	6436	2,367.20	0.00	88.00	0.00	69.76	251.55	572.35	1,725.09	DD
								200.44	0.00	693.15		
Grand Total:				\$ 184,979.40	\$ 0.00	4,323.00	\$ 0.00	\$ 24,556.23	\$ 6,946.47	\$ 46,741.81	\$ 113,681.36	
								\$ 13,129.51	\$ 0.00	\$ 89,701.88		



SUNFLOWER ELECTRIC POWER CORPORATION BOARD MEETING – DEC. 8-9, 2022

ICARE

Emerging Technologies

Joe Brannan, CEO of North Carolina Electric Membership Corporation (NCEMC), presented an overview of the organization's approach to "grid edge" technologies. He first focused on how policy, consumer behavior, and new technologies are reshaping the electric industry, as well as the importance of visibility and coordination. Electric cooperatives need to consider what member consumers think about grid technologies and the potential path a new technology could take after initial traction. Active management of emerging technologies allows for maintaining reliability, stability, and affordability.

Next, he discussed the growth of solar facilities across the state of North Carolina (672 plants, 5,039 MW total capacity) and NCEMC's microgrids, which are coordinated use of combined electric resources in a specific region. A microgrid fleet was developed comprising a pork farm, the island of Ocracoke, member-owned assets, and two neighborhoods. NCEMC has developed 19 community solar projects and more than 600 MW of distributed energy resources (DERs).

Mr. Brannan emphasized the key to integrating DERs is focusing on reliability of the resource, reporting performance data of the resource, and coordinating the resource with the current system and market operations. Integrating, aligning, and coordinating DERs for member value are imperative for successful integration. For example, utilities must have the correct interconnection agreement in place and enforced.

NCEMC formalized DR/DER policies to provide framework for supporting its members' desire for cost savings, providing a benefit to the power supply portfolio while shielding members from large cost shifts or risks, and acknowledging the provisions of the all-requirements wholesale power contract.

In summary, NCEMC's grid edge strategy alignment included addressing distribution board policies and service rules, interconnection agreement and standards, retail rate design—as well as G&T board policies, wholesale rate design, grid operations, and the impact on system's energy portfolio.

Sunflower staff explained the need to address aspects of increased DER penetration, such as visibility of DERs in the system; voltage control and inverter types; power quality; restoration standards; charging/discharging coordination; load resource forecasting; real-time reliability; and resource planning and power sales. We will need to develop policies that fit our system and determine the threshold for load in totality while focusing on system reliability and resiliency. This will require improved coordination between distribution-level and transmission-level operations. It will be an opportunity to develop DER optimization strategies that benefit Sunflower, our Members, and those they serve.

Key Accounts Gap Analysis

A gap analysis survey was sent to Members regarding the current state and desired future state for Member Projects administered under the Key Accounts program. The survey, which was

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sent to 25 participants (Member managers, operations staff, and Key Account staff) had a 48% response rate. Project estimation showed the largest gap between current and desired future state. Staff also discussed other areas of opportunities as indicated by survey results. Next steps include developing an internal team to discuss feedback and opportunities, meeting with Members to discuss results and ideas, and working together on a collaborative approach to Key Accounts.

CURRENT ACTIVITIES

2023 Sunflower December Board Meeting

The 2023 December Board Meeting will be held at the Intercontinental Hotel in Kansas City, MO, on Dec. 14-15, 2023.

PRESIDENT'S REPORT

Operations

Lesser Prairie Chicken Listing

The Lesser Prairie Chicken has been formally listed as endangered in the southern mapped range and threatened in the northern mapped range. The ruling takes effect on Jan. 24, 2023. Since rules are still being developed and codified, there will likely be a period of time before the requirements are enforced. Sunflower staff will keep Members informed.

Power Supply & Delivery & Market Affairs

Winter 2022-23 Hedging Analysis

In previous months, staff completed analyses to quantify the risk of a cold weather event during the upcoming winter. Based on current projections, Sunflower's hedge positions in December, January, and February are in the 97-98% range based on forecasted values for load, renewable resource output, and Holcomb availability. Sunflower staff used data to set a price threshold to determine whether to pursue additional energy blocks to supplement Sunflower's existing hedge positions in December, January, and February. Staff obtained pricing below the threshold for a 50 MW block in December. Pricing for January and February did not drop below the price threshold; thus, Sunflower did not add energy blocks to the existing 50 MW blocks in those two months. Deviations from forecasted values could impact Sunflower's actual hedge position, but staff believe the current hedge position for the winter months is a reasonable balance between cost and risk. Staff received a Board consensus on not pursuing additional hedge products for January and February 2023.

Montezuma Western Area Power Administration (WAPA) Allocation Assignment

In 2021, the City of Montezuma applied for WAPA Loveland Area Projects (LAP) allocations and was awarded an allocation beginning in 2024. Like the cities of Johnson and Hugoton, Montezuma wants to assign its WAPA allocations to Sunflower. Sunflower would pass through allocations to Montezuma; be responsible for scheduling, accounting, billing, resource planning; and add the allocation to the Network Integration Transmission Service Agreement with SPP beginning October 1, 2024.

Board action: The Sunflower Board approved the assignment of Montezuma's LAP 2025 Resource Pool allocation as presented.

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Transmission Planning & Policy

C2 Waiver Application

Sunflower submitted a request to the Southwest Power Pool for a waiver of Base Plan Upgrades for four Notices to Construct (NTC) to allow Sunflower to pay our SPP load ratio share of 2.5% versus 70%. Staff explained how four specific Byway Upgrades meet the C2 Waiver capacity, flow, and benefit criteria. Staff anticipates the SPP staff will approve the request in February 2023, with SPP board approval in the fall of 2023. Sunflower staff are also considering submitting a waiver request for three additional NTCs.

Corporate Services

Retirement

Jana Horsfall, who is retiring in December, expressed her gratitude for her 42 years of employment at Sunflower.

Financials

2022 Audit

Board action: The Sunflower Board approved FORVIS, LLP, as the service provider for the 2022 financial audit.

November Financials

Financials will be posted to BoardPaq when available.

Patronage Retirement

In January 2022, the Board approved guidelines for patronage retirements over the next five years. The guideline structure, subject to annual Board approval and sufficient financial metrics as determined by the Board, is for \$12mm allocated: \$8.5mm First In, First Out (FIFO) from Sunflower, plus \$1.5mm from unrestricted Mid-Kansas (post - March 31, 2017), plus \$2.0mm Last In, First Out (LIFO) from Sunflower. This is an approximate 70/30 FIFO/LIFO split considering Mid-Kansas is being retired from its later vintages. As in prior years, actual approval will take place by unanimous written consent in January 2023 for payout in early January 2023. Due to the five-year guidelines adopted during the January 2022 Board meeting, no Board action was required.

Richard McLeon

From: Kansas Electric Cooperatives, Inc. <sread@kec.org>
Sent: Monday, December 12, 2022 11:39 AM
To: Richard McLeon
Subject: December KEC Board of Trustees Meeting Summary



KEC Board Meeting Summary

Dec. 8, 2022, at the Wichita Marriott

To: KEC Trustees,
Alternate Trustees
and Member System
Managers

From: Shana Read,
Director of Education
and Training

[Click for a
printable
version of this
summary](#)

Upcoming KEC Meetings

Co-ops Vote Events
Wichita: Dec. 12
Topeka: Dec. 16

**KEC Annual
Meeting**
January 21-23, 2023
Hotel Topeka,
Topeka

**KEC Board
Meeting**
March 1-2, 2023
Hilton Garden Inn,
Salina

In official action, the KEC Board of Trustees

1. As recommended by the Budget and Operations Committee, approved the 2023 KEC budget and assessments.
2. Elected Lee Tafanelli as the voting delegate and Gene Scheer as the alternate to the 2023 NRECA and NRTC Annual Meetings.

KEC Committee Meetings

On Wednesday, Dec. 7, KEC standing committees met the day prior to the board meeting. The **Communications Committee** discussed a request by a member co-op in good standing to subscribe to *Kansas Country Living* on a trial basis, which brought up several policy issues. The committee also discussed potential advertisement requests that could conflict with member cooperative services. Both of these issues will be reviewed again in the future. The **Legislative Committee** heard a report on the election results and discussed legislative issues. The committee reviewed the Day at the Capitol events which will take place in conjunction with the KEC Annual Meeting on Monday, Jan. 23, and the KCRE Silent Auction scheduled for Sunday, Jan. 22. Other topics covered included Co-ops Vote events, the return of the weekly conference calls during the legislative session, and the listing of the Lesser Prairie Chicken as threatened. The committee was briefed on plans for NRECA's Legislative Conference which will be held in Washington, D.C., on April 16-19. On Thursday, Dec. 8, the **Executive Committee** met to review general association activities.

New Trustee Orientation Program

On Dec. 7, KEC staff presented a **New Trustee Orientation Program**. From navigating legislative and regulatory issues to helping to build a culture of safety, KEC provides significant value to

KEC Board Meeting
May 3-4, 2023
Marriott, Wichita

KEC Summer Meeting
July 29-31, 2023
Overland Park Marriott

KEC Board Meeting
October 4-5, 2023
Marriott, Wichita

2023 KEC District Meetings
District 1: Oct. 31
District 2: Nov. 3
District 3: Nov. 2
District 4: Nov. 1

KEC Board Meeting
December 6-7, 2023
Marriott, Wichita

its member cooperatives. This program showcased the wide range of services and programs offered through each of the KEC departments and how those services and programs add value to the member cooperatives. At the end of the training, there was a special session for trustees who serve on the KEC Board.

KEC Board Meeting

The **Nominating Committee** recommended the following slate of officers: **Teresa Miller**, Ninnescah, as President; **Kirk Thompson**, CMS, as Vice President; **Jim Christopher**, DSO, as Secretary; and **John George**, Rolling Hills, as Treasurer. Officer elections will take place at the January Board Meeting on Jan. 23, 2023.

The KEC Trustees heard department reports from KEC Staff. The **Budget & Operations Committee** reviewed the 2023 KEC budget and assessments for KEC. The KEC Trustees also heard a **KCRE** report. Chris Parr, **Kansas Touchstone Energy Executive Council** Vice President, reported on the Kansas Touchstone Energy Meeting and Membership Engagement Mixer. At the end of the meeting, the Board went into Executive Session for an **Executive Outlet** to discuss any matters with Lee Tafarielli.



Kansas Electric Cooperatives, Inc. | PO Box 4267, Topeka, KS 66604

[Unsubscribe richard.mcleon@lanescott.coop](mailto:richard.mcleon@lanescott.coop)

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Richard McLeon

From: Kansas Electric Cooperatives, Inc. <sread@kec.org>
Sent: Wednesday, November 9, 2022 3:11 PM
To: Richard McLeon
Subject: KEC Annual Meeting and Registration Information

Follow Up Flag: Follow up
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A Touchstone Energy® Cooperative 

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2023 KEC Annual Meeting

Jan. 21-23 – Maner Conference Centre

The Maner Conference Centre adjoins the Hotel Topeka at City Center
(formerly Capitol Plaza Hotel) 1717 SW Topeka Blvd, Topeka, KS 66612

NOTE: Co-op system managers will complete and return the registration form to KEC.

Important Deadlines

- **Dec. 21, 2022** – Cut-off date for Hotel Topeka at City Center Reservations. Cancellation is 48 hours prior to 4 p.m. check-in.
- **Jan. 6, 2023** – Registration deadline.
- **Jan. 13, 2023** – Registration cancellation deadline.

Hotel Topeka at City Center Reservations

- **Rate:** \$103 single/double. Room rate includes basic guest room internet.
- **Room Block Start Date:** Friday, Jan. 20, 2023 – **End Date:** Monday, Jan. 23, 2023.
- **Hotel Reservation Cut-Off Date:** Friday, Dec. 21, 2022. Room blocks could sell out before the cut-off date, so it is best to book rooms as soon as possible.
- **Hotel Cancellation Policy:** If a guest can no longer make the trip, their reservation must be cancelled 48 hours prior to their designated check-in, by 4 p.m. Any reservation cancellation requests received within 48 hours of check-in will be assessed a Guest No Show charge, equal to one night's room and tax. This charge will be posted to the form of payment on file for the room.
- **Hotel Phone:** 1-800-579-7937 – Mention you are part of the 2023 KEC Annual Meeting.
- **Online Hotel Reservations:** [Make your reservations online](#). You will need to enter your arrival and departure dates to begin the reservation process.

- **To Make Multiple Reservations Using the Same Credit Card:** If the card used to hold the reservations is the same card that will be used to pay for the rooms, the hotel asks that you complete their [credit card authorization form](#).

KEC Annual Meeting Registration Information

Annual Meeting Registration for Managers, Trustees, and Employees

Registration Deadline: Jan. 6, 2023

Registration Fee: \$285

Registration Includes:

- Meeting Attendance
- Sunday Tailgate Social - **NEW**
- Monday Breakfast
- Monday Luncheon
- Day at the Capitol Events - **NEW**

Registration Does Not Include:

- Directors Courses
- Monday Breakfast for spouse/guest
- Monday Luncheon for spouse/guest

There is no meeting registration fee for the Spouse/Guest of a registered participant. However, Monday breakfast and Monday lunch does have separate fees.

Monday Breakfast Fee for Spouse/Guest: \$30.

Monday Luncheon Fee for Spouse/Guest: Includes Meal and Luncheon Program \$50.

KEC Annual Meeting Registration Form

[Download the KEC Annual Meeting Registration form.](#) NOTE: Co-op system managers will complete and return the registration form to KEC. The form is sized for legal paper if you plan to print it.

Name Badge: Register all attendees, include spouses/guests names, so badges can be made in advance.

Registration Cancellations

Registration Cancellation Deadline: Jan. 13, 2023

If circumstances change and you can no longer attend the KEC Annual Meeting, you may cancel your meeting registration by [emailing Carol Dorr](#) or by calling 785-228-4614. KEC's attendee cancellation policy is outlined below.

- Registrations may be refunded if KEC is notified of cancellation by Jan. 13. Cancellations received after Jan 13 or nonattendance will not be refunded. Cancellations received after the cutoff date will be billed for the full registration amount due.
- Please remember that cancelling your registration does not automatically cancel your hotel and travel arrangements. Attendees are responsible for cancelling their own hotel reservations.

Directors Training

Saturday, Jan. 21, 2023

9 a.m. – 4 p.m. 2610.1 Understanding the Electric Business with Bryan Singletary

9 a.m. – 4 p.m. 914.1 Cooperative Communications and Public Opinion: The Director's Perspective with Molly McPherson

Understanding the Electric Business

NRECA Credentialed Cooperative Director (CCD) Course 2610

Instructor: Bryan Singletary, NRECA

Time: 9 a.m. – 4 p.m.

Cost: \$285 (lunch provided for course attendees)

Course Description: This course is designed to provide the electric distribution director with an understanding of the operational challenges electric cooperatives face. The course also presents a set of tools to facilitate due diligence in boardroom decision making on these issues.

Cooperative Communications and Public Opinion: The Director's Perspective

NRECA Board Leadership Course (BLC) Course 914.1

Instructor: Molly McPherson, NRECA

Time: 9 a.m. – 4 p.m.

Cost: \$285 (lunch provided for course attendees)

Course Description: In today's age of rapid information coupled with member skepticism in a digitally interactive environment, the opinions of electric co-op members now hold more sway than ever before with the use of social media and websites targeting the co-op's operations. These online forums have upended traditional media and can now spread misinformation or information that is not in alignment with the management and operations of the co-op, and the local media is noticing. This course will provide directors with insight as to how members are messaging in the digital age, and then arm them with the knowledge they need to fulfill the oversight function.

Sunday, Jan. 22, 2023 (note times)

8 a.m. – 3 p.m. 965.1 Electric Vehicles: Strategy and Policy Considerations with Bryan Singletary

8 a.m. – 2 p.m. Back to Fundamentals workshop with Bruce Tulgan

Electric Vehicles: Strategy and Policy Considerations

NRECA Board Leadership Course (BLC) Course 965.1 **NEW**

Instructor: Bryan Singletary, NRECA

Time: 8 a.m. – 3 p.m.

Cost: \$285 (lunch provided for course attendees)

Course Description: Electric vehicles continue to receive increasing attention globally and within the United States through gradually increasing sales, an increase in the number of models available, and an abundance of media campaigns. EV's are also receiving increased attention within the electric cooperative industry, as topics in strategic planning sessions, board meetings and with many cooperatives owning at least one electric vehicle. This course is designed to improve a board's ability to make strategy and policy decisions regarding EVs and their impact on their cooperatives.

Back to Fundamentals: Leadership and Collaboration

This workshop will not count toward NRECA certificate credits

Instructor: Bruce Tulgan, RainMaker Thinking

Time: 8 a.m. – 2 p.m.

Cost: \$285 (lunch provided for course attendees)

Course Description: The morning session will focus on LEADERSHIP. Most leaders spend a lot of time communicating with their direct reports, but their communication is too often lacking in structure and substance. As a result, problems hide below the surface, until they blow up, and then everyone must jump into firefighting mode. That's why so many leaders are stuck in a vicious cycle of undermanagement. Bruce Tulgan teaches a step-by-step approach back to the fundamentals of strong, highly engaged leadership:

- How to tune in clearly and effectively with everyone
- Making expectations clear and improving accountability
- Regular problem-solving, troubleshooting, and resource planning

The afternoon session will focus on COLLABORATION. The ad hoc, unstructured, as-needed communication typical of the collaboration revolution often breeds unnecessary problems that get out of control—leading to delays, errors, and plenty of relationship damage. Extreme alignment is the solution. In this program, blending humor, insight, and concrete best practices, Bruce Tulgan draws on decades of research and observation of real people collaborating in the real world. You will learn:

- What The Authority Conundrum is, why it happens, and how it stalls productivity, damaging working relationships over time
- Why establishing alignment helps build true accountability by turning it into a process, not a slogan
- How to “work things out at their own level” and “take charge” without bribing, coercing, bullying, or overstepping their role

New Social Event on Sunday, Jan. 22

KEC Tailgate Social

2 – 9 p.m. in **Heritage Hall**. Wear your favorite jersey and cheer on the teams competing in the NFL Divisional Playoffs. Network with vendors. Bid on the KCRE Silent Auction items. Auction results will be announced at halftime of the second game. The social will adjourn at the conclusion of the second game.

Schedule for Monday, Jan. 23

Roundtable Discussion Breakfast

7 – 8 a.m. Join other attendees for breakfast and a roundtable discussion in the Sunflower Ballroom.

KEC Annual Meeting

8 a.m. – 12:45 p.m. Plans are being finalized for the Annual Meeting program. [View the Annual Meeting Program.](#)

KEC Board of Trustees Meeting

10:30 – 11 a.m. During the morning break, the KEC Board will have a short meeting in the River Room.

Day at the Capitol Event

1:30 – 4 p.m. Hear legislative leadership briefings. attend the Senate Utilities Committee and view the Senate Session. There will be an optional Historic Capitol Tour. Spouses are welcome to attend.

Driving on Hazardous Road Conditions

1 – 2 p.m. This presentation by the LCS&C Department is offered for those not wishing to attend the Day at the Capitol Events. Kansas is known for its changeable weather. Travelers can experience wind, rain, hail, snow, and ice - all of which affect driving conditions. This program will help attendees polish up their defensive driving skills when operating a small vehicle in any weather condition.

KEC Legislative Reception

5 – 7 p.m. The Legislative Reception, co-hosted by Federated and the Kansas electric cooperatives, will offer hors d'oeuvres and a chance to visit with elected officials.

KEC Spouses Program on Jan. 23

9 – 11 a.m. in the Pioneer Room.

The Wizard Behind Oz – Chris Glasgow

If you're from Kansas, you've surely encountered plenty of Wizard of Oz jokes and quips. Where's Dorothy? You're not in Kansas anymore! I'm melting! But what you may not know is the fascinating story behind L. Frank Baum's classic The Wonderful Wizard of Oz. This talk explores the unique appeal of this first truly American fairy tale, and its legacy on our culture from speech, to music, to media. This presentation pulls back the curtain on Baum's crowning achievement.

If These Walls Could Talk – Dave Loewenstein

Murals seem to be nearly everywhere in Kansas towns, both big and small. However, it's not a new tradition! From the iconic John Steuart Curry murals in the state's capitol to the frescoes of Jean Charlot in Atchison, and the many murals by artists commissioned as part of the New Deal, murals have long graced our public spaces. This talk will explore the artists, meanings, and impetus behind the state's rich collection of public murals, and how they reflect an image of who we are as Kansans.

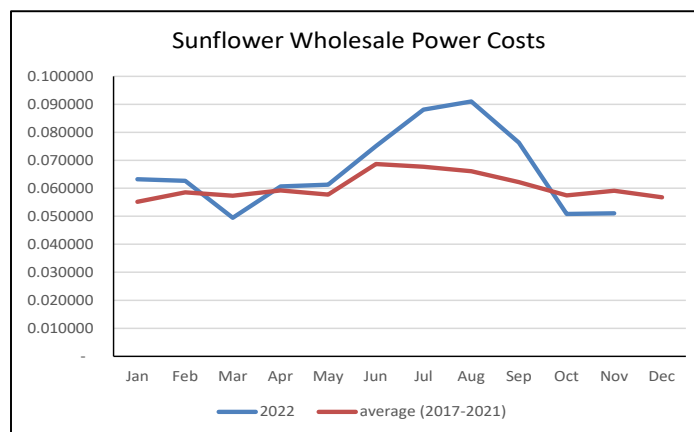
If you have any questions concerning the KEC Annual Meeting, contact:

- [Shana Read](#) – 785-228-4620 (Program and Directors Courses)
- [Carol Dorr](#) – 785-228-4614 (Registration and Spouses Program)

8. General Manager's Report

A. Rates and Reliability Dashboard

Rate Summary - Nov	current month (\$/kWh)	year to date (\$/kWh)		ytd '17-21 avg. (\$/kWh)	
Residential	0.1575	12.7%	0.1375	10.3%	0.1233
Residential - Seasonal	0.2794	13.3%	0.2422	16.2%	0.2030
Irrigation	0.1088	11.2%	0.0966	5.7%	0.0911
C&I 1000kVa or less	0.1325	9.4%	0.1200	8.1%	0.1102
C&I over 1000 kVA	0.1188	6.7%	0.1109	-0.3%	0.1112
Public Street and Lighting	0.1627	8.9%	0.1481	11.9%	0.1305
Other Sales to Public Authorities	0.1686	10.9%	0.1501	1.6%	0.1477
Sales for Resale - Other	0.0601	-26.6%	0.0761	-4.4%	0.0795
Total Sales price per kWh:	0.1274	8.8%	0.1162	5.1%	0.1103



2022 consumer hours						meters
Power Supplier	Major Event	Planned	All Other	Total		
Jan	0.0	0.0	446.0	446.0		5802
Feb	0.0	0.0	36.0	36.0		5801
Mar	0.0	4010.0	1134.0	5144.0		5780
Apr	2802.0	0.0	5617.0	8449.0		5764
May	715.0	0.0	540.0	1255.0		5779
Jun	0.0	0.0	223.0	223.0		5781
Jul	560.0	0.0	72.0	632.0		5781
Aug	0.0	0.0	57.0	57.0		5790
Sep	0.0	0.0	83.0	83.0		5793
Oct	0.0	0.0	106.0	106.0		5798
Nov	2685.0	0.0	0.0	2685.0		5798
Dec	0.0	0.0	311.0	311.0		5799
totals	6762	4010	30	19427		5789
	34.8%	20.6%	0.2%	44.4%		

metric	2020	2021	2022	measures
SAIDI	2.45	8.19	3.36	Interruption DURATION / average for every member (hrs)
SAIFI	1.16	2.56	1.33	Interruption FREQUENCY / Average # of Interruptions per customer
CAIDI	2.10	3.20	2.53	Customer Avg Interruption Duration Index - IF you are out, how long (hrs).
ASAI	99.97%	99.91%	99.96%	Service Availability

- B. Tallgrass. This project is suspended until January when they will decide whether to “shelve” it again.
- C. Handouts
 - 1. City of Dighton
 - 2. GM Succession Planning
- D. Staffing. We lost the new Ness City Lineman hire (he quit before he started) but have secured an Intern that is from Ness City and in the Pratt Lineman School. The Intern will begin in May 2023. Also, I plan to post for the Line Superintendent position in mid-January and have a meeting scheduled with a potential Accountant candidate.
- E. The Credit Card records are available for the Boards review.
- F. Utica Fire Dept request. I received the following request from Ann Marie on December 15th:

*From: Ann Jennings <ann.jennings@lanescott.coop>
Sent: Thursday, December 15, 2022 11:16 AM
To: Richard McLeon <richard.mcleon@lanescott.coop>
Subject: Utica Fire Donation Request*

*I just got a request from Utica Fire to help with their Christmas event. They put on a Christmas parade, Santa comes in, etc. event, and they will be passing out sacks of goodies for the kids. They are looking for help with those.
I do have \$ left in my donation budget since we didn't have anyone participate in the Coop Cares Golf Tourney this year. Could we donate \$200?*

Ann Marie Jennings, Member Service Coordinator

Board Policy 404 states *“The Cooperative to The Cooperative may make donations to recognized charitable institutions and community and civic organizations not to exceed \$100.00 without board approval.”*

However, I approved this donation based on merit and according to Board Policy 100 which states, *“Policies may be waived, in a single consideration or for a single incident, by the General Manager, if appropriate, or by the Board of Trustees, by affirmative vote, for good cause, as determined by the General Manager or Board of Trustees.”*

- G. Engineering. We have completed the Spill Prevention plan update with PSE and are continuing the Arc Flash Study update. Nate is currently busy updating FEMA records, line extension costs, and staking “red flag” poles for replacement.
- H. IT / Cybersecurity Report. Carrie continues working with KEC, NISC, and NRECA to improve our cybersecurity. This includes:

1. Sonic Wall firewall replacement
2. Cyber Defense Firewall full management upgrade
3. Establishing primary domain server with a secondary backup server
4. Establishing a secondary GIS server

Please refer to her full reports in the Supplemental File for more information.

I. Financials - November

1. We continue to have a very good year with the recapture of the ECA underbilling despite rising material and transportation costs.
2. Statement of Operations
 - a. Total Operating Margins are \$1,192,326.28. We continue to prioritize maintenance jobs over optional construction to shift operating expenses and lower the Operating Margin.
 - b. Total Margins are \$703,695.
 - c. Total Margins are \$1,962,735.61.
3. Balance Sheet.
 - a. Assets and Debits balance at \$65,367,519. Cash Balances remain strong at \$5,184,171. Cash Balances are growing along with the ECA recapture.
 - b. Equity remains stable with Equity as a percent of Assets at 39.90% and Equity as a percent of Capitalization is 41.17%.
 - c. Our Cash to Debt ratio is 14.51%.
 - d. Year to Date TIER is 2.67, OPTIER is 2.02 while Year to Date DSC is 4.12 and ODSC is 3.92.

J. Member Services Report. Ann Marie continues doing a great job. Most recently:

1. LSEC has been awarded 5-Star Cooperative status again!
2. Continuing Education Scholarship Applications are open
3. Success Sharing Grant applications are open

Please refer to her full report in the Supplemental file.

K. Operations Report. (Full report is in the Supplemental file)

- Maintenance
 - Removed trailer house from line south of Healy.
 - Changed out bad breakers at True North Ranch.
 - Measured line clearances on Hwy 83 north of Scott City.
 - Changed out bad arrester at Allan Knott's south of Ness City.
 - Worked with Sunflower to change the oil in the tap changer in the Ness City 115 sub.
 - Gathered OCR and fuse sizes in the Dighton city substations for arc flash study.
 - Pole Inspections. UAM has tested 5,787 poles this year (87% done) and identified 349 (6%) needing replacement.
 - Moved transformers and meter loops to different camping spots in Scott Park.
 - Changed out bad meter loop at Doll's feedlot.
 - Fixed crossarms and phase floaters on the Hagans 3 phase.
 - Fixed burn down and phase floater south of Ness City.
 - Retired connects for Rex Whipple, Blain Vogel, and Palomino oil.

- Pole Change Outs
Change out bad single-phase poles south of Ness City and in the Mendenhall pasture.
Changed out bad 3 phase poles in McCracken and Ness City.
- New Connects
Built 1 span of new 3 phase and built new connects in 2 locations for Brookover Feeders.
Built new single phase connect for Stewart Well Service Morrison lease.
- Other
Worked CPR's and material sheets for November.
Applied for and updated KDOT right of way permits.
Worked on arcing trailer.
Built tire rack/ loft in the east end of the truck barn.
Cleaned and repaired trucks.

L. Warehouse Report. (Full report in Supplemental file)

1. Generac. Sales continue to be strong. The dollars from these sales are spread to Electrician and HVAC revenue GLs.

Generac Sales: 2020-2023				
Item	2020	2021	2022	2023
	Count	Count	Count	Count
Air Cooled - 11kW and Below	0	0	1	0
Air Cooled - 12kW and Above	4	11	11	4
L/C 1 Phase	0	0	1	0
L/C 3 Phase	0	0	1	0
Portables	0	2	0	0
Transfer Switches	5	13	17	4
Total Generators Sold	4	11	14	4

2. Electrician / HVAC services. The Electricians have posted their first \$1,000,000 year that I can find in the records. They have a YTD margin of \$180,351.08. HVAC didn't fare so well posting a \$6,700 loss. Also, we are bringing in an Electrician contractor to work part-time and help us get caught-up on job backlogs.
3. Materials. Tight supplies and long lead times continue to be the norm. We are "stocking up" on poles and transformers in anticipation of winter storms.

Respectfully submitted,

Richard McLeon, MBA
General Manager

12/16/2022 10:49:25 am

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General Ledger

Financial And Operating Report Electric Distribution

INCOME STATEMENT FOR NOV 2022

Item	-----Year - To - Date-----			-----Period - To - Date-----	
	Last Year	This Year	Budget	Current	Budget
1. Operating Revenue and Patronage Capital	17,333,130.50	19,911,002.37	17,224,639.52	1,658,132.63	1,565,876.32
2. Power Production Expense	0.00	0.00	0.00	0.00	0.00
3. Cost of Purchased Power	10,444,039.56	12,111,563.11	9,804,027.97	781,634.93	891,275.27
4. Transmission Expense	0.00	0.00	0.00	0.00	0.00
5. Regional Market Expense	0.00	0.00	0.00	0.00	0.00
6. Distribution Expense - Operation	806,058.43	779,455.47	1,206,055.29	94,462.52	109,641.39
7. Distribution Expense - Maintenance	991,526.13	1,092,393.11	921,245.38	97,160.76	83,749.58
8. Customer Accounts Expense	177,931.04	224,723.57	208,440.87	21,871.60	18,949.17
9. Customer Service and Informational Expense	61,861.44	55,214.23	46,382.27	6,548.70	4,216.57
10. Sales Expense	49,123.87	59,843.92	60,519.91	5,052.87	5,501.81
11. Administrative and General Expense	1,168,704.98	1,477,081.37	1,249,182.55	143,846.21	113,562.05
12. Total Operation & Maintenance Expense (2 thru 11)	13,699,245.45	15,800,274.78	13,495,854.24	1,150,577.59	1,226,895.84
13. Depreciation & Amortization Expense	1,689,011.63	1,727,456.63	1,553,502.72	160,526.82	141,227.52
14. Tax Expense - Property & Gross Receipts	0.00	0.00	0.00	0.00	0.00
15. Tax Expense - Other	0.00	0.00	0.00	0.00	0.00
16. Interest on Long-Term Debt	1,225,812.43	1,174,673.42	1,105,885.11	108,406.03	100,535.01
17. Interest Charged to Construction - Credit	0.00	0.00	0.00	0.00	0.00
18. Interest Expense - Other	133.09	247.71	0.00	20.73	0.00
19. Other Deductions	19,396.87	16,023.55	39,645.65	150.00	3,604.15
20. Total Cost of Electric Service (12 thru 19)	16,633,599.47	18,718,676.09	16,194,887.72	1,419,681.17	1,472,262.52
21. Patronage Capital & Operating Margins (1 minus 20)	699,531.03	1,192,326.28	1,029,751.80	238,451.46	93,613.80
22. Non Operating Margins - Interest	157,263.91	88,671.73	183,332.60	16,549.87	16,666.60
23. Allowance for Funds Used During Construction	0.00	0.00	0.00	0.00	0.00
24. Income (Loss) from Equity Investments	0.00	0.00	0.00	0.00	0.00
25. Non Operating Margins - Other	-109,057.49	140,976.86	25,208.26	2,678.98	2,291.66
26. Generation and Transmission Capital Credits	1,364,350.36	492,773.19	0.00	492,773.19	0.00
27. Other Capital Credits and Patronage Dividends	49,762.97	47,987.55	72,538.00	3,681.18	11,269.00
28. Extraordinary Items	0.00	0.00	0.00	0.00	0.00
29. Patronage Capital or Margins (21 thru 28)	2,161,850.78	1,962,735.61	1,310,830.66	754,134.68	123,841.06
Operating - Margin	699,531.03	1,192,326.28	1,029,751.80	238,451.46	93,613.80
Non Operating - Margin	1,462,319.75	770,409.33	281,078.86	515,683.22	30,227.26
Times Interest Earned Ratio - Operating	1.57	2.02			
Times Interest Earned Ratio - Net	2.76	2.67			
Times Interest Earned Ratio - Modified	1.61	2.21			

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General Ledger

Financial And Operating Report Electric Distribution

BALANCE SHEET FOR NOV 2022

	Last Year	This Year	Variance
ASSETS AND OTHER DEBITS			
1. Total Utility Plant in Service	58,885,919.96	60,504,934.77	1,619,014.81
2. Construction Work in Progress	498,870.68	1,360,256.97	861,386.29
3. Total Utility Plant (1 + 2)	59,384,790.64	61,865,191.74	2,480,401.10
4. Accum. Provision for Depreciation and Amort.	19,257,784.02	20,619,297.46	1,361,513.44
5. Net Utility Plant (3 - 4)	40,127,006.62	41,245,894.28	1,118,887.66
6. Non-Utility Property (Net)	0.00	0.00	0.00
7. Invest. in Subsidiary Companies	230,143.50	239,416.14	9,272.64
8. Invest. in Assoc. Org. - Patronage Capital	12,305,396.84	12,530,195.73	224,798.89
9. Invest. in Assoc. Org. - Other - General Funds	445,461.49	445,461.49	0.00
10. Invest. in Assoc. Org. - Other - Nongeneral Funds	221,958.00	221,958.00	0.00
11. Invest. in Economic Development Projects	0.00	0.00	0.00
12. Other Investments	5,500.53	5,500.53	0.00
13. Special Funds	0.00	0.00	0.00
14. Total Other Property & Investments (6 thru 13)	13,208,460.36	13,442,531.89	234,071.53
15. Cash - General Funds	-125,131.06	-924,311.84	-799,180.78
16. Cash - Construction Funds - Trustee	100.00	100.00	0.00
17. Special Deposits	25.00	25.00	0.00
18. Temporary Investments	6,309,661.33	6,108,357.70	-201,303.63
19. Notes Receivable (Net)	0.00	0.00	0.00
20. Accounts Receivable - Sales of Energy (Net)	1,357,733.21	1,535,336.97	177,603.76
21. Accounts Receivable - Other (Net)	272,723.64	268,868.41	-3,855.23
22. Renewable Energy Credits	0.00	0.00	0.00
23. Material and Supplies - Electric & Other	411,243.19	543,321.84	132,078.65
24. Prepayments	9,064.55	9,216.93	152.38
25. Other Current and Accrued Assets	2,324.42	1,127,813.66	1,125,489.24
26. Total Current and Accrued Assets (15 thru 25)	8,237,744.28	8,668,728.67	430,984.39
27. Regulatory Assets	0.00	0.00	0.00
28. Other Deferred Debits	2,967,269.10	2,010,364.56	-956,904.54
29. Total Assets and Other Debits (5 + 14 + 26 thru 28)	64,540,480.36	65,367,519.40	827,039.04

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General Ledger

Financial And Operating Report Electric Distribution

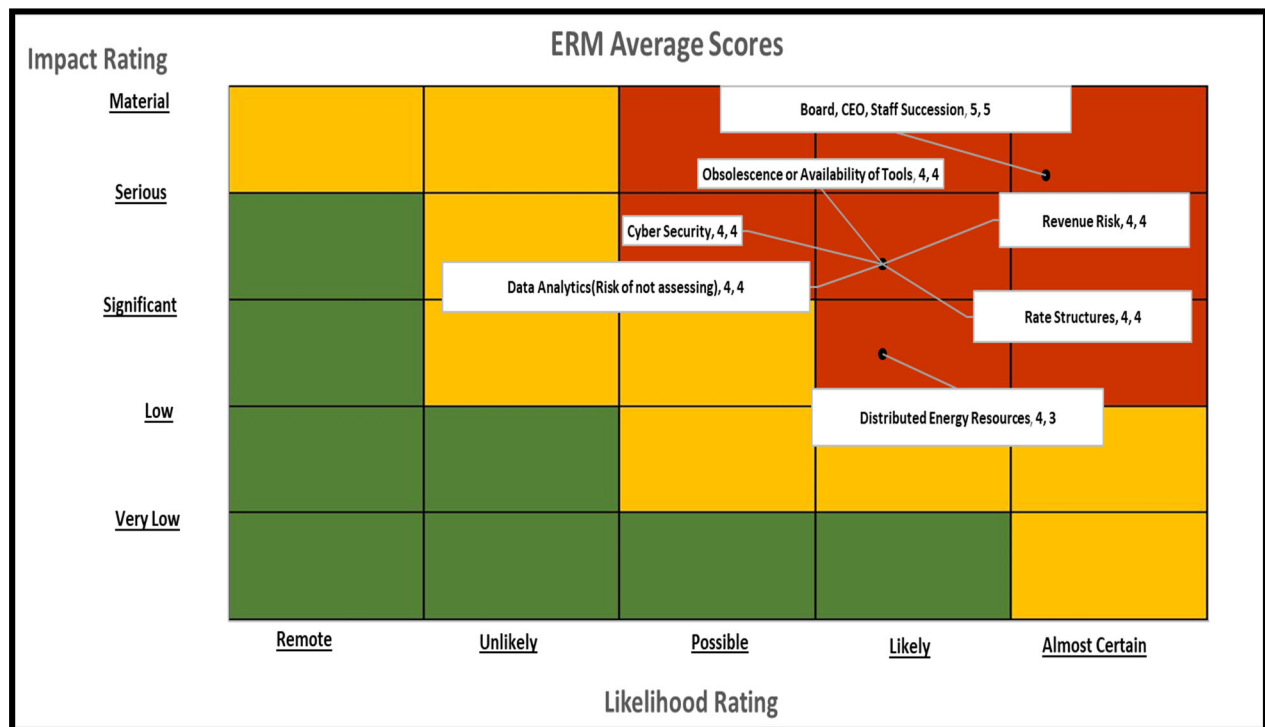
BALANCE SHEET FOR NOV 2022

	Last Year	This Year	Variance
LIABILITIES AND OTHER CREDITS			
30. Memberships	0.00	0.00	0.00
31. Patronage Capital	21,303,427.23	22,639,599.44	1,336,172.21
32. Operating Margins - Prior Years	0.00	0.00	0.00
33. Operating Margins - Current Year	699,531.03	1,192,326.28	492,795.25
34. Non-Operating Margins	2,003,619.82	1,969,400.24	-34,219.58
35. Other Margins and Equities	209,960.25	277,955.34	67,995.09
36. Total Margins & Equities (30 thru 35)	24,216,538.33	26,079,281.30	1,862,742.97
37. Long-Term Debt - RUS (Net)	0.00	0.00	0.00
38. Long-Term Debt - FFB - RUS Guaranteed	34,114,647.31	33,257,953.11	-856,694.20
39. Long-Term Debt - Other - RUS Guaranteed	0.00	0.00	0.00
40. Long-Term Debt - Other (Net)	7,886,895.29	6,461,170.76	-1,425,724.53
41. Long-Term Debt - RUS Econ. Devel. (Net)	0.00	0.00	0.00
42. Payments - Unapplied	-4,337,249.53	-2,451,341.90	1,885,907.63
43. Total Long-Term Debt (37 thru 41 - 42)	37,664,293.07	37,267,781.97	-396,511.10
44. Obligations Under Capital Leases - Noncurrent	0.00	0.00	0.00
45. Accumulated Operating Provisions	0.00	0.00	0.00
46. Total Other Noncurrent Liabilities (44 + 45)	0.00	0.00	0.00
47. Notes Payable	0.00	0.00	0.00
48. Accounts Payable	1,492,166.08	1,153,522.61	-338,643.47
49. Consumers Deposits	116,155.71	114,467.22	-1,688.49
50. Current Maturities Long-Term Debt	0.00	0.00	0.00
51. Current Maturities Long-Term Debt - Econ. Devel.	0.00	0.00	0.00
52. Current Maturities Capital Leases	0.00	0.00	0.00
53. Other Current and Accrued Liabilities	1,051,327.17	752,466.30	-298,860.87
54. Total Current & Accrued Liabilities (47 thru 53)	2,659,648.96	2,020,456.13	-639,192.83
55. Regulatory Liabilities	0.00	0.00	0.00
56. Other Deferred Credits	0.00	0.00	0.00
57. Total Liab. & Other Credits (36+43+46+54 thru 56)	64,540,480.36	65,367,519.40	827,039.04
Current Assets To Current Liabilities	3.10	to 1	4.29
Margins and Equities To Total Assets	37.52	%	39.90
Long-Term Debt To Total Utility Plant	63.42	%	60.24

10. b. LSEC Strategic Planning Session review.

The Board of Trustees and General Manager / CEO of Lane-Scott Electric Cooperative, Inc. (met at St. Theresa Catholic Church in Dighton, Kansas on December 13-14, 2022, to perform an Enterprise Risk Management (ERM) exercise. The session was facilitated by CFC's Aaron Stallings and Mike Lewis.

The final exercise was to divide the group into two teams, with each team assigned the task of developing potential mitigation tactics for the agreed upon enterprise risks.



The mitigation tactics are a start for the CEO and management group to consider as they assess the best means to address each of the enterprise risks identified. Following are the risk mitigation tactics suggested.

Board, CEO Staff Succession

- Education and development of staff program (cross training)
- Job descriptions
- Operating procedures by position (job)
- CEO Emergency Plan (CEO Succession)
 - Board Chair Procedure
- Evaluate Accounting Back-up
- Recruitment of talent (options)
- Board succession
 - Term limits
 - Replacement / Appointment Process
 - Enhance Nomination Process

- How do we evaluate ourselves?

Obsolescence or Availability of Tools

- Obsolescence
 - Analyze options for AMI

Data Analytics (Risk of not assessing)

- NISC Dashboard
- Analyze options – Burns and McDonald

Rate Structures

- Explore Formulary Rates
- 3 Part Rates

Cyber Security

- Audits
- Training
- Password requirements
- Complete program

Revenue Risk

- Covered in rate structures
- Look at loss of large loads and its impact on the system
- Compass can model scenarios

Distributed Energy Resources

- Infrastructure Impact / Cost Analysis
- Incentive Programs on EV chargers
- Be informed on regulations
- Back-up generators

This strategic plan with the enterprise risk mitigation strategies represents a consensus of Lane-Scott EC's board and CEO as of December 14, 2022. It must be emphasized that the strategic plans are based on the knowledge and discussion of its leaders at a snapshot in time. The strategic plan and enterprise risks within the plan must be fluid and revisited as strategic changes in the cooperative's environment occur.

Number	Strategic Goals and Objectives
1	Demonstrate leadership in employee and public safety <ul style="list-style-type: none"> • Continuously review options for safety improvement • Explore improved field communication technology • Develop improved record keeping
2	Identify, assess, and mitigate cyber security risks <ul style="list-style-type: none"> • Research and implement cyber security mitigation strategies • Identify and make necessary investments in hardware, software and facilities • Establish a cyber security training and awareness regimen for employees and members

	<ul style="list-style-type: none"> • Develop a comprehensive policy • Conduct an advanced audit
3	Evaluate advanced rate options for the future <ul style="list-style-type: none"> • Analyze formulary rate structure • Develop 3-part rate options
4	Develop comprehensive succession plan for Board, CEO, and staff <ul style="list-style-type: none"> • Develop job descriptions, education options for staff • Develop emergency, interim, and long-term plans for CEO and staff • Evaluate appropriate human resource needs for the cooperative • Evaluate board nomination process, term options and election process as appropriate
5	Enhance operational excellence by implementing appropriate technology options and processes <ul style="list-style-type: none"> • Evaluate and implement processes for data analytics for decision making • Analyze options for AMI utilization in the future • Develop analysis and options around emerging technologies such as DER and Electric Vehicles.

Action Items

The following summarizes the action items that will occur after the session:

- The staff will work to establish the strategies and tactics for the revised strategic plan to present it to the board for its approval at the February board meeting.
- After the plan is presented and approved, the board and management will receive updates on a quarterly basis.

KEC BOARD MEETINGS CREDENTIALS
KEC TRUSTEE VOTING DELEGATE AND ALTERNATE KEC
TRUSTEE VOTING DELEGATE FOR BOARD MEETINGS OF
KANSAS ELECTRIC COOPERATIVES, INC.

This is to certify that the following individuals have been authorized to represent this cooperative as KEC Trustee (Voting Delegate) and Alternate KEC Trustee (Voting Delegate) to Board Meetings of the Kansas Electric Cooperatives, Inc., 7332 SW 21st Street, Topeka, Kansas 66615. This designation is effective upon receipt by KEC and remains in effect until written notice of rescission or amendment is provided to KEC. This document supersedes any previous designation of Trustee or Alternate Trustee.

TO: KEC Board Secretary via Carol Dorr, KEC

KEC Trustee Voting Delegate:

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-Mail:** _____

Alternate KEC Trustee Voting Delegate:

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-Mail:** _____

As duly elected by the _____ board of trustees on
(co-op name)

(date)

Board President or Vice President Signature: _____

Board Secretary Signature: _____



KEC MEMBERSHIP MEETING CREDENTIALS
VOTING DELEGATE AND ALTERNATE VOTING DELEGATE
FOR MEMBERSHIP MEETINGS OF
KANSAS ELECTRIC COOPERATIVES, INC.

This is to certify that the following individuals have been authorized to represent this cooperative as Voting Delegate and Alternate Delegate to Membership Meetings of the Kansas Electric Cooperatives, Inc., 7332 SW 21st Street, Topeka, Kansas 66615. This designation is effective upon receipt by KEC and remains in effect until written notice of rescission or amendment is provided to KEC in accordance with KEC Bylaws. This document supersedes any previous designation of Voting Delegate or Alternate Voting Delegate.

TO: KEC Board Secretary via Carol Dorr, KEC

Voting Delegate:

Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-Mail:** _____

Alternate Voting Delegate:

Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-Mail:** _____

As duly elected by the _____ board of trustees on
(co-op name)

(date)

Board President or Vice President Signature: _____

Board Secretary Signature: _____

SAFETY PROGRAM

SAFETY PROJECTS COMPLETED AS OF December 2022

1. RESAP Onsite Observation
 - Leaking /weeping regulator in pole yard has been removed.
 - Rope hoist have been replaced
 - SPCC is completed.
2. Hard Hats have been replaced.
3. Ann Jennings's member safety awareness publishes to either KCL newsletter, social media, and/or the Lane Scott Electric website concerning:
 - Storm Season Prep-Don't forget to ready your car
 - Holiday Season Messages (dry x-mas tree, extension cords, space heaters, holiday lighting, holiday cooking)
 - Downed Lines: know what to do
 - New Year's Electric Safety Resolutions.
4. Diana Kuhlman submitted reports:
 - KEC Loss Control, Safety and Compliance System Monthly Statistical Report.
 - Compliance One drug and alcohol monthly roster report.
 - Medical Certification for all CDL License.
5. In House Safety Meeting: KDOT hosted a presentation of Red Book requirements, and load securement of cargo. December 19th. Both November 30th and December 20th safety minutes are included in the board packet.

SAFETY PROJECTS IN PROGRESS AS OF December 2022

1. SDS Program products updates and documentation improvements.
2. Safety Amp software inspection form templates.
3. Decals ordered for truck #173, Lane Scott decal ordered for truck #193.
4. FCC radios are on backorder.
5. Demo trailer hardware in process of being installed.
6. RESAP Onsite Observation
 - Nate Burns is working on arc hazard assessment study.
 - Ordering Chainsaw safety chaps.
 - Auto transformer stands need installed Dighton Hi to resolve substation clearance.
 - Circuits are being identified.
 - Switching procedure for Twin Springs Sub. are in progress.
 - URD cables being identified and labeled.
 - Padmount and switch cabinet signage in progress of being updated.

LANE-SCOTT ELECTRIC COOPERATIVE, INC.
SAFETY MEETING
November 30,2022

Chris Terhune called the meeting to order at 10.38am.

Minutes were read: Dal Hawkinson made a motion to approve the October 27th minutes and Dellon Shelton seconded. Minutes were read and approved as printed.

Present: Richard McLeon, Kasey Jenkinson, Dal Hawkinson, Chad Rupp, Chris Terhune, Kevin Bradstreet, Dellon Shelton, Blake McVicker, Dylan Fehrenbach, Nate Burns, Scott Brandt, Kalo Mann, Michael Pollock, Ann Marie Jennings, and Diana Kuhlman

Absent: Ben Mann, Leighton Ayers, Myron Seib, Carrie Borell, and Mark McCulloch

Guest: None

Truck report of inspections:

105	Dellon Shelton	OK
110	Blake McVicker	Replacing Windshield
112	Dellon Shelton	OK
117	Chris Terhune	Going to hays for repairs.
123	Michael Pollock	OK
132	Kevin Bradstreet	OK
135	Nate Burns	OK
136	Dylan Fehrenbach	OK
143	Michael Pollock	OK
144	Kalo Mann	OK
145	Blake McVicker	OK
150	Kasey Jenkinson	Going to Dodge City Freightliner for repairs.
173	Chad Rupp	Needs decals - ordered
191	Michael Pollock	OK
193	Blake McVicker	Windshield Chips.
200	Dal Hawkinson	OK
201	Dal Hawkinson	Needs Unit Numbers Installed.
304	Blake McVicker	OK
305	Blake McVicker	Replacing Windshield.

Trailer and Equipment report of inspections:

502	Blake McVicker	OK
507	Blake McVicker	OK
515	Blake McVicker	OK
504	Chris Terhune	OK
505	Chris Terhune	OK
508	Chris Terhune	OK
509	Chris Terhune	OK
513	Chris Terhune	OK
516	Chris Terhune	OK
700	Chris Terhune	OK
701	Chris Terhune	OK
702	Chris Terhune	OK
512	Scott Briand	OK
514	Scott Briand	OK

Warehouse, building, and pole yard inspections:

Ness City Warehouse	Blake McVicker	OK
Ness Pole Yard & Transformer Dock	Blake McVicker	OK
Warehouse	Scott Briand	OK

Pole Yard & Transformer Dock
Office

Scott Briand
Diana Kuhlman

OK
Member Service Window Shattered

Personal Tools: All Passed

Gloves Monthly Test Results: Employee #74 Rejected Left Glove / Ozone.

Line Hoses Annual Test Results: N/A

Sleeves Quarterly Test Results: All Passed

Substation and Regulator Report:

- ♦ Kevin Bradstreet: Alexander hotspot was found, and Sunflower is helping to address it. Twin Springs lights are being replaced due to damage. Pricing different lights. Manning sub outage was quicker than expected Switches on riser's poles replace and arresters repaired. Ness 34-5 substation arrestors are being prepared for replacement with the use of different brackets. Ransom and Ness City substation arrestors will be changed out when an outage can be scheduled. Ness City 115 scheduled for Midwest Energy to change out relays and switches.
- ♦ Blake McVicker: Ness City substation support pole replacing and galvanizing in process.
- ♦ **PCB Report:** None to Report

Line Clearance: City of Alexander, City of Healy.

Accident and Near Misses: None to Report.

Old Business:

- ♦ Chris Terhune: Truck inspections completed with P.E.T.
- ♦ Chris Terhune: Demo trailer needs pole hardware installed.
- ♦ Kasey Jenkinson: Tony Knopp scrapping service bins for Ness and Dighton are being considered.
- ♦ Dal Hawkinson: Dot inspections completed
- ♦ Kevin Bradstreet: WLL on chains on trailer have been installed.
- ♦ Scott Briand: Iron pole specs are being reviewed for drilling holes to our specs for equipment installation.
- ♦ Ann Jennings: Military care packages have been deployed.

New Business:

- ♦ Chris Terhune S.p.c.c. plan has been updated and completed. Laminated cards will be installed in each of the substations.
- ♦ Chris Terhune: All the lineman, and retail department have attended the guest speaker Denver Rourke in Dodge City.
- ♦ Dal Hawkinson: Will be welding a basket for chains to keep them restrained on the trailer.
- ♦ Ann Marie Jennings: Christmas gift certificates are available at the office for paying on the members electric bills. Christmas parade on December 10th at 6:00pm, Dellon Shelton will be driving the float
- ♦ Dal Hawkinson: December windstorm F.E.M.A. will be completed by the end of the month
- ♦ KEC Lee Tafanelli; Spoke on upcoming changes to KEC service menu. Also asked for our input on changes we would like to see KEC offer in the future. Lee mentioned to use KEC online courses for in house safety training to free up our schedule with KEC to be able to do additional training.

KEC Safety Meeting: Accident Investigation, Hearing and Decibel Testing, [ADMIN]. Violence in the workplace.

Meeting adjourned.

Chris Terhune
Safety Coordinator

Carrie Borell
Safety Administrator

LANE-SCOTT ELECTRIC COOPERATIVE, INC.
SAFETY MEETING
December 19,2022

Chris Terhune called the meeting to order at 9:06am.

Minutes were read: Dal Hawkinson made a motion to approve the November 30th minutes and Kevin Bradstreet seconded. Minutes were read and approved as printed.

Present: Kasey Jenkinson, Dal Hawkinson, Chad Rupp, Chris Terhune, Kevin Bradstreet, Leighton Ayers, Blake McVicker, Dylan Fehrenbach, Nate Burns, Scott Brandt, Michael Pollock, Mark McCulloch, Carrie Borell, Ann Marie Jennings, and Diana Kuhlman

Absent: Richard McLeon, Ben Mann, Myron Seib, Dellon Shelton, Kalo Mann, Kath Lewis, and Rebecca Campbell.

Guest: None

Truck report of inspections:

105	Dylan Fehrenbach	OK
110	Blake McVicker	Replacing Windshield
112	Dylan Fehrenbach	OK
117	Chris Terhune	OK
123	Michael Pollock	Windshield Chip
132	Dylan Fehrenbach	OK
135	Nate Burns	OK
136	Kevin Bradstreet	OK
143	Michael Pollock	OK
144	Michael Pollock	OK
145	Chris Terhune	OK
150	Kasey Jenkinson	Windshield Chip
173	Chad Rupp	Windshield Chip
191	Michael Pollock	OK
193	Blake McVicker	Windshield Chips.
200	Dylan Fehrenbach	OK
201	Dal Hawkinson	Needs Unit Numbers Installed.
304	Blake McVicker	OK
305	Blake McVicker	Replacing Windshield.

Trailer and Equipment report of inspections:

502	Blake McVicker	OK
507	Blake McVicker	OK
515	Blake McVicker	OK
504	Chris Terhune	OK
505	Chris Terhune	OK
508	Chris Terhune	OK
509	Chris Terhune	OK
513	Chris Terhune	Needs Lights Repaired
516	Chris Terhune	OK
700	Chris Terhune	OK
701	Chris Terhune	OK
702	Chris Terhune	OK
512	Scott Briand	OK
514	Scott Briand	OK

Warehouse, building, and pole yard inspections:

Ness City Warehouse	Blake McVicker	OK
Ness Pole Yard & Transformer Dock	Blake McVicker	OK

Warehouse
Pole Yard & Transformer Dock
Office

Scott Briand
Scott Briand
Diana Kuhlman

OK
OK
Member Service Window Shattered

Personal Tools: All Passed

Gloves Monthly Test Results: N/A

Line Hoses Annual Test Results: N/A

Sleeves Quarterly Test Results: N/A

Substation and Regulator Report:

- ♦ Kevin Bradstreet: Manning has new lights installed. Twin Springs both transformers are online. Pricing different lights. Ness 34-5 substation arrestors are being prepared for replacement with the use of different brackets. Ransom and Ness City substation arrestors will be changed out when an outage can be scheduled.
- ♦ Blake McVicker: Ness City substation support pole replacing and galvanizing in process.
- ♦ **PCB Report:** None to Report

Line Clearance: Manning, and Ness City

Accident and Near Misses: None to Report.

Old Business:

- ♦ Chris Terhune: S.P.C.C. plan has been updated and completed. Laminated cards were installed in each of the substations.
- ♦ Chris Terhune: All the lineman, and retail department have attended the guest speaker Denver Rourke in Dodge City.
- ♦ Dal Hawkinson: December windstorm F.E.M.A. has been completed.
- ♦ Ann Jennings: Christmas gift certificates have been purchased.

New Business:

- ♦ Chris Terhune: Demo trailer is in progress, Building lofts for meter and tire storage in new truck barn.
- ♦ Dal Hawkinson: Will be welding a basket for chains to keep them restrained on the trailer.
- ♦ Ann Marie Jennings: Eight 1500.00-dollar scholarships for graduating high school kids will be available. Co-Bank grants are available, deadline to apply is beginning of April.
- ♦ Diana Kuhlman: In house Physicals for CDL's went well with Doctor Heskett. Heskett will be doing all physicals from now on. Christmas party scheduled for December 22,2022 starting at 3:00. Off Monday for Christmas.
- ♦ Carrie Borell: Reminder NISC Community Change let her know with any problems or questions.
- ♦ Kasey Jenkinson: Cathouse is no longer called cathouse; it is called Fossil Rock Ranch. You will need permission and the gate code to enter from now on.
- ♦ KDOT: Erica Pargas, and Penny Tryback gave a presentation of the DOT Red Book, proper load securement, trailer coupling, TAT, and medical requirements for a CDL.

Meeting adjourned.

Chris Terhune
Safety Coordinator

Carrie Borell
Safety Administrator

LANE-SCOTT ELECTRIC COOPERATIVE, INC.
SAFETY COUNCIL COMMITTEE MEETING
December 19, 2022

Leighton Ayers called the meeting to order at 1:04pm.

Minutes were read: Chris Terhune made a motion to approve the August 31st minutes and Leighton Ayers seconded. Minutes were read and approved with amendments.

Present: Chris Terhune, Leighton Ayers, and Carrie Borell

Absent:

Old Business:

- ◆ Ness City cement slurry is to be done at a later date.
- ◆ Dylan Fehrenbach has completed OSHA 10 Hour training. Retail will be scheduled in 2023 for training.
- ◆ Retail Scaffold will be put in a silent auction.
- ◆ Demo trailer hardware install in progress.
- ◆ Contractor guide amendment of the substation label need updated.
- ◆ Chris Terhune: RESAP On-Site Observation Corrective Actions Reviewed
 - Leaking/weeping electrical equipment stored in pole yards need to be in secondary containment and stored inside.
Completed - Transformer at Ness City pole yard and regulator at Dighton North pole yard has been hauled off to Solomon Corp.
 - Spill Prevention, Control and Countermeasures (SPCC) regulations has been developed for the facility as required by federal EPA regulations.
Completed - Nate Burns worked with Power Engine to update the SPCC plan.
In Progress - Nate Burns is working with Power Engine to perform arc hazard assessment on distribution system for arc related clothing every 5 years.
 - Pole yard/outside storage materials are properly stored off the bare ground.
Completed - North lot transformers have been moved to new concrete pad.
 - Winch mechanisms are in good condition.
Completed – Chad Rupp repaired fray on truck #110.
 - Rope hoist needs to be in good condition.
Completed - Chris Terhune replaced rope hoist.
 - Protective safety chaps are available when using chain saws.
In Progress - Chris Terhune reported safety chaps are required for use with chainsaws cost \$80-\$150. Leighton made a motion to approve the purchase of 12 chaps to be available with each chainsaw. Carrie Borell seconded. Chris Terhune will get an invoice together of the total cost.
 - Substation free of weeds and debris.
Completed - Ben Mann removed Twin Springs tumble weeds and debris.
 - Circuits and equipment are properly identified.
Completed - Ben Mann identified and marked Twin Springs circuits.
 - Employees can accomplish routine procedures and substation switching protocols.
In Progress – Nate Burns will work on switching procedures and backfeed procedures for Twin Springs substation and all substations with critical load supply.
 - Underground hazard identification signs replacement, cable identification, padmount labeling, and switch cabinets label signage.
Completed - Ben Mann has a yearly program in place to incorporate reviewing of labeling, signage, and identification while performing underground inspections.

New Business:

- ◆ Safety program budget was reviewed.
- ◆ Policy 508 and general manager memorandum safety council positions reviewed.
2023 Positions: Leighton Ayers – President, Chris Terhune – Safety Coordinator, and Carrie Borell Safety Compliance Administrator.
- ◆ 2023 RESAP safety improvements goals are:
 1. Warehouse, Maintenance, and Covered Storage
 2. Safety Communications/Awareness Activities
 3. Other: Digital Conversion Inspection Forms
- ◆ KEC training schedule was reviewed and included the In-House meetings, and Safety Council meetings. Schedule was posted and emailed to all employees.
- ◆ Chris Terhune: Dellon Shelton is staring book 4 in the Dennis Merchant Program.
- ◆ Carrie Borell: Lineman door that was replaced need rekeyed. Chris Terhune will call to get this taken care of.
- ◆ Carrie Borell: Presented Fire Alarm Specialist elevator fire alarm communication quote. This will make an automated call to emergency services if a fire was detected. It was voted to purchase the radio communicator instead of using the LAN line communication.

Meeting adjourned

Chris Terhune
Safety Coordinator

Carrie Borell
Safety Compliance Coordinator