



To: **Board of Trustees and Attorney**

A regular meeting of the Board of Trustees has been scheduled for April 4, 2022, at 7:00 p.m.

Proposed Agenda:

1. Call to Order
2. Reading and Approval of Minutes
3. Presentation of Check Register
4. Presidents Report
5. Attorneys Report
6. Sunflower EPC Report
7. KEC Report
8. General Managers Report
9. Old Business
10. New Business
 - a. Nominating Committee approval
 - b. GM Evaluation materials
 - c. SEPC Annual Meeting Delegate and Alternate
 - d. Letter of Appreciation
11. Safety Report
12. Executive Session – is requested
13. Adjourn

Upcoming Events:

Sunflower EPC Board	Hays	April 20
NRECA Legislative Conference	Washington, DC	May 1-4
LSEC Board Meeting	Dighton	May 2
KEC Board Meeting	Wichita	May 11-12
Sunflower Annual Meeting	Hays	May 17-18

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6	Sunflower Report	Sunflower	SEPC Board Summary	16-18	
		Megan Ball	Search Committee	19	
7	KEC Report		Annual Report		
8	GM Report	Richard		20-23	
	<u>Financials</u>	Kathy	Form 7	24-25	
		Kathy	Statistical Report		1
		Kathy	Non-operating margins		2
	<u>Operations</u>	Dal/Ben	Maintenance Inspection Log		3
		Dal	Monthly Report		4
	<u>Information Technology</u>	Carrie	Monthly Report		5
	<u>Cybersecurity-Compliance</u>	Carrie	Monthly Report		6
	<u>Engineering</u>	Nate	Monthly Report		7
		Rebecca	Transformer losses		8
		Richard	Substation NCP and CP		9
	<u>Member Service</u>	Ann Marie	Board Report		10
		Ann Marie	Blizzard Press report		11-16
	<u>Warehouse</u>	Scott	Warehouse Report		17-18
9	Old Business				
10	New Business				
a	Nominating Committee approval	Ann Marie		26	
b	GM Evaluation material	Richard		27-40	
c	SEPC Delegate and Alternate	Sunflower		41-43	
d	Letter of Appreciation	Richard		44	
11	Safety Report	Carrie	Safety Program Monthly Report	45	
	The March Safety Meeting was held 3/30 and Minutes were not yet available.		Safety Meeting minutes		

**MINUTES OF THE REGULAR MARCH 2022
MEETING OF THE BOARD OF TRUSTEES
OF THE LANE-SCOTT ELECTRIC COOPERATIVE, INC.**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Lane-Scott Electric Cooperative, Inc., was held on Monday, March 14, 2022, in the offices of the cooperative at 410 South High Street, Dighton, Kansas. President Richard Jennison called the meeting to order at 6:58 p.m. In addition to President Richard Jennison, the other trustees in attendance were: Rad Roehl, Harold Hoss, Randy Evans, Eric Doll, Richard Sorem, Chad Griffith, Paul Seib Jr. and Craig Ramsey. Also present Richard McLeon IV and Carrie Borell. Joseph D. Gasper, Attorney appeared by telephone.

CYBERSECURITY PRESENTATION

Carrie Borell, the network administrator presented a cybersecurity presentation to the board with the following highlights:

- Carrie reviewed her work history and educational background and experience with the board. She also discussed her future education plans. A full review of these items was included in the board packet.
- Lane-Scott, like all other cooperatives began to realize the importance of cybersecurity attacks and the increasing numbers of attacks. In 2017, Carrie began working on the IT cybersecurity program. Lane-Scott is similar to other cooperatives in its cybersecurity program. Many cooperatives are working together to implement cybersecurity programs.
- NIP services are utilized for instantaneous monitoring. Carrie reviews the NIP reports as part of her regular duties.
- NRECA also assists in training and Carrie continues with the NRECA RC3 program. The RC3 program was developed with the US Department of Energy as it began to evolve that cybersecurity was a governmental problem and not just a cooperative problem to be addressed. NRECA sends out alerts which Carrie monitors.
- Federated Insurance has a cybersecurity program and Lane-Scott participates in this program.
- There are a lot of concerns with regards to third party vendors and security issues. Hackers attempt to go through vendors to access the cooperative. Lane-Scott works with vendors to address weaknesses and tries to get overlapping securities.
- Redundancy is a concern and constantly being addressed.

- Carrie is also tasked with training employees on cybersecurity.
- The recent hacking incident was due to a third-party vendor email. The email was a valid email from the vendor that had a tiny link that compromised an email address. The hack was found very early and a response to the hack appears to be successful in retrieving the email and locking the hacker out of it.
- Federated continues to work on insurance policies regarding cybersecurity issues.
- Carrie has a system in place to deal with suspected phishing emails that employees have been trained on.
- Carrie discussed the process of deleting suspicious emails and the requirements to have them permanently deleted from the email system.
- Transfer of funds whether by electronic means or credit cards is always a concern for cybersecurity. The banks have an annual assessment of their protections, and all files are encrypted on the transfer.
- NISC is a third-party vendor that assists with cyber security and is in place to be there when Carrie is unavailable.
- Lane-Scott is in continually working on making improvements and is in good shape even compared to much larger coops. This is due in part to, the budgeting for cybersecurity which is moving to being treated as an important issue as safety.
- Carrie reviewed proposed board policy 535 with the board.
- A question was raised on what functions can be utilized if the internet were to go down for a long period of time. Carrie answered that the basic functions can still be done on paper and that there is a redundancy in place for the data that is on site which can be accessed.
- *A motion to adopt proposed board policy 535 as presented in the board packet was made, duly seconded and carried.*

Carrie left the board meeting after her presentation.

MINUTES OF PRIOR MEETING

President Jennison called for action on the minutes of the prior meeting held on February 7, 2022. *Hearing no corrections to the minutes, President Jennison declared the minutes stand approved as printed.*

CASH DISBURSEMENTS

President Jennison called for questions regarding the check list for the month.

There were no questions regarding the check list.

PRESIDENT'S REPORT

President Jennison had no current items to report.

ATTORNEY'S REPORT

Attorney Gasper had no current items to report.

REPORT OF SUNFLOWER DELEGATE

A copy of the Sunflower report was included in the board packet and emailed to the trustees.

There were no additions to the report.

KEC REPORT

A copy of the KEC meeting report was included in the packet and there were no additions to the report.

MANAGER'S REPORT

Manager McLeon commented on the following matters:

- The credit card statements were presented to the Trustees for review.
- An anonymous employee satisfaction survey was completed. The overall average was 3.93 out of a scale of 1-5 which is good. The highest response was in regard to feeling safe around co-workers and the lowest response was feeling there were too many employees in the department to complete the work needing to be done. The response to the whistleblower question was average at 3.67.
- FEMA funds will be available for the December windstorm which has losses of about \$225,000. It appears there may be about \$125,000 available.
- Lane-Scott continues working with the Federated attorney in the response to the December windstorm fires.
- It appears the oil and gas exploration is ramping up with the number of new connects.
- The January statement shows a loss due mainly due to an additional \$250,000 in wholesale power cost. Sunflower has told LSEC that this increase was due to the added expense of hedging expenses. Total Operating margins are -\$201,468 and Total Margins are -\$217,072. The current ratio is 1.76 with cash on hand of \$5,967,939.

RECEIPT OF MANAGER'S REPORT

The board received the Manager's report as indicated herein, and there were no follow-up questions.

SAFETY REPORT

A safety report was included in the board packet.

OLD BUSINESS

There was no old business before the board.

NEW BUSINESS

1. Dighton West Real Estate

Attorney Gasper reviewed the changes to the proposed real estate contract for the purchase of the land at the Dighton West substation regarding the mineral rights.

A motion to approve the contract and resolution for the purchase of the Dighton West Substation real estate from the Peck Family was made, duly seconded, and carried. (Griffith-N)

2. Vendor and Gift

The options for the annual meeting caterer and gift were presented to the board. Staff recommended option #1 for the meal plus ice cream and for the tumbler to be the member gift at the 2022 annual meeting.

A motion to approve staff recommendation of option #1, the whole hog option, with the additional ice cream at a cost of \$17.50 per plate and the tumbler as the member gift for the 2022 annual meeting was made, duly seconded, and carried.

ADJOURNMENT

A motion to adjourn the meeting was made, seconded and carried at 8:30 p.m., on Monday, March 14, 2022.

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Accounts Payable Check Register

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
2667 03/04/2022	WIRE	44	NEX-TECH WIRELESS, LLC	Monthly Invoice	497.58
2668 03/07/2022	WIRE	168	ONLINE INFORMATION SERVICES, INC	Utility Exchange	47.95
2674 03/07/2022	WIRE	265	HASLER - POSTAGE ACH	Postage	250.00
2676 03/08/2022	WIRE	468	U.S. BANK	Monthly Credit Card Invoice	23,656.11
2677 03/08/2022	WIRE	1224	NRECA RETIREMENT & SECURITY	NRECA RS - Group Ins	46,892.47
2678 03/08/2022	WIRE	62	NRECA GROUP BENEFITS TRUST	NRECA Gr 1-March Group Ins	2,719.41
2679 03/08/2022	WIRE	180	NRECA	NRECA Gr 1 Adm Fee-March Gr Ins Admin Fe	223.50
2669 03/09/2022	WIRE	1267	AFLAC	Premiums	693.85
2670 03/10/2022	WIRE	18	CITY OF DIGHTON	Monthly Invoice	1,488.96
48196 03/10/2022	CHK	1	TRI-COUNTY ELECTRIC COOPERATIVE	Wind Storm	48,741.81
48197 03/10/2022	CHK	1	WESTERN PLAINS POST PROM	Donation	50.00
48198 03/10/2022	CHK	32	WESCO RECEIVABLES INC	Monthly Invoice	10,904.25
48199 03/10/2022	CHK	40	KANSAS ELECTRIC COOPERATIVES	Wallet Cards-Cooperative Principles	7,329.00
48200 03/10/2022	CHK	45	BUMPER TO BUMPER OF DIGHTON	Monthly Invoice	161.68
48201 03/10/2022	CHK	55	NESS COUNTY NEWS	Advertising	88.00
48202 03/10/2022	CHK	73	STANION WHOLESALE ELEC CO INC	Monthly Invoice	20,121.95
48203 03/10/2022	CHK	96	STEPHENS LUMBER - DIGHTON	Monthly Invoice	135.34
48204 03/10/2022	CHK	104	HOME OIL CO	Monthly Fuel Invoice	479.74
48205 03/10/2022	CHK	105	CITY OF NESS CITY	Feb Postage and Pay Station	615.10
48206 03/10/2022	CHK	107	CINTAS CORPORATION #449	Ness City	93.83
48207 03/10/2022	CHK	117	NESS CITY FARM & FEED	Monthly Invoice	127.92
48208 03/10/2022	CHK	164	FAIRBANK EQUIPMENT INC.	Monthly Invoice	408.09
48209 03/10/2022	CHK	169	AMERICAN ELECTRIC-GARDEN CITY	Monthly Invoice	6,362.24
48210 03/10/2022	CHK	184	JOHNSTONE SUPPLY	Monthly Invoice	2,766.33
48211 03/10/2022	CHK	187	S&W SUPPLY DIVISION	Monthly Invoice	23.94
48212 03/10/2022	CHK	238	ILLINOIS MUTUAL	Premiums	153.20

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
48213 03/10/2022	CHK	261	LOCKE SUPPLY CO	Monthly Invoice	301.05
48214 03/10/2022	CHK	306	BORDER STATES INDUSTRIES INC	Monthly Invoice	17,914.45
48215 03/10/2022	CHK	328	RED D ELECTRIC	Capacitor	17.71
48216 03/10/2022	CHK	380	GRAINGER	Monthly Invoice	1,112.07
48217 03/10/2022	CHK	383	HUXFORD POLE AND TIMBER CO INC	Poles	14,520.83
48218 03/10/2022	CHK	387	WESTERN FUEL & SUPPLY	Monthly Fuel Invoice	502.01
48219 03/10/2022	CHK	394	DELLON SHELTON	CDL	26.75
48220 03/10/2022	CHK	395	DOLLAR GENERAL - REGIONS 410526	Supplies	44.08
48221 03/10/2022	CHK	427	DIGHTON HERALD LLC	Advertising	80.00
48222 03/10/2022	CHK	484	FLATLANDS GARAGE LLC	Tire Repair	20.00
48223 03/10/2022	CHK	497	COMPLIANCE SIGNS, LLC	Monthly Invoice	431.30
48224 03/10/2022	CHK	506	K&J FOODS	Supplies	185.64
48225 03/10/2022	CHK	509	ATLANTA PALLET RACK	Shelving for Ness	1,447.77
48226 03/10/2022	CHK	745	GOVE COUNTY ADVOCATE	Advertising	55.50
48227 03/10/2022	CHK	773	BRETZ, INC.	Tire Repair	21.16
48228 03/10/2022	CHK	790	SOLOMON CORPORATION	Transformers	16,930.19
48229 03/10/2022	CHK	803	ALTEC INDUSTRIES, INC	Truck #200	12,341.15
48230 03/10/2022	CHK	1016	KANSAS ONE-CALL SYSTEM INC	Locate Fees	39.60
48231 03/10/2022	CHK	1197	GARDEN CITY WHOLESALE SUPPLY	Monthly Invoice	3,918.41
48232 03/10/2022	CHK	1244	PROTECTIVE EQUIPMENT TESTING	Monthly Invoice	660.08
48233 03/10/2022	CHK	1251	TECHLINE, LTD	Monthly Invoice	6,141.32
48234 03/10/2022	CHK	1285	TIFCO INDUSTRIES	Monthly Invoice	117.08
2672 03/11/2022	WIRE	1160	S&T TELEPHONE COOP ASSN.	Monthly Invoice	823.64
2671 03/14/2022	WIRE	124	GOLDEN BELT TELEPHONE	Monthly Invoice	187.94
48235 03/16/2022	CHK	1	DIGHTON HIGH SCHOOL	Post Prom Donation	50.00
48236 03/16/2022	CHK	1	DIGHTON HIGH SCHOOL	FFA Donation	100.00

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
48237 03/16/2022	CHK	1	LANE COUNTY ABSTRACT	Land Rights-Dighton City Sub-West	500.00
48238 03/16/2022	CHK	3	MJ'S STITCHING & SCREENING	Football & Basketball Throw Shirts	488.25
48239 03/16/2022	CHK	15	ERIC DOLL	March Board Meeting	390.95
48240 03/16/2022	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Trf	51,000.00
48241 03/16/2022	CHK	30	HAROLD HOSS	March Board Meeting	1,316.45
48242 03/16/2022	CHK	34	AMERICAN SAFETY UTILITY CORP	Battery	93.30
48243 03/16/2022	CHK	59	NRECA	2022 NCS Distribution	550.00
48244 03/16/2022	CHK	60	PAUL SEIB JR	March Board Meeting	388.61
48245 03/16/2022	CHK	63	RICHARD JENNISON	March Board Meeting	365.21
48246 03/16/2022	CHK	105	CITY OF NESS CITY	Monthly Invoice	28.73
48247 03/16/2022	CHK	116	IES COMMERCIAL INC	Contracted Work	122,373.44
48248 03/16/2022	CHK	126	CARRIE BORELL	Tech Advtange Expenses	774.36
48249 03/16/2022	CHK	134	SOLIDA TREE SERVICE, INC.	Tree Trimming	9,815.28
48250 03/16/2022	CHK	136	NATHAN BURNS	Hotel -for Tech Advantage in Nashville	350.56
48251 03/16/2022	CHK	147	DIGHTON HIGH SCHOOL	Electrathon Donation	500.00
48252 03/16/2022	CHK	179	RAD ROEHL	March Board Meeting	360.53
48253 03/16/2022	CHK	202	CHAD GRIFFITH	March Board Meeting	393.87
48254 03/16/2022	CHK	220	LANDIS+GYR TECHNOLOGY, INC	SaaS for February	845.66
48255 03/16/2022	CHK	311	ELDRIDGE FENCING INC	Antenna	29.97
48256 03/16/2022	CHK	433	BRIGHT IDEAS	Pens	212.50
48257 03/16/2022	CHK	442	QUADIENT INC.	Postage Machine	378.03
48258 03/16/2022	CHK	450	RANDALL G EVANS	March Board Meeting	350.59
48259 03/16/2022	CHK	481	CARTMILL FLORAL & CREATIONS	Cookies for Board Mtg	78.12
48260 03/16/2022	CHK	540	LANE COUNTY CHAMBER OF COMMER	2022 Membership	100.00
48261 03/16/2022	CHK	903	NISC	Monthly Invoice	21,882.21
48262 03/16/2022	CHK	1225	CINTAS CORPORATION	Dighton	89.94

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
48263 03/16/2022	CHK	1228	BENJAMIN L MANN	CDL	29.75
48264 03/16/2022	CHK	1243	TRI-CENTRAL OFFICE SUP-HAYS	Supplies	2,022.39
48265 03/16/2022	CHK	1248	COMPLIANCE ONE	Drug and Alcohol Testing	283.50
48266 03/16/2022	CHK	1263	RICHARD SOREM	March Board Meeting	400.31
48267 03/16/2022	CHK	1293	DAL HAWKINSON	Clothing Allowance-Dal	53.37
48268 03/16/2022	CHK	1299	DEANNE DECHANT	Rolls for Sunflower Mtg	29.50
48269 03/16/2022	CHK	1300	CRAIG RAMSEY	March Board Meeting	874.25
48270 03/16/2022	CHK	9999	ISAIAH MARLEY	INACTIVE REFUND	98.67
48271 03/16/2022	CHK	9999	TABITHA RUSSELL	INACTIVE REFUND	267.89
2673 03/18/2022	WIRE	1229	SCHABEN SANITATION	Monthly Invoice	556.80
2675 03/18/2022	WIRE	265	HASLER - POSTAGE ACH	Postage	250.00
2681 03/23/2022	WIRE	101	ATMOS ENERGY	Monthly Invoice	158.16
2680 03/25/2022	WIRE	1239	CULLIGAN OF DODGE CITY	Monthly Invoice	129.66
2683 03/25/2022	WIRE	263	KS DEPT OF REVENUE - SALES TAX	Sales Tax	22,057.78
2682 03/28/2022	WIRE	1290	WEX BANK	Monthly Fuel Invoice	185.97
48272 03/28/2022	CHK	1	DIGHTON HIGH SCHOOL	Yearbook Ad	110.00
48273 03/28/2022	CHK	1	NESS CITY POST PROM	Post Prom Donation	50.00
48274 03/28/2022	CHK	1	ST THERESA CATHOLIC CHURCH	Viriginia Jasper Memorial	50.00
48275 03/28/2022	CHK	1	WILD WEST CATBACKERS	Hole Sponsor	100.00
48276 03/28/2022	CHK	40	KANSAS ELECTRIC COOPERATIVES	Monthly Invoice	2,292.20
48277 03/28/2022	CHK	79	POSTMASTER	USPS Marketing mail	366.87
48278 03/28/2022	CHK	105	CITY OF NESS CITY	Franchise Fee	4,971.58
48279 03/28/2022	CHK	135	CITY OF BAZINE	Franchise Fee	1,828.96
48280 03/28/2022	CHK	160	SHULL OIL COMPANY	Monthly Fuel Invoice	6,905.18
48281 03/28/2022	CHK	198	OTIS ELEVATOR COMPANY	Maintenance Agreement 4/1/22-6/30/22	147.58
48282 03/28/2022	CHK	207	ELIZABETH C. HINEMAN TRUST	Radio Tower Land Lease	750.00

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
48283 03/28/2022	CHK	406	RICHARD MCLEON	Mtg Exp	143.09
48284 03/28/2022	CHK	429	IT1 CONSULTING LLC	Software	3,136.39
48285 03/28/2022	CHK	473	SCOTT BRIAND	March Blizzard Meals	22.76
48286 03/28/2022	CHK	481	CARTMILL FLORAL & CREATIONS	Meals for March Blizzard	46.66
48287 03/28/2022	CHK	1225	CINTAS CORPORATION	Monthly Invoice	68.68
2684 03/29/2022	WIRE	1187	MIDWEST ENERGY	Monthly Invoice	1,575.74
48288 04/01/2022	CHK	1	UNITED METHODIST CHURCH	Sallie Hager Memorial	50.00
48289 04/01/2022	CHK	20	BASIN ELECTRIC POWER COOP	February Dispatch Fee	2,129.75
48290 04/01/2022	CHK	25	LANE-SCOTT ELECTRIC COOPERATIVE,	Payroll Transfer	75,000.00
48291 04/01/2022	CHK	73	STANION WHOLESALE ELEC CO INC	Monthly Invoice	29,005.50
48292 04/01/2022	CHK	107	CINTAS CORPORATION #449	Monthly Invoice	348.67
48293 04/01/2022	CHK	172	TYNDALE COMPANY, INC.	Clothing Allowance-Mark McCulloch	163.18
48294 04/01/2022	CHK	220	LANDIS+GYR TECHNOLOGY, INC	March SaaS Fee	845.66
48295 04/01/2022	CHK	383	HUXFORD POLE AND TIMBER CO INC	Poles	36,372.14
48296 04/01/2022	CHK	428	WILSON BOHANNAN PADLOCK COMPA	Padlocks	162.52
48297 04/01/2022	CHK	467	DIGHTON CHIROPRACTIC	Wellness Program-Dr. Bennett	200.00
48298 04/01/2022	CHK	472	C.H. GUERSNEY & COMPANY	COSS Study	355.50
48299 04/01/2022	CHK	508	ELI O RUPP	Contract Labor-HVAC	120.00
48300 04/01/2022	CHK	509	ATLANTA PALLET RACK	Shelving for Ness	200.00
48301 04/01/2022	CHK	510	MOD SOLUTION, LLC	Ergonomic Assestments & Recommendations	443.75
48302 04/01/2022	CHK	790	SOLOMON CORPORATION	Transformer	623.88
48303 04/01/2022	CHK	803	ALTEC INDUSTRIES, INC	Truck #136	191.05
48304 04/01/2022	CHK	1243	TRI-CENTRAL OFFICE SUP-HAYS	Office Supplies and Bookshelf	692.88

Total Payments for Bank Account - 2 : (127) 663,546.71

Total Voids for Bank Account - 2 : (0) 0.00

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**Accounts Payable
Check Register**

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Bank Account: 2 - FIRST STATE BANK

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Bank Account - 2 :					(127) 663,546.71
Grand Total for Payments :					(127) 663,546.71
Grand Total for Voids :					(0) 0.00
Grand Total :					(127) 663,546.71

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Payroll/Labor Check Register

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Pay Date: 03/01/2022 To 03/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
5	KATHERINE E LEWIS	03/14/2022	5994	5,161.57	0.00	88.00	0.00	626.89 389.66	42.32 0.00	1,593.74 2,774.96	2,940.94 1,005.00 175.00 1,760.94	DD DD DD
21	CARRIE M BORELL	03/14/2022	5995	2,970.18	0.00	91.00	0.00	395.57 225.74	16.14 0.00	536.71 2,166.17	2,037.90	DD
22	REBECCA L CAMPBELL	03/14/2022	5996	2,460.48	0.00	88.00	0.00	457.41 181.74	11.76 0.00	450.56 2,002.32	1,552.51 450.00 1,102.51	DD DD
26	RICHARD A MCLEON	03/14/2022	5997	9,583.33	0.00	88.00	0.00	401.33 746.82	229.20 0.00	2,840.87 3,365.01	6,341.13	DD
34	KALO M MANN	03/14/2022	5998	3,422.94	0.00	89.00	0.00	602.40 261.49	70.25 0.00	757.01 1,890.28	2,063.53	DD
35	NATHAN A BURNS	03/14/2022	5999	3,239.28	0.00	88.00	0.00	395.28 250.60	19.28 0.00	844.94 1,639.25	1,999.06	DD
50	KASEY R JENKINSON	03/14/2022	6000	4,225.45	0.00	90.00	0.00	805.81 315.51	35.75 0.00	902.63 2,676.62	2,517.01	DD
55	BENJAMIN L MANN	03/14/2022	6001	4,108.72	0.00	88.00	0.00	661.46 312.96	17.10 0.00	904.61 1,995.00	2,542.65	DD
74	DAL S HAWKINSON	03/14/2022	6002	3,793.68	0.00	88.00	0.00	566.36 282.21	5.85 0.00	811.75 2,547.38	2,415.57	DD
84	MICHAEL S POLLOCK	03/14/2022	6003	3,730.62	0.00	97.00	0.00	739.75 277.41	6.29 0.00	704.83 2,380.44	2,286.04 100.00 25.00 25.00 25.00 2,111.04	DD DD DD DD DD
85	CHAD A RUPP	03/14/2022	6004	4,299.98	0.00	98.00	0.00	554.36 323.38	37.95 0.00	1,165.64 2,547.38	2,579.98	DD
89	CHRIS R TERHUNE	03/14/2022	6005	5,025.40	0.00	108.00	0.00	602.74 377.14	15.23 0.00	1,563.63 2,547.38	2,859.03	DD
93	MYRON E SEIB	03/14/2022	6006	4,138.93	0.00	91.00	0.00	709.21 310.29	27.75 0.00	765.59 2,554.54	2,664.13	DD
99	KEVIN A BRADSTREET	03/14/2022	6007	4,299.98	0.00	98.00	0.00	459.48 329.97	35.13 0.00	1,253.53 1,551.84	2,586.97	DD
108	MARK R MCCULLOCH	03/14/2022	6008	3,810.46	0.00	99.00	0.00	1,048.96 289.00	23.22 0.00	925.13 1,674.95	1,836.37	DD
117	LEIGHTON J AYERS	03/14/2022	6009	3,901.46	0.00	90.00	0.00	401.71 291.22	16.03 0.00	850.52 2,433.57	2,649.23 150.00 2,499.23	DD DD

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Payroll/Labor Check Register

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Pay Date: 03/01/2022 To 03/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
129	STACEY L FOOS	03/14/2022	6010	153.90	0.00	9.50	0.00	0.00	0.00	12.03	141.87	DD
								13.02	0.00	0.00		
130	ANN MARIE JENNINGS	03/14/2022	6011	2,445.70	0.00	91.00	0.00	425.25	8.64	468.76	1,551.69	DD
								179.06	0.00	1,617.16		
131	DIANA F KUHLMAN	03/14/2022	6012	2,494.76	0.00	91.00	0.00	425.29	13.33	418.91	1,650.56	DD
								190.99	0.00	1,298.69		
132	DELLON R SHELTON	03/14/2022	6013	3,476.84	0.00	111.00	0.00	161.16	1.75	987.49	2,328.19	DD
								270.34	0.00	988.74		
134	SCOTT A BRIAND	03/14/2022	6014	1,893.76	0.00	88.00	0.00	260.42	3.00	273.19	1,360.15	DD
								140.44	0.00	1,501.50		
135	BLAKE T MCVICKER	03/14/2022	6015	3,754.80	0.00	88.00	0.00	884.88	3.30	987.46	1,882.46	DD
								284.83	0.00	1,232.73		
5	KATHERINE E LEWIS	03/30/2022		5,161.57	0.00	96.00	0.00	626.89	42.32	1,593.75	2,940.93	
			6016					389.67	0.00	2,774.96	1,005.00	DD
											175.00	DD
											1,760.93	DD
21	CARRIE M BORELL	03/30/2022	6017	3,419.72	0.00	103.00	0.00	421.26	16.14	650.01	2,348.45	DD
								255.41	0.00	2,179.02		
22	REBECCA L CAMPBELL	03/30/2022		2,684.16	0.00	96.00	0.00	484.25	11.76	507.26	1,692.65	
			6018					199.29	0.00	2,013.51	450.00	DD
											1,242.65	DD
26	RICHARD A MCLEON	03/30/2022	6019	9,583.33	0.00	96.00	0.00	401.33	229.20	2,840.89	6,341.11	DD
								746.84	0.00	3,365.01		
34	KALO M MANN	03/30/2022	6020	3,999.84	0.00	104.00	0.00	602.40	70.25	903.27	2,494.17	DD
								305.63	0.00	1,890.28		
35	NATHAN A BURNS	03/30/2022	6021	4,858.92	0.00	120.00	0.00	395.28	19.28	1,432.90	3,030.74	DD
								370.51	0.00	1,653.98		
50	KASEY R JENKINSON	03/30/2022	6022	7,425.55	0.00	139.00	0.00	846.89	35.75	2,013.14	4,565.52	DD
								560.31	0.00	2,695.29		
55	BENJAMIN L MANN	03/30/2022	6023	8,240.79	0.00	147.50	0.00	661.46	17.10	2,370.45	5,208.88	DD
								629.05	0.00	2,013.67		
74	DAL S HAWKINSON	03/30/2022	6024	7,511.92	0.00	146.00	0.00	607.75	5.85	2,189.26	4,714.91	DD
								566.65	0.00	2,564.63		
84	MICHAEL S POLLOCK	03/30/2022		4,183.64	0.00	107.00	0.00	770.52	6.29	819.67	2,593.45	
			6025					312.07	0.00	2,395.83	100.00	DD
											25.00	DD
											25.00	DD
											25.00	DD
											2,418.45	DD
85	CHAD A RUPP	03/30/2022	6026	6,013.85	0.00	125.00	0.00	588.85	37.95	1,805.31	3,619.69	DD

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Payroll/Labor Check Register

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Pay Date: 03/01/2022 To 03/31/2022

Empl	Name	Pay Date	Dir Dep/Check	Gross Pay	Other Pay	Hours	Advances	Deductions/ ER Taxes	Txbl Benefits/ ER PTO	Taxes/ ER Benefits	Net Pay	Type
89	CHRIS R TERHUNE	03/30/2022	6027	5,561.19	0.00	118.00	0.00	454.51	0.00	2,564.63		
								637.23	15.23	1,763.75	3,160.21	DD
								418.13	0.00	2,564.63		
93	MYRON E SEIB	03/30/2022	6028	7,509.53	0.00	143.50	0.00	765.24	27.75	1,874.87	4,869.42	DD
								568.14	0.00	2,573.22		
99	KEVIN A BRADSTREET	03/30/2022	6029	6,013.86	0.00	125.00	0.00	497.42	35.13	1,893.66	3,622.78	DD
								461.08	0.00	1,569.09		
108	MARK R MCCULLOCH	03/30/2022	6030	3,724.29	0.00	98.00	0.00	1,085.26	23.22	884.62	1,754.41	DD
								281.31	0.00	1,690.08		
117	LEIGHTON J AYERS	03/30/2022		6,856.18	0.00	139.00	0.00	408.61	16.03	1,845.99	4,601.58	
			6031					517.26	0.00	2,440.47	150.00	DD
											4,451.58	DD
129	STACEY L FOOS	03/30/2022	6032	85.05	0.00	5.25	0.00	0.00	0.00	6.50	78.55	DD
								7.18	0.00	0.00		
130	ANN MARIE JENNINGS	03/30/2022	6033	2,538.24	0.00	96.00	0.00	446.40	8.64	492.24	1,599.60	DD
								186.34	0.00	1,627.73		
131	DIANA F KUHLMAN	03/30/2022	6034	2,906.13	0.00	105.00	0.00	457.14	13.33	515.85	1,933.14	DD
								223.29	0.00	1,309.30		
132	DELLON R SHELTON	03/30/2022	6035	4,240.43	0.00	130.50	0.00	172.64	1.75	1,263.69	2,804.10	DD
								323.45	0.00	1,000.22		
134	SCOTT A BRIAND	03/30/2022	6036	2,227.32	0.00	101.00	0.00	269.03	3.00	354.02	1,604.27	DD
								163.51	0.00	1,510.11		
135	BLAKE T MCVICKER	03/30/2022	6037	6,272.51	0.00	130.00	0.00	884.88	3.30	1,917.26	3,470.37	DD
								477.43	0.00	1,251.92		
Grand Total:				\$ 193,410.24	\$ 0.00	4,428.25	\$ 0.00	\$ 23,616.45	\$ 1,278.54	\$ 49,957.89	\$ 119,835.90	
								\$ 14,660.88	\$ 0.00	\$ 87,033.49		



SUNFLOWER ELECTRIC POWER CORPORATION BOARD MEETING – MARCH 18, 2022

ICARE

Electric Vehicles (EVs)

In December, the Board received reports on how EV growth could impact GWh, peak load, and Sunflower's transmission system. Unless carefully managed, EVs could be greater than 20% of peak load by 2031. A study by 1898 & Co. (Burns & McDonnell) showed that revenue will increase with EV load addition, but it will also impact network upgrades. As a follow-up to the EV study completed by 1898 & Co., Sunflower staff performed an analysis of the 34.5 kV Member system to determine the impact of projected load growth and estimated upgrade costs on each Member system. Since being proactive with rates and financial incentives can influence the EV adoption level and transmission upgrades, Sunflower staff requested that EV analysis be part of the ICARE strategy.

CURRENT ACTIVITIES

Touchstone Energy Strategy Execution Process

Sunflower will host a two-day training workshop focused on implementing the Touchstone Energy Strategy Execution process. Board materials included two possible dates for the training. Sunflower staff will contact the Members to determine participation and which proposed June dates work best for the TSE Master Class.

ACES 2022 Member Conference

The ACES Member Conference is scheduled for June 2-3, 2022, at the Indianapolis Marriott Downtown in Indianapolis, IN, as well as a virtual option. Sunflower will again sponsor two people from each Member and reimburse for lodging, travel, and meals. Registration is free and can be done via the event's website (<https://www.acespower.com/membersconference/>) with the following registration form password: ACES22. Diane Lewis is available to assist with registration, and Sunflower's Travel Team can assist with securing lodging and travel. Members should send the names of their attendees to Diane no later than April 1.

July Sunflower Board Meeting

The Sunflower Board Meeting was rescheduled to July 13.

PRESIDENT'S REPORT

Power Supply & Delivery

Impacts of Invasion on Ukraine

ACES staff reported on impacts related to the invasion of Ukraine. Areas of concern include topics such as fuel supply globalization; pandemic outbreaks; generation fleet retirements, delays, or substitutes; long-term resource planning delays and pricing; supply chain and raw materials shortages; insufficient labor force; and government policies. Increased production and higher prices should support mid-stream gas processing load as well as pumping loads. ACES

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staff will continue to monitor how global situation will impact resource planning, fuel availability and prices, and whether additional hedge transactions are recommended.

Transmission Planning & Policy

Dodge City Power Quality Recommendations

The original system around Dodge City was built and designed when Fort Dodge Station (FDS) was dispatched most of the year. Since the Southwest Power Pool's (SPPs) Integrated Marketplace (IM) integration in 2014, FDS has not been dispatched as frequently, and Sunflower has seen several power-quality issues due to weak transmission in the area when FDS is offline. (Currently, the unit is not frequently being called upon in the SPP market due to offer price compared to other resources, including significant growth in wind.) Most of the power quality issues are attributed to low inertia availability caused by the absence of FDS generation unit and increased renewable penetration around Dodge City. In February, results from a study by 1898 & Co. compared solutions to solve the reliability issues. Adding a breaker to close the Dodge City loop (for immediate benefits) and converting FDS to a synchronized condenser were the recommended solutions.

Board action: The Sunflower Board approved adding a new breaker and purchasing materials for the Fort Dodge Station conversion.

Member Cost Estimate and Proposal Development

Staff reviewed the current process for project cost estimates requested by Members from Sunflower. After receiving the initial request, Sunflower delivers a report that represents a +/- 30% cost estimate but does not include +/- 30% guarantee not to exceed, based on historical actual costs and labor estimates. This is a common practice of SPP transmission-owning utilities. Members asked staff to develop a process for developing transmission facility estimates for competitive economic development and load addition projects and to review the possible process change with the Board next month.

Technology Services

Emerson Ovation DCS

Staff reported on the Emerson Ovation DCS platform that supports generation staff in controlling and monitoring functions (e.g., start and stop, power up and down, plant monitoring) for Sunflower's generation assets. Emerson Ovation is considered a best-in-class technical solution tailored to the power industry enabling a standardized solution across generation facilities. It interfaces with other technical platforms, including Sunflower's EMS and SCADA systems, and allows remote control functionality. In 2021, Sunflower renewed its five-year agreement with Emerson, providing tailored upgrades for hardware, software, cybersecurity, and playback functionality.

External Affairs & Member Services

Legislative Activities

Staff continued to be engaged in SB 417, which addresses coal combustion residuals. Sunflower has worked with Evergy and BPU in support of the bill to keep regulation of coal combustion residuals under KDHE. The bill is scheduled on the House calendar.

The Ag Coalition of which Sunflower is a member has actively supported \$50 million in SPARK funding for rural housing.

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Financials

February- Preliminary

Overall Member loads were down 4.76% from budget for the month and 4.17% from budget year to date. Large industrial loads were down 3.22% from budget for the month and 2.16% from budget year to date. Year-to-date operating expenses were up 7.11% from budget for the month and down 4.21% year to date.

System Backbone Project

Staff reviewed the non-zonal transmission projects for their potential uplift into the TFR. Because the Charleston-to-Santa Fe line and the Santa Fe Substation serve two Sunflower Members, they qualify to be removed from the non-zonal rider and included in the TFR.

Board action: The Sunflower Board approved including the Charleston-to-Santa Fe line and Santa Fe Substation projects in the TFR for 2023.

2022-2031 Long-Range Plan

The basis for the long-range plan was the 2021 load forecast (normal weather and normal economics) and the 2022-2024 budget. The study used cost assumptions for capacity (if needed), fuel and purchase power, rates, capital expenditures, depreciation rates, transmission, financings, O&M, and A&G. The study also made assumptions regarding the lifespan of generation facilities, capacity needs, and weather and economic scenarios.

Board action: The Sunflower Board approved the 2022-2031 long-range plan as presented.

Resolution 2022-05

In January, the Board approved a plan to use as a guideline for future annual retirement authorizations. Staff proposed edits to Resolution 2022-05 to clarify the original intent.

Board action: The Sunflower Board approved edits to Resolution 2022-05 as presented.

2022 Load Forecast Considerations

Staff explained the necessity of load forecast accuracy to avoid SPP NTC's that may not be warranted. Staff suggested creating "growth" scenarios for projected new loads separate from "base" scenarios that reflect current customer loads (for budgets and transmission planning).

Contract with City of Lakin

The Firm Load contract among Sunflower, Wheatland, and the City of Lakin was amended to incorporate parallel generation exceptions.

Board action: The Sunflower Board approved the amendment and subsequent filing with the KCC.

KEC

NRECA's Legislative Conference is schedule for May 1-4 at the Hyatt Regency.

Richard McLeon

From: Ball, Megan <mball@sunflower.net>
Sent: Thursday, March 31, 2022 4:47 PM
To: Wes Campbell; Steve Epperson; Martie Floyd; Jerry Gallagher; Kirk Girard; Frank Joy; Shane Laws; Richard McLeon; Bruce Mueller; Tom Ruth; Paul J. Seib Jr; Kenny Wehkamp
Cc: William Barnes; Sandy Benoit; Mike Brewer; Lindsay Campbell; Jim W. Imel; Richard Jennison; Kathy Lewis; Stacey Malsam; McVay, Jim; Susan Rohleder; Alisha Stark; Angela Unruh; Brent Mitchell
Subject: Sunflower CEO Search Update
Attachments: Beth Miller; Chris Guiney; CarterBaldwin Sample Board of Director Interview Questions.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

On behalf of Steve Epperson, I would like to provide you with several updates on the Sunflower CEO Search process.

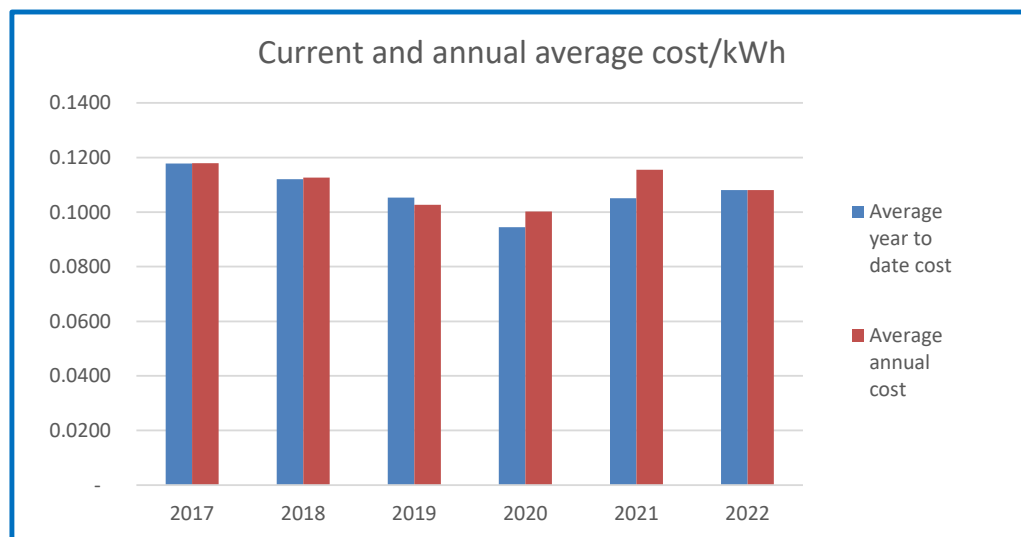
We have successfully signed the search agreement and confidentiality agreement with CarterBaldwin. At this point, we are in the “Build a Timeline” and “Develop a Profile” phases of the agreement.

- A list of the remaining 2022 Board meetings has been provided to Chris Guiney (*pronounced “guy-knee”*), Partner and our contact at CarterBaldwin, to assist in developing the full timeline. Chris will work with the Search Committee on developing the final timeline.
- This phase encompasses defining a Search Committee. Upon consultation with Chris, it has been determined that a small committee will be necessary due to the logistical requirements and routine communication. While we were able to accomplish recruiting for Stuart with the full board’s involvement in 2011, the process with CarterBaldwin will be much more involved and extensive, requiring a smaller committee. Steve Epperson was nominated to serve as the Search Committee Chair. We must now proceed with filling the remaining vacancies on the committee. The recommended size for a search committee is around six due to the extensive involvement of each member throughout the search process. **Each coop is requested to designate one representative to serve on the committee. Please respond to me with your designation by Friday, April 8, 2022.** I will compile the representatives and convey the information to Steve, Chris and Beth. Wes, as Chairman of the Board, will remain heavily involved in the process.
- Chris and his Search Coordinator, Beth Miller, will be in contact with each Sunflower Board Member to schedule an interview to develop a candidate profile. Their contact with you will likely be via email (cguiney@carterbaldwin.com); however, I am attaching both Chris and Beth’s full contact cards for your convenience. I have provided CarterBaldwin with all the Sunflower Board Member contact information, and I expect they will connect with you soon. To assist you in preparing for your interview with Chris, I am attaching the sample questions Chris provided us with in his original proposal. At the conclusion of the individual interviews, the Search Committee will meet with Chris, in person, to review the results and further define the profile.

8. General Manager's Report

A. Rates and Reliability Dashboard

Rate Summary - Feb 2022	current month (\$/kWh)	year to date (\$/kWh)	ytd '17-21 avg. (\$/kWh)	
Residential	0.1286	0.1205	2.5%	0.1175
Residential - Seasonal	0.1913	0.1682	-8.0%	0.1817
Irrigation	0.0925	0.0828	-8.0%	0.0894
C&I 1000kVa or less	0.1136	0.1018	-5.5%	0.1073
C&I over 1000 kVA	0.1152	0.0964	-10.4%	0.1064
Public Street and Lighting	0.1342	0.1255	-1.9%	0.1280
Other Sales to Public Authorities	0.1314	0.1159	-19.4%	0.1384
Sales for Resale - Other	0.0712	0.0710	4.1%	0.0681
Total Sales price per kWh:	0.1156	0.1081	1.0%	0.1070



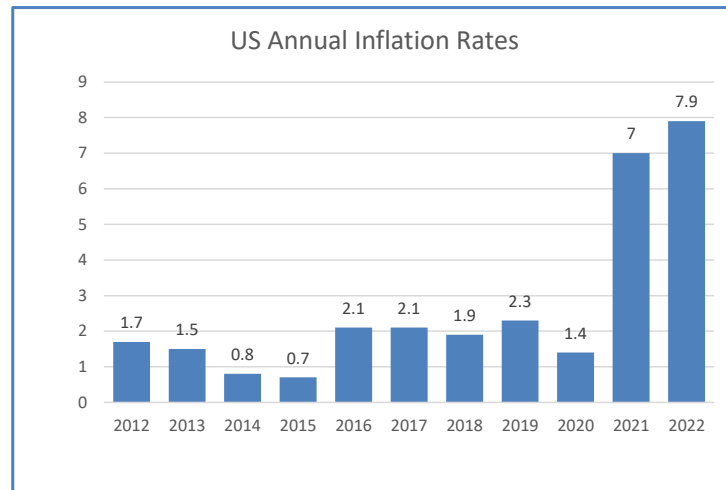
Total Sales dollars

	2016	2017	2018	2019	2020	2021	2022	average
Jan	1,292,016	1,354,340	1,406,458	1,492,974	1,403,439	1,267,552	1,456,720	1,389,845
Feb	1,269,064	1,260,437	1,377,410	1,462,893	1,295,407	1,267,213	1,382,587	1,333,042
Mar (2020 - COVID-19)	1,470,803	1,255,097	1,194,186	1,212,307	1,105,542	1,502,691	-	1,247,587

February 2022		
SAIDI	0.08	Interruption DURATION / average for every member (hrs)
SAIFI	0.04	Interruption FREQUENCY / Average # of Interruptions per customer
CAIDI	2.18	Customer Avg Interruption Duration Index - IF you are out, how long (hrs).
SAI	99.99%	Service Availability

B. Challenges. This is a new section where I will list what our biggest challenges are at this time (as I see them).

- 1) Rising costs. Inflation has risen 23.6% since 2012 with the biggest increases being 7.0% last year. Currently the US rate is 7.9% (rolling 12-month through Feb 2022) according to the US Inflation Calculator. This is affecting everything from fuel prices to materials.



- 2) Supply Chain. Materials are getting harder to find and have longer delivery times. For example, we have 6 Generac units waiting to be installed, but are waiting on transfer switches or other installation equipment to arrive before we can install them. We have also had radios and cameras for a security upgrade on the Dighton building on order for over a year, but still don't know when we will get them. Scott is doing a great job getting materials for us, but we are overstocking critical items simply because we can get them. Scott is also working with our coop neighbors to share that inventory when they need it.

When the items come in, they will probably be at new pricing.

- 3) Storms. We have had three significant storms in the past year that has damaged around 400 poles at a storm cost of around \$900,000. That blows our budgeting and financial forecasting as well as hitting our cash reserves.
- 4) Wholesale power costs. All the above items affect Sunflower the same as us, so we can expect wholesale power costs to rise accordingly. Couple that with the fact that the average age of a Sunflower baseload generation plant is 48 years old, and you have a need to build generation in the near future.

- 5) Cost of Service Study. If the economy doesn't get better in a year, we will probably need to have another COSS in 2024.
- C. Vehicle expenses. We typically drive around 27,750 miles and use about 28,000 gallons of fuel per year. Storms have added an additional 1,000 miles and 800 gallons through February 2022. The good news is that our total vehicle expenses are down about \$8,000.00 year to date. The guys know that new vehicles are currently about 19 months on delivery, so they are being extra careful with what they have.
- D. FEMA Update. The March 21, 2022 storm may also qualify for FEMA funding. We are continuing to gather data from the December 15, 2021 Wind Storm in Lane, Ness, and Rush counties. These funds, if available once approved, will probably be paid in 3-5 years.
- E. The Credit Card records are available for the Boards review.
- F. Operations Report.
- 1) Maintenance
 - Set pole at Walter Habigers for the electricians
 - Underground inspections in Scott and Lane Co.
 - Fixed lights system wide.
 - Retired idle services.
 - Refused transformers and side taps.
 - Rebuilt 3 phase connect north of Utica.
 - Retired half mile of 3 phase line that feed old Utica water well.
 - Repaired secondary to Post Office in Bazine.
 - Changed out bad transformer on Frank Jaspers irrigation in Gove Co.
 - Patrolled line system wide and worked on line maintenance.
 - Monthly sub checks.
 - 2) New Construction
 - IES built new 3 phase line to Grigston.
 - Set new OCR poles on Grigston 3 phase.
 - Built new connect for Palomino High and Might lease and Along The Watch Tower lease.
 - 3) Metering
 - Programed and updated firmware on 8S/9S & 2s meters.
 - Ordering batteries for repeaters
 - 4) Storm. Monday March 21 we were hit with a winter storm that brought high winds and wet snow that stuck to the lines. We had damage across the whole system with most of the damage in Ness County. We lost 23 double circuit poles. 13 west of Bazine and 10 west of the Ness City 115 sub. We lost between 40 to 50 other poles along with a lot of burn downs and floaters. We have changed out everything that was a danger or could not be temporarily put back together. We will be changing out the rest of the damaged poles this week.
 - 5) Other
 - KEC monthly safety meeting.

- Repaired and cleaned trucks.
- Cleared snow from lot and sidewalks at the office.

G. Financials

1) Income Statement.

a. The February statement shows:

- i. Total Operating Margins are \$55,716.
- ii. Total Margins are \$65,174.
- iii. Non-operating margins showed a profit at \$5,870 on the strength of a positive \$7,040.29 in HVAC sales.

2) Balance Sheet.

- a. Assets and Debits balance at \$64,262,275. Cash Balances remain strong at \$5,751,158.
- b. Equity remains stable with Equity as a percent of Assets at 37.87% and Equity as a percent of Capitalization is 39.3%.
- c. Our Cash to Debt ratio is 15.89% and the current ratio is 1.76.

Despite our challenges, we remain financially strong. This is primarily due to our planning and preserving our cash position. I expect that I will “lock-down” capital spending soon limiting it to reliability plant additions such as pole inspections and replacements, and hardening the system.

Respectfully submitted,

Richard McLeon, MBA
General Manager

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0032. The time required to complete this information collection is estimated to average 15 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION	BORROWER DESIGNATION <div style="text-align: right;">KS0042</div>
	PERIOD ENDED February 2022
INSTRUCTIONS - See help in the online application.	BORROWER NAME <div style="text-align: right;">The Lane-Scott Electric Cooperative, Inc.</div>

This information is analyzed and used to determine the submitter’s financial situation and feasibility for loans and guarantees. You are required by contract and applicable regulations to provide the information. The information provided is subject to the Freedom of Information Act (5 U.S.C. 552)

CERTIFICATION

We recognize that statements contained herein concern a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent statement may render the maker subject to prosecution under Title 18, United States Code Section 1001.

We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief.

ALL INSURANCE REQUIRED BY PART 1788 OF 7 CFR CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES DURING THE PERIOD COVERED BY THIS REPORT PURSUANT TO PART 1718 OF 7 CFR CHAPTER XVII
(check one of the following)

☐ All of the obligations under the RUS loan documents have been fulfilled in all material respects.

☐ There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in Part D of this report.

 DATE

PART A. STATEMENT OF OPERATIONS				
ITEM	YEAR-TO-DATE			THIS MONTH
	LAST YEAR (a)	THIS YEAR (b)	BUDGET (c)	
1. Operating Revenue and Patronage Capital	2,348,837	3,003,856	3,131,753	1,564,655
2. Power Production Expense				
3. Cost of Purchased Power	1,415,326	1,931,778	1,782,551	908,482
4. Transmission Expense	566			
5. Regional Market Expense				
6. Distribution Expense - Operation	189,187	127,118	219,283	45,945
7. Distribution Expense - Maintenance	179,071	239,661	167,499	133,184
8. Customer Accounts Expense	35,470	39,017	37,898	21,587
9. Customer Service and Informational Expense	15,792	9,828	8,433	5,362
10. Sales Expense	8,509	11,576	11,004	5,526
11. Administrative and General Expense	251,802	266,769	227,124	127,274
12. Total Operation & Maintenance Expense (2 thru 11)	2,095,723	2,625,747	2,453,792	1,247,360
13. Depreciation and Amortization Expense	305,253	310,877	282,455	155,528
14. Tax Expense - Property & Gross Receipts				
15. Tax Expense - Other				
16. Interest on Long-Term Debt	220,116	210,991	201,070	104,829
17. Interest Charged to Construction - Credit				
18. Interest Expense - Other	26	42		21
19. Other Deductions	1,790	1,951	7,208	1,200
20. Total Cost of Electric Service (12 thru 19)	2,622,908	3,149,608	2,944,525	1,508,938
21. Patronage Capital & Operating Margins (1 minus 20)	(274,071)	(145,752)	187,228	55,717
22. Non Operating Margins - Interest	5,530	5,191	33,333	2,656
23. Allowance for Funds Used During Construction				
24. Income (Loss) from Equity Investments				
25. Non Operating Margins - Other	(25,796)	(12,268)	4,583	5,870
26. Generation and Transmission Capital Credits				
27. Other Capital Credits and Patronage Dividends	1,812	931		931
28. Extraordinary Items				
29. Patronage Capital or Margins (21 thru 28)	(292,525)	(151,898)	225,144	65,174

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES SERVICE FINANCIAL AND OPERATING REPORT ELECTRIC DISTRIBUTION			BORROWER DESIGNATION KS0042		
INSTRUCTIONS - See help in the online application.			PERIOD ENDED February 2022		
PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	LAST YEAR (a)	THIS YEAR (b)		LAST YEAR (a)	THIS YEAR (b)
1. New Services Connected	7	17	5. Miles Transmission		
2. Services Retired	5	0	6. Miles Distribution – Overhead	2,035.37	2,038.73
3. Total Services in Place	6,044	6,069	7. Miles Distribution - Underground	7.66	7.66
4. Idle Services (Exclude Seasonals)	245	268	8. Total Miles Energized (5 + 6 + 7)	2,043.03	2,046.39
PART C. BALANCE SHEET					
ASSETS AND OTHER DEBITS			LIABILITIES AND OTHER CREDITS		
1. Total Utility Plant in Service	59,069,402		30. Memberships	0	
2. Construction Work in Progress	1,232,131		31. Patronage Capital	21,272,283	
3. Total Utility Plant (1 + 2)	60,301,533		32. Operating Margins - Prior Years	393,295	
4. Accum. Provision for Depreciation and Amort.	19,683,630		33. Operating Margins - Current Year	(145,752)	
5. Net Utility Plant (3 - 4)	40,617,903		34. Non-Operating Margins	2,612,162	
6. Non-Utility Property (Net)	0		35. Other Margins and Equities	203,994	
7. Investments in Subsidiary Companies	230,144		36. Total Margins & Equities (30 thru 35)	24,335,982	
8. Invest. in Assoc. Org. - Patronage Capital	11,973,786		37. Long-Term Debt - RUS (Net)	0	
9. Invest. in Assoc. Org. - Other - General Funds	445,461		38. Long-Term Debt - FFB - RUS Guaranteed	33,027,142	
10. Invest. in Assoc. Org. - Other - Nongeneral Funds	221,958		39. Long-Term Debt - Other - RUS Guaranteed	0	
11. Investments in Economic Development Projects	0		40. Long-Term Debt Other (Net)	6,100,890	
12. Other Investments	5,501		41. Long-Term Debt - RUS - Econ. Devel. (Net)	0	
13. Special Funds	0		42. Payments – Unapplied	3,859,324	
14. Total Other Property & Investments (6 thru 13)	12,876,850		43. Total Long-Term Debt (37 thru 41 - 42)	35,268,708	
15. Cash - General Funds	66,008		44. Obligations Under Capital Leases - Noncurrent	0	
16. Cash - Construction Funds - Trustee	100		45. Accumulated Operating Provisions and Asset Retirement Obligations	0	
17. Special Deposits	25		46. Total Other Noncurrent Liabilities (44 + 45)	0	
18. Temporary Investments	5,685,025		47. Notes Payable	0	
19. Notes Receivable (Net)	0		48. Accounts Payable	1,124,041	
20. Accounts Receivable - Sales of Energy (Net)	1,311,995		49. Consumers Deposits	114,099	
21. Accounts Receivable - Other (Net)	210,187				
22. Renewable Energy Credits	0		50. Current Maturities Long-Term Debt	2,312,674	
23. Materials and Supplies - Electric & Other	489,200		51. Current Maturities Long-Term Debt - Economic Development	0	
24. Prepayments	137,877		52. Current Maturities Capital Leases	0	
25. Other Current and Accrued Assets	154,052		53. Other Current and Accrued Liabilities	1,106,771	
26. Total Current and Accrued Assets (15 thru 25)	8,054,469		54. Total Current & Accrued Liabilities (47 thru 53)	4,657,585	
27. Regulatory Assets	0		55. Regulatory Liabilities	0	
28. Other Deferred Debits	2,713,053		56. Other Deferred Credits	0	
29. Total Assets and Other Debits (5+14+26 thru 28)	64,262,275		57. Total Liabilities and Other Credits (36 + 43 + 46 + 54 thru 56)	64,262,275	

10. a. Nominating Committee Approval

NOMINATING COMMITTEE 2022

<u>Name</u>	<u>Phone</u>	<u>Mileage</u>	<u>Counties</u>
JAY SCHMALZRIED	620-397-3173	0	Lane/Gove
DAN WEHKAMP	620-335-0040	72	Finney/Hodgeman
DOUG VIEUX	620-357-5396	82	Finney/Hodgeman
LEX BUSH	620-397-3002	18	Lane/Gove
RANDY SCHEUERMAN	620-874-5274	52	Logan/Scott
JOHN BEATON	620-872-3956	52.4	Logan/Scott
LANE COPELAND	785-798-2418	75	Ness/Rush
BEN CRAMER	620-397-3268	20	Lane/Gove
KENNEY SCHLEGEL	785-798-3543	64	Ness/Rush
9 Total			

Nominating Committee meeting will be June 6, 2022 at 6:30pm.

Please review the list and let me know if we will use the existing nominating committee or if there will be a change.

Thank you for your time,
Ann Marie Jennings

Notification letters to nominating committee have to be mailed by May 2, 2022.

TRUSTEE NOMINATION TERM 2022			
County Trustees			
Finney -Hodgeman	Lane-Gove	Logan-Scott	Ness-Rush
Eric Doll	Rad Roehl	Chad Griffith	

If there are no changes, Staff requests that the Board approve the Nominating Committee as presented above.

2022 LSEC

***CEO/General Manager
Appraisal***

**Extracted from:
National Rural Electric Cooperative Association
Arlington, Virginia**

Part One

Performance Appraisal Standards

CEO/General Manager Performance Appraisal Standards Part 1

1. Organizational Vision

Standards: Demonstrates knowledge of current and emerging competitive issues. Thinks strategically and clearly articulates the organization's corporate mission, goals and strategies. Adjusts to changing industry and environmental factors and visions the future.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

2. Cooperative Leadership

Standards: Follows cooperative principles in managing the organization. Demonstrates leadership and integrity in guiding the organization. Is perceived to be a leader.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

3. Board Relations

Standards: Keeps board informed of important industry issues and the performance of the cooperative. Brings well-thought-out recommendations for the board's consideration. Actively builds the trust and support of the board. Provides an atmosphere where the board can work together effectively.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

4. Electric System Operations

Standards: Works to improve member satisfaction with the reliability of electrical service. Right of Ways are maintained and outages are kept to acceptable minimums. Service is restored promptly. Power quality, line loss and other benchmark measures are within industry norms.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

5. Organizational Effectiveness

Standards: Takes initiative to ensure that the organization is designed and staffed to meet a changing competitive environment. Effectively employs staff and technology that improves overall organizational effectiveness. Assures employees receive training as needed.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

6. Member/Community Relations

Standards: Sets the tone for the cooperative as being responsive to its members. Stays in touch with member concerns and ensures that useful educational programs are developed and carried out. Uses objective methods to measure member expectations and satisfaction. Works with local leaders and civic organizations to increase awareness of the cooperative's value to the communities it serves.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

7. Financial Management and Performance

Standards: A long range financial plan has been developed. Meaningful budgets are developed, thoroughly explained to the board, adopted and followed. Expenses are accurately tracked and reported. Cash reserves are prudently invested. Financial targets are met.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

8. Employee Relations

Standards: Creates a positive work environment for employees and encourages teamwork. Delegates effectively to staff. Keeps employees informed about industry issues and trends and influences them to adapt to change. Assures that competent individuals are hired, trained and promoted. Empowers employees to make decisions that will improve the performance of the company.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

9. Network Leadership

Standards: Plays a role in state, regional and national organizations. Recognizes the importance of working cooperatively with such organizations and elected officials.

_____ Meets Standards

_____ Exceeds Standards

_____ Needs Improvement

Explanation/Comments:

Part Two

Next Year Goals and Performance Summary

**CEO/General Manager
Goals for the Next Appraisal Period
Part 2**

The Board and General Manager should agree on a set of goals for next year. These goals will provide the foundation for the next appraisal.

Goal # 1

Goal # 2

Goal # 3

Goal # 4

Goal # 5

Other Comments:

Overall Evaluation

- ☐ **Exceeds Performance Standards**
- ☐ **Meets Performance Standards**
- ☐ **Needs Improvement**

This appraisal has been discussed with me:

CEO/General Manager Date

On behalf of the Board of Directors:

Board President Date

My third year (June 2021-May 2022) as the General Manager of the Lane-Scott Electric Cooperative continued to be shaped by COVID-19 closures and delays, supply chain issues, large cost increases, and a necessary employee termination.

The 3-year 2021 Strategic Plan is our foundation document. I am happy to report to the Board that, with the assistance of my Staff, we have completed about 99% of the 2019 Plan. As of January 2022, the remaining items are:

1. Demonstrate Leadership in employee and public safety – 90% complete
 - a. Fully implement KEC Safety Accreditation – 90% complete.
 - b. Explore improved field communication technology – 55% complete. Radios are ordered and repeaters will be installed on towers in April 2022, but the radios are delayed in the supply chain.
 - c. Develop improved record keeping – 75%
 - d. Develop OSHA SHARP – 95% complete. This is now 100% complete for 2022 with Lane-Scott being disqualified for too high of a percentage of Workman's Compensation claims.
2. Identify, assess, and mitigate cyber security risks – 75% complete. Carrie addressed these issues with the Board at the March 2022 meeting, and we felt that we are making considerable progress in IT and Cyber Security.
 - a. Research and implement cybersecurity mitigation strategies.
 - b. Identify and make necessary investments in hardware, software, and facilities.
 - c. Establish a cybersecurity training and awareness regimen for employees and members.
3. Complete and evaluate the results of a cost-of-service study – 84% in January 2022, now 98% complete
 - a. Rate structure and level impact – 100% complete
 - b. Line Extension Policy – 95% complete
 - c. Prepaid Metering assessment – 100% complete
 - d. Streamline Security Lighting Program – 100% complete

We continue to have challenges and opportunities, but the Cooperative is emerging stronger with a healed vision of its future. I will address each area of the Performance Appraisal Standard below.

1. Organizational Vision.

The last year has given us a lot to think about for 5, 10, or more years out. Electric Vehicles and distributed energy resources (DERs) will affect our rate design while FERC 2222 could completely change our meter reporting in 3 to 5 years. These things will require new skills and may require new equipment. I have been meeting with many employees discussing these futures and looking for commonalities

between the various options. If we can find common actions to take today, we can be better prepared for what comes.

Staffing is another area where we can expect significant changes over the next 5-10 years. I have been encouraging employees to think about what their future could be and to find training for whatever that might be. For example, we have a lot of Linemen that will be experiencing neck, shoulder, back, and knee problems once they hit 50 or so. I have been encouraging them to think about what their next career at Lane-Scott might look like. We have needs in substation technology, engineering support, staking, and metering.

Long-term system planning is always running in the background. I study our Coincidental and Non-Coincidental peaks each month for each substation. This information is shared with Nate, Ben, and Kasey whom I have trained to read the data and to understand its' implications. I will add Myron to that list in April.

2. Cooperative Leadership.

My leadership skills were developed in the Army and matured in the Cooperatives. The Army taught me self-discipline, how to define an objective, and how to lead troops to secure that objective. The Cooperative world taught me that civilians don't like being treated like soldiers and re-defined my management style to more of a coaching mode which has been effective for many, many years.

I will always lead by example. My guiding principles are honesty, integrity, humility, and transparency. Everyone at Lane-Scott knows that if they don't know what to do, just do the right thing and we'll be fine. I have been working to instill and promote leadership among the employees. We need this at every level.

3. Board Relations.

I try to bring the Board current, relevant information. Unfortunately, our industry is changing so fast that there is always a lot of information to share. The weekly reports are a great help because I can make the Board aware of issues without having them on the Board agenda.

Also, I speak with many of you throughout the month and appreciate your insight and questions. I would like to spend more time with each of you, but that time always seems hard to find.

I believe that the Board is more communicative and open than it was when I came in 3 years ago. Maybe that's simply from being more comfortable with me.

4. Electric System Operations.

We have put a lot of work in here. Contractors now have current Service Agreements and insurance on file and are held accountable for production. There was not a single active contract when I came in. Right-of-Way / Tree trimming clearing is on a defined 5-year cycle and Pole inspections are on a defined 10-year cycle.

Substations and lines (overhead, underground, and clearances) are inspected monthly. Annual inspections have been established for CT/PT metering, throw switches, and DG interconnections. I also calculate SAIDI, SAFI, CIADI, and ASAI metrics monthly and share with the Board, Engineering, and Operations.

We have worked with Sunflower on substation infrared spectrothermography and will begin training Ben in this critical diagnostic tool next month. He will accompany Sunflower as they "shoot" our substations and learn what to look for and how to interpret the results. The cost of these cameras has come down significantly, and we can benefit from having that technology in house.

5. Organizational Effectiveness.

Things in the industry are changing so quickly that I must evaluate the LSEC organization almost monthly. Our reality is that we can't afford to hire a lot of staff, so we need to identify critical areas, train people up to manage these, and rely on contractors and mutual aid crews to support us in areas that we don't need daily.

Technology can be a great asset if we weigh the price of the toys against the value that we receive from them. This is most evident in IT where Carrie is doing a great job evaluating what is available against what we really need. IT is changing so fast that it seems like Carrie and I speak two to three times a week about where we are going and what is the best way to get there. IT is just one of those areas where we must utilize contractors to stay above water.

Training is a constant reality in any 21st century organization. Linemen need training on new equipment, software, and processes that can improve reliability. The front office needs training on customer service and basic line operations. Nate (Engineering) needs training on NISC software and Landis & Gyr metering integration, everyone needs training on new NISC initiatives, and on and on.

In the past year I have sent employees to transformer schools, line staking schools, Cost of Service data collection training, and to conferences on human resources, member services, generators, safety, IT, and others. Our employees are one of our greatest assets, and it is more cost-effective for me to train them up than to expect to be able to hire the talent we need. Also, we have many Linemen that are approaching 50 years old.

They need to start thinking about “life after the line” as their backs, knees, shoulders, and necks wear out and I have had this conversation with most of them. We are looking at reasonable training opportunities for that next LSEC career. Also, they must realize that with very few exceptions, coming off the line will be a pay-cut, but they will also come off being “on-call”.

6. Member / Community Relations.

Our seventh Cooperative Principle is “Concern for Community” and I make every effort to get out into our communities and meet with our members (both supporters and detractors). The office phone staff often tells our members to leave a message for me and they guarantee that I will call them back. I enjoy speaking with our members and usually find that they have real, viable concerns once you hear them out. I also enjoy meeting members in the field to hear their concerns and have done this many times.

I continue to be active in the Ness City Rotary Club and became a Paul Harris Fellow this past year.

7. Financial Management and Performance

The last half of 2021 and the first half of 2022 have been defined by COVID-19, windstorms, supply shortages, and sky-rocketing costs. This has been defining for Lane-Scott EC and has made managing the books a real challenge at times. Fortunately, we put back a large sum of dollars into a rainy-day fund in 2019 and have been able to weather the storms.

The 2022 rate adjustment was designed to bring us back to some normalcy, but inflation has already outpaced our gain and we could be looking at another adjustment in 2024.

I do believe that our financial strength is such that we will be able to again retire Capital Credits in 2022.

Also, I met with Mike Lewis (CFC) in Nashville and he will be helping me transition to CFCs' budget software. This has more predictive ability than the standard linear regression models that I developed.

8. Employee Relations

Our recent Survey Monkey survey showed that almost all employees are happy with Lane-Scott management and with the benefits that we offer. Maintaining that will require, I suspect, making some wage adjustments to off-set inflationary increases. I am waiting to see the incomes from the Cost-of-Service Study before I approach the Board on this one.

Every day I try to spend an hour or two every day walking around, talking to employees about their families, their jobs, and whatever is on their mind. People follow leaders that they can trust and that honestly care about them.

Probably my favorite day at Lane-Scott so far was when Kasey told me, "I have been here for a lot of years and you're the first Manager we've had that actually gave a shit about us or our families." I'll take that compliment any day.

9. Network Leadership

I believe in the strength and the wisdom of the cooperative network. Rarely does a week go by without me calling another General Manager / CEO or having one call or e-mail me to discuss an industry development, process, or protocol. I have been in the cooperative world for 29 years with over 20 of that as a GM or Assistant GM and have developed an extensive national network.

This network is growing in Kansas where I was recently honored by the Communications Committee at Kansas Electric Cooperatives to be named as Chairman of that Committee. I also serve on the KEC Oil and Gas Working Group, and the KEC Bylaws and Policies Committee. I think the best indicator of the growing network is the number of electric cooperatives outside the Sunflower footprint that are willing to lend us mutual aid during storm restoration. They don't have to come. They come because they like us.

Politically, I am closest to Kansas Representative Jim Minnix and Hunter Carson in Senator Jerry Morans' office. I strive to attend the KEC legislative rallies in Topeka and work with KEC to improve their footprint at the Capital.

This has been a challenging period, but I continue to see progress for our members. We have weathered another pretty rough year and are emerging with financial strength, high reliability, and improved employee morale. We have more work to do, but we will get there together.

10. d. SEPC Annual Meetings

Memorandum

To: Sunflower Electric Power Corporation Member Managers
Sunflower Electric Holdings, Inc. Member Managers

From: Brent A. Mitchell, Secretary

Date: March 25, 2022

Subject: **2022 Annual Meetings**

Attached are forms to be completed by each Member designating its delegate and alternate for Sunflower Electric Power Corporation, Sunflower Electric Holdings, Inc., annual meeting and other Member meetings during the year. The annual meetings are scheduled for **Wednesday, May 18, 2022, hosted by Western Cooperative Electric Assn., Inc., held at Hilton Garden Inn, 221 W. 43rd Street, Hays, Kansas.** We ask that the Secretary, General Manager, or CEO, as the case may be, of each Member certify to their delegate and alternate choices not less than 15 days prior to the Annual Meeting. Please complete and return your cooperative's form **no later than April 29, 2022** by mail or email.

Your annual meeting delegate and alternate delegate for each company does not need to be the same as your director(s) and alternate director(s) who are designated for the monthly Board of Directors meetings.

The annual meeting notices will be sent to all the Members, delegates, and alternate delegates on or before May 6, 2022. The time of the meeting as well as other pertinent information will be set forth therein.

If you have any questions, please call me at (316) 265-9311.

Hard copies will follow this email.

CERTIFICATION OF DELEGATE AND ALTERNATE DELEGATE

**ANNUAL MEETING OF MEMBERS
OF
SUNFLOWER ELECTRIC POWER CORPORATION**

Wednesday, May 18, 2022

MEMBER SYSTEM NAME: Lane-Scott Electric Cooperative, Inc.

Name of **DELEGATE**: _____

ADDRESS: _____

EMAIL: _____

Name of **ALTERNATE**: _____

ADDRESS: _____

EMAIL: _____

This certifies that the above named persons have been duly authorized to represent this Member System as Delegate and Alternate Delegate for the Annual Meeting of Members of Sunflower Electric Power Corporation, to be held Wednesday, May 18, 2022 and such other meetings of Members called by the Corporation.

Date

Title: President

PLEASE RETURN THIS CERTIFICATION TO:

Brent A. Mitchell
Sunflower Electric Power Corporation
PO Box 1020
Hays, KS 67601-1020
dlewis@sunflower.net

CERTIFICATION OF DELEGATE AND ALTERNATE DELEGATE

ANNUAL MEETING OF MEMBERS
OF
SUNFLOWER ELECTRIC HOLDINGS, INC.

Wednesday, May 18, 2022

MEMBER SYSTEM NAME: Lane-Scott Electric Cooperative, Inc.

Name of **DELEGATE**: _____

ADDRESS: _____

EMAIL: _____

Name of **ALTERNATE**: _____

ADDRESS: _____

EMAIL: _____

This certifies that the above named persons have been duly authorized to represent this Member System as Delegate and Alternate Delegate for the Annual Meeting of Members of Sunflower Electric Holdings, Inc., to be held Wednesday, May 18, 2022 and such other meetings of Members called by the Corporation.

Date

Secretary:

PLEASE RETURN THIS CERTIFICATION TO:

Brent A. Mitchell
Board Counsel
Sunflower Electric Holdings, Inc.
PO Box 1020
Hays, KS 67601-1020
dlewis@sunflower.net

Letter of Appreciation

April 4, 2022

The Board of Trustees of the Lane-Scott Electric Cooperative, Inc. wishes to express our sincere appreciation for the Board, employees, and staff of the Bluestem Electric Cooperative, Inc. for supporting Lane-Scott with Mutual Aid in our recovery from damages in the weather event on March 21, 2022.

The LSEC Board of Trustees recognizes and appreciates Bluestem for upholding Cooperative Principle #6 *Cooperation Among Cooperatives* and commends the following Bluestem employees without whom our members would have longer suffered. These men preformed tirelessly and reflected great credit upon Bluestem Electric Cooperative, Inc.:

Josh Wiedmer, Operation Foreman
Luke Brazzle, Journeyman Lineman
David Burton, Journeyman Lineman
Trenton Canfield, Journeyman Lineman
Ben Easterberg, Journeyman Lineman
Derek Francis, Journeyman Lineman
Kyle Hooten, Journeyman Lineman
Kevin Swenson, Journeyman Lineman

The LSEC Board prays that Bluestem Electric Cooperative will never need the Mutual Aid assistance of the Lane-Scott Electric Cooperative, Inc. but we stand ready to help if called and able.

On behalf of the entire Board of Trustees, I thank you.

Richard Jennison, President



SAFETY PROGRAM

SAFETY PROJECTS COMPLETED AS OF MARCH 2022

1. Office ergonomic work station and equipment assessment.
2. Safety Council employee incident reviews.
3. RESAP Self Improvement Plan and company safety goals.
4. Storm Restoration Safety Guide for Contracting Crew updated.
5. Ann Jennings's member safety awareness publishes to either KCL newsletter, social media, and/or the Lane Scott Electric website concerning:
 - Spring Weather & Lightening Safety
 - Spring Planting Safety
 - What to do if you crash into a power line or other energy source.
 - Generator Safety
 - Downed Lines During Outage
6. Diana Kuhlman submitted reports:
 - KEC Loss Control, Safety and Compliance System Monthly Statistical Report.
 - Compliance One drug and alcohol monthly roster report.
 - CDL renewals.
 - OSHA 301 incident log recording.
 - Work comp incident reporting.
7. KEC March safety meeting topics: Safety summary, Bloodborne Pathogens/Hazard Communications, Communications Emergency Preparedness, and Prevention of Back Injuries. March 30th safety minutes will be included in the May board packet.

SAFETY PROJECTS IN PROGRESS AS OF MARCH 2022

1. SDS Program products updates and improvements.
2. Safety Amp software creating inspection form templates.
3. Security system building mapping of network, cameras, and access door controls. Inventory for servers and security system networking.