

Member Guide



Lane Scott *Electric Cooperative*

A Touchstone Energy® Cooperative



410 S. High Street

P.O. Box 758

Dighton, KS 67839

Report an outage or call our office: 620-397-5327

Toll Free: 800-407-2217

Pay By Phone: 855-356-6351

Fax: 620-397-5997

Website: www.lanescott.coop







Welcome to Lane-Scott Electric Cooperative

Dear New Member,

You are now a member of Lane-Scott Electric Cooperative! I would like to personally welcome you and take this opportunity to talk about how special it is to be a part of our cooperative.

The generations before were a part of something extraordinary and ground-breaking. More than 75 years ago folks gathered to form a distribution cooperative that would empower them to better their lives and make living in rural Kansas a little bit easier. They solved the problem of getting electricity to places investor-owned utilities weren't interested in serving. From that historic point forward, Lane-Scott Electric has been proud to keep the lights on for you, our members.

As a rural electric cooperative, we are member-owned. A board of trustees you elect locally controls Lane-Scott, making decisions that impact them too. Cooperatives are non-profit, meaning when we make more money than we need to operate, it goes back to our members in the form of capital credits. Instead of profiting shareholders, we return that money to the members who own the cooperative.

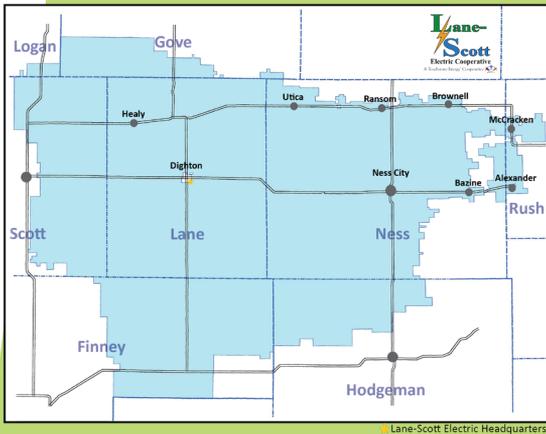
Lane-Scott is proud to invest in the communities we serve, we are proud that all of our employees are based right here in our service area. We are your neighbors, fellow community members, volunteers and friends. We strive to provide you and your family members with safe, affordable and reliable electricity every day.

I hope you will take the time to look through this packet to learn about and enjoy all the benefits that come along with being a co-op member. I also invite you to visit our website at www.lanescott.coop.

Sincerely,

Richard McLeon, General Manager/CEO

Lane-Scott's purpose is to provide safe, excellent service for our Members.



Your Co-op

Over **2,000** miles of line

Over **6,000** meters served

8 counties served

22 employees

Power Supplier:
Sunflower Electric

The majority of our service area is in Lane and Ness counties. We serve the members in all the rural areas and towns including Healy, Utica, Arnold, Ransom, Bazine, Beeler, Ness City, Brownell, Arnold, Grigston, Manning, Alamota, Shields, Amy, Alexander and McCracken. The exception is Dighton.

Our purpose is achieved by following these seven principles:

1 VOLUNTARY AND OPEN MEMBERSHIP. Co-ops are open to all persons able to use their services and willing to accept membership responsibilities, without gender, social, racial, political or religious discrimination.

2 DEMOCRATIC MEMBER CONTROL. Co-ops are controlled by their members who participate in setting policies and making decisions by electing representatives accountable to the membership. One member = one vote.

3 MEMBERS' ECONOMIC PARTICIPATION. Members contribute equitably to, and democratically control, the capital of the co-op. The economic benefits of a cooperative operation are returned to the members, reinvested in the co-op, or used to provide member services. Members control the capital.

4 AUTONOMY AND INDEPENDENCE. Co-ops are autonomous, self-help organizations controlled by their members. Any agreements with other organizations must ensure democratic control by the members and maintain the co-op's autonomy.

5 EDUCATION, TRAINING AND INFORMATION. Co-ops provide education and training for their members, elected representatives, managers and employees so they can contribute effectively to the development of their co-op.

6 COOPERATION AMONG CO-OPS. Co-ops serve their members most effectively and strengthen the co-op movement by working together through local, national, regional and international structures.

7 CONCERN FOR COMMUNITY. While focusing on member needs, co-ops work for the sustainable development of their communities through policies accepted by their members.

Lane-Scott Electric

Board of Trustees

The business and affairs of the cooperative are directed by the board of trustees whom exercise the power of the cooperative. Each trustee represents counties within the cooperative territory.



Dick Jennison
President
Lane & Gove



Craig Ramsey
Vice-President
Scott & Logan



Harold Hoss
Secretary
Ness & Rush



Eric Doll
Treasurer
Finney & Hodgeman



Randy Evans
Trustee
Lane & Gove



Chad Griffith
Trustee
Scott & Logan



James Jordan
Trustee
Ness & Rush



Rad Roehl
Trustee
Lane & Gove



Susan Nuss
Trustee
Finney & Hodgeman

Member Benefits

What it means to be a member

YOUR VOTE COUNTS

As a member-owner of Lane-Scott Electric you directly affect the operation of the cooperative on a one-member, one-vote basis. Meaning you have the opportunity to have your voice heard by voting on certain business of the co-op including the Board of Trustee election.

ANNUAL MEETING AND MEMBER APPRECIATION

Each year, LSEC hosts a party for all our members, known as the Annual Meeting. We treat you and your family to dinner, free fair rides, a complimentary gift and prize drawings. The annual meeting is typically held at the Lane County fairgrounds, Tuesday prior to the Lane County Fair.

CAPITAL CREDITS

Unlike investor-owned electric utilities, LSEC, as a cooperative is not-for profit. As a member-owner you have a share in the earnings. LSEC rates are set to bring in enough money to pay operating costs, make payments on loans, and provide an emergency reserve. When revenues exceed the expense of providing service it is considered "margins" and returned to you in the form of "capital credits." The margins represent a contribution of operating capital by the membership to the cooperative with the intent the capital will be retired (repaid) to you in later years when the board of trustees determine the financial condition is such to retire capital credits.



Easy Bill Pay Options

We realize one method of payment doesn't fit every member's needs. For this reason, we have several different payment options available for electric bills. Bills are due upon receipt.

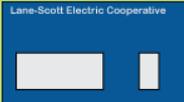
MAIL



Pay by check to: Lane-Scott Electric, PO Box 758, Dighton, KS 67839

**Please note, all mail is routed to Wichita first to be sorted. You must allow for additional time if using the postal service. Payment must be received in our office on or prior to the due date. We DO NOT use the mailing post date for the payment date.

LANE-SCOTT OFFICE



Pay by check, cash, credit/debit card at our office at 410 S. High St., Dighton, KS 67839. Someone will be available to help you M-F 8a-12p; 1-5p, except for holidays.

A payment kiosk is located in our foyer if you choose to pay with cash, check, credit/debit card after hours. **It is helpful to have your account numbers when paying by kiosk.

DROP BOX LOCATIONS



We have two conveniently located drop boxes which can be accessed 24 hours a day. One in the Lane-Scott Electric office foyer in Dighton. The second is at the City of Ness City office located at 208 W. Main St. in Ness City. *The Ness City drop box only accepts payment by check.

PHONE



Members can call the automated phone number 855-356-6351, 24 hours a day to pay over the phone with a credit /debit card or checking account. We recommend you use your account number to ensure accuracy. **If paying multiple accounts you will need ALL account numbers to ensure payments are posted correctly.

ONLINE BILL PAY



Set-up an account using our SmartHub online bill pay. Access SmartHub on our Lane-Scott website, www.lanescott.coop, or on a mobile device through the SmartHub app to manage your account, pay your bill, monitor your electrical usage, and more!

AUTO PAY/BANK DRAFT



Members have the option to have payments automatically withdrawn from their bank account. You will continue to receive monthly bill statements or chose to go paperless. You can sign-up for autopay through SmartHub, find the auto pay form on our website, or contact our office. **Payments are withdrawn on the 18th of each month.

Our Supply Store items and Electrical Services are billed separately from electric accounts. Payment can be made at our office using cash, check or credit card. Traditional mail with a check, or at the Ness City drop box by check. If you have a LSEC electric account too, you can pay through the SmartHub Online Bill Pay or SmartHub app using the account number on the invoice.

Billing Options for Every Budget

BUDGET BILLING

Residential members with at least 12 months of electric use at the participating meter can set an amount to be paid each month. Budget billing helps keep costs under control during seasonal highs and lows.

The budget amount is determined by a 12 month average (October-September) updated each year based on the previous year's average electricity use. This calculation will show on your monthly bill as the amount due. Each monthly bill will also display the actual energy usage charge during that billing cycle. Your actual charge may be more or less than your budget billing amount due.

Each member is still responsible for the energy they consume over the 12-month period, and delinquent payments could result in expulsion from the program.

PAY AHEAD POWER PROGRAM

This program gives members control of their electric account. There is no deposit, no late fees, no due date, and no monthly statement. You purchase electricity before you use it and are responsible for monitoring your balance through our SmartHub website or mobile app. When your account runs low, you fill it back up. If funds in your account reach \$0, electrical service will be automatically disconnected until there is a minimum balance of \$25 in the account. This program is for residential meters only.

To get started, members must complete a Pay Ahead Power Service Agreement in our office. A minimum balance of \$50 must be established to begin. New members enrolling in this program will not have a deposit. If at any time you change to traditional billing, a deposit may be required based on the member's credit risk.

SMARTHUB ACCOUNT ACCESS

Access your account at anytime by using SmartHub online or by downloading the app on your smart device. This FREE service allows you to access billing and account information, manage your account information, monitor your usage at anytime, and receive various Lane-Scott notifications.

HOW TO GET STARTED:

- ▶ Install the free SmartHub app or access on your desktop found at WWW.LANESCOTT.COOP or directly at WWW.LANESCOTT.SMARTHUB.COOP.
- ▶ Click "Don't have an account? Register now."
- ▶ Find Lane-Scott Electric Cooperative by location or name.
- ▶ Start using SmartHub!

VISIT OUR WEBSITE FOR "HOW TO" SMARTHUB SET-UP INSTRUCTIONS, VIDEOS, AND F.A.Q.'S.

LATE PAYMENT NOTIFICATIONS

1ST NOTICE: Reminder letters are automatically mailed for payments not received by the 25th due date.

2ND NOTICE: Automated phone calls are made to the phone number on file the week of disconnection.

EMAIL & TEXT LATE PAYMENT NOTIFICATIONS: Available for members using SmartHub. Set reminders to avoid late fees!



LSEC Rates

Effective June 2024

RESIDENTIAL

- ▶ Customer Charge: \$30.50/ month
- ▶ Energy Charge: \$0.10850/kWh
- ▶ Demand Charge: \$0.65/kW

RESIDENTIAL HEAT PUMP RIDER

In addition to the rates charged under the member's primary rate schedule, the following charges and credit will be applied.

- ▶ Customer Charge: \$2.00/ month
- ▶ Energy Credit: \$0.03/kWh

RESIDENTIAL PRE-PAID SERVICE

- ▶ Customer Charge: \$1.00/day
- ▶ Energy Charge: \$0.10850/kWh
- ▶ Demand Charge: \$0.65/kW

IRRIGATION

Sprinkler irrigation service, pump irrigation service & reuse pumps. Horsepower charges are billed annually in April. *Minimum annual charge of \$425.*

- ▶ Annual HP: \$42.50/per HP per year
- ▶ Energy Charge: \$0.107040/kWh

GENERAL SERVICE SMALL

Farm, commercial & municipal water pumping consumers up to 25 kW. *If the demand exceeds 25 kW for two consecutive months, the schedule may be applied for a period of not less than one year unless the load falls below 25kW.*

- ▶ Customer Charge: \$33.00/month
- ▶ Energy Charge: \$0.116870/kWh
- ▶ Demand Charge: \$0.65/kW

GENERAL SERVICE LARGE

Applicable to all commercial & industrial consumers with a demand of 25kW to 999 kW.

- ▶ Customer Charge: \$65.00/ month
- ▶ Demand Charge: \$15/kW of billing demand
- ▶ Energy Charge: \$0.073270/kWh

Minimum monthly bill shall be the Customer Charge plus the highest of :

- ▶ The demand charge but not less than \$375.
- ▶ A charge of \$1.50/kVA of actual, required transformer capacity.

PARALLEL GENERATION FOR RENEWABLE ENERGY, QUALIFYING FACILITIES AND DISTRIBUTED GENERATION RIDERS Visit www.lanescott.coop.

LARGE INDUSTRIAL

Applicable to all commercial & industrial consumers with a demand of 1,000 kW and greater.

- ▶ Customer Charge: \$150.00/ month
- ▶ Demand Charge: \$15.50/kW of billing demand
- ▶ Energy Charge:

- ▶ 1st 250 kWh/kW: \$0.067760/kWh
- ▶ 2nd 250 kWh/kW: \$0.055260/kWh
- ▶ Over 500 kWh/kW: \$0.042760/kWh

Primary meter discount: 2%

Minimum monthly bill shall be the Customer Charge plus the highest of:

1. The demand charge but not less than \$15,500.
2. A transformer capacity fee of \$1.50/kVa of actual, required transformer capacity.

NON-DOMESTIC

Farm buildings, water pumps and wells, fence chargers, other services not covered by other rates.

- ▶ Customer Charge: \$24.50/ month
- ▶ Energy Charge: \$0.10550/kWh
- ▶ Demand Charge: \$0.65/kW

IDLE SERVICE

Applicable to all disconnected and de-energized services subject to Cooperative Rules and Regulations. **Monthly Charge: \$31.50 payable in advance.**

FAIRGROUND AND ATHLETIC FIELD LIGHTING

Applicable to publicly owned, tax-supported members for fairgrounds and outdoor athletic fields, shelter houses, traffic lights, etc. Excludes street lights.

- ▶ Customer Charge: \$20.00/month
- ▶ Energy Charge: \$0.131830/kWh

VILLAGE STREET LIGHTING

Applicable for village or municipal street lighting service. Per Lamp: \$10.41/month.

* All rates exclude applicable billing adjustments such as ECA, taxes, franchise, regulatory assessment or service fees.

Understanding

Your Electric Bill

YOUR ELECTRIC UTILITY BILL IN DETAIL

- 1** Lane-Scott Electric contact info.
- 2** Your name and billing address. (If this is incorrect, please contact us to update the information.)
- 3** This is where your account number appears.
- 4** The Statement Date is the date the bill is processed and mailed. The due date is the last day your payment must be received by to avoid disconnection. **Bills are due upon receipt.**
- 5** This is a summary of payment activity since your last billing, including payments received, the balance forward (amount still owed from your last statement), current charges, and total amount due.
- 6** Important messages from Lane-Scott.
- 7** Service location information including the legal description in the form of: (Township-RangeSection).
- 8** The rate number associated with your account. For more information about the rate applied to your account visit our website: [www.lanescott.coop-news & info-rate schedule](http://www.lanescott.coop-news&info-rate%20schedule).
- 9** The meter number for your account.
- 10** The kWh usage history to compare previous and current usage.
- 11** Your current account activity and detailed charges.
- 12** kWh day usage comparison
- 13** Remittance Stub. Return this portion with payment, if paying by mail.

HOW YOUR BILL IS CALCULATED

- A Property Tax Adjustment:** Property tax calculation can increase or decrease annually, based on the amount of property tax assessed for our power lines and equipment.
- B kWh Charge:** Actual usage during the bill cycle, multiplied by your electrical rate.
- C Customer Charge:** The cost determined per rate to cover the expenses associated with having electricity service, regardless of how much electricity is used.
- D ECA:** Energy Charge Adjustment. A variable fee, or credit, for when power costs either exceed, or fall below, the amount budgeted into the energy rates by Lane-Scott Electric.
- E Tax and/or City Tax:** Depending on where your service is located, the state, county or city tax being charged.

F Franchise Fee: Depending on where your service is located, some cities charge a fee for Lane-Scott Electric to have an electric distribution system, facilities and equipment in the city limit.

Demand Charge: (Not on this example). Charges used in some rates such as large industrial and commercial rates. A calculated amount of kW that has to be generated at any given time.

This Lane-Scott Electric bill is just an example of a monthly bill. Your bill will likely appear different. We are happy to help if you have any questions about your monthly charges.

Understanding Your Electric Bill



410 S. High St.
PO Box 758
Dighton, KS 67839

Visit us at:
www.lanescott.coop

Office Hours: 8:00 - 5:00 Mon-Fri
Phone: 620-397-5327
After Hours & Weekends/Outage:
1-800-407-2217
To Pay by Phone Call 1-855-356-6351

Name
Mailing Address
City, St Zip

Account Number	XXXXXXXX	3
Statement Date	12/02/2019	Due Date 12/25/2019

Billing Summary		
Previous Balance	5	112.90
Payments Rec'd 11/25/2019		112.90 CR
Balance Forward		0.00
Current Charges		144.03
Amount Due		144.03

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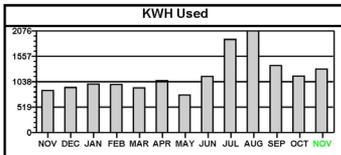
Messages

Did you know you can manage your account from your smart phone or home computer. Visit our web site at lanescott.coop and sign up on SmartHub or download the free mobile app.

Location 00-00-00-0000 Physical Add. Residential Service Addr. XXXXXX Rate Sched 010

Meter Reading Details	Meter XXXXX	9
Current Reading	11/25/19	81,743
Previous Reading	10/25/19	80,447
Total Usage		1,296

Detail of Charges	11	
A PROPERTY TAX ADJ		1.31
B KWH Charge		124.83
C Customer Charge		25.00
D ECA 1296 KWH @ -0.007543		-9.78
E Tax		1.41
F FRANCHISE FEE		1.26
Total This Meter		144.03



	Days Srvd	Kwh/Day	Cost/Day
This Month	31	42	\$4.61
Last Month	29	40	\$3.89
Last Year	31	27	\$3.61

Please Return This Stub With Your Payment

Your payment and any returned checks may be processed electronically.



410 S. High St.
PO Box 758
Dighton, KS 67839

Visit us at:
www.lanescott.coop

Office Hours: 8:00 - 5:00 Mon-Fri
Phone: 620-397-5327
After Hours & Weekends/Outage:
1-800-407-2217
To Pay by Phone Call 1-855-356-6351

NAME
ADDRESS
CITY, ST ZIP

Check if address/phone # change

Account:	XXXXXXXX
Statement Date:	12/02/2019
Amount Due By 12/25/2019	144.03
Amount Due After 12/25/2019	146.27

Lane-Scott Electric Cooperative
PO Box 758
Dighton KS 67839-0758



2004201000530010001427700014563201912024

Your Electric Service Outages

What to do if the Lights Go Out

CHECK YOUR BREAKERS: Your first step should include checking the breakers inside your home. If all the breakers are on, the next step is to check outside breakers.

REPORT THE OUTAGE: Call 620-397-5327 or 800-407-2217 or report the outage on SmartHub. Don't assume others have already called in. You may be the only one without power.

PLANNED OUTAGES: If Lane-Scott needs to turn off your power for maintenance or repair, we will call the number on file in advance.

WHY IS MY POWER OUT?



Here are some common reasons the power goes out:



STORMS:

Mother Nature can interfere with power delivery.



TREES AND VEGETATION:

This is why we work so hard to keep power lines clear.



ANIMALS:

Curious animals can cause damage, especially squirrels.



ACCIDENTS: Run-ins with a utility pole or other equipment can cause an outage.



PUBLIC DAMAGE: Unsafe digging, equipment or line damage, vandalism or theft can all interfere.



OVERLOAD: This happens when demand spikes, like on a hot summer day.



EQUIPMENT ISSUES: We maintain and inspect equipment regularly, but sometimes malfunctions occur.



Lane Scott
Electric Cooperative
A Touchstone Energy® Cooperative

HOW TO REPORT AN OUTAGE



Call Lane-Scott Electric at **620-397-5327** or **800-407-2217**. Calls received M-F 8 a.m. to 5 p.m. will be handled by Lane-Scott office personnel. An after hours dispatch service is available for calls outside of business hours. For the quickest response, provide the address of the outage, and if known the account number or meter number.



Report outages through SmartHub, our member account management site either on the web or using a smart device.

SIGN UP TO RECEIVE OUTAGE TEXT OR E-MAIL NOTIFICATIONS IN SMARTHUB - MANAGE NOTIFICATIONS.

Your Electric Service

What's Your Responsibility, What's Lane-Scott's?

You own and are responsible for anything after the meter. Lane-Scott owns and operates the meter and everything up to the meter.

CHANGE HAPPENS!

NEW SERVICE

Plan ahead! When requesting a new service or connection. A service agreement has to be signed for each account/address in which you have service. A credit check will be done to determine if a security deposit is required for the account. Power can not be turned on to the location until the agreement is received by Lane-Scott and the security deposit has been collected.

TRANSFERRING AND DISCONNECTING SERVICE

When service is transferred or disconnected, the cooperative must be notified by the member of the account, or whomever has legal authority to do so. Members can transfer service from one location to another in our service territory without an additional deposit — provided you are in good standing with Lane-Scott. When disconnecting, we request a forwarding address at the time of notification. Any refund of deposit will be processed after the final bill amount is deducted.

INFORMATION CHANGES

If you are moving, have changed your phone number, or have any changes to your account information, please call us! It is important for us to maintain accurate records for planned outages, issuance of capital credits, or information about your service or account.

NEW BUILDS

Prior to excavating for any project always call 8-1-1 at least three working days before the project begins to locate underground utility lines. Building can be overwhelming. We are here to help you through the process of obtaining electrical service. This process can take several weeks, so please make sure and contact us as soon as possible to start the process.

1. Call our office 620-397-5327 or 800-407-2217. Be prepared to give us the 9-1-1 address or detailed legal description of the build's location and a contact phone number.
2. You will speak with our engineering technician to determine what infrastructure is needed to serve the new location and prepare a job estimate.
3. Once the estimate is agreed upon, we will create a service agreement with the appropriate tariff, deposit and the CIAC (Contribution in Aid of Construction) amount.
4. The engineer will further assess your job to determine the best placement of the meter, perform One Call (marking underground utilities), stake the job, and prepare a construction work order. Linemen will then build the required infrastructure.
5. It's the members responsibility to hire needed electricians to install secondary line equipment.
6. The billing department will now have all the necessary information to create your account.

Be Safe Around Electricity

Safety is the number one priority at Lane-Scott Electric. Because of the dangerous nature of electricity, educating you, our members, about the hazards associated with electricity is of the up-most importance.

WORKING NEAR POWER LINES

Take extra care when working near overhead power lines. Maintain a safe distance of 10 feet or more. Be careful with extensions such as ladders, cranes, spray booms, diggers and dump trucks.

HOME SAFETY WIRING

Ensure your home is equipped to handle the electric load of all appliances and devices. Typically homes should be 100 or 200 amps for homes with electric heating. Signs of potential problems include overheating plugs and sockets, cables heating and frequently blown fuses.

APPLIANCE SAFETY

- ▶ Check cords for signs of wear.
- ▶ Avoid over-stretching cords.
- ▶ Do NOT repair a damaged cord, replace it.
- ▶ Don't drag appliances by their cord or pull the plug from the socket by the cord.
- ▶ Electric appliances should have 3-prong plugs.
- ▶ Never wrap cords around metal.
- ▶ Keep cords away from foot traffic.
- ▶ Major appliances should have their own circuits and be plugged into wall outlets only.
- ▶ Never use appliances when you are wet.

OUTDOORS

- ▶ Keep kites and other flying toys away from lines.
- ▶ Only use GFCI outlets outdoors.
- ▶ Stay away from power mounted transformers; never climb or play on or near them.
- ▶ Never use electric tools or appliances outdoors if it's raining or wet.
- ▶ Never climb a tree in bad weather or if a tree is touching a power line.
- ▶ Never touch fallen electric wires.
- ▶ Always Call 811 before you dig.

ALWAYS LOOK UP, ALWAYS
POWER LINES ARE A LEADING CAUSE OF ELECTRICAL FATALITIES

Between 2011 and 2017, **36%** of all electrically related workplace fatalities were caused by **overhead power lines**. In the majority of these cases, fatalities occurred in occupations with little to no electrical safety training. So when you're on a job site, **always look up, always** - it can save your life.

Stay 35 feet away

IF A VEHICLE OR OBJECT CONTACTS A POWER LINE OR UTILITY POLE

- ▶ Consider **all lines** to be live and dangerous.
- ▶ Tell others not to approach vehicle, downed lines, or anything that may be in contact with downed lines.
- ▶ Warn others to stay at least **35 feet away**.
- ▶ Stay in place or inside your vehicle unless you see **fire or smoke**.
- ▶ Call **911**.

IN THE EVENT OF FIRE OR SMOKE

- ▶ Do not touch the ground and vehicle at the **same time**.
- ▶ Jump from the vehicle with your **feet together**.
- ▶ Shuffle **away** and avoid lifting your feet.

ESF Logo | www.facebook.com/ESFI.org | www.twitter.com/ESFIdotorg | www.youtube.com/ESFIdotorg

Be Safe Around Electricity

FARMING SAFETY

Farming is one of the most dangerous jobs in America. Sometimes on the farm, equipment that's normally helpful becomes lethal during an accident.

GENERATOR SAFETY

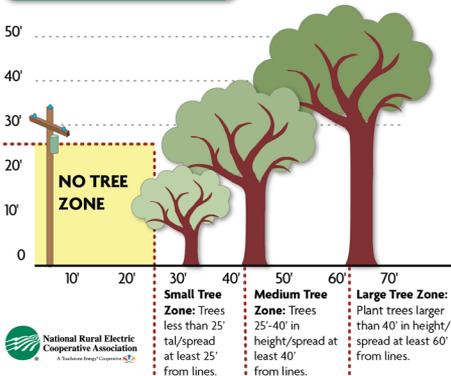
If you plan to use a portable generator, follow these important safety tips:

- ▶ **DO NOT** connect your generator directly to your home's main fuse box, circuit panel or wiring.
- ▶ **GENERATORS CAN BACK FEED INTO POWER LINES, PUTTING LINEMAN AND OTHER REPAIR WORKERS, OR PEOPLE IN NEIGHBORING BUILDINGS AT RISK OF ELECTROCUTION.**
- ▶ Place the generator outside. Never run it inside, not even in a garage. Carbon monoxide fumes can be deadly.
- ▶ Prior to starting the generator, turn the main breaker or fuse on the service panel to the "off."
- ▶ Plug appliances directly into the generator using heavy duty, properly grounded extension cords.
- ▶ Limit the number of appliances to no more than the recommended wattage of the generator.

RIGHT OF WAY CLEARING

- ▶ Plant trees at least 20' away from power lines to keep them from growing into electrical lines.
- ▶ Broken branches can fall on the line, breaking the wire. Serious injury or death could occur if someone tries to climb a tree that's grown into a power line.

Tree Planting Guide



- 
- ▶ Always lower portable grain augers before you move equipment, even if only moved a few feet.
 - ▶ Keep all objects at least 10 feet away from overhead lines. Even if lines are not touched, an arc can cause an outage.
 - ▶ Know where all overhead power lines are located on your property and inform all workers of them.
 - ▶ Plan your route between fields, to bins and elevators, and on public roads so you avoid low-hanging power lines. Make sure and inform anyone transporting equipment of these routes.
 - ▶ Be sure everyone in your operation knows what to do in an emergency.
 - ▶ Use a spotter. It can be difficult to tell where you are in relation to overhead lines.
 - ▶ Lines sag over time. Do not try to move a power line out of the way. Contact your electric cooperative to do this.

PREPARE! IF YOU KNOW OF AREAS WHERE CLEARANCE IS AN ISSUE, CALL US AHEAD OF TIME!

Capital Credits Explained

WHAT ARE CAPITAL CREDITS?

A member-owned cooperative does not technically earn profits. Any revenues over and above the cost of doing business are considered margins.

These margins represent an interest-free loan of operating capital by the membership to the cooperative. This capital allows Lane-Scott Electric to finance operations and — to a certain extent — construction, with the intent that this capital will be repaid to you in later years.

WHAT'S THE DIFFERENCE BETWEEN ALLOCATED AND RETIRED CAPITAL CREDITS?

Allocated capital credits appear as an entry on the permanent financial records and reflect your equity or ownership in Lane-Scott.

When capital credits are retired for a certain year, a check is issued to you if you had an allocation in the year the retirement is being issued for. Retirements are generally distributed 15-20 years after the year in which the margins were earned.

HOW OFTEN WILL I RECEIVE AN ALLOCATION NOTICE?

You should see an allocation notice printed on your bill annually after the finances for the previous year have been audited, and provided the cooperative had margins and not a loss for the year.

WHAT DO I HAVE TO DO TO START ACCUMULATING CAPITAL CREDITS?

Your membership activates your capital credits account. Credits accumulate for anyone who purchased electricity during a year in which the utility earned margins.

Sample Bill

Lane-Scott Electric Cooperative
410 S. High St.
PO Box 788
Dighton, KS 67839

Office Hours: 8:00 - 5:00 Mon-Fri
Phone: 620-367-6327
After Hours & Weekends/Outage:
1-800-407-2211
To Pay by Phone Call 1-855-356-6351

Visit us at:
www.lanescott.coop

Invoice Group Number

Billing Date:
Due Date:
Page: PAGE 1 of 6

Previous Balance:	300.77
Adjustments	0.00
Payments	300.77 CR
Balance Forward	0.00
Current Charges	337.20
Total All Accounts	337.20

See Summary Page for Remittance Stub and Amount Due

2020 Capital Credit Allocation
G&T Allocation \$1,051.51

2019 Capital Credit Allocation
G&T Allocation \$0.00

2018 Capital Credit Allocation
G&T Allocation \$0.00

Messages

Did you know you can manage your account from your smart phone or home computer. Visit our web site at lanescott.coop and sign up on SmartHub or download the free mobile app.

This is where your allocation statement is printed. →

CAN I USE THE CAPITAL CREDITS I HAVE ALLOCATED TO PAY MY ELECTRIC BILL?

No. Your electric bill is due now, whereas you may not be paid your capital credits for many years.

WILL I RECEIVE A CHECK EVERY YEAR?

Not necessarily. The board of trustees must authorize a retirement before you receive a payment. When considering a retirement, the board analyzes the financial health of the association and will not authorize a retirement if Lane-Scott can't afford it.

WHAT HAPPENS TO MY CAPITAL CREDITS IF I LEAVE THE LANE-SCOTT SERVICE AREA?

Keep the cooperative up-to-date with your current mailing address or name changes. If capital credits are retired, we will need to know where to send the check.

WHAT HAPPENS TO THE CREDITS OF A MEMBER WHO'S DECEASED?

A representative of the deceased needs to contact our office and we will walk you through the next steps based on your individual situation.

Lane-Scott Electric

Electric Service Department & Supply Store

PROVIDING VITAL SERVICES TO OUR COMMUNITY: Located just to the south of the main Lane-Scott office building in Dighton, the electric service department is staffed with licensed electricians and a small supply store where you can purchase electric and HVAC supplies for your home and business needs.

Electrical Service Department

Residential, Commercial & Ag Services:

**Generac Generator
Installation & Service**

Irrigation Well Electrical

Grain Handling Systems

Motor Control & Trouble Shooting

Domestic Well Electrical

Light Fixture Maintenance

Panel Box Change-outs

**Underground Line Location &
Repair**

**Underground Line Trenching &
Installation**

Yard Lighting

Lighting Upgrade

**Whole-home Surge Protector
Installation**

HVAC & Electric Supply Store

Light Bulbs & Ballasts

**Florescent, Halogen, Heat Lamp Bulbs,
Flood Lights, Tube, LED's, T5, T8, T12,
Motion Detector**

Furnace Filters
Various sizes

**Breakers, Fuses, Breaker Boxes,
Well Control Boxes**

Miscellaneous Electrical Supplies
Wire, SO Cord, Romex, Copper Cable,
Conduit, Switches, Boxes, Receptacles,
Plates, etc.

Generac Generators

**A few portable generators are kept in stock,
all standby generators must be ordered.**

Thermostats

HVAC & Appliance Parts

Whole-home Surge Protectors

Heat Pumps
Order Only

SERVICE CALL FEES: Hourly fees and mileage will apply. Call our office for more information.

Lane-Scott Electric

A Generac Certified Dealer

Power your life

Make power outages a thing of the past with a home standby generator.



The High Cost of Losing Power

As a homeowner, protecting your home is always at the top of your mind. It is your biggest asset, and unpredictable power outages are a threat. They can lead to flooded basements, freezing pipes that may burst and even mold. These repairs can cost hundreds... even thousands of dollars to fix. Ensure your home always has power with a Generac home standby generator. It stands guard 24/7, making sure you have power when you need it the most.

Call or go online today for more information



Sales:
Service:
Website:

620-397-5327
620-397-5327
www.lanescott.coop



410 South High Street, Dighton, Kansas 67839

Community Commitment

Community involvement is important to cooperatives like Lane-Scott. It's one of the guiding principles that shape the way we do business. At Lane-Scott, community involvement goes further than being a good corporate citizen. It means looking beyond our business to support other local businesses and communities.

SCHOLARSHIPS

CONTINUING EDUCATION SCHOLARSHIPS

Lane-Scott Electric believes in educating the leaders of tomorrow. For this reason, we award scholarships to those who wish to continue their education beyond high school

Current seniors, graduates, or students already attending secondary education.

- ▶ You must be enrolled as a full-time student in an accredited university or college, including junior, community, or vo-tech colleges
- ▶ Scholarship merit is based on G.P.A., achievements, extra-curricular activities, community, school involvement, and your goals for the future
- ▶ Anyone may apply, but preference will be given to those in the Lane-Scott Electric service territory and those entering the electric/energy fields

YOUTH TOUR

Lane-Scott sponsors sophomore or junior students within our service territory to take all-expense paid trips in coordination with the Kansas Electric Cooperatives.

ELECTRIC COOPERATIVE YOUTH TOUR

Students have the opportunity to travel to Washington D.C. to visit their nation's capital, tour world-class museums, historic monuments and landmarks, learn about the political process, and connect with elected officials and students from around the country.

COOPERATIVE YOUTH LEADERSHIP CAMP

Bug-spray and hiking shoes are required! This week-long trip starts with a bus ride and overnight stay in Denver where campers meet up with other kids from Kansas, Colorado, Oklahoma and Wyoming. While at camp, they'll experience rafting, indoor skydiving, see live raptors up close, tour Trapper Coal Mine and Craig Generation Plant. Campers learn about the cooperative business model, create a cooperative, develop leadership skills, run the camp activities and build meaningful connections and memories that'll last a lifetime!

WE GIVE WHERE WE LIVE

Lane-Scott Electric takes an active role in supporting our communities and our youth. In addition to the scholarships and youth tour, we sponsor the Dighton Electrathon Team and Dighton Kid Wind teams, donate to local community organizations and events, coordinate a community food drive to stock our local food pantries, and send military care packages.

Due to the volume of donation requests, our donations are budgeted annually with a deadline of October 1 for the following January-December calendar year.

SAFETY DEMONSTRATIONS

Safety of our employees, members and community is our priority. This is why we provide electrical safety demonstrations to our local emergency response teams, schools, and businesses upon request.

Community

Commitment

Electrathon



Youth Tour



Cooperative Youth Leadership Camp



Kid Wind



Community Commitment

Sharing Success in the Communities We Serve

Through a partnership with CoBank, one of our national partner banks, Lane-Scott began the CoBank Sharing Success Grant Program in 2020. The program is designed to provide grants to charitable organizations and causes in our local communities.

Lane-Scott accepts applications from 501(c)(3) non-profit organizations, and other non 501(c)(3)'s such as schools, government organizations like counties, municipalities, and their agencies or departments. Since CoBank established the program in 2012, CoBank and its customers have together contributed more than \$50 million to groups such as volunteer fire departments, local schools, and hunger relief programs to name a few.

The grants must be used to benefit a community or communities who receive electric service from Lane-Scott or who's purpose benefits members of Lane-Scott. The project must serve a public purpose, and must be used within 12 months of its award.

The funding amount is determined annually based on the financial situation of Lane-Scott for the year.

The application period begins the first of each calendar year.

Additional details and the application can be found at:
www.lanescott.coop/cobank-sharing-success-grant-program

CO-OP PRINCIPLE NO. 7: CONCERN FOR COMMUNITY



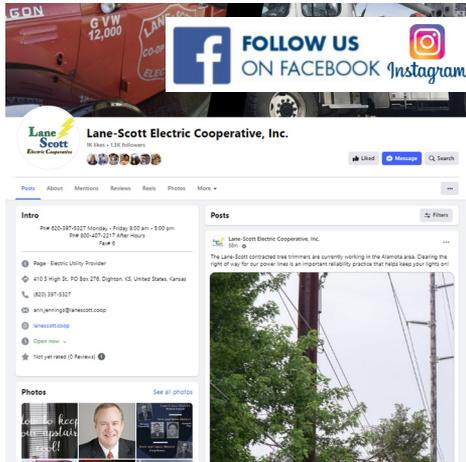
Connect With Us

Kansas Country Living Magazine



Every month a *Kansas Country Living* magazine comes to your home. The magazine is published by Kansas Electric Cooperatives, Inc. (KEC), the statewide association of Kansas member cooperatives. Inside each magazine is a centerfold featuring the Lane-Scott Electric newsletter. The content includes the most important information from the co-op for that month.

Social Media



In our day and age of information overload, messages often get lost in the clutter. We understand the importance of being able to reach our members with pertinent information. We also understand one size does not fit all. For this reason, we try to connect with you in several different places!

Receive text message and e-mail notifications by signing up for the following notifications in **SmartHub**:

- Outages
- Bill Pay Confirmation/Late Notices
- E-Newsletters

"From the Manager"

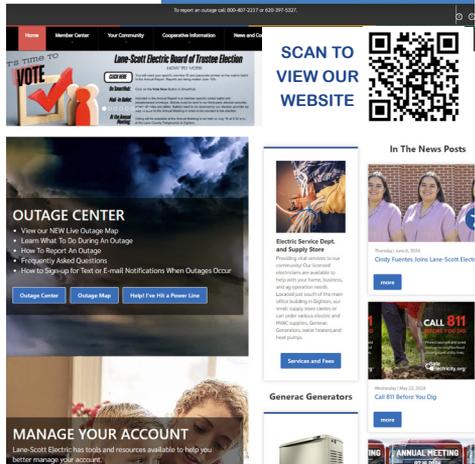
Includes important industry info, current events, major storm impacts and restoration efforts.

"Watt's Up at Lane-Scott"

A variety of info such as annual meeting info, tree trimming and pole testing contract work being done in our area, programs, application deadlines such as youth tour, scholarships, Lane-Scott events, etc.



www.lanescott.coop



Meet Our Team



Richard McLeon
General Manager/CEO



Katherine Lewis
Office and Finance Manager



Dal Hawkinson
Operations Manager



Carrie Borell
IT and Compliance



Nathan Burns
Engineering Coordinator



Rebecca Campbell
Billing Specialist



Cindy Fuentes
Receptionist & Cashier



Ann Marie Jennings
Communications Director



Diana Kuhlman
Human Resources



Jocelyn Walker
Accountant



Kasey Jenkinson
Line Superintendent



Ben Mann
Crew Leader



Chad Rupp
Crew Leader



Myron Seib
Senior Journeyman
Lineman



Leighton Ayers
Journeyman Lineman



Kevin Bradstreet
Journeyman Lineman



Blake McVicker
Journeyman Lineman



Dellon Shelton
Journeyman Lineman



Chris Terhune
Journeyman Lineman



Taylor Cable
Apprentice Lineman



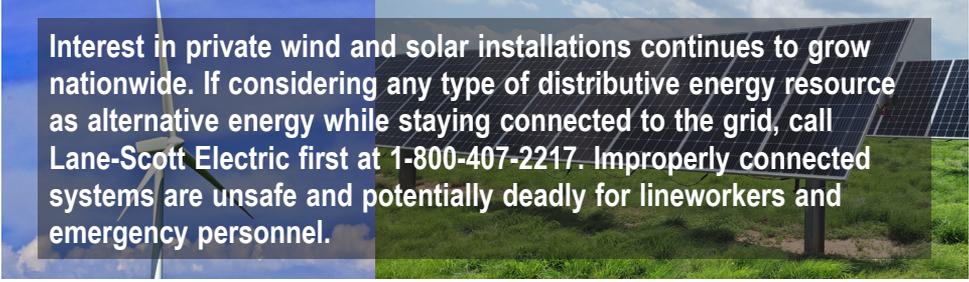
Scott Briand
Warehouse Supervisor



Michael Pollock
Master Electrician

Renewable Energy

Your Trusted Energy Partner



Interest in private wind and solar installations continues to grow nationwide. If considering any type of distributive energy resource as alternative energy while staying connected to the grid, call Lane-Scott Electric first at 1-800-407-2217. Improperly connected systems are unsafe and potentially deadly for lineworkers and emergency personnel.

How We Can Help

Provide your past energy use and help calculate your energy needs. Help you determine if solar or wind is right for you.

Provide available Lane-Scott rate information.

Ensure your system follows the safety measures required to connect to the grid.

BEFORE YOU CONNECT TO THE GRID

1. Call Lane-Scott Electric at 1-800-417-2217 to get assistance calculating your energy needs and recommended system size.
2. Fill out the Interconnection Application - Work with your installer to complete the application, return it to Lane-Scott with the required diagrams.
3. Review the Parallel Generation tariff rider.
4. Sign an interconnection agreement with Lane-Scott Electric.
5. Lane-Scott Electric will inspect the system to ensure all safety measures are met and your system meets all our requirements. If you are self generating and not putting electricity onto the grid, please still contact Lane-Scott. We can help you calculate your energy needs and **MUST INSPECT THAT THE SYSTEM** is properly installed.

VISIT OUR WEBSITE

For common renewable energy myths, frequently asked questions, ten steps to take before starting, questions to ask your contractor, and the Lane-Scott parallel generation rider.

